

AHS Board and Executive Expense Report

Name Colleen Turner
Title VP Community Engagement & Communications
Location Edmonton
 Expenses submitted during the month of December 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-17	P-Card	Meetings			1,134	786	1,920			
Dec-17	Expense Claim	Meetings		231		67	298			
Dec-17	Direct Billing	Meetings	2,360				2,360			
Total			\$ 2,360	\$ 231	\$ 1,134	\$ 853	\$ 4,578	\$ -	\$ -	\$ -

Total for the Month \$ 4,578

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 273
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 1,919.83								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/22/2017	Attendance at ELT Nov 21 and presentation at HRC on Nov 22.	AB - Other Zones	Accommodations	\$ 319.22			Attendance at ELT Nov 21 and presentation at HRC on Nov 22.	2			
11/22/2017	Parking at YYC for trip to YEG to attend ELT and HRC presentation.	AB - Other Zones	Parking - Lot or Parkade	\$ 88.05			Parking at YYC for trip to YEG to attend ELT and HRC presentation.	2			
11/27/2017	Parking at YYC for trip to YEG to attend CAMH meeting at SSP.	AB - Other Zones	Parking - Lot or Parkade	\$ 29.35			Parking at YYC for trip to YEG to attend CAMH meeting at SSP.	1			
12/4/2017	Transportation while in YEG on Nov 8, Nov 20 and Nov 27.	AB - Other Zones	Taxi	\$ 207.00	Airport	Seventh Street Plaza	Transportation while in YEG on Nov 8, Nov 20 and Nov 27.	3			
12/6/2017	Transportation from SSP to Metterra Hotel for overnight stay in YEG.	AB - Other Zones	Taxi	\$ 14.00	Seventh Street Plaza	Metterra Hotel	Transportation from SSP to Metterra Hotel for overnight stay in YEG.	1			
12/7/2017	Overnight stay in YEG on Dec 4, 5, & 6 to attend various meetings (i.e. ELT, AHS Public and Private Board meetings and AB Cancer Foundation Board Meet	AB - Other Zones	Accommodations	\$ 501.84			Overnight stay in YEG on Dec 4, 5, & 6 to attend various meetings (i.e. ELT, AHS Public and Private Board meetings and AB Cancer Foundation Board Meeting).	3			
12/7/2017	Parking at YYC for trip to YEG from Dec 4 Dec 7, 2017.	AB - Other Zones	Parking - Lot or Parkade	\$ 88.05			Parking at YYC for trip to YEG from Dec 4 - Dec 7, 2017.	3			
12/9/2017	Transportation from Boston Airport to Charles Hotel for overnight stay in Boston.	United States	Taxi	\$ 59.90	Boston Airport	Charles Hotel, Boston	Transportation from Boston Airport to Charles Hotel for overnight stay in Boston.	1			
12/9/2017	Taxi from Home to Calgary International for trip to Boston	AB - Other Zones	Taxi	\$ 55.00	Home	Calgary Airport	Taxi from Home to Calgary International for trip to Boston	1			
12/10/2017	Taxi from Charles Hotel to Harvard University	AB - Other Zones	Taxi	\$ 15.90	Charles Hotel, Boston	Harvard University, Boston	Taxi from Charles Hotel to Harvard University for executive education training week	1			
12/10/2017	First night in Boston, needed to be there one day prior as course week started Dec 10.	United States	Accommodations	\$ 312.58			First night in Boston, needed to be there one day prior as course week started Dec 10.	1			

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 1,919.83									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/15/2017	Taxi from Harvard to downtown Boston.		United States	Taxi	\$ 41.84	Harvard University, Boston	Downtown Boston	Taxi from Harvard to downtown Boston. Have provided Pre-approval for travel to this and attestation.	1			
12/17/2017	Transportation while in YEG to attend ELT, Public and Private Board meetings and presentation to AB Cancer Foundation Board of Trustees.		AB - Other Zones	Taxi	\$ 126.50	Airport	Seventh Street Plaza	Transportation while in YEG to attend ELT, Public and Private Board meetings and presentation to AB Cancer Foundation Board of Trustees.	1			
12/18/2017	Taxi return trip from YYC following return flight from Boston.		AB - Other Zones	Taxi	\$ 60.60	Calgary International Airport	Home	Taxi return trip from YYC following return flight from Boston.	1			
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		23-Feb-18								

(1)

M

metterra

HOTEL ON WHYTE

Colleen Turner

Room Number: [REDACTED]

