

AHS Board and Executive Expense Report

Name: Brenda Hubley

Title: Chief Program Officer Cancer Care Alberta

Location: Edmonton

Expenses posted during the month of December 2024

					Trave	el (1)					
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accomm	odation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	her 4)
Dec-24	P-Card	Meetings				158	258	416			
Dec-24 I	Expense Claim	n Meetings		194		844	189	1,227	667		753
Dec-24	Direct Bill	Meetings	228				91	319			
		Total by category	\$ 228	\$ 194	\$	1,002	\$ 539	\$ 1,962	\$ 667	\$ -	\$ 753

Total posted for

the Month \$ 3,381

Maximum daily single meal expense posted in the month \$ 24
Maximum daily base hotel rate posted in the month \$ 179
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant	Expense Claim								
		Location	Total								
HUBLEY, BRENDA	Chief Program Officer Cancer Care	Edmonton	\$ 416.51								
İ	Alberta										
Expense Date	Business reason	Expense	Expense Type	Amount	From Location	To Location	Justification	# of	# of	Attendee	Trip
		Location						days	Attendees	Name(s)	Distance
10/17/2024	Attend Arthur Child Cancer Centre	AB - Other	Accommodations	\$ 158.	18			1			
	Ribbon Cutting Event in Calgary on	Zones									
	October 17, 2024										
10/17/2024	Attend Arthur Child Cancer Centre	AB - Other	Taxi	\$ 54.	63 Arthur Child	Calgary Airport		1			
	Ribbon Cutting Event in Calgary on	Zones									
	October 17, 2024										
10/27/2024	Arthur Child Cancer Centre Open to	AB - Other	Taxi	\$ 21.	59 Red Arrow	Hampton Inn &		1			
	Service-Calgary-Oct 26-29, 2024	Zones			Terminal	Suites					
10/28/2024	Arthur Child Cancer Centre Open to	AB - Other	Taxi	\$ 10.	47 Arthur Child	Hampton Inn &		1			
	Service-Calgary - Oct 26-29, 2024	Zones				Suites					
10/28/2024	Arthur Child Cancer Centre Open to	AB - Other	Taxi	\$ 8.	30 Hampton Inn &	Arthur Child		1			
	Service-Calgary - Oct 26-29, 2024	Zones			Suites	Cancer Centre					
10/29/2024	Arthur Child Cancer Centre Open to	AB - Local	Taxi	\$ 10.	80 Hampton Inn &	Arthur Child	Receipt Amount:	1			
İ	Service-Calgary - Oct 26-29, 2024				Suites	Cancer Centre	\$13.00, but only				
							claiming \$10.80				
İ							(over the				
							allowable				
							gratuity)				
10/29/2024	Arthur Child Cancer Centre Open to	AB - Local	Taxi	\$ 71.	30 Edmonton Airport	Home		1			
	Service-Calgary - Oct 26-29, 2024										
10/29/2024	Attend OWN.CANCER Cabinet meeting in	AB - Other	Taxi	\$ 25.	19 Arthur Child	Hotel Arts		1			
	Calgary -Oct. 29, 2024	Zones									
10/29/2024	Attend OWN.CANCER Cabinet meeting in	AB - Other	Taxi	\$ 55.	55 Hotel Arts	Calgary Airport		1			
	Calgary -Oct. 29, 2024	Zones									
Approver(s) for the	Approval Status	Approval Date						-	<u>-</u>		

9-Dec-24

claim

ATHANA

MENTZELOPOULOS,

Approve

hed Arrow Depot to note!

CHECKER

CHECKER CABS

316 MERIDIAN RD SE CALGARY, AB T2A 1X2 403299999

https://www.thecheckergroup.com

Checker Cabs Calgary

Transaction

Total Tip CA\$18.30 CA\$3.29

CREDIT CARD SALE

CA\$21.59

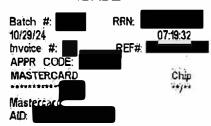
Retain this copy for statement

CALGARYUNTEDCABS#1253

#8 -5660 10TH ST N T2E8W7
CALGARY AB
www.calgarycabs.ca
403-777-1111

403-777-1111 27040816 TM2704881601

SALE



AMOUNT TIP \$9.00 \$4.00

TOTAL

\$13.00

001 APPROVED Receipt Amount:

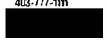
Relain this copy for your

CUSTOMER COPY

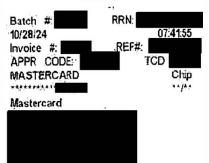
\$13.00, but only claiming \$10.80 (over the allowable gratuity)

