

## AHS Board and Executive Expense Report

**Name** Dr. David Zygun  
**Title** Zone Medical Director, Edmonton Zone  
**Location** Edmonton  
 Expenses submitted during the month of May 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-19	Expense Claim	Meetings				111	111			
May-19	Direct Billing	Meetings	378				378			
<b>Total</b>			\$ 378	\$ -	\$ -	\$ 111	\$ 489	\$ -	\$ -	\$ -

**Total for the Month** \$ 489

Maximum daily single meal expense claimed in the month

Maximum daily base hotel rate claimed in the month

Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
ZYGUN, DAVID	Zone Medical Director, Edmonton Zone	Edmonton	\$ 111.10									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
5/1/2019	Return from PPEC in person meeting in Calgary May 1, 2019	AB - Local	Taxi	\$ 60.50	Edmonton Intl. Airport	Residence		1				
5/1/2019	Travel to airport for PPEC in person meeting in Calgary May 1, 2019	AB - Local	Taxi	\$ 50.60	Residence	Edmonton Intl. Airport		1				
Approver(s) for the claim		Approval Status	Approval Date									
BELANGER, FRANCOIS		Approve	12-Jun-19									

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE AMEX  
DATE 2019/05/01  
TIME 5991 04:53:56  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

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PURCHASE  
AMOUNT \$46.00  
TIP \$4.60  
TOTAL

\$50.60  
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AMERICAN EXPRESS  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

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IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST#766390488

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE AMEX  
DATE 2019/05/01  
TIME 4060 17:19:20  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

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PURCHASE  
AMOUNT \$55.00  
TIP \$5.50  
TOTAL

\$60.50  
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AMERICAN EXPRESS  
[REDACTED]

PROVED

# [REDACTED]  
K YOU

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DW CAB 780.462.3456  
EL TAXI 780.489.7777

EDM. AXI. CO.  
GST 10040.

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Dr. Mark Joffe	<b>Reporting Period for the Month of :</b> May-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
01-MY-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	Air Canada flight Edmonton to Calgary (return) for the Provincial Practitioner Executive Meeting on May 1, 2019	<b>Vision Travel</b>	\$378.06
	<b>Direct Billing</b>	<b>Choose from Drop-down List</b>		<b>Vision Travel</b>	\$
	<b>Direct Billing</b>	<b>Choose from Drop-down List</b>		<b>Vision Travel</b>	\$
	<b>Direct Billing</b>	<b>Choose from Drop-down List</b>		<b>Vision Travel</b>	\$
	<b>Direct Billing</b>	<b>Choose from Drop-down List</b>		<b>Vision Travel</b>	\$
<b>Total Paid in the Month</b>					\$ 378.06

**From:** tripinfo@visiontravel.ca  
**Sent:** Friday, April 12, 2019 2:56 PM  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for ZYGUN/DAVID DR - 01May19 - Vision Travel Locator [REDACTED]

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



Vision Travel DT Ontario-West Inc  
[REDACTED], Canada,  
www.visiontravel.ca  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice [REDACTED]  
Issued: 12 April 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): ZYGUN/DAVID DR

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

**AIR - Wednesday, May 1 2019**

[Add To Calendar](#)

**Air Canada Flight AC8131 Economy Class**

<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 06:00 AM Wednesday, May 1 2019	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 06:52 AM Wednesday, May 1 2019
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**Duration:** 0 hour(s) and 52 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**FF Number:** [REDACTED] - ZYGUN/DAVID DR - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 2D  
SEAT 4D  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Air Canada Flight AC8150 Economy Class**

<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 03:35 PM Wednesday, May 1 2019	<b>Arrive</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 04:25 PM Wednesday, May 1 2019
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**Duration:** 0 hour(s) and 50 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**FF Number:** [REDACTED] YGUN/DAVID DR - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC AIR CANADA		280.00	74.96	0.00	0.00	354.96
				Billed to	[REDACTED]	
Vendor ACSEAT	[REDACTED]	23.10	0.00	0.00	0.00	23.10
ACSEAT				Billed to	[REDACTED]	
	<b>Totals:</b>	<b>303.10</b>	<b>74.96</b>	<b>0.00</b>	<b>0.00</b>	<b>378.06</b>
				<b>Total Credit Card Billing:</b>		<b>378.06</b>
				<b>Balance Due:</b>		<b>0.00</b>