

### **AHS Board and Executive Expense Report**

Name Dr. David Mador

Title VP & Medical Director Northern Alberta

**Location** Edmonton

Expenses submitted during the month of September 2016

							Travel (1)								_
MMM-YY	Source Document	Purpose	Aiı	rfare	Me	eals	Accommodation	1	Other Travel	otal avel	rofessional evelopment (2)	Se Hos	orking essions ting and spitality (3)	Other (4)	
Sep-16 Sep-16	Expense Claim Direct Billing	Meetings Meetings		624		34			55	89 624					
Total			\$	624	\$	34	\$ -		\$ 55	\$ 713	\$ -	\$	-	\$ 	_

**Total for** 

the Month \$ 713

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

#### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure Expense Claims**

Claimant	Claimant Title	Claimant	Expense									
Name		Location	Claim Total									
MADOR, DAVID	VP & Medical Director Northern Alberta	Edmonton	89.30									
Expense Date	Business reason	•	Expense Location	Expense Type	Amount	From Location	To Location	Justification		# of Attendees	Attendee Name(s)	Trip Distance
9/7/2016	Travel from SSP to YEG return - for flight to YYC	•		Mileage-Local- Home Zone	29.80			Driving to/from YEG airport, flight to YYC for PPEC	1			59
9/7/2016	All-day PPEC meeting, li provided	unch	AB - Other Zones	Meals Per Diem	34.50			Flight left at 07:00, return landed at 18:00. Lunch provided Bfast = 10.50 Dinner = 24.00	1			
9/7/2016	Airport parking for fligh PPEC	t to YYC for	AB - Local	Parking - Lot or Parkade	25.00			Airport parking for flight to YYC for PPEC	1			

Approver(s) for the claim	Approval Status	Approval Date
YIU, VERNA	Approve	19-Sep-16

#### GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton Tax Code CA5%

P2 North C 07/09/16 17:49 Receipt

Short-term parking tkt HL - No. 07/09/16 06:30 07/09/16 17:49 Period 1d0h0' (Tax) \$25.

\$25.00 \$25.00

Payment Received

\$25.00

Merch: 82005340013 Auth: Swiped

\$23.81 \$1.19

Type: Swip Sub Total Tax 5%

Total



# **Expense Report Direct Bill Summary**

#### **Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

#### **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

<ul> <li>Indicate whether</li> </ul>	Indicate whether you have expenses to report in this section for this reporting period:				
Name ·	David Mador	Reporting Period for the M	Nonth of · Sen-16		

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid	
26-Aug-2016	Direct Billing	Airline Ticket	outbound and return flights YEG - YYC for PPEC meeting	Marlin Travel	357.56	
1-Sep-2016	Direct Billing	Airline Ticket	return part of ticket above cancelled (credit received), and rebooked	Marlin Travel	181.48	
6-Sep-2016	Direct Billing	Airline Ticket	change fee and seat fee for rebooking as above	Marlin Travel	85.00	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-	
Total Paid in the Month						

MARLIN TRAVEL

O-O PERCY HUNT TRAVELGROUP INC

MAIN FLOOR, 9929 108TH ST.

EDMONTON, AB T5K 1G8

**GST Reg#:** 885101915 **Branch:** N61107

Agent: TIFFANY ASKE Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES

**SUITE 800, NORTH TOWER** 

10030-107 ST EDMONTON AB CA T5J 3E4 **Invoice Number:** 

1/2

Date: Page: August 31, 2016

Our Reference:

# INVOICE

For

DR DAVID MADOR

AC



Wednesday, September 7, 2016

**4** Air

WESTJET AIRLINES

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 07Sep16

WESTJET CONFIRMATION

**Flight:** 238 M CLASS 06:45 AM **Equipment:** 73H

07:35 AM Mile(s) Flown: 163

≼ Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 07Sep16

AIR CANADA E

SEAT 8A - MADOR/DAVID DR

AIR CANADA CON

TICKET NUMBER

AIR CANADA WEB

Flight: 8152 Q CLASS

04:45 PM **Equipment:** D8 (300 SERIES)

05:39 PM Mile(s) Flown: 163

**Cost:** 

TKT- E-TKT 101.85

Tax: 49.48

 Ticket Total:
 151.33

 168.75
 37.48

Ticket Total: 206.23

To: ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER

10030-107 ST EDMONTON AB CA T5J 3E4 Invoice Number:

**Date:** August 31, 2016

Page: 2/2

Our Reference:

## INVOICE

**Total:** 

Grand Total: 357.56
Less Credit Card Payments: 357.56
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE ACCEPTED:.....DECLINED:....

DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD.. ...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER......

PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.

CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT 1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0

OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.



#### Invoice

ALBERTA HEALTH SERVICES "SUITE 800, NORTH TOWER" 10030-107 ST EDMONTON, AB T5J 3E4 CANADA

Trip #: Booking Date: 25 Nov 16 Client: Client Phone # 0

Client Email:

Agent: TIFFANY ASKE

File Locator:

PASSENGERS: MR. DAVID MADOR

**INSURANCE** 

REFERENCE/ DESCRIP	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL			
AIR CANADA Ticket #				181.48	0.00	\$0.00	0.00	0.00	181.48 CAD
			Total:	181.48	0.00	0.00	0.00	0.00	181.48 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount
		11/25/2016							181.48 CAD
							Total Pa	ayment:	181.48 CAD

**Balance Due CAD Currency** 

0.00 CAD

ALBERTA HEALTH SERVICES "SUITE 800, NORTH TOWER" 10030-107 ST EDMONTON, AB T5J 3E4 CANADA Trip #:

Booking Date: 25 Nov 16

Client:

Client Phone # 0

Client Email:

Agent: TIFFANY ASKE

Page 2 of 2

File Locator:

#### **MY ITINERARY**

Passengers Citizenship Required Travel Documents

DAVID MADOR Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada

v14

AIR

Passengers: DAVID MADOR Booking Date: 07 Sep 16

File Locator/Ticket #:

From:EDMONTON INTLDeparting on:07 Sep 16To:CALGARY INTLReturning on:07 Sep 16



### **Trip Statement**

ALBERTA HEALTH SERVICES "SUITE 800, NORTH TOWER" 10030-107 ST EDMONTON, AB T5J 3E4 CANADA Trip #: 04 Nov 16
Client:

Client Phone # Client Email:

Agent: CASANDRA WAGNER

**INSURANCE** 

**Balance Due CAD Currency** 

File Locator:

PASSENGERS:

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES DAVID MADOR

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticke	et #			75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
AIR CANADA Ticke	et # 2			10.00	0.00	\$0.00	0.00	0.00	10.00 CAD
			Total:	85.00	0.00	0.00	0.00	0.00	85.00 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		11/04/2016	AHS						75.00 CAD
		11/04/2016	AHS						10.00 CAD
					Total Payment:			85.00 CAD	

0.00 CAD

ALBERTA HEALTH SERVICES "SUITE 800, NORTH TOWER" 10030-107 ST

EDMONTON, AB T5J 3E4

CANADA

Trip #: 04 Nov 16 **Booking Date:** Client:

Client Phone # Client Email:

Agent: CASANDRA WAGNER

File Locator:

#### **MY ITINERARY**

Citizenship	Required Travel Documents								
Not Specified	Not Specified								
Not Specified	Not Specified								
Not Specified	Not Specified								
Not Specified	Not Specified								
Not Specified	Not Specified								
Not Specified	Not Specified								
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as									
	Not Specified Not Specified Not Specified Not Specified Not Specified Not Specified	Not Specified							



AIR

**Booking Date:** 04 Nov 16 Passengers: ; ; ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES; File Locator/Ticket #:

DAVID MADOR

**EDMONTON INTL** 07 Sep 16 From: Departing on: CALGARY INTL 07 Sep 16 To: Returning on:



v14

AIR

**Booking Date:** 04 Nov 16 Passengers: ; ; ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES; File Locator/Ticket #:

DAVID MADOR

**EDMONTON INTL** 07 Sep 16 From: Departing on: To: CALGARY INTL Returning on: 07 Sep 16