

AHS Board and Executive Expense Report

Name Brian Stevenson

Title Chief Program Officer Capital Management

Location Edmonton

Expenses submitted during the month of December 2017

							Travel (1)							
MMM-YY	Source Document	Purpose	Ai	rfare	N	⁄leals	Accommodation	Oth Tra		Total Trave		Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
		<u> </u>												
Dec-17	P-Card	Meetings							206	2	206			
Dec-17	Expense Claim	Meetings				142			489	6	31			
Dec-17	Direct Billing	Meetings		1,397						1,3	397			
Total			\$	1,397	\$	142	\$ -	\$	695	\$ 2,2	234	\$ -	\$ -	\$ -

Total for

the Month \$ 2,234

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure PCard

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
STEVENSON, BRIAN	Chief Program Officer, Capital Management	Calgary	\$ 205.54										
Expense Date	Business reason		Expense Location	Expense Type	Amo		From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/4/2017	Fuel for rental car - attend CapM Central Zone Staff Engagement session		AB - Local	Fuel	\$	35.04	Edmonton	Red Deer	Fuel for rental car to drive to Red Deer to attend CapM Central Zone Staff Engagement session	1			
12/6/2017	Trip to Grande Prairie for site tour of new hospital		AB - Local	Taxi	\$	79.20	Home	Edmonton Airport	Taxi - Home to Edmonton Airport - Trip to Grande Prairie for site tour of new hospital	1			
12/6/2017	Trip to Grande Prairie for site tour of new hospital		AB - Local	Taxi	\$		Edmonton Airport	Home	Taxi - Edmonton Airport to home - Trip to Grande Prairie for site tour of new hospital	1			
Approver(s) fo	r the claim	Approval Status	1	Approval									
RHODES, DEBC	RAH	Approve		27-Dec-17									