Arrival Date: 11-20-17

Departure Date: 11-22-17

Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No: [REDACTED]

12-21-17

Date	Description	Charges	Credits
11-20-17	Room	149.00	
11-20-17	Destination Marketing Fee - 3%	4.47	
11-20-17	Tourism Levy - 4%	6.14	
11-21-17	Room	149.00	
11-21-17	Destination Marketing Fee - 3%	4.47	
11-21-17	Tourism Levy - 4%	6.14	
11-22-17	F&B Mastercard		319.22
Total		319.22	319.22
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0009

RECEIPT
GST NO. R122556194

3

TKT NO: [REDACTED]
EXIT No. A1
IN: 11/27/17 08:10
OUT: 11/27/17 16:42
DURATION: 0 08: 32
PAID: \$ 29.35
(GST INCLUDED)
MASTERCARD
[REDACTED]

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT

RECEIPT ✓
GST NO. R122556194

2

TKT NO: [REDACTED]
EXIT No. A1
IN: 11/20/17 06:33
OUT: 11/22/17 21:53
DURATION: 2 15: 20
PAID: \$ 88.05
(GST INCLUDED)
MASTERCARD
[REDACTED]

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT



Done(4) total \$ 207.00

Diamond Executive Car Service

2628 43 Street
Edmonton, Alberta
T6L 5G1

Invoice

Date	Invoice #
2017-11-30	

Invoice To
Colleen Turner

PAID
2017-12-04

P.O. No.	Terms	Project

Item	Date	Name	Description	Amount
Sedan Gratuity	2017-11-08	Colleen Turner	Office to Airport	60.00 9.00
			Total	\$69.00
Phone #	E-mail	Web Site	Balance Due	
(780) 914 4002	heera@shaw.ca	www.diamond-limo.com		

GST/HST No.

882127012

Line 4 Total \$207.00

Diamond Executive Car Service

2628 43 Street
Edmonton, Alberta
T6L 5G1

Invoice

Date	Invoice #
2017-11-30	

Invoice To
Colleen Turner

PAID
2017-12-04

P.O. No.	Terms	Project

Item	Date	Name	Description	Amount
Sedan Gratuity	2017-11-20	Colleen Turner	Airport to Office	60.00 9.00
			Total	\$69.00
Phone #	E-mail	Web Site	Balance Due	
(780) 914 4002	heera@shaw.ca	www.diamond-limo.com		

GST/HST No.

882127012

Due (4) total \$207.00

Diamond Executive Car Service

2628 43 Street
Edmonton, Alberta
T6L 5G1

Invoice

Date	Invoice #
2017-11-30	

Invoice To
Colleen Turner

PAID
2017-12-04

P.O. No.	Terms	Project

Item	Date	Name	Description	Amount
Sedan Gratuity	2017-11-27	Colleen Turner	Airport to Office	60.00 9.00
			Total	\$69.00
Phone #	E-mail	Web Site	Balance Due	
(780) 914 4002	heera@shaw.ca	www.diamond-limo.com		

GST/HST No.

882127012

GREATER EDMONTON TAXI
SERVICE

10135 31 AVE NW
EDMONTON AB

CARD

CARD TYPE MASTERCARD

DATE 2017/12/06

TIME 0028 18 34 18

INVOICE #

RECEIPT NUMBER

PURCHASE

AMOUNT \$11.00

TIP \$3.00

TOTAL

\$14.00

MasterCard

APPROVED

AUTH#

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CARD 780-452-8006

BARRELL TAXI 780-452-8006

EDMONTON.COM

Colleen Turner
[REDACTED]

Room Number: [REDACTED]
Arrival Date: 12-04-17
Departure Date: 12-07-17
Page No: 1 of 2

Guest Name:

INFORMATION INVOICE

Folio No: [REDACTED]

12-21-17

Date	Description	Charges	Credits
12-04-17	Room	149.00	
12-04-17	Destination Marketing Fee - 3%	4.47	
12-04-17	Tourism Levy - 4%	6.14	
12-04-17	Room GST - 5%	7.67	
12-05-17	Room	149.00	
12-05-17	Destination Marketing Fee - 3%	4.47	
12-05-17	Tourism Levy - 4%	6.14	
12-05-17	Room GST - 5%	7.67	
12-06-17	Room	149.00	
12-06-17	Destination Marketing Fee - 3%	4.47	
12-06-17	Tourism Levy - 4%	6.14	
12-06-17	Room GST - 5%	7.67	
12-07-17	F&B Mastercard		501.84

Line 9

RECEIPT

EST NO. R12358194

TEL NO. [REDACTED]

FLIT No.