Hotel > Anhur Child

CALGARYUMTEDCABS#1523 5660 10 ST NE UNIT TZE8W7 CALGARY AB WMW.CALGARYCABS.CA 403-777-1111



SALE



AMOUNT

\$8.80

ASSOCIATED CAB ASSOCIATED CAB ALLIED LIMOUSINE

307-41 AVENUE N E CALGARY, AB T2E2N4 (403) 299-1199

SALE

	REF#:		ı
Batch #:	SEO:		ĺ
10/29/24	10.	15:58:41	- 10
APPR CODE			
MASTERCARD		**/**	

AMOUNT \$22.90 TIP \$2.29 TOTAL \$25,19

W - APPROVED - GUI

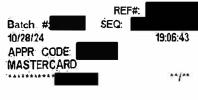
(403) 299-1199

ALLIED LIMOUSINE

307-41 AVENUE N E

CALGARY, AB T2E2N4

SALE



AMOUNT \$9.10 TIP \$1.37 TOTAL \$10.47

00 APPROVED - 001

Cerbinet Mag to

ASCOCIATED CAB /ALUED LIMOUSINE 307-41 AVENUE N E CALGARY, AB T2E2N4 (403) 299-1199

SALE



AMOUNT CAD \$48.30 TIP CAD \$7.25 TOTAL CAD \$55.55

Greater Edmonton Taxi

Service

10135 - 31 AVE

EDMONTON, AB T6N 1C2

7804623456

Greater Edmonton Taxi Service Cashier:

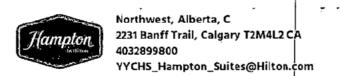
WWW.EDMTAXI.COM

Transaction

Total \$62.00
Tip \$9.30
CREDIT CARD SALE \$71.30
MASTERCARD

Retain this copy for statement validation

29 Oct 2024 9 48 25p ii



Guest Folio

Primary Guest

Guest Name

Stay Details

Check In Date

Check Out Date

Address

City, State, Zip Code

Country

Room

Source

Guésts

Confirmation Number

DŤ TRAVEĽ

HUBLEY, BRENDA

EDMONTION AB 00000

Company Details Other Details

Oct 16, 2024 Name

Oct 17, 2024

Tax#/ID#

Account Name

PO Number

Tax/Fee Exemption

Tax#/ID#:

YES

Oct 16, 2024

OWN HOTEL

1/0

ALBERTA -HEALTH

Tax/Fee Exempt Date

Travel Agent SERVICES

Bill Number

Account Number

ATA Name

Date	Туре	Description	Amount
Oct 16, 2024	Charge	GUEST ROOM-Tax Exempted	ÇAD152.10
Oct 16, 2024	Tax	ROOM TAX	CAD6.08
Oct 17, 2024	Payments	(MASTER	-ÇAD158.18

Summary			
Туре			Amount
GUEST ROOM			CAD152.10
ROOM TAX			CAD6.08
CREDIT CARD)		CAD158.18
Folio Balance	1	- <u></u>	CAD0.00

OrthurChild > YYE

ASSOCIATED CAB /ALLIED LIMOUSINE 307-41 AVENUE N E CALGARY, AB T2E2N4 (403) 299-1199

SALE



AMOUNT TIP TOTAL \$47.50 \$7.13 \$54.63

November billing

00 - APPROVED - 001

VERIFIED BY PIN



AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Chief Program Officer Cancer Care Alberta	Edmonton	\$ 327.78								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From	То	Justification	# of	# of	Attendee	Trip
					Location	Location		days	Attendees	Name(s)	Distance
10/27/2024	Arthur Child Cancer Centre Open to Service-Calgary -	AB - Other Zones	Meals Per Diem	\$ 24.00				1			
	Oct 26-29, 2024										
10/27/2024	Arthur Child Cancer Centre Open to Service-Calgary -	AB - Other Zones	Accommodations	\$ 229.78				2			
	Oct 26-29, 2024										
10/28/2024	Arthur Child Cancer Centre Open to Service-Calgary -	AB - Other Zones	Meals Per Diem	\$ 74.00				2			
	Oct 26-29, 2024										
Approver(s) for the claim	Approval Status	Approval Date									
MENTZELOPOULOS,	Approve	9-Dec-24	1								
ATHANA											



YYCHS_Hampton_Suites@Hilton.com

Guest Folio

Confirmation Number

Primary Guest ADDN GUESTS Guest Name HUBLEY, BRENDA Address 9634 100A ST NW City, State, Zip Code **EDMONTON AB T5KOV8** Country CA



