

AHS Board and Executive Expense Report

Name Dave Bilan
Title VP Collaborative Practice, Nursing & Health Professions (Acting)
Location Calgary
 Expenses submitted during the month of August 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-16	Expense Claim	Meetings		170	312	625	1,107			
Aug-16	Direct Billing	Meetings	489				489			
Total			\$ 489	\$ 170	\$ 312	\$ 625	\$ 1,596	\$ -	\$ -	\$ -

Total for the Month \$ 1,596

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 139
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
BILAN, DAVE	VP, Collaborative Practice, Nursing and Health Professions (Acting)	Calgary		\$ 1,085.09									
6/8/2016	Parking while attending the Executive Education Presentations	AB - Other Zones	Parking - Lot or Parkade	\$ 14.70			Parking while attending the Executive Education Presentations - University of Calgary Downtown Campus	1					
6/9/2016	Mileage while attending the Midwifery Stakeholder Discussions		Mileage-Local-Home Zone	\$ 151.50	Residence in Calgary	Red Deer Regional Hospital	Mileage while attending the Midwifery Stakeholder Discussions (Round Trip)	1			300		
6/11/2016	Parking at the Red Deer Regional Hospital while attending the Midwifery Stakeholder Discussions	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50			Parking at the Red Deer Regional Hospital while attending the Midwifery Stakeholder Discussions	1					
7/24/2016	Bus travel, and parking at bus depot, to and from Edmonton for AHS leadership meetings	AB - Other Zones	Miscellaneous	\$ 141.00			Bus travel and parking at the bus depot, to and from Edmonton for AHS leadership meetings	1					
7/25/2016	Accommodation while in Edmonton attending AHS leadership meetings	AB - Other Zones	Accommodations	\$ 156.06			Accommodation while in Edmonton attending AHS leadership meetings	1					
7/25/2016	Attending leadership meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 48.00			Attending leadership meetings in Edmonton Dinner 2 * 24.00 = \$48.00	3					
8/8/2016	Parking at bus depot - Edmonton for AHS leadership meetings	AB - Other Zones	Parking - Lot or Parkade	\$ 10.00			Parking at bus depot - Edmonton for AHS leadership meetings	1					
8/8/2016	Accommodation while in Edmonton attending AHS leadership meetings	AB - Other Zones	Accommodations	\$ 156.06			Accommodation while in Edmonton attending AHS leadership meetings	1					

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
BILAN, DAVE	VP, Collaborative Practice, Nursing and Health Professions (Acting)	Calgary		\$ 1,085.09									
8/9/2016	In Edmonton attending AHS leadership meetings	AB - Other Zones	Meals Per Diem	\$ 37.00			In Edmonton attending AHS leadership meetings Lunch \$13.00 Dinner \$24.00	2					
8/15/2016	Attending Midwifery Stakeholder Discussions in Red Deer	AB - Other Zones	Meals Per Diem	\$ 37.00			Attending Midwifery Stakeholder Discussions in Red Deer Lunch \$13.00 Dinner \$24.00	2					
8/15/2016	Mileage to Edmonton for AHS leadership meetings		Mileage-Local-Home Zone	\$ 57.57	Red Deer Regional Hospital	Hospitality Inn Edmonton - 10010 104 St NW	Mileage to Edmonton for AHS leadership meetings	1			160		
8/15/2016	Mileage to Red Deer to attend Midwifery Stakeholder Discussions		Mileage-Local-Home Zone	\$ 70.70	Residence in Calgary	Red Deer Regional Hospital	Mileage to Red Deer to attend Midwifery Stakeholder Discussions	1			140		
8/16/2016	Attending AHS leadership meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 47.50			Attending AHS leadership meetings in Edmonton Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	2					
8/16/2016	Attending AHS leadership meetings in Edmonton		Mileage-Local-Home Zone	\$ 141.00	Hospitality Inn Edmonton - 10010 104 St NW	Residence in Calgary	Attending AHS leadership meetings in Edmonton	1			300		

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
BILAN, DAVE	VP, Collaborative Practice, Nursing and Health Professions (Acting)	Calgary	\$ 1,085.09

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/16/2016	Parking at the Red Deer Regional Hospital while attending the Midwifery Stakeholder Discussions	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50			Parking at the Red Deer Regional Hospital while attending the Midwifery Stakeholder Discussions	1			

Approver(s) for the claim	Approval Status	Approval Date
YIU, VERNA	Approve	10-Nov-16

RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

DISPLAY TICKET ON DASH

^Expiration Date/Time^

06:00 PM
JUN 08, 2016

Purchase Date/Time: 09:01am Jun 08, 2016

Total Parking: \$14.00

Total FEDERAL: \$0.70

Total Due: \$14.70

Total Paid: \$14.70

Ticket #

S/N #:

Setting: Lot 104

Machine Name: Lot 104-2

Rate: EARLY BIRD

Payment Type: Card

MasterCard

Auth #

GST REG #R102466000

RECEIPT

Expiration Date/Time*: 06:00pm Jun 08, 2016

Purchase Date/Time: 09:01am Jun 08, 2016

Total Parking: \$14.00

Total FEDERAL: \$0.70

Total Due: \$14.70

Total Paid: \$14.70

Ticket #:

Setting: Lot 104

Machine Name: Lot 104-2

Rate: EARLY BIRD

Payment Type: Card

MasterCard

Auth #:

impark

impark

impark

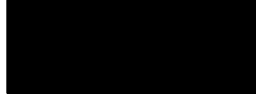
impark

impark

impark

RECEIPT
Red Deer
Regional Hospital

License Plate Number



Expiration Date/Time

09:57 AM
JUN 11, 2016

Purchase Date/Time: 09:57am Jun 10, 2016

Total Due: \$8.50 Rate: \$8.50 - 24 Hours
Total Paid: \$8.50 Payment Type: Card

Ticket # [REDACTED]

SIN # [REDACTED]

Shop: Red Deer

Mech Name: [REDACTED]

[REDACTED] MasterCard

Auth # [REDACTED]

www.ahs.ca
DO NOT PLACE ON DASH

Dave Bilan

From: Red Arrow Reservations [itinerary@redarrow.ca]
Sent: July 25, 2016 6:40 PM
To: Dave Bilan
Subject: Invoice

Invoice

Date: 2016-07-25



Billed To

David Bilan

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
[REDACTED]	2016-07-24	[REDACTED]	-	-	2016-07-25	2016-07-26	-	Website User

Travellers

Bilan/David

Product	Details	Duration	Price Basis	Qty	Each	Billed
Parking Per Day	2016-07-25	2 days	Per Day Parking	1	9.52	10.00
CALEDM 18:30 YYC Assigned to [REDACTED]	Departs Calgary (CGYNORTH / Calgary North) 2016-07-25 at 18:45 Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2016-07-25 at 22:15	3 hrs 30 mins	AMA - Senior	1	62.38	65.50
EDMCAL 18:30 Assigned to [REDACTED]	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2016-07-26 at 18:30 Arrives Calgary (CGYNORTH / Calgary North) 2016-07-26 at 21:45	3 hrs 15 mins	AMA - Senior	1	62.38	65.50

Payments Received


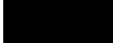

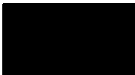
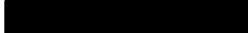
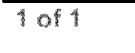
Date	From	Reference	Amount
2016-07-24	David Bilan	MasterCard [REDACTED]	131.00 CAD
2016-07-25	customer: David Bilan	MasterCard [REDACTED]	10.00 CAD


Base Price: 134.28 CAD
 Discounts: 0.00 CAD
 Service Charges: 0.00 CAD
 GST: 6.72 CAD
 Invoice Total: 141.00 CAD
 Commission: 0.00 CAD



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07-26-16

David Bilan 	Folio No. :		Room No. :	
	A/R Number :		Arrival :	07-25-16
	Group Code :		Departure :	07-26-16
	Company :	Alberta Health Services	Conf. No. :	
	Membership No. :		Rate Code :	
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
07-25-16	*Accommodation	139.00	
07-25-16	Marketing Fee	4.17	
07-25-16	GST #87857 8491 RT0002	7.16	
07-25-16	AB Tourism Levy	5.73	
07-26-16	MasterCard 		156.06
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.		Total	156.06
		Balance	0.00

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Dave Bilan

From: Dave Bilan [REDACTED]
Sent: August 09, 2016 10:25 PM
To: Dave Bilan
Subject: Re: Invoice

From: Red Arrow Reservations
Sent: Monday, August 8, 2016 6:46 PM
To: [REDACTED]
Subject: Invoice

INVOICE



Date: 2016-08-08

You can reach us at

David Bilan
[REDACTED]

Calgary North Stop
304 - 35 Avenue NE
Calgary, AB
phone: 1-800-232-1958

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
[REDACTED]	2016-08-08	[REDACTED]			2016-08-08	2016-08-09	-	DANIELLE

Travellers:

Bilan/David

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
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Parking Per Day
2016-08-08 until 2016-08-09 (2 days)

2 days

Per Day Parking

1

\$ 9.52

\$ 10.00

Base Price: \$ 9.52

Discounts: \$ 0.00

Service Charges: \$ 0.00

GST: \$ 0.48

Invoice Total: \$ 10.00

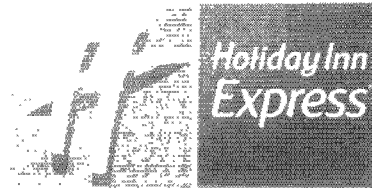
Payments Received: \$ 10.00

Balance Due: \$ 0.00

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2016-08-08	customer: David Bilan	MasterCard [REDACTED]	\$ 10.00