42

IN: 12/04/17

19:08

OUT: 12/07/17

17:46

DURATION:

2 22 46

PRIC:

3 88 85

(TAX INCLUDED)

MISTER CARD

REF. [REDACTED]

THANK YOU FOR

YOUR VISIT

10

--ORIGINAL--

NADVAK CORP

CAB #

HACK:

MERCHANT COPY

12/09/17 TR 324

START END MILES

20:21 20:43 10.8

FARE: \$ 33.00

EXTRA: \$ 0.00

TOLL: \$ 7.50

SRCH: \$ 0.00

TIP: \$ 5.00

TOTAL: \$ 45.50

TYPE: MAST

CARD:

AUTH:

x

\$59.90 CAD

12

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1195

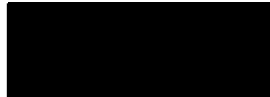
SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED]
12/09/17 08:43:56
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]
[REDACTED]

AMOUNT	\$50.00
TIP	\$5.00
TOTAL	\$55.00

00 - APPROVED - 001

MasterCard



THANK YOU

Customer Copy

Search

COLLEEN TURNER

Sign Out

Mail

Contacts

Calendar

Preferences

Search

Receipt for You

Close

Reply

Reply to All

Forward

Delete

Spam

Actions

**Receipt from Administrator Flerime**

From: Administrator Flerime via Square

To: colturner

Reply To: Administrator Flerime via Square

Now when you shop at sellers who use Square, your receipt

[Not your receipt?](#)

Administrator Flerime



How was your experience?



\$15.90 CAD

\$12.08

Custom Amount

Subtotal

Tip



(13)

Colleen Ms Turner
United States

Room No. : [REDACTED]
Folio No. : [REDACTED]
A/R Number : [REDACTED]
Company Name : [REDACTED]
Arrival : 12-09-17
Departure : 12-10-17

INFORMATION INVOICE

Date	Reference	Charges	Credits
12-09-17	Room Charge	207.00	
12-09-17	State Tax	11.80	
12-09-17	Occupancy Tax	12.42	
12-09-17	Convention Tax	5.69	
[REDACTED]			
12-10-17	Mastercard [REDACTED]		249.75
Total		249.75	249.75
Balance		0.00	

\$312.58 CAD

Thank you for choosing The Charles Hotel, we truly appreciate your business. Please visit www.tripadvisor.com to share your experience!

Missing Receipt Attestation

Date of Expense: 12/15/2017

Vendor Name: Boston Taxi

Vendor Address: 10 Penniman Road, Boston, MA

Expense Amount: 41.84 CDN

Expense Details: Transportation while in Boston


Circumstances as to why the receipt is missing:

Lost in transport.

I confirm that I have taken reasonable steps to obtain a copy of the original receipt.

I attest that this expense was incurred and relates to AHS business

I attest that this expense has not been claimed previously

Claimant Name	
Colleen Turner	
Position / Title	Site / Location
VP, Community Engagement & Communications	Southport, Calgary
Signature	Date
	1/10/2018

Line (15)

Diamond Executive Car Service

2628 43 Street
Edmonton, Alberta
T6L 5G1

Invoice

Date	Invoice #
2017-12-17	

Invoice To
Colleen Turner

PAID
2017-12-17

P.O. No.	Terms	Project

Item	Date	Name	Description	Amount
Sedan	2017-12-04	Colleen Turner	Airport to Metterra	50.00
Sedan	2017-12-07	Colleen Turner	Westin to Airport	60.00
Gratuity				16.50
			Total	\$126.50
Phone #	E-mail	Web Site	Balance Due	
(780) 914 4002	heera@shaw.ca	www.diamond-limo.com		

GST/HST No.