Date Range: Oct 27, 2024 - Oct 29, 2024

Tax#/ID#:

Stay Details		Company Details		Other Details	
Check in Date	Oct 27, 2024	Name.		Bill Number	
Check Out Date	Oct 29, 2024	Tax#/ID#		Tax/Eee	NO
Room		PO Number		Exemption	
Source	OTHER	Account Name	ALDEN A	Tax/Fee	
Guests	1/0		HEALTH	Exempt Date	
			SERVICES	Travel Agent	
		Account;		IATĄ:	
		Number-		Name	DIRECT

Date	Type	Description	Amount
Oct 27, 2024	Charge	GUEST ROOM	CADIOS.40
Oct 27, 2024	Tax	ROOM TAX	CAD4.22
Oct 27, 2024	Tax	GST 129123600 RT 0004	CAD5.27
Oct 28, 2024	Charge	GUEST ROOM	CAD105:40
Oct 28, 2024	Tax	ROOM TAX	CAD4.22
Oct 28, 2024	Tax	GST 129123600 RT 0004	CAD527
Oct 29, 2024	Payments		-GAD229.78

Туре	Amount
GUEST ROOM	CAD210,80
ROOM TAX	CAD8:44
GST 129123600 RT 0004	CAD10,54
CREDIT CARD	CAD229.78
Folio Balance	CAD0.00

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Chief Program Officer Cancer Care Alberta	Edmonton	\$ 2,318.54	-							
Expense Date	Business reason	Expense Location	Expense Type	Amount	From	To Location	Justification	# of	_	Attendee	
					Location			days	Attendees	Name(s)	Distance
9/13/2024	2024 Canada West Health Leaders-Saskatoon, SK -	AB - Local	Conference Fees	\$ 666.75	i			1			
	Nov 12-15, 2024										
10/25/2024	Alberta College of Medical Diagnostic and	AB - Local	Membership Dues	\$ 450.00)			1			
	Therapeutic Technologists 2025 (Jan 1 - Dec 31,										
	2025) Professional Fees										
10/25/2024	Canadian Association of Medical Radiation	AB - Local	Membership Dues	\$ 303.00)			1			
	Technologists - 2025 (Jan 1 - Dec 31. 2025) Full										
	Practice Membership Dues										
11/13/2024	2024 Canada West Health Leaders-Saskatoon, SK -	AB - Local	Taxi	\$ 57.00	Home	Edmonton		1			
	Nov 12-15, 2024					Airport					
11/13/2024	2024 Canada West Health Leaders-Saskatoon, SK -	SK	Meals Per Diem	\$ 95.50)			4			
	Nov 12-15, 2024										
11/14/2024	2024 Canada West Health Leaders-Saskatoon, SK -	SK	Taxi	\$ 32.00	Saskatoon	Hotel		1			
	Nov 12-15, 2024				Airport						
11/16/2024	2024 Canada West Health Leaders-Saskatoon, SK -	SK	Accommodations	\$ 613.95	5			3			
	Nov 12-15, 2024										
11/16/2024	2024 Canada West Health Leaders-Saskatoon, SK -	SK	Taxi	\$ 29.04	Hotel	Saskatoon		1			
	Nov 12-15, 2024					Airport					
11/16/2024	2024 Canada West Health Leaders-Saskatoon, SK -	AB - Local	Taxi	\$ 71.30	Edmonton	Home		1			
	Nov 12-15, 2024				Airport					<u> </u>	
Approver(s) for the claim	Approval Status	Approval Date			•						
MENTZELOPOULOS,	Approve	9-Dec-24	7								
1	, pp. o.c	J DCC 24									

ATHANA



Canadian College of Health Leaders 150, rue Isabella Street, Suite/bureau 1102 Ottawa, ON K1S 1V7

GST/HST Registration No.: 106844442

Sold To / Vendue à

INVOICE / FACTURE

Brenda Hubley Cancer Care Alberta

Confirmation Id:

Invoice Date: 13t September, 2024

Item	Description	Date	Quantity	Unit Price	Amount
	Select Registration Type: : Member	2024-09-13	1	\$ 635.00	\$ 635.00
			Subtotal		\$ 635.00
			GST(5%)		\$ 31.75
			Total		\$ 666.75
			Paid		\$ 666.75
			Balance		\$ 0.00

Tax Number: 106844442

2024/09/13 \$ 666.75 Trans ID:

Credit Card Number: xxxx xxxx xxxx

OFFICIAL TAX RECEIPT Retain for your records



Suite 800, 4445 Calgary Trail Edmonton, AB T6H 5R7

Invoice #:

Date: 25-Oct-2024

In order to practice as a medical radiation technologist (MRT) and electroneurophysiology technologist (ENP) in the province of Alberta, it is a legal requirement for technologists to be registered with the Alberta College of Medical Diagnostic and Therapeutic Technologists. This receipt reflects the mandatory registration fees paid to the College.