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M. departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES. Thank you for choosing Red Arrow. Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication



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08-09-16

David Bilan [Redacted]	Folio No. :	[Redacted]	Room No. :	[Redacted]
	A/R Number :	[Redacted]	Arrival :	08-08-16
	Group Code :	[Redacted]	Departure :	08-09-16
	Company :	[Redacted]	Conf. No. :	[Redacted]
	Membership No. :	[Redacted]	Rate Code :	[Redacted]
	Invoice No. :	[Redacted]	Page No. :	1 of 1

Date	Description	Charges	Credits
08-08-16	*Accommodation	139.00	
08-08-16	Marketing Fee	4.17	
08-08-16	GST #87857 8491 RT0002	7.16	
08-08-16	AB Tourism Levy	5.73	
08-09-16	MasterCard [Redacted]		156.06

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Total	156.06	156.06
Balance	0.00	

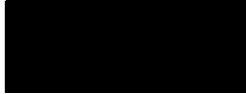
Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer

RECEIPT

Red Deer
Regional Hospital

License Plate Number



Expiration Date/Time

08:58 AM
AUG 16, 2016

Purchase Date/Time: 08:58am Aug 15, 2016
Total Due: \$8.50 Rate: BUY 24 HRS FOR \$8.50
Total Paid: \$8.50 Payment Type: Card
Ticket #: [REDACTED]
SN #: [REDACTED]
Setting: Red Deer
Mach Name: [REDACTED]

[REDACTED] MasterCard

Auth #: [REDACTED]

DO NOT PLACE ON DASH

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Dave Bilan	Reporting Period for the Month of : Aug-16
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
25-May-16	Direct Billing	Airline Ticket	Travel to and from Edmonton for leadership meetings	Marlin Travel	330.76
26-May-16	Direct Billing	Airline Ticket	Travel to and from Edmonton for leadership meetings	Marlin Travel	158.13
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
Total Paid in the Month					\$ 488.89

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: [REDACTED] [REDACTED] Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 24, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MR DAVID BILAN

Wednesday, May 25, 2016

 **Air**

AIR CANADA **Flight:** 8134 G CLASS
From: CALGARY AB 08:05 AM **Equipment:** DH4
To: EDMONTON INTL AB 08:55 AM **Mile(s) Flown:** 163
Stops: 0 **Arrival:** 25May16
AIR CANADA E
SEAT 7D - BILAN/DAVID MR
AIR CANADA TICKET NUMBER - [REDACTED]

Thursday, May 26, 2016

 **Air**

WESTJET AIRLINES **Flight:** 3397 M CLASS
From: EDMONTON INTL AB 02:25 PM **Equipment:** DH4
To: CALGARY AB 03:21 PM **Mile(s) Flown:** 163
Stops: 0 **Arrival:** 26May16
WESTJET ENCO

Cost:

[REDACTED]	E-TKT	[REDACTED]	118.34
		Tax:	49.48
		Ticket Total:	167.82
AIR CANADA WEB [REDACTED]		[REDACTED]	125.46
		Tax:	37.48
		Ticket Total:	162.94

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: May 24, 2016
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	330.76
Less Credit Card Payments:	330.76
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

FOR YOUR RECORDS.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.



Invoice

ALBERTA HEALTH SERVICES
"SUITE 800, NORTH TOWER"
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 01 Nov 16
Client: [REDACTED]
Agent: [REDACTED]

File Locator:

PASSENGERS: MR. DAVID BILAN

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	8.13	0.00	\$0.00	0.00	0.00	8.13 CAD
AIR CANADA Ticket # [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
WESTJET Ticket # [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
Total:	158.13	0.00	0.00	0.00	0.00	158.13 CAD

PAYMENTS

Payment against balance in the exchanged amount of - exch rate

Balance Due CAD Currency 0.00 CAD

Payment Due Date: 26 Apr 17

Total GST 0.00 Total HST \$0.00

ALBERTA HEALTH SERVICES
"SUITE 800, NORTH TOWER"
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 01 Nov 16
Client: [REDACTED]
Agent: [REDACTED]

File Locator:

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
DAVID BILAN	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: DAVID BILAN	Booking Date: 05/25/2016
From: CALGARY INTL	File Locator/Ticket #: [REDACTED]
To: EDMONTON INTL	Departing on: 05/26/2016
	Returning on:



AIR

Description: CHANGE FEE	Booking Date: 04/26/2017
Passengers: DAVID BILAN	File Locator/Ticket #: [REDACTED]
From: CALGARY INTL	Departing on: 05/26/2016
To: EDMONTON INTL	Returning on:



AIR

Passengers: DAVID BILAN	Booking Date: 05/25/2016
From: CALGARY INTL	File Locator/Ticket #: [REDACTED]
To: EDMONTON INTL	Departing on: 05/26/2016
	Returning on: