

AHS Board and Executive Expense Report

Name Colleen Turner

Title VP Community Engagement & Communications

Location Edmonton

Expenses submitted during the month of August 2018

							Tı	ravel (1)								
ммм-үү	Source Document	Purpose	Ai	rfare	М	eals	Acco	mmodation	ther ravel	To Tra		ssional opment 2)	Workin Session Hosting Hospita (3)	ns and	Othe (4)	
Aug-18 Aug-18 Aug-18	P-Card Expense Claim Direct Billing	Meetings Meetings Meetings		962		71		527	335 96		862 167 962	687				
Total			\$	962	\$	71	\$	527	\$ 431	\$	1,991	\$ 687	\$	-	\$	

Total for

the Month \$ 2,678

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ 164 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant	Claimant Title	Claimant	Expense Claim	1								
Name		Location	Total									
TURNER,	VP Community Engagement &	Calgary	\$ 1,548.79	1								
COLLEEN	Communications											
Expense Date	Business reason	•	Expense	Expense Type	Amount	From	То	Justification	# of	# of	Attendee	Trip
			Location			Location	Location		days	Attendees	Name(s)	Distance
7/25/2018	ELT/Board Retreat		AB - Other	Taxi	\$ 67.00	Edmonton	Hotel	Taxi from Edm Airport to Hotel -	1			
			Zones			Airport		Diamond not booked.				
7/25/2018	ELT/Board Retreat and Private Bo	oard Mtg	AB - Other	Accommodations	\$ 351.36			Overnight July 25 and 26 for ELT Board	1			
			Zones					Retreat and AHS Private Board				
								meeting				
7/27/2018	Meeting following July 27 ELT/Bo	oard	AB - Other	Accommodations	\$ 175.68			July 27, overnight a third night.	1			
	Retreat extend stay		Zones					Meeting following ELT/Board Retreat,				
								therefore, extend stay one night				
7/28/2018	YYC parking - ELT/Board Retreat	and	AB - Other	Parking - Lot or	\$ 88.05			Parking at YYC July 28 to 28 re	1			
	Meetings		Zones	Parkade				ELT/Board Retreat and meetings				
8/1/2018	Travel to/from Edm airport to SS	P July 3	AB - Other	Taxi	\$ 180.00	SSP	Edm	July 3 - SSP to Edmonton Airport;	1			
	and 31 - re ELT meetings		Zones				Airport	July 31 - Edm Airport to SSP;				
								July 31 - SSP to Edm Airport				
								All pertain to attending ELT meetings				
8/16/2018	Attend conf. The Art of Leadersh	ip	AB - Other	Conference Fees	\$ 418.95			Registration for the conference The Art	1			
			Zones					of Leadership - Oct. 22				
8/17/2018	Attend the Chamber Leadership S	Series,	AB - Other	Conference Fees	\$ 267.75			Attend the leadership series:	1			
	Sept. 27, Nov. 6 and Dec. 5, 2018		Zones					Dianne Wilkins, Critical Mass-Sept. 27;				
								Bryan de Lottinville, Benevity-Nov. 6;				
								and Ray Price, Sunterra Group-Dec. 5,				
								2018				
Approver(s) fo	r the claim	Approval	Status	Approval Date		1						
whhinsei(2) if	or the ciallii	Approvar	Jiaius	Approvar Date								

17-Oct-18

Approve

YIU, VERNA

RECEIPT GST NO. R122556194

TKT NO:

EXIT No. A103
IN: 07/25/18 18:18
OUT: 07/28/18 16:54
DURATION: 2 22: 36
PAID: \$ 88.05
(GST INCLUDED)
MASTERCARD

AUTH. CODE
REF.
THANK YOU FOR

ОО ПУЧС



7

ATS GROUP 4608 101 ST NW 7809897099 EDMONTON AB

CARD
CARD TYPE MASTERCARD
DATE 2018/07/25
TIME 9865 21:15:22
INVOICE #
RECEIPT NUMBER

PURCHASE

AMOUNT \$62.00 TIP \$5.00 TOTAL

\$67.00

MasterCard-



APPROVED

AUTH# YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS







Room No.

Arrival

: 07-25-18

Departure Date

: 07-27-18

Folio No.

Conf. No. P.O. No.



Company Name: AB Health

Group Name:

INVOICE

Date	Description		Charges	Credits
07-25-18	Room Revenue		164.00	
07-25-18	Destination Marketing Fee		4.92	
07-25-18	Tourism Levy		6.76	
07-26-18	Room Revenue		164.00	
07-26-18	Destination Marketing Fee		4.92	
07-26-18	Tourism Levy		6.76	
07-27-18	Mastercard			351.36
		Total Charges	351.36	

Total Credits 351.36 **Balance** 0.00

Merchant ID Transaction ID **Approval Code** Approval Amount

351.36

Credit Card #

Capture Method Transaction Amount

Manual 351.36

Page No. 1 of 1







Room No.

Arrival Departure Date

: 07-27-18 : 07-28-18

Folio No.

Conf. No.

P.O. No.



Company Name: AB Health

Group Name:

INVOICE

Date	Description		Charges	Credits
07-27-18	Room Revenue		164.00	
07-27-18	Destination Marketing Fee		4.92	
07-27-18	Tourism Levy		6.76	
07-28-18	Mastercard			175.68
		Total Charges	175.68	

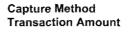
Total Credits 175.68

> 0.00 Balance

Merchant ID Transaction ID **Approval Code** Approval Amount

175.68

Credit Card #



Manual 175.68

Page No. 1 of 1



Diamond Executive Car Service

2628 43 Street Edmonton, Alberta T6L 5G1



Invoice To	018.00
Colleen Turner	720

P.O. No.	Terms	Project

Item)ate	Nan	ne		Description	Amount
Sedan Sedan Sedan	2018-07- 2018-07- 2018-07-	03 31	Colleen Turner Colleen Turner Colleen Turner		Airport to O Airport to O Office to Air	ffice ffice	60.00 60.00 60.00
	-					Total	\$180.00
Phone	#		E-mail	Web Si	te	Balance Due	\$0.00
(780) 914	4002	hee	ra@shaw.ca	www.diamond-limo.com		Dalatice Due	30.00

From:

register@theartof.com

Sent:

Thursday, August 16, 2018 3:59 PM

To:

Subject:

The Art of Leadership - Registration Confirmation

9

X

Thank you for registering for The Art of Leadership, your registration has been processed!

This email contains your receipt and a link to download your pass(es). Please print your pass(es) and present them upon entry. Multiple passes will be contained within the same PDF.

If you have any questions, please contact us at info@theartof.com or 1.866.99.ART.OF.

Download Passes

Receipt

Conference

The Art of Leadership - Calgary - October 22, 2018

Name

Colleen Turner

Company

Alberta Health Services

Title

Vice President, Community Engagement & Communications

Phone

Email

Address

General

VIP

Platinum

Sub Total \$399.00

Tax

\$19.95

1

0

0

Total

\$418.95

Card Type MC

Card Number

2018-08-16 17:58:58 **Purchase Date**

Order Number

HST/GST# 817421555-RT0001

Cancellation Policy

The Art of Productions Inc. does not provide refunds for passess purchased for any of its conferences. However, if you are unable to attend, you may transfer your registration to a third party. All such requests must be made to a representative from The Art Of by email or phone, no later than one week prior to the conference date. Conference details may change without prior notice.

> The Art of Productions Inc. 46 Sherbourne Street, 3rd Floor, Toronto ON, M5A 2P7 p. 416.479.9701 | f. 416.479.9702 | tf. 1.866.99.ART.OF

w. www.theartof.com | e. info@theartof.com

From:

Calgary Chamber <info@calgarychamber.com>

Sent:

Friday, August 17, 2018 10:56 AM

To:

Subject:

Purchase Receipt

- Leadership Series (attacked)

INTERNET PURCHASE RECEIPT

Order Date: 2018-08-17 9:55:52 AM

Order Number:--Bank Auth Number:

Order Total: 267.75 CAD

Name on Card: Colleen Turner

Card Type: MC

Email Address:

BILL TO:

Name: Miscellaneous Event Sign Up

Address Line 1: Calgary City:

State/Province: AB Zip/Postal Code

Country: CA

Phone Number:

SHIP TO:

Name:

Address Line 1: Address Line 2:

City:

State/Province: Zip/Postal Code:

Country:

Phone Number: Shipping Method:

MERCHANT INFO:

Online Address: http://www.calgarychamber.com

Merchant Name: Calgary Chamber Address: 600 237 8th Ave SE

City: Calgary Province: AB

Postal Code: T2G5C3

Country: CA

Phone Number: 4037500400

PRODUCT INFO:

AHS Public Disclosure Expense Claims

Claimant	Claimant Title		Expense									
Name			Claim Total									
TURNER,	VP Community Engagement &	Calgary	\$ 167.53									
COLLEEN	Communications							_				
Expense Date	Business reason		Expense	Expense Type	Amount	From	То	Justification	# of	# of	Attendee	Trip
			Location			Location	Location		days	Attendees	Name(s)	Distance
7/25/2018	Home to YYC re ELT and Board Re	treat		Mileage-Local-	\$ 16.67	Home	YYC	July 26, 27 attend ELT and Board Retreat	1			33
	meetings			Home Zone				meetings.				
								Home to YYC				
7/26/2018	July 26 - ELT and Board Retreat		AB - Other	Meals Per Diem	\$ 24.00			July 26 -All day in Edmonton for ELT and Board	2			
			Zones					Retreat				
								Dinner \$24.00				
7/27/2018	July 27 Day 2 of Board Retreat		AB - Other	Meals Per Diem	\$ 24.00			July 27 - Day 2 of Board Retreat. Due to	2			
	, ,		Zones		·			additional meetings taking place later in the				
								day, return to Calgary on the Saturday, July 28				
								Dinner \$24.00				
7/28/2018	YYC to Home - return from ELT ar	nd Board		Mileage-Local-	\$ 16.67	YYC	Home	July 28 return from Edmonton after ELT and	1			33
	Retreat meetings			Home Zone	,			Board Retreat meetings.				
7/31/2018	YYC Parking - Attend ELT		AB - Other	Parking - Lot or	\$ 29.35			Parking at YYC - attend ELT in Edmonton	1			
			Zones	Parkade								
8/7/2018	Home to YYC re ELT meeting in Ec	lmonton		Mileage-Local-	\$ 16.67	Home	YYC	Home to YYC for ELT meeting in Edmonton	1			33
				Home Zone								
8/7/2018	Attend ELT		AB - Other	Meals Per Diem	\$ 23.50			One day in Edmonton to attend ELT	2			
			Zones					Bfast \$10.50				
								Lunch \$13.00				
8/7/2018	Return from Edmonton re ELT me	eting		Mileage-Local-	\$ 16.67	YYC	Home	Return from Edmonton - ELT meeting	1			33
				Home Zone		1						
Approver(s) fo	or the claim	Approval	Status	Approval Date								

17-Oct-18

Approve

YIU, VERNA

RECEIPT GST NO. R122556194

TKT NO EXIT No. A103
IN: 07/31/18 06:01
OUT: 07/31/18 18:38
DURATION: 0 12: 37
PAID: \$ 29.35
(GST INCLUDED)
VISA

AUTH. CODE REF. THANK YOU FOR YOUR VISIT

OG Flyyyc

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Expense Report Direct Bill Summary

Purpose of This Form:

Name:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

Colleen Turner

Indicate whether you have expenses to report in this section for this reporting period:

т									
	· .								

July/August 2018

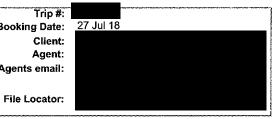
DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
31-Jul-18	Direct Billing	Airline Ticket	Calgary/Edmonton return ~ ELT meeting	Vision Travel	\$534.00
31-Jul-18	Direct Billing	Airline Ticket	AC cancelled their 7 a.m. Flight - booked 7 a.m. with West Jet	Vision Travel	\$237.48
31-Jul-18	Direct Billing	Airline Ticket	AC credit for cancelling their 7 a.m. Flight	Vision Travel	-\$266.6
7-Aug-18	Direct Billing	Airline Ticket	Calgary/Edmonton return - ELT meeting	Vision Travel	\$456.90

Reporting Period for the Month of:



ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4

Trip#: Booking Date: Client: Agent: Agents email:



PASSENGERS:

COLLEEN TURNER

REFERENCE/ DESCRIPTI	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	
AIR CANADA Ticket #				459.10	0.00	\$0.00	74.96	0.00	534.06	CAD
		•	Total:	459.10	0.00	0.00	74.96	0.00	534.06	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount	
		07/27/2018							534.06	CAD
							Total Pa	ayment:	534.06	CAD
	 				Ва	alance Du	e CAD Cui	rrency	0.00	CAD
CORPORATE UNIT 101				Total GS	т	0.00	Tota	al HST	\$0.00	
BEACON FOR TRAVEL	T MEETING									

REASON FOR TRAVEL ELT MEETING

******** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147 PLEASE QUOTE ACCESS PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -------AIR CANADA RULES-------TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

Trip #:

Booking Date: 27 Jul 18

Client:
Agent:
Agents email:

File Locator:

MY ITINERARY

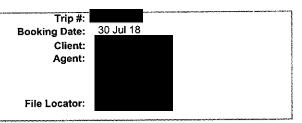
Passengers	Citizenship	Required Travel Documents
COLLEEN TURNER	Not Specified	Not Specified
All passengers need to ensure that correct document	ation requirements are met	for entry to the applicable destinations as