882127012

16

ASSOCIATED LTD
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
Car#357

SALE

MID [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED]
12/18/17 22:49:11
APPR CODE [REDACTED]
MASTERCARD
[REDACTED]

AMOUNT	\$56.10
TIP	\$4.50
TOTAL	\$60.60

00 - APPROVED - 001

MasterCard
[REDACTED]

12/18/17 22:49:11

12/18/17 22:49:11

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 298.08								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/27/2017	Attendance at CAMH and Connect Care meetings at SSP, return trip to YYC.	AB - Other Zones	Meals Per Diem	\$ 37.00			Attendance at CAMH and Connect Care meetings at SSP, return trip to YYC. Lunch \$13.00 Dinner \$24.00	2			
11/27/2017	Return from trip to YEG to attend CAMH meeting at SSP.		Mileage-Local-Home Zone	\$ 16.67	Calgary International	Home	Return from trip to YEG to attend CAMH meeting at SSP.	1			33
11/27/2017	To YYC for trip to YEG to attend CAMH meeting at SSP.		Mileage-Local-Home Zone	\$ 16.67	Home	Calgary International Airport	To YYC for trip to YEG to attend CAMH meeting at SSP.	1			33
12/4/2017	Mileage to YYC for trip to YEG to attend ELT, AHS Public and Private Board meetings and AB Cancer Foundation Board of Trustees for presentation.		Mileage-Local-Home Zone	\$ 16.67	Home	Calgary International Airport	Mileage to YYC for trip to YEG to attend ELT, AHS Public and Private Board meetings and AB Cancer Foundation Board of Trustees for presentation.	3			11
12/5/2017	Attendance at ELT and overnight stay in YEG.	AB - Other Zones	Meals Per Diem	\$ 24.00			Attendance at ELT and overnight stay in YEG. Dinner \$24.00	2			
12/6/2017	Attendance at AHS Public and Private Board Meetings (Dec 6) and AB Cancer Foundation Board Meeting (Dec 7).	AB - Other Zones	Meals Per Diem	\$ 47.50			Attendance at AHS Public and Private Board Meetings (Dec 6) and AB Cancer Foundation Board Meeting (Dec 7). Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
12/7/2017	Attendance at AHS Public and Private Board Meetings (Dec 6) and AB Cancer Foundation Board Meeting (Dec 7).	AB - Other Zones	Meals Per Diem	\$ 47.50			Attendance at AHS Public and Private Board Meetings (Dec 6) and AB Cancer Foundation Board Meeting (Dec 7). Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 298.08									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/7/2017	Mileage home for trip to YEG to attend ELT, AHS Public and Private Board meetings and AB Cancer Foundation Board of Trustees for presentation.			Mileage-Local-Home Zone	\$ 16.67	Calgary International Airport	Home	Mileage home for trip to YEG to attend ELT, AHS Public and Private Board meetings and AB Cancer Foundation Board of Trustees for presentation.	1			33
12/9/2017	Travel from YYC to Toronto to Boston for course.		United States	Meals Per Diem	\$ 61.70			Travel from YYC to Toronto to Boston for course (Dec 9 travel day) Dec 10 Course started at noon. Bfast \$13.70 Lunch \$17.00 Dinner \$31.00	1			
12/10/2017	Travel from YYC to Toronto to Boston for course.		United States	Meals Per Diem	\$ 13.70			Travel from YYC to Toronto to Boston for course (Dec 9 travel day) Dec 10 Course started at noon. Bfast \$13.70	1			
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		23-Feb-18								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

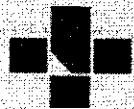
AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Colleen Turner	Reporting Period for the Month of :	December 2017/January 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
9-Jan-2018	Direct Billing	Airline Ticket	Cancelled due to timing of other meetings which did not permit travel on this day, credit to be used at a later date.	Marlin Travel	304.96
15-Jan-2018	Direct Billing	Airline Ticket	Return trip Calgary to Edmonton to attend ELT and Foundation meeting.	Marlin Travel	289.50
22-Jan-2018	Direct Billing	Airline Ticket	Return trip to Edmonton to attend ELT.	Marlin Travel	463.76
29-Jan-2018	Direct Billing	Airline Ticket	Return trip to Edmonton to attend ELT and AH session.	Marlin Travel	524.21
29-Jan-2018	Direct Billing	Airline Ticket	Change fee due to change in meeting time.	Marlin Travel	105.00
Total Paid in the Month					\$ 1,687.43



Expense Report Direct Bill Summary

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Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
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- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Colleen Turner	Reporting Period for the Month of :	Dec 2017 / Jan 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
31-Jan-2018	Direct Billing	Airline Ticket	Change fee for return flight home changed to accommodate meeting times.	Marlin Travel	170.00
31-Jan-2018	Direct Billing	Airline Ticket	Return trip to Edmonton to attend AHS board meeting.	Marlin Travel	502.71
	Direct Billing				
	Direct Billing				
	Direct Billing				
Total Paid in the Month					\$ 672.71



✓ ①

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 22 Dec 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	230.00	0.00	\$0.00	74.96	0.00	304.96 CAD
Total:	230.00	0.00	0.00	74.96	0.00	304.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	12/22/2017		[REDACTED]	304.96 CAD
				Total Payment:	304.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****

PLEASE REVIEW YOUR ITINERARY FOR ACCURACY

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE

NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY ———

—AIR CANADA RULES—TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT

TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO

CHECK IN AND PRINT YOUR BOARDING PASS.

