

AHS Board and Executive Expense Report

Name: Dr Brian Muir
Title: Zone Medical Director North Zone
Location: Edmonton
 Expenses approved during the month of July 2023

Travel (1)

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-23	P-Card	Meetings			919		919			
Jul-23	Expense Claim	Meetings		218		814	1,031			
Jul-23	Direct Bill	Meetings			127		127			
Total			\$ -	\$ 218	\$ 1,047	\$ 814	\$ 2,078	\$ -	\$ -	\$ -

**Total for
the Month** \$ 2,078

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 199
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MUIR, BRIAN	Zone Medical Director North Zone	Edmonton	\$ 919.05								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/2/2023	In person meeting with Hinton Physicians on June 1, 2023	AB - Other Zones	Accommodations	\$ 184.21				1			
6/4/2023	Optimizing Alberta's Learning Health System Meeting on June 5 & 6, 2023	AB - Other Zones	Accommodations	\$ 308.50				2			
6/13/2023	Senior Leaders Meeting - Calgary on June 14, 2023	AB - Other Zones	Accommodations	\$ 426.34			Base room rate is below guideline limit.	2			
Approver(s) for the claim	Approval Status	Approval Date									
BELANGER, FRANCOIS	Approve	17-Jul-23									



65

06-02-23

Brian P Dr Muir
Canada

Folio No. : [REDACTED]
A/R Number :
Group Code :
Company : **Government Canada**
Membership No. :
Invoice No. :

Room No. : [REDACTED]
Arrival : **06-01-23**
Departure : **06-02-23**
Conf. No. : [REDACTED]
Rate Code :
Page No. : [REDACTED]

Date	Description	Charges	Credits
06-01-23	*Accommodation	169.00	
06-01-23	Tourism Levy Tax - 4%	6.76	
06-01-23	GST Tax - Room 5%	8.45	
06-02-23	MasterCard [REDACTED]		184.21
Total		184.21	184.21
Balance		0.00	

Guest Signature:

I have received the goods and / or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



Guest Name: **Brian Muir**



Room #: [Redacted]

Folio #: [Redacted]

Group #: [Redacted]

Guests: 1

Clerk:

Arrive: 06/04/23

Time: 19:20

Depart: 06/07/23

Time: 07:14:53

Status: FOL

Date	Description	Reference	Comment	Charges	Credits
06/04/2023	ROOM CHARGE	[Redacted]		\$144.00	\$0.00
06/04/2023	ALBERTA MARKETING L	[Redacted]	ALBERTA MARKETING LEVY	\$5.93	\$0.00
06/04/2023	DESTINATION MARKETI	[Redacted]	DESTINATION MARKETING FEE	\$4.32	\$0.00
06/06/2023	ROOM CHARGE	[Redacted]		\$144.00	\$0.00
06/06/2023	ALBERTA MARKETING L	[Redacted]	ALBERTA MARKETING LEVY	\$5.93	\$0.00
06/06/2023	DESTINATION MARKETI	[Redacted]	DESTINATION MARKETING FEE	\$4.32	\$0.00
06/07/2023	PAY MASTERCARD	[Redacted]		\$0.00	(\$308.50)

Folio Balance:	\$0.00
----------------	--------

Signature: _____

"We Take Great Care Of You"

2% Per month is added to outstanding balances on overdue accounts.

Regardless of charge instructions, the undersigned guest acknowledges any charges incurred are a personal indebtedness. All accounts are due when rendered.

GST #R119307069



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

Calgary Airport Marriott In-Terminal Hotel
 2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
 Telephone: (403) 717-0522 Fax: (587) 232-0600

Alberta Health Services
 Dr Brian Muir
 Canada

Room: [REDACTED]
 Folio: [REDACTED]
 Cashier: [REDACTED]
 Arrival: 06-13-23
 Departure: 06-15-23

Group: AHS Leadership Attendees [REDACTED]

Date	Description	Additional Information	Charges	Credits
06-13-23	Room Charge		199.00	
06-13-23	Rooms Destination Market Fee		5.97	
06-13-23	Rooms Tourism Levy		8.20	
06-13-23	Room GST		10.25	
06-14-23	Room Charge		199.00	
06-14-23	Rooms Destination Market Fee		5.97	
06-14-23	Rooms Tourism Levy		8.20	
06-14-23	Room GST		10.25	
06-15-23	GST Exempt	GST Exempt [REDACTED]	20.50	
06-15-23	Master Card	[REDACTED]		426.34

