

AHS Board and Executive Expense Report

Name Dave Bilan
Title VP Collaborative Practice, Nursing & Health Professions (Acting)
Location Calgary

Expenses submitted during the month of December 2015

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-15	Expense Claim	Meetings		167	779	452	1,398			
Total			\$ -	\$ 167	\$ 779	\$ 452	\$ 1,398	\$ -	\$ -	\$ -

Total for the Month \$ 1,398

Maximum daily single meal expense claimed in the month \$ 23
Maximum daily base hotel rate claimed in the month \$ 145
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
BILAN, DAVE	VP, Collaborative Practice, Nursing and Health Professions (Acting)	Calgary	552.28

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/24/2015	Red Arrow bust to Edmonton for 2 day meeting in Edmonton with Linda Dempster	AB - Other Zones	Miscellaneous	153.00			Transition meetings in Edmonton w/Linda Dempster	1			
11/24/2015	Lunch while in Edmonton	AB - Other Zones	Meals - Lunch	12.70				1	1	Dave Bilan	
11/24/2015	Accomodation in Edmonton;	AB - Other	Accommodations	313.64				2			
11/25/2015	Meetings in Edmonton		Meals Per Diem	29.95				1			
11/25/2015	Lunch while in Edmonton	AB - Other Zones	Meals - Lunch	19.59				1	1	Dave Bilan	
11/26/2015	Dinner while in Edmonton	AB - Other Zones	Meals - Dinner	23.40				1	1	Dave Bilan	
Approver(s) for the claim		Approval Status		Approval Date							
KAMINSKI, VICTORIA		Approve		30-Dec-15							



Invoice

Date : 2015-11-24

Billing To:

Website User

You can reach us at:

Order #	Ordered	Customer #	Departing	Returning	Sales Rep	Sales Agent
[REDACTED]	2015-11-23	[REDACTED]	2015-11-24	2015-11-26	-	Website User

Travellers: Bilan/Dave

Product	Details	Duration	Price Basis	Qty	Each	Billed
Parking Per Day	2015-11-24	3 days	Per Day Parking	1	14.28	15.00
CEEXP 16:30 Assigned to: 02A	Departs Calgary (CGYNORTH / CALGARY NORTH) 2015-11-24 at 16:45 Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-11-24 at 19:50	3 hrs 5 mins	Senior	1	65.71	69.00
ECEXP 18:30 Assigned to: 06A	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2015-11-26 at 18:30 Arrives Calgary (CGYNORTH / CALGARY NORTH) 2015-11-26 at 21:35	3 hrs 5 mins	Senior	1	65.71	69.00

Payments:

Date	Received From	Reference	Amount
2015-11-23	Website User By: Website User	MasterCard [REDACTED]	138.00 CAD
2015-11-24	Bilan/Dave By: RICKY	MasterCard [REDACTED]	15.00 CAD

Base Price:	145.70
Discounts:	0.00
Service Charges:	0.00
GST	7.30
Invoice Total:	153.00
Commission:	0.00
Received:	153.00
Balance Due:	0.00

TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2015 to January 5 2016. All changes to reservations including cancellations require at least 24 hours notice prior to departure.

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change.

Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958.

Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices

Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time

CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES.

Thank you for choosing Red Arrow.

Our Core Values. Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty |

Dave Bilan

Room Number: [REDACTED]
 Arrival Date: 11-24-15
 Departure Date: 11-26-15
 Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

11-26-15

Date	Description	Charges	Credits
11-24-15	Room Revenue	145.00	
11-24-15	Destination Marketing Fee - 3%	4.35	
11-24-15	Tourism Levy - 4%	5.97	
11-25-15	Room Service [REDACTED]	3.00	
11-25-15	Room Revenue	145.00	
11-25-15	Destination Marketing Fee - 3%	4.35	
11-25-15	Tourism Levy - 4%	5.97	
11-26-15	Mastercard [REDACTED]		313.64
Total		313.64	313.64
Balance		0.00	

3.00 - Tip - Breakfast

*Also -
Lunch Nov 25
per deim*

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges - G.S.T. #866344302 RT 0001

Subway#39867 0 Phone 780 441-3630
10621 - 100 Ave.
Edmonton, AB, T5J 0B3
Served by: ursula 11/24/2015 9:10:05 pm
Term ID-Trans# 1/A-103727

Customer Receipt
GST#

Qty	Size	Item	Price
1	12"	Chicken Teriyaki Sub	\$9.00
1		-CAN - Fresh Value Meal	\$3.00
		- Bottled Carbonated Drink B	
		- 2 Cookies	
Sub Total			\$12.00
General Sales Tax (5%)			\$0.60
Deposit			\$0.10
Total (Tax In)			\$12.70
Credit Card			\$12.70
Change			\$0.00

MID: 030000034740
FID: 701
Approval No: [REDACTED]
Reference No: [REDACTED]
Card Issuer: Mastercard
Account No: [REDACTED]
Acquired: Contact_EMV
Amount: \$12.70
Expiry Date: 10/18
Application: MasterCard
AID: A0000000041010
TVR: 8000000000
TST: 5800

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder.

CUSTOMER COPY

Phone: 683-243 104112

How'd we do? Get a Free Cookie! Take 1 min.
Survey at www.tellSubway.com

MATRIX HOTEL
10001 107 ST. NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2015-11-26
TIME 0159 17:43:31
RECEIPT NUMBER [REDACTED]

Matrix Hotel
MZ Lounge
10640-100 Avenue
GST # 866344302

PURCHASE
AMOUNT \$20.35
TIP \$3.05
TOTAL

\$23.40

MasterCard
A0000000041010
8899940088076720
0000008000-E800
7HE0A5D68004BF0B

APPROVED

AUTH# [REDACTED] 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

17 GLADYS

Check # [REDACTED] Guests: 1
Table # [REDACTED]
11/26/2015 04:51PM

MATRIX BURGER 17.00
house salad
POP 2.38

Subtotal 19.38
G.S.T. 0.97
Total Due \$20.35

GRATUITY _____

TOTAL _____

Signature _____

Guest Name _____

Room # _____

Transaction Receipt/
Releve De Transaction

COMPANY NAME
COMPANY ADDRESS
COMPANY CITY
COMPANY PHONE#

Trans/Trans: [REDACTED]
Table/Tablea [REDACTED]
Ref/Ref: 35401
Server/Serveur: Terminal1
MERCHANT ID: 5131199A

SALE

M/C ENTRY METHOD: CHIP

DATE: 2015/11/25 TIME: 18:47:48

IN [REDACTED] APPR CODE: [REDACTED]
RETRIEF: [REDACTED]

AMOUNT CAD\$ 17.59
TIP CAD\$ 2.00
=====
TOTAL CAD\$ 19.59

APPROVED - THANK YOU

BY ENTERING A VERIFIED PIN, CARDHOLDER
AGREES TO PAY ISSUER SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S AGREEMENT WITH
CARDHOLDER

Application Label:
MasterCard
AID:40000000041010
TVR:0000008000
TSI:E806
RESP CD:00

NO SIGNATURE REQUIRED

MERCHANT EQUIPMENT/MARSHAND

Arriba
10709 Jasper Ave. NW
Edmonton, AB

Table Q#1

Trans #: [REDACTED] Serv: Terminal1
11/25/2015 6:31 PM # Cust:1

Quan	Descript	Cost
1	Pop Can	\$1.75
1	Beef Shawarma (platter)	\$15.00

Net Total: \$16.75
GST \$0.84

TOTAL: \$17.59

Food: \$15.00
Beverage: \$1.75

MasterCard \$19.59
TIP: \$2.00

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
BILAN, DAVE	VP, Collaborative Practice, Nursing and Health Professions (Acting)	Calgary	520.17

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/6/2015	Leadership meetings in Edmoton	AB - Other Zones	Accommodations	312.12			Leadership meetings in Edmonton	2			
12/6/2015	Dinner while in Edmonton	AB - Other Zones	Meals - Dinner	23.40			Dinner while in Edmonton	1	1	Dave Bilan	
12/6/2015	Travel to and from Edmonton for meetings	AB - Other Zones	Miscellaneous	138.00			Red Arrow bus to Edmonton	1			
12/7/2015	Dinner while in Edmonton	AB - Other Zones	Meals - Dinner	12.70			Dinner while in Edmonton	1	1	Dave Bilan	
12/7/2015	LRT from SSP to Royal Alex for meetings	AB - Other Zones	Miscellaneous - no tax	6.40			travel to and from SSP for meetings - LRT	1			
12/8/2015	Meeting in Edmonton		Meals Per Diem	20.80			Breakfast & Lunch	1			
12/9/2015	Attended Calgary Zone staff meeting	AB - Other Zones	Parking - Lot or Parkade	6.75			Staff meeting at Richmond Road	1			
Approver(s) for the claim		Approval Status		Approval Date							
KAMINSKI, VICTORIA		Approve		22-Dec-15							



12-08-15

David Bilan	Folio No. :	Room No. :
[REDACTED]	A/R Number :	Arrival : 12-06-15
	Group Code :	Departure : 12-08-15
	Company : Alberta Health Services	Conf. No. : [REDACTED]
	Membership No. [REDACTED]	Rate Code : [REDACTED]
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
12-06-15	*Room	139.00	
12-06-15	GST Tax	6.95	
12-06-15	Trsm Levy Tax	5.56	
12-06-15	Municipal DMF	4.17	
12-06-15	Municipal DMF GST	0.21	
12-06-15	Municipal DMF Tourism Levy	0.17	
12-07-15	*Room	139.00	
12-07-15	GST Tax	6.95	
12-07-15	Trsm Levy Tax	5.56	
12-07-15	Municipal DMF	4.17	
12-07-15	Municipal DMF GST	0.21	
12-07-15	Municipal DMF Tourism Levy	0.17	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Total	312.12	0.00
Balance	312.12	

Guest Signature: 

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Tracy Knourek

From: Red Arrow Reservations [itinerary@redarrow.ca]
Sent: December 02, 2015 7:01 AM
To: Tracy Knourek
Subject: Invoice



Invoice

Date: 2015-12-02

Bill To

You can reach us at:

Website User

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
	2015-12-02		-	-	2015-12-06	2015-12-08	-	Website User

Travellers.

Bilan/Dave

Product	Details	Duration	Price Basis	Qty	Each	Billed
CEEXP 16:30	Departs Calgary (CGYNORTH / CALGARY NORTH) 2015-12-06 at 16:45 Assigned to: 12C Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-12-06 at 19:50	3 hrs 5 mins	Senior	1	65.71	69.00
ECEXP 18:30	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2015-12-08 at 18:30 Assigned to: 10A Arrives Calgary (CGYNORTH / CALGARY NORTH) 2015-12-08 at 21:35	3 hrs 5 mins	Senior	1	65.71	69.00

Payments Received

Date	From	Reference	Amount
2015-12-02	Website User		138.00 CAD

Base Price: 131.42 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 GST: 6.58 CAD
 Invoice Total: 138.00 CAD
 Received: 138.00 CAD
 Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2015 to January 5 2016. All changes to reservations including cancellations require at least 24 hours notice prior to departure. If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M. departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-233-1989. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to un-checked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy document on our information page at our Ticket Office.

MATRIX HOTEL
10001 107 ST. NW
EDMONTON AB T5J 0B3

Subway#39667-01 Phone 780-441-3630
10621 - 100 Ave.

Edmonton, AB, T5J 0B3

Served by: ursula 12/7/2015 6:19:26 pm
Term ID-Trans# 1/A-106982

17 3

Table: 16-1

12/06/2015 08:30PM

1	MATRIX BURGER	17.00
	house salad	
1	POP	2.38
	Subtotal	19.38
	G.S.T.	0.97
	Total Due	\$20.35

GRAT: —

TOT MATRIX HOTEL —

10001 107 ST. NW

S EDMONTON AB —

CARD [REDACTED]

CARD TYPE [REDACTED]

DATE 2015-12-06

TIME [REDACTED]

RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$20.35
TIP \$3.05
TOTAL

\$23.40

MasterCard
A0000000041010
E0-8140CF70910F
A000000000 EB00
D7E0CFF2H5R156F

APPROVED

AUTH [REDACTED] 01-12-15
THRU [REDACTED]