Passengers: COLLEEN	ITURNER		Booking Da File Locator	
Airline	Flight	From	Terminal To	Class/Seat Stops
AIR CANADA	08130	CALGARY INTL	EDMONTON INTL	Q/
		31 Jul 18 7:00AM	31 Jul 18 7:50AM	
AIR CANADA	08169	EDMONTON INTL 31 Jul 18 5:05PM	CALGARY INTL 31 Jul 18 6:03PM	Q/
		31 Jul 16 5:05PW	STUDITO COSTIVI	



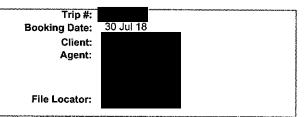
ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	-
WESTJET Ticket #	· · · · · · · · · · · · · · · · · · ·			188.00	0.00	\$0.00	49.48	0.00	237.48	CAD
		<u> </u>	Total:	188.00	0.00	0.00	49.48	0.00	237.48	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount	
		07/30/2018							237.48	CAD
							Total Pa	ayment:	237.48	CAD
					В	Balance Due CAD Currency			0.00	CAD
CORPORATE UNIT 101				Total GS	ST	0.00	Tota	al HST	\$0.00	
CORPORATE UNIT 101										

CORPORATE UNIT 101
REASON FOR TRAVEL BUSINESS



MY ITINERARY

1	Passengers	Citizenship	Required Travel Documents
	COLLEEN TURNER	Not Specified	Not Specified
	All passengers need to ensure that correct document well as for their return to Canada	ation requirements are met t	for entry to the applicable destinations as



Passengers: COLLEEN TI	JRNER				Booking Date: File Locator/Ticket #:	30 Jul 18
Airline	Flight	From	Ten	minal	То	Class/Seat Stops
WESTJET	03395	CALGARY	/ INTL		EDMONTON INTL	Q/
		31 Jul 18	7:00AM		31 Jul 18 7:52AM	



ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 27 Jul 18

Client:
Agent:
Agents email:

File Locator:

PASSENGERS:

COLLEEN TURNER

REFERENCE/ DESCRI	PTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	-
AIR CANADA Ticket	4		Cancelled	459.10	0.00	\$0.00	74.96	0.00	534.06	CAD
AIR CANADA Ticket	#			-217.55	0.00	\$0.00	-49.12	0.00	-266.67	CAD
			Total:	241.55	0.00	0.00	25.84	0.00	267.39	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount	
		07/30/2018							-266.67	CAD
		07/27/2018	<u> </u>						534.06	CAD
							Total Pa	yment:	267.39	CAD
					Ba	alance Du	e CAD Cur	rency	0.00	CAD

Total GST

0.00

Total HST

\$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT MEETING

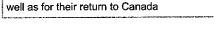
Trip #: 27 Jul 18
Client:
Agent:
Agents email:
File Locator:

MY ITINERARY

Passengers Citizenship Required Travel Documents

COLLEEN TURNER Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as





Passengers: «GOLLEE	N TURNER		Booking Date: File Locator/Ticket #2	30 Jul 18
Airline	Flight	From	Terminal To	Class/Seat Stops
AIR CANADA	08130	CALGARY INTL	EDMONTON INTL	Q/
		31 Jul 18 7:00AM	31 Jul 18 7:50AM	
AIR CANADA	08169	EDMONTON INTL	CALGARY INTL	Q/
		31 Jul 18 5:05PM	31 Jul 18 6:03PM	



ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #: Booking Date: Client: Agent:

File Locator:

03 Aug 18

PASSENGERS: COLLEEN TURNER

REFERENCE/ DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	IATOT	L
AIR CANADA Ticket #				382.00	0.00	\$0.00	74.96	0.00	456.96	CAD
			Total:	382.00	0.00	0.00	74.96	0.00	456.96	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	of Payment			Amount	
		08/02/2018							456.96	CAD
							Total Pa	ayment:	456.9 6	CAD
					E	Balance Du	e CAD Cui	rrency	0.00	CAD
COPPORATE UNIT 404				Total GS	ST	0.00	Tota	al HST	\$0.00	

CORPORATE UNIT 101

Trip #:

Booking Date: 03 Aug 18

Client:
Agent:

File Locator:

MY ITINERARY

	Passengers	Citizenship	Required Travel Documents			
	COLLEEN TURNER	Not Specified	Not Specified			
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada						



Passengers: COLLEENT	URNER			Booking Date: File Locator/Ticket#:	02 Aug 18	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL		EDMONTON INTL	Q/	
		07 Aug 18 7:00AM		07 Aug 18 7:50AM		
AIR CANADA	08169	EDMONTON INTL		CALGARY INTL	`Q/	
		07 Aug 18 5:05PM		07 Aug 18 6:03PM		