

AHS Board and Executive Expense Report

Name David Carpenter
Title AHS Board Member
Location Edmonton

Expenses submitted during the month of February 2018

			Travel (1)					Working Sessions Hosting and Hospitality		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Feb-18	P-Card	Meetings				66	66			
Feb-18	Expense Claim	Meetings	742	53	502	275	1,572			
Total			\$ 742	\$ 53	\$ 502	\$ 341	\$ 1,638	\$ -	\$ -	\$ -

Total for the Month \$ 1,638

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
David Carpenter	AHS Board Member	Edmonton	\$ 66.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/7/2018	Edmonton - Taxi from SSP to YEG - attended Finance Committee Meeting	AB - Other Zones	Taxi	\$ 66.00			Edmonton - Taxi from SSP to YEG - attended Finance Committee Meeting. Items charged to Executive Assistant's February 2018 P-Card on behalf of David Carpenter	1			
Approver(s) for the claim		Approval Status	Approval Date								
Signature kept on file		Approve									

Lorinda's
P/C

[Redacted]

From: [Redacted]
Sent: Wednesday, February 14, 2018 1:23 PM
To: [Redacted]
Subject: FW: Receipt For Mr David Carpenter Feb 7th

Hey J: to keep you in the loop –
a

From: Infinity Transportation Inc [mailto:infinitytransportationinc@hotmail.com]
Sent: Wednesday, February 14, 2018 1:16 PM
To: [Redacted]
Subject: Receipt For Mr David Carpenter Feb 7th

----- Forwarded message -----
From: "AIRPORT TAXI SERVICE" <esp_receipt@moneris.com>
Date: Feb 14, 2018 11:54 AM
Subject: Transaction Receipt - Do Not Reply
To: <infinitytransportationinc@hotmail.com>
Cc:

AIRPORT TAXI SERVICE

T:

APPROVED

TYPE	PURCHASE
ORDER ID	[Redacted]
AMOUNT (CAD)	\$66.00
CARD NUM	[Redacted]
ACCOUNT	MC
DATE	Feb 14 2018 11:53AM
REF NUM	[Redacted]
AUTH CODE	[Redacted]



Employee # [REDACTED]

AHS - AP Processing - Internal Use Only
Voucher #
Naming Convention:
T4A/NR Applicable? - If yes, indicate line & amt

BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION

Name:	David Carpenter	Expense Period Month:	Feb-18
Address:	[REDACTED]	City:	[REDACTED]
Province:	[REDACTED]	Postal Code:	[REDACTED]
		Country:	Canada
Reason for Expense	Attendance at Private Board Meeting on February 1, 2018 and Finance Committee Meeting on February 7, 2018 in Edmonton.		

SECTION 2: FINANCE CODING & TOTAL CLAIM

Description	Corp/BU/Org	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$53.10 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$1,518.81 ✓
Other (D)	101	0005	71110300000	41090000	\$0.00 ✓
TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE					\$1,571.91 ✓ <i>DP</i>

SECTION 3: AUTHORIZATION

I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Claimant (Print Name)	Signature: <i>[Signature]</i>	Date	Phone#
David Carpenter		Feb 26/18	[REDACTED]

I attest that I have read and understand all applicable policies of that pertain to these expenses

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: <i>[Signature]</i>	Date
	Feb 28/18

Deborah Rhodes Feb. 27/18
Deborah Rhodes, VP Corporate Services & CFO
Position #: [REDACTED] DOFA Level: [REDACTED]

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

For payment please submit to:
14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	Feb-18
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
31-Jan-2018	Mileage from residence to YQL to attend Private Board Meeting in Edmonton on February 1, 2018 and return.	Yes							40	
31-Jan-2018	Parking at YQL to attend Board Meeting in Edmonton on February 1, 2018.	Yes					\$16.00	✓		
31-Jan-2018	Flight from YQL to YEG and return to attend Board Meeting on February 1, 2018.	Yes					\$324.71	✓		
31-Jan-2018	Taxi from YEG to SSP.	Yes					\$60.50	✓		
31-Jan-2018	ETS Fare from hotel to dinner.	Yes					\$3.25	✓		
31-Jan-2018	Two nights accommodation.	Yes				\$334.56	✓			
1-Feb-2018	ETS Fare to travel from hotel to SSP.	Yes					\$3.25	✓		
1-Feb-2018	ETS Fare to travel from SSP to hotel.	Yes	D-\$20.75	\$20.75	✓		\$3.25	✓		
2-Feb-2018	Taxi from hotel to YEG.	Yes					\$66.00	✓		
6-Feb-2018	Mileage from residence to YQL to attend Finance Committee Meeting in Edmonton on February 7, 2018 and return.	Yes							40	
Total: (amount auto fills to page 1)			\$20.75		\$0.00	\$334.56	\$476.96	\$0.00	80.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ 40.40
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Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	Feb-18
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4B: BOARD MEMBER - TRAVEL EXPENSE CLAIM

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
6-Feb-2018	Parking at YQL to attend Finance Committee Meeting in Edmonton on February 7, 2018.	Yes					\$16.00	✓		
6-Feb-2018	Flight from YQL to Edmonton and return to attend Finance Committee Meeting on February 7, 2018.	Yes					\$417.11	✓		
6-Feb-2018	Taxi from YEG to SSP to work out of Edmonton office.	Yes	L-\$11.60	\$11.60	✓		\$60.00	✓		
6-Feb-2018	ETS Fare from SSP to hotel.	Yes					\$3.25	✓		
6-Feb-2018	One night accommodation.	Yes	D-\$20.75	\$20.75	✓	\$167.28	✓			
7-Feb-2018	ETS Fare from hotel to SSP.	Yes					\$3.25	✓		
Total: (amount auto fills to page 1)			\$32.35		\$0.00	\$167.28	\$499.61	\$0.00	0.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ -
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County of Lethbridge

Airport Parking

GST #106989023

Space #: [REDACTED]

Transaction #: [REDACTED]

Date: 01/31/18

Time: 12:35 PM

Paid: \$16.00 ✓

Card: [REDACTED]
Expires At:

FEB/2/18
12:35 PM

Please Retain Ticket.
Lock your vehicle and
secure all valuables.

PARKING RECEIPT

GREATER EDMONTON TAXI

SERVICE

10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]

CARD TYPE VISA

DATE 2018/01/31

TIME 6604 17:53:46

INVOICE # [REDACTED]

RECEIPT NUMBER [REDACTED]

PURCHASE

AMOUNT \$55.00

TIP \$5.50

TOTAL

\$60.50 ✓

VISA

[REDACTED]

APPROVED

AUTH# [REDACTED]

THANK YOU

CARDHOLDER COPY

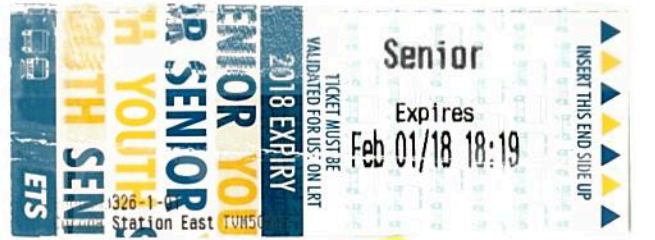
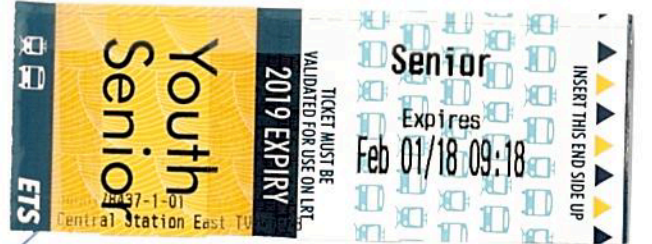
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456

BARREL TAXI 780.489.7777

EDMTAXI.COM

GST 100403070



DIAMOND SEDAN AND TAXI
2628 43 ST
EDMONTON, AB T6L 5G1

Merchant ID: [REDACTED]
Term ID: [REDACTED]

Purchase

VISA

AID: [REDACTED]

Entry Method: Waved

Batch#: [REDACTED]

02/02/18

08:19:10

Ref# [REDACTED]

Inv #: [REDACTED] Appr Code: [REDACTED]

Amount: \$ 60.00

Tip: \$ 6.00

Total: \$ **66.00** ✓

Customer Copy

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: XXXXXXXXXX

Name: Mr David Carpenter
E-mail: XXXXXXXXXX
Payment: XXXXXXXXXX

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC7216	Lethbridge (YQL)	Calgary (YYC)	BEH	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Wed 31-Jan 2018	Wed 31-Jan 2018			
<i>Air Canada Express- Air Georgian</i>	13:05	13:56			
Seat number(s) requested:	1A				
AC8146	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Wed 31-Jan 2018	Wed 31-Jan 2018			
<i>Air Canada Express- Jazz</i>	15:25	16:23			
Seat number(s) requested:	1D				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8137	Edmonton International (YEG)	Calgary (YYC)	DH4	Economy Flex (A)	Confirmed
<i>Operated by:</i>		Fri 02-Feb 2018	Fri 02-Feb 2018		
<i>Air Canada Express- Jazz</i>		09:25	10:19		
Seat number(s) requested:		1C			
AC7213	Calgary (YYC)	Lethbridge (YQL)	BEH	Economy Flex (A)	Confirmed
<i>Operated by:</i>		Fri 02-Feb 2018	Fri 02-Feb 2018		
<i>Air Canada Express- Air Georgian</i>		11:50	12:41		
Seat number(s) requested:		1A			

Passenger Information

Passenger: 1 **Mr David Carpenter**

Ticket number: [REDACTED]

Frequent Flyer Pgm: Air Canada Aeroplan

Program number: [REDACTED]

Purchase Summary

Passenger: 1 Ticket number [REDACTED]

Date of issue	05-Jan 2018
Fare Amount in Canadian dollars: <i>(including navigational & other charges)</i>	250.00
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	15.46
Airport Improvement Fee - Canada (SQ)	45.00

Total Fare in Canadian dollars: ✓ 324.71

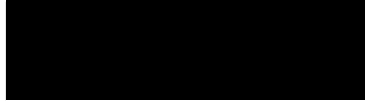
Ticket particularities:
AC ONLYF/NONREF/CHGE FEE
-BG:AC

**Fare calculation:*
31JAN18YQL AC X/YYC AC YEA Q12.00R108.00AC X/YYC Q12.00AC YQL
R118.00CAD250.00 END ROE1.00

Canadian tax registration numbers:

GST: 897343794RT0001

MR David Carpenter



Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	01/31/2018	02/02/2018	0.00
Master Folio				Government Rate
Direct Bill: ALBERTA HEALTH SERVI				

Date	Room	Description/Voucher	Charges	Credits	Balance
01/31/2018	[Redacted]	Room Taxable	149.00	0.00	149.00
01/31/2018	[Redacted]	DMF - 3%	4.47	0.00	153.47
01/31/2018	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
01/31/2018	[Redacted]	GST - 5%	7.67	0.00	167.28
02/01/2018	[Redacted]	Room Taxable	149.00	0.00	316.28
02/01/2018	[Redacted]	DMF - 3%	4.47	0.00	320.75
02/01/2018	[Redacted]	Tourism Levy - 4%	6.14	0.00	326.89
02/01/2018	[Redacted]	GST - 5%	7.67	0.00	334.56
02/02/2018	[Redacted]	American Express - ...1001 AP: 823568	0.00	334.56	0.00
		Balance Due			0.00

Summary and Taxes

Taxable Sales	298.00
DMF - 3%	8.94
Tourism Levy - 4%	12.28
GST - 5%	15.34

County of Lethbridge

Airport Parking

GST #106989023

Space # : [REDACTED]

Transaction #:

Date : FEB/6/18

Time : 08:59 AM

Amount : \$16.00 ✓

Card [REDACTED]

Parking Expires At:

FEB/8/18

08:59 AM

Please Retain Ticket.

Lock your vehicle and

secure all valuables.

PARKING RECEIPT

AIRPORT TAXI SERVICE

4608 101 ST.