CARDHOLDER COPY

RECEIVED - RETAIL (M)
COPY FOR YOUR RECORD

Customer Receipt
GST#

Qty	Size	Item	Price
1	12"	Chicken Teriyaki Sub	\$9.00
1		-CAN - Fresh Value Meal	\$3.00
		- Bottled Carbonated Drink B	
		- 2 Cookies	

Sub Total	\$12.00
General Sales Tax (5%)	\$0.60
Deposit	\$0.10
Total (Eat In)	\$12.70
Credit Card	\$12.70
Change	\$0.00

MID: 030000034340

TID: 701

Approval No: [REDACTED]

Reference No: [REDACTED]

Card Issuer: Mastercard

Account No: [REDACTED]

Acquired: Contact_EMV

Amount: \$12.70

Expiry Date: 10/16

Application: MasterCard

AID: A0000000041010

IVR: 8000008000

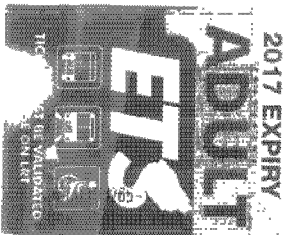
TSI: 6800

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder.

CUSTOMER COPY

Next order: TEL: 686-266-885961

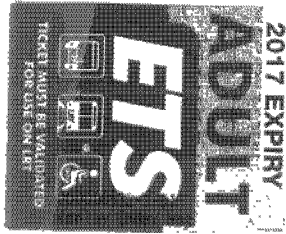
How do we do? Get a free Cookie! Take 1 min.
Survey at www.tellSubway.com



Adult \$3.20

Expires Dec 07/15 11:03

INSERT THIS END INTO VALVE FOR



Adult \$3.20

Expires Dec 07/15 10:51

INSERT THIS END INTO VALVE FOR

TUN50066

RECEIPT
Richmond Road
Diagnostic and
Treatment Centre

License Plate No. [REDACTED]

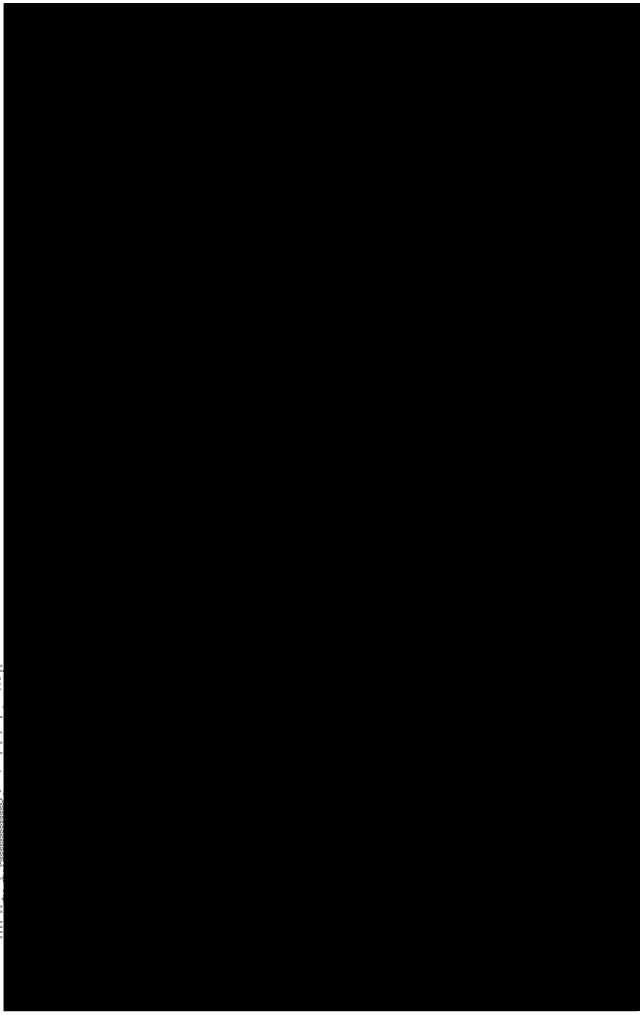
Expiration Date/Time

09:33 AM
DEC 09, 2015

Purchase Date/Time: 08:03am Dec 09, 2015
Total Due: \$6.75 Rate: \$6.75 - 1 Hr 30 Min
Total Paid: \$6.75 Payment Type: Card
Ticket #: [REDACTED]
S/N #: 520015160437
Setting: RRDTC Network
Mach Name: CA-RRD-004

