

## AHS Board and Executive Expense Report

**Name:** Colleen Purdy

**Title:** VP Corporate Services & Chief Financial Officer

**Location:** Calgary

Expenses approved during the month of July 2022

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Jul-22	Expense Claim	Meetings		119		173	292			
Jul-22	Direct Bill	Meetings	522		319		842			
<b>Total</b>			\$ 522	\$ 119	\$ 319	\$ 173	\$ 1,133	\$ -	\$ -	\$ -

**Total for  
the Month** \$ 1,133

Maximum daily single meal expense claimed in the month \$ 24

Maximum daily base hotel rate claimed in the month \$ 143

Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
PURDY, COLLEEN ANNE	VP Corporate Services & Chief Financial Officer	Calgary	\$ 291.61								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/19/2022	Travel to Edmonton for Ministry and Executive Leadership meetings	AB - Other Zones	Meals Per Diem	\$ 24.00				1			
6/19/2022	Travel to Edmonton to Attend Ministry and Executive Leadership meetings	AB - Other Zones	Taxi	\$ 66.00	Edmonton International Airport	The Matrix Hotel (Edmonton)		1			
6/20/2022	Travel to Edmonton for Ministry meeting	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
6/21/2022	Travel to Edmonton for Executive Leadership Meeting at SSP	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
6/21/2022	Attend Ministry Meeting in Edmonton office - taxi from SSP to Airport	AB - Other Zones	Taxi	\$ 55.20	Edmonton Office (SSP)	Edmonton International Airport		1			
6/21/2022	Attend Executive Leadership meeting in Edmonton office - taxi from Calgary Airport to home in Calgary	AB - Other Zones	Taxi	\$ 51.41	Calgary International Airport	Home in Calgary		1			
Approver(s) for the	Approval Status	Approval									
CHIES, MAURO	Approve	5-Jul-22									

TRANSACTION RECORD  
GREATER EDMONTON TAXI SERVICE  
10135 31 AVE NW  
EDMONTON AB

**Purchase**

Jun 18 2022 17:59:37

INVOICE # [REDACTED]  
Entry: Tap EMV (H)  
Response: 01-027

Amount \$ 55.00  
Tip \$ 11.00

**Total \$ 66.00**

**Approved**  
Signature Not Required

Yellow Cab 780.462.3456  
Barrel Taxi 780.499.7777  
GST 100403070RT0001  
edmitaxi.com

Important: Retain this copy for your record  
Cardholder copy

TRANSACTION RECORD  
GREATER EDMONTON TAXI SERVICE  
10135 31 AVE NW  
EDMONTON AB

**Purchase**

Jun 21 2022 16:07:03

INVOICE # [REDACTED]  
Entry: Tap EMV (H)  
Response: 01-027

Amount \$ 48.00  
Tip \$ 7.20

**Total \$ 55.20**

**Approved**  
Signature Not Required

Important: Retain this copy for your record  
Cardholder copy

ASSOCIATED CAB  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

Batch [REDACTED]  
06/21/22 19:54:37  
APPR CODE [REDACTED]

**AMOUNT \$44.70**  
**TIP \$6.71**  
**TOTAL \$51.41**

00 - APPROVED - 001

Thank You

CUSTOMER COPY

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Colleen Purdy	<b>Reporting Period for the Month of :</b> Jul-22
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
19-Jun-22	Direct Billing	Hotel	Meeting in Edmonton with Ministry and Executive meetings June 19-21, 2022	The Matrix Hotel Edmonton	\$319.33
31-May-22	Direct Billing	Airline Ticket	Return Flight Calgary to Vancouver to attend The One 2022 National Conference Sept 9-14, 2022	Vision Travel DT Ontario-West Inc	\$522.46
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
<b>Total Paid in the Month</b>					<b>\$ 841.79</b>



Vision Travel DT Ontario-West Inc  
9929 - 108th Street  
Edmonton AB T5K 1G8  
833-692-4120

[www.dt.ca](http://www.dt.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice [REDACTED]  
Issued: 31 May 2022

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: N/A

ALBERTA HEALTH SERVICES  
[REDACTED]

Passenger(s): PURDY/COLLEEN MS

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

### Important COVID Information Related To Your Travels:

Starting 20Jun22, vaccination will no longer be required to board a plane or train in Canada. .