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tel : 780 425 8611

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 22 Dec 17
Client: [REDACTED]
Agent: [REDACTED]
Agents email: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
COLLEEN TURNER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passenger: COLLEEN TURNER						
Passenger: COLLEEN TURNER						
Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL		EDMONTON INTL	L	
		09 Jan 18 7:15AM		09 Jan 18 8:13AM		
AIR CANADA	08153	EDMONTON INTL		CALGARY INTL	L	
		09 Jan 18 4:45PM		09 Jan 18 5:39PM		



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: Booking Date: 09 Jan 18 Client: Agent: File Locator:
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PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket #	132.00	0.00	\$0.00	0.00	0.00	132.00 CAD
AIR CANADA Ticket #	150.00	0.00	\$0.00	7.50	0.00	157.50 CAD
Total:	282.00	0.00	0.00	7.50	0.00	289.50 CAD

PAYMENTS

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	01/08/2018			0.00 CAD
	01/08/2018			132.00 CAD
				157.50 CAD
Total Payment:				289.50 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL MEETINGS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****

*****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*****

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

***** FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW

[HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML](http://www.aircanada.com/en/travelinfo/before/traveldoc.html) FOR IMPORTANT INFORMATION ON IDENTIFICATION REQUIRED FOR TRAVEL. *****

*****PLEASE NOTE CHECKIN TIMES*****

*****DOMESTIC FLIGHTS-CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR *****

*****AIR CANADA RULES*****

TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO [WWW.AIRCANADA.COM](http://www.aircanada.com) TO CHECK IN AND PRINT YOUR BOARDING PASS.

*****AIR CANADA CANADA TRAVEL BAGGAGE POLICY*****

*****1ST CHECKED*****

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
T41 - 780 425 8611

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 09 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
COLLEEN TURNER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	COLLEEN TURNER	Booking Date:	08 Jan 18			
		File Locator/Ticket #:	[REDACTED]			
Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08136	CALGARY INTL		EDMONTON INTL	G/	
		15 Jan 18 10:45AM		15 Jan 18 11:43AM		

Passengers:	COLLEEN TURNER	Booking Date:	08 Jan 18
		File Locator/Ticket #:	1188264489



AIR

Passengers:	COLLEEN TURNER	Booking Date:	08 Jan 18			
		File Locator/Ticket #:	[REDACTED]			
Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08153	EDMONTON INTL		CALGARY INTL	G/	
		16 Jan 18 4:45PM		16 Jan 18 5:39PM		

3



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	388.80	0.00	\$0.00	74.96	0.00	463.76 CAD
Total:	388.80	0.00	0.00	74.96	0.00	463.76 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/18/2018		[REDACTED]	463.76 CAD
				Total Payment:	463.76 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL SITE VISITS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT
TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO
CHECK IN AND PRINT YOUR BOARDING PASS. ----- ****PLEASE NOTE CHECKIN
TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45
MINUTES PRIOR

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél : 780 425 8611

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers

COLLEEN TURNER

Citizenship

Not Specified

Required Travel Documents

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: COLLEEN TURNER

Booking Date: 18 Jan 18

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08144	CALGARY INTL 22 Jan 18 1:55PM		EDMONTON INTL 22 Jan 18 2:47PM	W/	



AIR

Passengers: COLLEEN TURNER

Booking Date: 18 Jan 18

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08153	EDMONTON INTL 23 Jan 18 4:45PM		CALGARY INTL 23 Jan 18 5:39PM	W/	



AIR CANADA

Booking Confirmation

Booking Reference: SXUE885

Date of issue: 28 Jan 2018

Booking Date: 28 Jan, 2018

Agent Name: agen

Agent ID:

