

AHS Board and Executive Expense Report

Name: Colleen Turner
Title: VP Community Engagement & Communications
Location: Edmonton
 Expenses approved during the month of January 2022

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Jan-22	Expense Claim	Meetings		61	190	163	413			
	Direct Bill	Meetings					-			
Total			\$ -	\$ 61	\$ 190	\$ 163	\$ 413	\$ -	\$ -	\$ -

**Total for
the Month** \$ 413

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 169
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

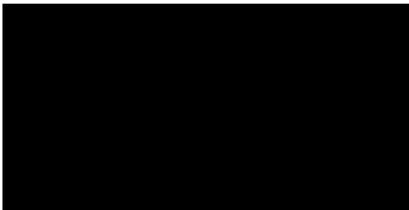
4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim								
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$	413.11							
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/9/2021	Dec. 9 and 10 Meeting with management team	AB - Other Zones	Accommodations	\$ 189.73				1			
12/9/2021	Dec. 9 travel from Airport to Hotel Meeting with Management team	AB - Other Zones	Taxi	\$ 60.00	Edmonton Airport	Hotel		1			
12/9/2021	Dec. 9 Meetings with Management team - Lunch/Dinner	AB - Other Zones	Meals Per Diem	\$ 37.00				1			
12/9/2021	Dec. 9 Drive to airport for meetings with Management team in Edmonton		Mileage-Local-Home Zone	\$ 16.67	Home	YYC		1			33
12/10/2021	Dec. 10 Return home from Edmonton meetings with Management team		Mileage-Local-Home Zone	\$ 16.67	YYC	Home		1			33
12/10/2021	Dec. 10 Meetings with Management team - Breakfast/Lunch	AB - Other Zones	Meals Per Diem	\$ 23.50				1			
12/10/2021	Dec. 10 travel from Hotel to SSP - Meeting with Management team	AB - Other Zones	Taxi	\$ 6.20	Hotel	SSP		1			
12/10/2021	Dec. 10 travel from SSP to Edm Airport return to YYC - Meeting with Management team	AB - Other Zones	Taxi	\$ 63.34	SSP	Edmonton Airport		1			
Approver(s) for the claim	Approval Status	Approval Date									
YIU, VERNA	Approve	19-Jan-22									



COLLEEN TURNER



Page Number : 1 Invoice No :
 Guest Number :
 Folio ID :
 Arrive Date : 09-DEC-21 11:27
 Depart Date : 10-DEC-21 10:35
 No. Of Guest :
 Room Number :

Tax Invoice



DEC-10-2021 10:40

09-DEC-21		Room Chrg - Special Corp	169.00
09-DEC-21		GST	8.70
09-DEC-21		DMF	5.07
09-DEC-21		Tour Levy	6.96
10-DEC-21			
			-189.73

Approve EMV Receipt for VI PIN Verified

**** Total** 189.73 -189.73
***** Balance** 0.00



11:26

← Messages



TRANSACTION RECORD

AIRPORT TAXI SERVICE



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TYPE	PURCHASE
ACCT	VISA
AMOUNT	\$55.00
TIP	\$5.00
TOTAL	\$60.00

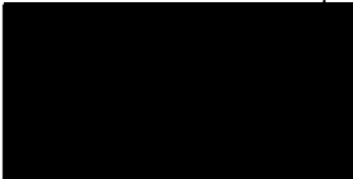
CARD NUMBER



DATE / TIME

Dec 09 2021 11:22:43 AM

REFERENCE #

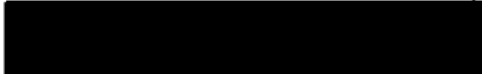


AUTH #

Visa CREDIT



ORDER NO



01 APPROVED - THANK YOU 027

FF / DT



NO SIGNATURE TRANSACTION

For GST# see \"Username\" above

receipt.moneris.com - Private



12:45

← Messages



TRANSACTION RECORD

GREATER EDMONTON TAXI SERVICE



TYPE	PURCHASE
ACCT	VISA
AMOUNT	\$6.20

CARD NUMBER



DATE / TIME

Dec 10 2021 10:34:52 AM

REFERENCE #



AUTH #

Visa CREDIT





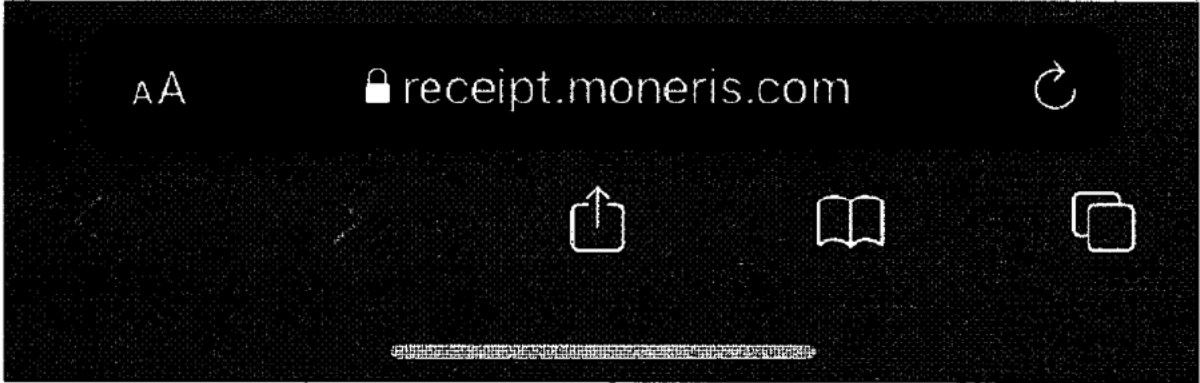
01 APPROVED - THANK YOU 027

FF / DT



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*** IMPORTANT - RETAIN THIS COPY FOR YOUR**



9:29



Folders - Uber receipts - Your f. ber

Prev Next Actions Compose

From: Uber Receipts - [Redacted]
Show Details

Reply Reply All Forward

Your friday afternoon trip with Uber
Fri, Dec 10, 2021 04:16 PM

Uber

Thanks for tipping
Colleen

Here's your updated Friday
afternoon ride receipt.



Total

CA\$63.34

Trip fare

CA\$47.26

Subtotal

CA\$47.26

Subtotal	CA\$61.20
Booking Fee	CA\$4.75
Per-Trip Fee	CA\$0.30
Airport drop-off fee / Airport pick-up fee	CA\$3.25
Tips	CA\$5.00
GST	CA\$2.78

Payments

 	CA\$63.34
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[Visit the trip page](#) for more information, including invoices
(where available)

[Switch Payment Method](#)

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