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Shell Canada
400, 2 HEBERT ROAD
TEN 5T8
ST ALBERT A
(780) 460-8446
Bronze
PUMP No.
LITRES
PRICE/L
TOTAL FUEL
                         35.870
$0.977
$35.04
TOTAL SALE
MASTERCARD
                         $35.04
$35.04
FUEL INCLUDES
GST - Fuel $1.67
No. 137400032RT
O1 APPROVED - THANK
YOU OO1
APPROVAL NO.
TERMINAL NO.
IMPORTANT retain this copy for your records
MASTERCARD
PURCHASE
                                  C
INV No.
2017/12/04 15:54
MasterCard
******
Miles received:
 **********
 * You've filled 35
.87 L- set up to 25
Bonus Miles every
month*
*******
 Visit shell
```

WELCOME

(3) Taxi - Home to Edmonton Airport - Trip to Grande Prairie for site tour of new hospital - December 6/15

GREATER EDMONTON TAXI SERVICE 10135 31 AVE NW EDMONTON

CARD CARD TYPE MASTERCARD DATE 2017/12/06 TIME 7172 20:57:42 INVOICE # RECEIPT NUMBER

PURCHASE

AMOUNT \$83.00 TIP \$8.30 TOTAL

\$91.30



APPROVED

AUTH# THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456 BARREL TAX1 780.489.7777 EDMTAXI, COM GST 100403070

DUPLICATE

ST ALBERT TAXI 3A RAYBORN CRES ST ALBERT AB

DUPLICATE

CARD CARD TYPE MASTERCARD DATE 2017/12/06 TIME 0683 06:05:19

RECEIPT NUMBER

PURCHASE AMOUNT \$72.00 TIP \$7.20

TOTAL \$79.20

MasterCard



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DUPLICATE

AHS Public Disclosure Expense Claim

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
STEVENSON, BRIAN	Chief Program Officer, Capital Management	Calgary	\$631.36										
Expense Date	Business reason		Expense Location	Expense Type	Amour	nt	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/21/2017	Misericordia Hospital En Room Project Mtg	nergency	AB - Local		\$ 5	5.10	SSP	Albert Health offices	LRT from SSP to Albert Health offices round trip - to attend Misericordia Hospital Emergency Room Project Discussion	1			
7/7/2017	Joint Capital Steering Co Mtg	mmittee		Mileage-Local- Home Zone	\$ 6	6.06	SSP	AI Offices	SSP to AI offices round trip to attend Joint Capital Steering Committee	1			12
8/21/2017	Continuous Improvemer Presentation	nt		Mileage-Local- Home Zone	\$ 6	6.06	SSP	AI Offices	SSP to AI offices round trip to attend Continuous Improvement Presentation	1			12
9/1/2017	Joint Capital Steering Co Mtg	mmittee		Mileage-Local- Home Zone	\$ 6	6.06	SSP	AI Offices	SSP to AI offices round trip to attend Joint Capital Steering Committee	1			12
9/11/2017	Capital Management Bu Review Meeting	siness		Mileage-Other	\$ 110	0.09	SSP	Ponoka (CCMHBI)	SSP to Ponoka (CCMHBI) to attend Capital Management Business Review Meeting	1			218
9/12/2017	Lab Hub Meeting - Parki Discussion	ng		Mileage-Local- Home Zone	\$ 6	5.06	SSP	AI Offices	SSP to Al offices round trip to attend Lab Hub Meeting - Parking Discussion	1			12
9/28/2017	Executive Steering Comr Calgary Cancer Project	nittee -		Mileage-Local- Home Zone	\$ 6	5.06	SSP	AI Offices	SSP to AI offices round trip to attend Executive Steering Committee - Calgary Cancer Project	1			12
10/6/2017	Joint Capital Steering Co Mtg	mmittee		Mileage-Local- Home Zone	\$ 6	5.06	SSP	AI Offices	SSP to Al offices round trip to attend Joint Capital Steering Committee	1			12
11/3/2017	New Edmonton Hospital Planning Session	Project		Mileage-Local- Home Zone	\$ 6	5.06	SSP	AI Offices	SSP to Al offices round trip to attend New Edmonton Hospital Project Planning Session	1			12
11/6/2017	CapM Calgary Zone Staff Engagement Session & c		AB - Local	Meals Per Diem	\$ 47	7.50			Trip to Calgary for CapM Calgary Zone Staff Engagement Session & other mtgs Bfast - \$10.50 Lunch - \$13.00 Dinner - \$24.00	1			

AHS Public Disclosure Expense Claim

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
STEVENSON, BRIAN	Chief Program Officer, Capital Management	Calgary	\$631.36										
Expense Date	Business reason	•	Expense Location	Expense Type	Am	ount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/6/2017	Calgary Zone Staff Engag session & other mtgs	gement	AB - Local	Taxi	\$	95.00	Edmonton Airport	Home	Edmonton airport to home – attend Calgary Zone Staff Engagement session & other mtgs	1			
11/6/2017	Calgary Zone Staff Engag session & other mtgs	gement	AB - Local	Taxi	\$	34.65	Calgary Airport	PLC	Calgary airport to PLC – attend Calgary Zone Staff Engagement session & other mtgs	1			
11/6/2017	Calgary Zone Staff Engag session & other mtgs	gement	AB - Local	Taxi	\$	79.92	Home	Edmonton Airport	Home to Edmonton airport – attend Calgary Zone Staff Engagement session & other mtgs	1			
11/6/2017	Calgary Zone Staff Engag session & other mtgs	gement	AB - Local	Taxi	\$	51.60	Southport	Calgary Airport	Southport to Calgary airport – attend Calgary Zone Staff Engagement session & other mtgs	1			