Main Contact: marlin travel

WORK : 1-306-3526955

Fax : 1-306-7612666

Passengers: Colleen A Turner

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Tango

Monday
29 Jan, 2018

17:00

Calgary

Calgary Intl. (YYC), AB



17:52

Edmonton

Edmonton Intl. (YEG), AB



AC8150

0hr52

Economy H

Operated by: Air Canada Express -
Jazz | Q400



- Return

Economy Tango

Tuesday
30 Jan, 2018

19:45

Edmonton

Edmonton Intl. (YEG), AB



20:46

Calgary

Calgary Intl. (YYC), AB



AC8157

1hr01

Economy V

Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Colleen A Turner

Ticket Number

Seats

AC8150 8C

AC8157 3C

Air Canada - Aeroplan



Purchase summary

MasterCard

A

Tax information

GST/HST no. 10009-2287 RT0001
\$24.96

1 adult



Air Transportation Charges

Base Fare - Depart - Economy Tango	218.00
Base Fare - Return - Economy Tango	163.00
Surcharges	24.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	23.96
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	60.00

Total airfare and taxes before options **\$503²¹**



Seat selection

Colleen A Turner

AC8150: 8C - Standard Seat (Aisle)	10.00
AC8157: 3C - Standard Seat (Aisle)	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.00

Total with options and seat selection fee: **\$524²¹**

GRAND TOTAL (Canadian dollars) \$524²¹



Check-in and boarding gate deadlines

Within Canada



Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.



Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.



Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



A DIRECT TRAVEL[®] COMPANY

Invoice

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 01 Mar 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: MS. COLLEN TURNER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	105.00	0.00	\$0.00	0.00	0.00	105.00 CAD
Total:	105.00	0.00	0.00	0.00	0.00	105.00 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	03/01/2018		[REDACTED]	105.00 CAD
Total Payment:					105.00 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL LEADERSHIP MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED
STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE
NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tel: 780 425 8611

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 01 Mar 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
COLLEN TURNER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: COLLEN TURNER		Booking Date: 01 Mar 18		File Locator/Ticket #: [REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat Stops
AIR CANADA	08146	CALGARY INTL 29 Jan 18 3:25PM		EDMONTON INTL 29 Jan 18 4:23PM	V/

Jan 31 - Feb 1
change fee



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 31 Jan 18
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	95.00	0.00	\$0.00	0.00	0.00	95.00 CAD
AIR CANADA Ticket # [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
Total:	170.00	0.00	0.00	0.00	0.00	170.00 CAD

PAYMENTS

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
[REDACTED]	01/31/2018		[REDACTED]	95.00 CAD
	01/31/2018		[REDACTED]	75.00 CAD
Total Payment:				170.00 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL LEADERSHIP MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
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GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tel: 780 425 8611

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 31 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers
COLLEEN TURNER

Citizenship
Not Specified

Required Travel Documents
Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passenger: COLLEEN TURNER				Booking Date: 31 Jan 18		File Locator: [REDACTED]	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
AIR CANADA	08158	CALGARY INTL		EDMONTON INTL	V/		
		31 Jan 18 9:15PM		31 Jan 18 10:07PM			

Passenger: COLLEEN TURNER		Booking Date: 31 Jan 18		File Locator: [REDACTED]	
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Passenger: COLLEEN TURNER				Booking Date: 31 Jan 18		File Locator: 218952175	
Airline	Flight	From	Terminal	To	Class/Seat	Stops	
AIR CANADA	08153	EDMONTON INTL		CALGARY INTL	U/		
		01 Feb 18 4:45PM		01 Feb 18 5:39PM			

Passenger: COLLEEN TURNER		Booking Date: 31 Jan 18		File Locator: [REDACTED]	
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Attend Board Mtg Feb 16 (5)



Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 29 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	427.75	0.00	\$0.00	74.96	0.00	502.71 CAD
Total:	427.75	0.00	0.00	74.96	0.00	502.71 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/29/2018		[REDACTED]	502.71 CAD
				Total Payment:	502.71 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL LEADERSHIP MEETING

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STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS
CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
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GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tél : 780 425 8611

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 29 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers
COLLEEN TURNER

Citizenship
Not Specified

Required Travel Documents
Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: COLLEEN TURNER

Booking Date: 29 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08158	CALGARY INTL 31 Jan 18 9:15PM		EDMONTON INTL 31 Jan 18 10:07PM	V/	



AIR

Passengers: COLLEEN TURNER

Booking Date: 29 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 01 Feb 18 6:30PM		CALGARY INTL 01 Feb 18 7:24PM	W/	

GOVERNMENT CENTRE

MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8

Tél.: 780 425 8611