[REDACTED] American Express Auth [REDACTED]

www.ahs.ca
Do Not Place On Dash



AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
BILAN, DAVE	VP, Collaborative Practice, Nursing and Health Professions (Acting)	Calgary	324.81

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/14/2015	Leadership meetings in Edmoton	AB - Other Zones	Accommodations	156.06			Hotel stay in Edmoton	1			
12/14/2015	Leadership meetings in Edmonton	AB - Other Zones	Miscellaneous	148			Red Arrow bus to and from Edmonton	1			
12/15/2015	Leadership meetings in Edmonton		Meals Per Diem	20.75				2			
Approver(s) for the claim		Approval Status		Approval Date							
KAMINSKI, VICTORIA		Approve		30-Dec-15							



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12-15-15

David Bilan	Folio No. [REDACTED]	Room No. : [REDACTED]
[REDACTED]	A/R Number :	Arrival : 12-14-15
[REDACTED]	Group Code :	Departure : 12-15-15
[REDACTED]	Company : Alberta Health Services	Conf. No. : [REDACTED]
[REDACTED]	Membership No. [REDACTED]	Rate Code : [REDACTED]
[REDACTED]	Invoice No. [REDACTED]	Page No. : 1 of 1

Date	Description	Charges	Credits
12-14-15	*Room	139.00	
12-14-15	GST Tax	6.95	
12-14-15	Trsm Levy Tax	5.56	
12-14-15	Municipal DMF	4.17	
12-14-15	Municipal DMF GST	0.21	
12-14-15	Municipal DMF Tourism Levy	0.17	
12-15-15	MasterCard [REDACTED]		156.06
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews . We look forward to welcoming you back soon.		Total	156.06
		Balance	0.00

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Dave Bilan

From: "Red Arrow Reservations" <itinerary@redarrow.ca>
 Date: Monday, December 14, 2015 6:48 PM
 To: [Redacted]
 Subject: Invoice



Invoice

Date: 2015-12-14

0613

000000000000

Website User

Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
2015-12-04	[Redacted]			2015-12-14	2015-12-15		Website User

Travellers

Bilan/Dave

Product	Details	Duration	Price Basis	Qty	Each	Billed
Parking Per Day	2015-12-14	2 days	Per Day Parking	1	9.52	10.00
CEEXP 18 30 YYC Assigned to: 03A	Departs Calgary (CGYNORTH / CALGARY NORTH) 2015-12-14 at 18 45 Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-12-14 at 22 05	3 hrs 20 mins	Senior	1	65.71	69.00
ECEXP 18 30 Assigned to: 03A	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2015-12-15 at 18 30 Arrives Calgary (CGYNORTH / CALGARY NORTH) 2015-12-15 at 21 35	3 hrs 5 mins	Senior	1	65.71	69.00

Date	From	Reference	Amount	Base Price	
2015-12-04	Website User	MasterCard *****2685	138.00 CAD	140.84 CAD	Discounts: 0.00 CAD
2015-12-14	Bilan/Dave	Cash	10.00 CAD		Service Charges: 0.00 CAD
					GST: 7.06 CAD
					Invoice Total: 148.00 CAD
					Commission: 0.00 CAD
					Received: 148.00 CAD
					Balance: 0.00 CAD

84451 400 7700 6100 00

9011 851 29981476

Policy blackout - November 13 2015 to January 5 2016 will charge 100 reservations including travel taxes required if you wish to time change date change or cancel for a full refund 78 minutes before departure A.M. departures 24 hours in advance in time or to show up for your departure will result a refund of full fare unless reported within 48 Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum limit of Red Arrow reserves the right to check for and require carry a baggage check of any item

CORPORATE BILLING INQUIRY - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT A MONTH OR TWO BEFORE ENDING.

Thank you for choosing Red Arrow.

Red Arrow Values: Safety & Customer Service | Restrictions | Security | Further Assistance | Get Work | Contact