(7808907070)

EDMONTON AB

CARD [REDACTED]

CARD TYPE VISA

DATE 2018/02/06

TIME 4934 13:52:14

INVOICE # [REDACTED]

RECEIPT NUMBER [REDACTED]

PURCHASE

AMOUNT \$55.00

TIP \$5.00

TOTAL

✓ **\$60.00**

VISA

[REDACTED]

APPROVED

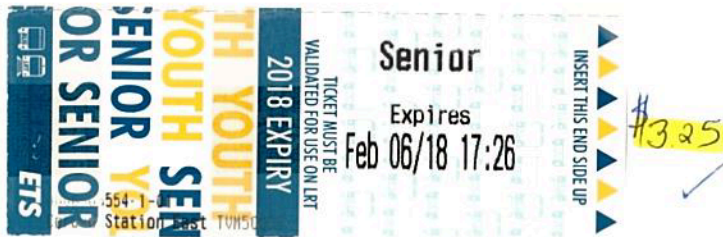
AUTH# [REDACTED]

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

GST#807721436



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: XXXXXXXXXX

Name: Mr David Carpenter
E-mail: XXXXXXXXXX
Payment: XXXXXXXXXX

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC7214	Lethbridge (YQL)	Calgary (YYC)	BEH	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Tue 06-Feb 2018	Tue 06-Feb 2018			
<i>Air Canada Express- Air Georgian</i>	10:05	10:56			
Seat number(s) requested:	1A				
AC8140	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Tue 06-Feb 2018	Tue 06-Feb 2018			
<i>Air Canada Express- Jazz</i>	12:15	13:13			
Seat number(s) requested:	1D				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8145	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy Flex (T)	Confirmed
<i>Operated by:</i>		Wed 07-Feb 2018	Wed 07-Feb 2018		
<i>Air Canada Express- Jazz</i>		13:40	14:41		
Seat number(s) requested:		1C			
AC7217	Calgary (YYC)	Lethbridge (YQL)	BEH	Economy Flex (T)	Confirmed
<i>Operated by:</i>		Wed 07-Feb 2018	Wed 07-Feb 2018		
<i>Air Canada Express- Air Georgian</i>		16:25	17:16		
Seat number(s) requested:		1A			

Passenger Information

Passenger: 1 **Mr David Carpenter**

Ticket number: [REDACTED]

Frequent Flyer Pgm: Air Canada Aeroplan Program number: [REDACTED]

Purchase Summary

Passenger: 1 Ticket number [REDACTED]

Date of issue	05-Jan 2018
Fare Amount in Canadian dollars: <i>(including navigational & other charges)</i>	338.00
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	19.86
Airport Improvement Fee - Canada (SQ)	45.00

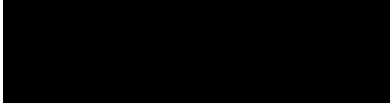
Total Fare in Canadian dollars: 417.11 ✓

Ticket particularities:
 AC ONLYF/NONREF/CHGE FEE
 -BG:AC
 *Fare calculation:
 06FEB18YQL AC X/YYC AC YEA Q12.00R108.00AC X/YYC Q12.00AC YQL
 R206.00CAD338.00 END ROE1.00
 Canadian tax registration numbers:

10053 Jasper Avenue
 Edmonton, AB T5J 1S5
 P.780.423.3600 F.780.423.4623
 reservations@unionbankinn.com

GST: 897343794RT0001

MR David Carpenter



Room	Folio	CheckIn	CheckOut	Balance
		02/06/2018	02/07/2018	0.00
Master Folio				Government Rate

Date	Room	Description / Voucher	Charges	Credits	Balance
02/06/2018		Room Taxable	149.00	0.00	149.00
02/06/2018		DMF - 3%	4.47	0.00	153.47
02/06/2018		Tourism Levy - 4%	6.14	0.00	159.61
02/06/2018		GST - 5%	7.67	0.00	167.28
02/07/2018		American Express - ...1001 AP: 847546	0.00	167.28	0.00
		Balance Due			0.00

Summary and Taxes

Taxable Sales	149.00
DMF - 3%	4.47
Tourism Levy - 4%	6.14
GST - 5%	7.67

Customer Signature: _____
 Thank You for joining us, The Union Bank Inn,
 Alberta's Original Boutique Hotel