11/12/2017	CapM South Zone Staff Engagement Session & T Cardston site	our of		Mileage-Other	\$	52.52	Home	Edmonton Airport	Home to Edmonton Airport round trip – Trip to Lethbridge for CapM South Zone Staff Engagement Session & Tour of Cardston site	1			104
11/14/2017	CapM Edmonton Zone S Engagement Session	taff		Mileage-Local- Home Zone	\$	3.03	SSP	RAH	SSP to RAH round trip to attend CapM Edmonton Zone Staff Engagement Session	1			6
11/21/2017	CapM South Zone Staff Engagement Session & T Cardston site	our of	AB - Local	Parking - Lot or Parkade	\$	12.00			Parking at Edmonton Executive Flight Terminal – Trip to Lethbridge for CapM South Zone Staff Engagement Session & Tour of Cardston site	1			
11/21/2017	CapM South Zone Staff Engagement Session & T Cardston site	our of	AB - Local	Meals Per Diem	\$	23.50			Trip to Lethbridge for CapM South Zone Staff Engagement Session & Tour of Cardston site Bfast - \$10.50 Lunch \$13.00	1			
12/1/2017	Lab Hub Parking Agreem Meeting	nent		Mileage-Local- Home Zone	\$	3.03	SSP	AI offices (one way)	SSP to AI offices one way to attend Lab Hub Parking Agreement Meeting	1			6

AHS Public Disclosure Expense Claim

Name	Claimant Title	Location	Expense Claim Total									
	Chief Program Officer, Capital Management	Calgary	\$631.36									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
	CapM Central Zone Staff Engagement Session		AB - Local	Meals Per Diem	\$ 23.50			Trip to Red Deer for CapM Central Zone Staff Engagement Session Bfast - \$10.50 Lunch - \$13.00	1			
12/6/2017	Trip to Grande Prairie for of new hospital	r site tour	AB - Local	Meals Per Diem	\$ 47.50			Trip to Grande Prairie for site tour of new hospital Bfast - \$10.50 Lunch - \$13.00 Dinner - \$24.00	1			
Approver(s) fo	or the claim	Approval S	Status	Approval Date		•	•		1		•	•
RHODES, DEB	ORAH	Approve		27-Dec-17								

(1) Tansit - LRT from SSP to Albert Health offices round trip - to attend Misericordia Hospital Emergency Room Project Discussion - June 21/17



(2) Taxi - Home to Edmonton Airport - Trip to Calgary to attend Calgary Zone Staff Engagement session & other mtgs - Nov 6/17

(Used personal credit card - forgot p-Card at home)

DUPLICATE

ST ALBERT TAXI
3A RAYBORN
ST ALBERT AB

DUPLICATE

CARD															
CARD	TYF	E.			M	Д	S	T	E	R	C	A	R	D	
DATE					2	0	1	7	ĺ	1	1	ļ	0	6	
TIME		1	6	3	8		0	4	*	5	3		5	0	
RECE	IPT	NUMB	E	R											

PURCHASE

AMOUNT \$72.00 FIP \$7.92 TOTAL

\$79.92

MasterCard



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DUPLICATE

(3) Taxi - Calgary airport to PLC - Trip to Calgary to attend Calgary Zone Staff Engagement session & other mtgs - Nov 6/17

(Used personal credit card – forgot p-Card at home)

ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#1766

SALE



THANK YOU CUSTOMER COPY (4) Taxi - Southport to Calgary airport - Trip to Calgary to attend Calgary Zone Staff Engagement session & other mtgs - Nov 6/17

(Used personal credit card – forgot p-Card at home)

CHECKER/YELLOW CAS 316 MERIDIAN ROAD SE CALGARY, AB T2A 1X2



Sale



DESCRIPTION: _____

THANK YOU (403)299 9999 WAH, THECHECKERGROUP.COM

CAREMON IN FILIPPY

REHENT THIS COPY FOR STATEMENT VERIFICATION

> 316 MERIDIAN RUAD SE CALGARY, AB 12A 1X2

(5) Taxi - Edmonton Airport to home - Trip to Calgary to attend Calgary Zone Staff Engagement session & other mtgs - Nov 6/17

(Used personal credit card - forgot p-Card at home)

780.462.3456

edmtaxi.com

Date: 1911/17

Villan Gas

Amount: 45 6

Driver:

Car# 2724

From:

10135-31 Avenue, Edmonton, AB T6N 1C2

3.

(6) Parking - Edmonton Executive Flight Terminal - Trip to Lethbridge for CapM South Zone Staff Engagement Session & Tour of Cardston site - Nov 21/17 (Used personal credit card - forgot p-Card at home)

French Carlot

EXECFLIGHT CTR FUELQPE 3684 53 AVE EAST EDMONTON AB

CARD

CARD TYPE

MASTERCARD

DATE

2017/11/21 9319 07:53:21

TIME 931 RECEIPT NUMBER

*

PURCHASE TOTAL

\$12.00

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AUTH# THANK YOU

NO SIGNATURE REQUIRED

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Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

•	Indicate whether you have expenses to report in this section for this repo	rting	ј ре	eriod	:			YES	
	5.1 6.					 	_	1	

Name: Brian Stevenson Reporting Period for the Month of: Dec-17

DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid			
20-Oct-17	Direct Billing		Nov 6/17 - Edmonton to Calgary round trip - to attend CapM Calgary Zone Staff Engagement Session & other mtgs	Marlin Travel	283.26			
09-Nov-17	Direct Billing		Nov 21/17 - Edmonton to Lethbridge round trip - to attendCapM South Zone Staff Engagement Session & Tour of Cardston site	Marlin Travel	716.60			