For complete details click [here](#)

For complete Canadian Government details on COVID-19 vaccinated travellers entering Canada – click [here](#)

Please [click here](#) upon receipt of your itinerary for important COVID-related traveller information including COVID vaccination/test/quarantine requirements, transit restrictions, etc. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements could change.

Protective face coverings may be required at various stages of travel. Travellers are responsible to familiarize themselves with requirements for their airlines, airports and destination cities.

**AIR - Friday, September 9 2022**

[Add To Calendar](#)

**WestJet Flight [REDACTED] Economy Class - Seat [REDACTED] (Non smoking, Aisle) Confirmed**

**Depart** Calgary, Alberta [Weather](#) **Arrive** Vancouver, British Columbia [Weather](#)  
 Calgary International Airport Vancouver International  
 06:30 PM Friday, September 9 2022 07:00 PM Friday, September 9 2022

**Duration:** 1 hour(s) and 30 minute(s) Non-stop  
**Status:** Confirmed - WestJet Booking Reference: [REDACTED]  
**Online Check In:** Available 24 hours prior - [click here](#)  
**Baggage Allowance:** 1 Piece(s)

**Remarks:** PLEASE CHECK IN WITH WESTJET  
 ARR TERMINAL M

**AIR - Wednesday, September 14 2022**

[Add To Calendar](#)

**WestJet Flight [REDACTED] Economy Class - Seat [REDACTED] (Non smoking, Aisle) Confirmed**

**Depart** Vancouver, British Columbia [Weather](#) **Arrive** Calgary, Alberta [Weather](#)  
 Vancouver International Calgary International Airport  
 10:00 AM Wednesday, September 14 2022 12:20 PM Wednesday, September 14 2022

**Duration:** 1 hour(s) and 20 minute(s) Non-stop  
**Status:** Confirmed - WestJet Booking Reference: [REDACTED]  
**Online Check In:** Available 24 hours prior - [click here](#)  
**Baggage Allowance:** 1 Piece(s)

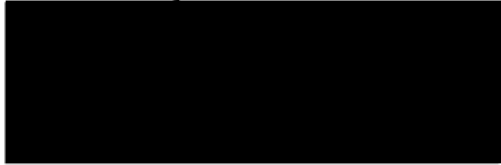
**Remarks:** PLEASE CHECK IN WITH WESTJET  
 DEP TERMINAL M

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
WestJet	[REDACTED]	416.21	106.25	0.00	0.00	522.46
					Billed to [REDACTED]	
<b>Totals:</b>		<b>416.21</b>	<b>106.25</b>	<b>0.00</b>	<b>0.00</b>	<b>522.46</b>
					<b>Total Credit Card Billing:</b>	<b>522.46</b>
					<b>Balance Due:</b>	<b>0.00</b>



AB Health Services  
Accounts Payable



Cost Centre: [Redacted]  
Approving Manager: [Redacted]

Company Name :  
Group Name :  
Guest Name : Purdy, Colleen Ms

COPY OF INVOICE

Room No. : [Redacted]  
Arrival : 06-19-22  
Departure : 06-21-22  
Page No. : 1 of 1  
Folio No. : [Redacted]  
Invoice No. : [Redacted]  
AR No. : [Redacted]  
Conf. No. : [Redacted]  
Cashier No. : [Redacted]  
Custom Ref. :

Date	Description	Charges	Credits
06-19-22	Room Revenue	143.10	
06-19-22	Destination Marketing Fee	4.29	
06-19-22	Tourism Levy	5.90	
06-20-22	Room Revenue	155.00	
06-20-22	Destination Marketing Fee	4.65	
06-20-22	Tourism Levy	6.39	
Total Charges		319.33	
Total Credits			0.00
Balance			319.33

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.