GST Summary	
Reg No: 741907497 RT0001	
Room	20.50
F&B	0.00
Other	0.00
Total	20.50

Total	426.34	426.34
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MUIR, BRIAN	Zone Medical Director North Zone	Edmonton	\$ 975.13								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/1/2023	In person Meeting with Hinton Physicians on June 1, 2023	AB - Other Zones	Meals Per Diem	\$ 24.00				1			
6/1/2023	travel from Grande Prairie to Hinton for in-person meeting on June 1, 2023		Mileage-Other	\$ 168.67	Grande Prairie	Hinton		1			334
6/4/2023	Optimizing Alberta's Learning Health System meeting in Calgary June 15 & 16, 2023	AB - Other Zones	Meals Per Diem	\$ 122.00				4			
6/4/2023	In person meeting - Senior Leaders Meeting in Calgary June 5 & 6, 2023		Mileage-Other	\$ 212.10	Hinton	Calgary		1			420
6/7/2023	Travel home from Calgary on June 15, 2023 meeting to home in Grande Prairie		Mileage-Other	\$ 389.86	Calgary	Grande Prairie		1			772
6/13/2023	Senior Leaders Meeting - Calgary	AB - Other Zones	Meals Per Diem	\$ 58.50				3			
Approver(s) for the claim	Approval Status	Approval Date									
BELANGER, FRANCOIS	Approve	17-Jul-23									

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MUIR, BRIAN	Zone Medical Director North Zone	Edmonton	\$ 55.93								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/5/2023	roundtrip mileage from Grande Prairie to Beaverlogde for Physician meeting on January 5, 2023		Mileage-Other	\$ 42.93	Grande Prairie	Beaverlodge		1			85
5/4/2023	Meeting with Grande Cache Physicians in person on May 4, 2023	AB - North Zone	Meals Per Diem	\$ 13.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
BELANGER, FRANCOIS	Approve	11-Jul-23									

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Dr. Brian Muir	Reporting Period for the Month of : Jul-23
------------------------------	---

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
17-Jul-2023	Direct Billing	Hotel	Travel to Lac La Biche on July 17 for in-person MLA visits on July 18, 2023 - Hotel Cost	Canalta Real Estate Services Ltd	\$127.47
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 127.47



REMIT TO: Canalta Real Estate Services Ltd.

o/a Canalta Lac La Biche
PO Box 2109
Drumheller AB, T0J 0Y0
Website: www.canalтахotels.com

Invoice

Invoice#: [REDACTED]
GST#: 894948450 RT0001
Page: 1/1

Bill To: [REDACTED]

Alberta Health Services
PO Box 1600
Edmonton AB, T5J 2N9

Invoice Date	19-Jul-23
Due Date	18-Aug-23

Folio No	Description	QTY	Amount	Total
	Room: [REDACTED] 1 King Bed - Standard Room: Brian P Dr Muir Jul-17 - Jul-17			
	Reference: BRIAN P DR MUIR		0.00	0.00
	ROOM RENT	1	119.00	119.00
	DESTINATION MARKETING FEE	1	3.57	3.57
	GST	1	5.95	5.95
	GST ON DMF	1	0.18	0.18
	TOURISM LEVY ON DMF	1	0.14	0.14
	TOURISM LEVY	1	4.76	4.76
	GST	1	-5.95	-5.95
	GST ON DMF	1	-0.18	-0.18

Invoice Total	\$127.47
----------------------	-----------------

Invoice Summary

Room Charges	Other Charges	Other Payments	GST/HST	PST/RST	DMF/TIF	Accommodation Tax	TL (AB)
\$119.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.57	\$0.00	\$4.90

Terms: Net 30 Days

Your Canalta Account Manager:



Make all payments to: Canalta Real Estate Services Ltd.

Please remit payment to PO Box 2109, Drumheller, AB T0J 0Y0

Should you have any inquiries concerning this invoice, please contact Account Receivables Office
Phone: 1-403-823-2030 Email: accr@canalta.com Website: www.canalтахotels.com

Thank you for choosing Canalta Hotels!