Brenda Hubley Registrant #:

Register: General

Effective: 01-Jan-2025 to 31-Dec-2025

Description		Total	Tax Deductible
College Fee		\$450.00	✓
	Total:	\$450.00	
	Tax Deductible Total:	\$450.00	
	Amount Paid:	\$450.00	

Payments:

Date	Status	Amount	Reference	
25-Oct-2024	Approved	\$450.00		

CAMRT / ACTRM

511 Lacolle Way Suite 8317 Ottawa, Ontario K4A 5B6 (800) 463-9729 / 613-234-0012 http://www.camrt.ca info@camrt.ca



THANK YOU!

Receipt / Reçu

Date 10/25/2024

Billing Contact Brenda Hubley

Receipt

Number

Customer Brenda Hubley

Total \$303.00

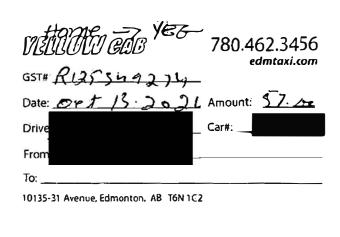
Canadian Association of Medical Radiation Technologists L'Association canadienne des technologues en radiation médicale

QUANTITY	ITEM LINE DESCRIPTION	RECEIPT LINE DESCRIPTION	SALE PRICE	TOTAL
1	2025 Full Practice – Pay in Full / M. à part entière – payer en totalité - Membership Dues / Frais d'adhésion	2025	\$223.50	\$223.50
1	CAMRT-AB Full Practice / M. à part entière - Membership Dues / Frais d'adhésion	2025	\$51.50	\$51.50
1	Professional Liability Insurance (PLI) / Assurance responsabilité professionnelle (ARP) - DEFAULT	PLI Policy#/ Numéro d'ARP	\$28.00	\$28.00

SUBTOTAL: \$303.00

TOTAL: \$303.00

GST/HST No. TPS/TVH: 10684 2750 RT 0001



YEG->Home

— TRANSACTION RECORD — AIRPORT TAXI SERVICE 4608 101 ST NW EDMONTON AB T66 5G9

Purchase

Nov 16.2024 AMEX 14:11:41

Entry: Tap EMV (H)

Response:

Auth#: Response:

Order:

Username:

Amount \$ 62.00 Tip \$ 9.30

Total \$71.30

MERICAN

Sask Arrow A

CAPTAIN TAXI

7 278 PINEHOUSE DR SASKATOON, SK S7K-4W9 4374220437 WWW.NONE.COM

Cashier:
Transaction

Total CA\$ 27.00 Tip CA\$ 5.00 CREDIT CARD SALE AMEX

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14-Nov.-2024 12:31:39a.m. CA\$ 32 001 Method

Hotel > Sack Aupra

RIDE
.225 AVENUE B N
:ASKATOON, SK S7L1E1
(306) 986-3905

SALE

AMOUNT \$25.25 TIP \$3.79 TOTAL \$29.04

40 · APPROVED - 000

AMERICAN EXPRESS

Thank You Please Come Again!

CUSTOMER COPY



405 20th Street East, Saskatoon, SK S7K 6X6 Tel: 306-665-3322 Fax: 306-665-5531

Canada West Health Leaders Brenda Hubley

Room: Folio: Cashier:

Arrival:
Departure:

11-13-24 11-16-24

Reference:

Group: Canada West Health Leaders

Date	Description	Additional Information	Charges	Credits
11-13-24	Room Chargé:		179:00	_
11-13-24	Destination Marketing Program		5.37	
11-13-24	Rooms - GST		9.22	
11-13-24	Rooms - PST		11.06	
11-14-24	Room Charge		179.00	
11-14-24	Destination Marketing Program		5.37	
11-14-24	Rooms - GST		9.22	
11-14-24	Rooms - PST		11.06	
11-15-24	Room Charge		179.00	
11-15-24	Destination Marketing Program		5.37	
11-15-24	Rooms - GST		9.22	
11-15-24	Rooms - PST		11.06	

GST Summary	_
Registration N	o: 741890891
Room	27.66
F&B	0.00
Other	16.11
Total	43.77