28-Nov-17	Direct Billing	I AIRIINA I ICKA I	Dec 6/17 - Edmonton to Grande Prairie round trip - site tour of new Grande Prairie hospital & other mtgs	Marlin Travel	397.42			
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List				
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List				
Total Paid in the Month								

Traveler

Passenger Name: STEVENSON, BRIAN L MR e-Ticket Number:

Reservation Number:

Class Of Service:

Economy

Ticket Issue Date: October 20, 2017

Agency Details

Agency Information: Agency Phone:

MARLIN TRAVEL 780 425-8611 MARLIN TRAVEL 60-87935-

9929 - 108Th.Street Government Centre

Edmonton, AB T5K 1G8

Canada

marlin 💢 trave

Flight - WestJet (WS) - 3238 - November 06, 2017

Confirmation Number: Status: *Operated by: WESTJET ENCORE Fare Basis: Confirmed GA14K

Depart: Arrive: Edmonton Intl Arpt (YEG) Calgary Intl Arpt (YYC)

Edmonton Calgary 6:30 AM 7:38 AM

Not Valid After: Not Valid Before: November 06, 2017 November 06, 2017

Carry-On: 1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

0 Piece Plan

Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YEA - YYC

Flight - WestJet (WS) - 3229 - November 06, 2017

Confirmation Number: Status: Fare Basis: *Operated by: WESTJET ENCORE Confirmed GA14K

Class Of Service: Depart: Edmonton Intl Arpt (YEG) Calgary Intl Arpt (YYC) Economy

Edmonton Calgary

6:15 PM 7:10 PM

Not Valid Before: Not Valid After: November 06, 2017 November 06, 2017

Carry-On: 1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

0 Piece Plan

Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YYC - YEA

Fare Information

Form Of Payment:

CAD 184.30

Taxes and Carrier-imposed fees:

CAD 14.96 CA CAD EXEMPT XG CAD 84.00 XT

CAD 283.26 Total:

Endorsement Information:

NONREF - FEE FOR CHG-CXLAB HEALTHERSERVICES COF

Fare Calculation:

6NOV YEA WS YYC 92.15WS YEA 92.15CAD184.30END XT 60.00SQ 24.00YQ



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 09 Nov 17

Client:
Agent: File Locator:

0.00

Total HST

PASSENGERS: MR BRIAN STEVENSON

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAI	_
INTEGRA AIR Cor	nfirmation			583.36	0.00	\$0.00	133.24	0.00	716.60	CAD
-			Total:	583.36	0.00	0.00	133.24	0.00	716.60	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment	•		Amount 716.60	
		11/03/2017					Total Pa	ayment:	716.60	
		is the only av	ound trip flight over \$ ailable flight to Lethb chedule during the w	oridge and	В	alance Du	e CAD Cui	rrency	0.00	CAD

Total GST

CORPORATE UNIT 101
REASON FOR TRAVEL SOUTH ZONE MEETING

\$0.00

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



MY ITINERARY

Passengers Citizenship Required Travel Documents

BRIAN STEVENSON Not Specified Not Specified

Flight

From

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



Airline

v14

AIR

Passengers: BRIAN STEVENSON Booking Date: 09 Nov 17
File Locator/Ticket #:

Terminal

_

Class/Seat Stops

CHARTER AIRLINE 00100 EDMONTON INTL LETHBRIDGE
21 Nov 17 8:20AM 21 Nov 17 9:35AM

Traveler

Passenger Name: STEVENSON, BRIAN MR e-Ticket Number:

Reservation Number:

Fare Basis:

Class Of Service:

MA07TL

Economy

MA07TI

Economy

Class Of Service:

Ticket Issue Date: November 28, 2017

Tour Code: MAR11

Agency Details

Agency Information: Agency Phone:

MARLIN TRAVEL 780 425-8611 MARLIN TRAVEL 60-87935-

9929 - 108Th.Street Government Centre 0/-

Edmonton, AB T5K 1G8

Canada

Depart:

/-

marlin 🂢 travel

Flight - WestJet (WS) - 3236 - December 06, 2017

Confirmation Number: Status: Confirmed

Arrive:

Edmonton Intl Arpt (YEG) Grande Prairie Arpt (YQU)
Edmonton Grande Prairie
7:30 AM 8:47 AM

Not Valid Before: Not Valid After:
December 06, 2017 December 06, 2017

Carry-On: 1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

0 Piece Plan

Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YEA - YQU

Flight - WestJet (WS) - 3142 - December 06, 2017

Confirmation Number: Status:

Confirmed

 Depart:
 Arrive:

 Grande Prairie Arpt (YQU)
 Edmonton Intl Arpt (YEG)

Grande Prairie Edmonton
7:00 PM 8:05 PM

Not Valid Before: Not Valid After:
December 06, 2017 December 06, 2017

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

0 Piece Plan

Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YQU - YEA

*Operated by: WESTJET ENCORE

Fare Basis: *Operated by: WESTJET ENCORE

Fare Information

Form Of Payment:

Fare: CAD 308.46

Taxes and Carrier-imposed fees:

CAD 14.96 CA CAD EXEMPT XG CAD 74.00 XT

Total: CAD 397.42

Endorsement Information:

NONREF - FEE FOR CHG-CXLAB HEALTH SERVICES COF

Fare Calculation:

6DEC YEA WS YQU 154.23WS YEA 154.23CAD308.46END XT 50.00SQ 24.00YQ