PST Summary	
Room	33.18
F&B	0.00
Other	0.00
Total	33.18

 Total	613,95	0.00
Balance Due	613.95 CDN	

Guest Signature: _____



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: Providing a Standard Business Reason(s)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period:

Name :	Brenda Hubley	Reporting Period for the Month of :	Dec-24	
Invoice Date				

YES

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
			Travel to Calgary via Red Arrow to be available for the transfer of		
			clinical services from the Tom Baker Cancer Centre to the Arthur	Vision Travel DT Ontario-West	4
11-Nov-2024	Direct Billing	Other Transportation	Child Cancer Centre - Oct 26 - 28, 2024.	Inc	\$91.02
			Travel to Edmonton via West Jet following the transfer of clinical		
			services from the Tom Baker Cancer Centre to the Arthur Child	Vision Travel DT Ontario-West	
11-Nov-2024	Direct Billing	Airline Ticket	Cancer Centre - Oct 26 - 28, 2024	Inc	\$227.72
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month				\$ 318.74	



Your Direct Itinerary

DIRECT TRAVEL 9929-108TH STREET NW EDMONTON AB T5K 1G8 1-833-692-4120 ALBERTA HEALTH SERVICES 10030 107 STREET EDMONTON AB Z/T5H3E4

Agency reference:

Traveler name

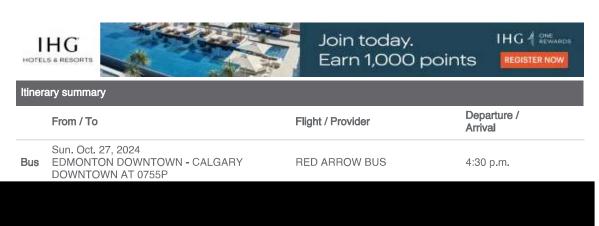
Client reference

BRENDA HUBLEY

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please <u>click here</u> upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.



Quick links

Check-in Information

Passport & Visa Requirements

Canadian Government Travel Advisories

Airport & Flight Status

Weather

Flight Tue. Oct. 29, 2024 Westjet WS3137
OPERATED BY WESTJET 8:00 p.m.9:04 p.m.
Check in

TRAVEL INTELLIGENCE HUB Get the latest information & advisories



₩	EDMONTON DOWNTOWN		CALGARY DOWNTOWN AT 0755P	
Date	Sun. Oct. 27, 2024 4:30 p.m.	Company	RED ARROW BUS	
Rate	\$91.02 TOTAL	Phone	18002321958	
Confirmation				
Remarks	RED ARROW BUS DEPARTS EDMONTON DOWNTOWN AT 0430PARRIVES: CALGARY DOWNTOWN AT 0755PCONFIRMATION: RED ARROW BUS RED ARROW CONFIRMATION SEAT DEPARTING EDMONTON DOWNTOWN 10014 104 ST ARRIVING CALGARY DOWNTOWN 606 5 AVE SW			





₹ ws	Calgary Calgary (YYC)		Edmonton Edmonton (YEG)
Departure	Tue. Oct. 29, 2024 8:00 p.m.	Arrival	Tue. Oct. 29, 2024 9:04 p.m.
Terminal		Terminal	
Class	Economy/Coach Discounted(B)	Seat	
Status	Confirmed	Airline check-ir	n ID
Special requests		Frequent traveler	
Equipment	DHC8 Dash 8-400	Duration/ Meal service	01:04/Snack
eTicket			
Remarks	OPERATED BY WESTJET ENCORE **CHECK IN WITH WESTJET ENCORE**		
Baggage		>	

Invoice/Ticket information for BRENDA HUBLEY

Ticket: Westjet

Invoice:

Base: CAD183.26
Other tax: CAD44.46
GST/HST tax: CAD0.00
QST tax: CAD0.00

Amount: CAD227.72

Payment: CA XXXXXXXXXXXX Issue date: 22-Oct.-2024

Invoice:

 Base:
 CAD91.02

 Other tax:
 CAD0.00

 GST/HST tax:
 CAD0.00

 QST tax:
 CAD0.00

Amount: CAD91.02

Payment: CAXXXXXXXXXXX Issue date: 22-Oct.-2024

Charge detail: RED ARROW BUS

Total invoiced amount: CAD318.74

Balance due: CAD0.00

General remarks
THIS TICKET IS NON-REFUNDABLE, CHANGES/CANCELLATIONS MUST
BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE
AIRLINE CHANGE/CANCELLATION FEES MAY APPLY.
AIRFARES ARE NOT GUARANTEED UNTIL TICKETED
AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT.

Agency registration TPS/GST-723782728 RT 0001