

AHS Board and Executive Expense Report

Name Deb Gordon
Title VP & Chief Health Operations Officer Northern Alberta
Location Edmonton
 Expenses submitted during the month of August 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-18	P-Card	Meetings				12	12			
Aug-18	Direct Billing	Meetings	2,441				2,441			
Total			\$ 2,441	\$ -	\$ -	\$ 12	\$ 2,453	\$ -	\$ -	\$ -

Total for the Month \$ 2,453

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GORDON, DEBORAH A	VP & Chief Health Operations Officer Northern Alberta	Edmonton	\$ 12.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/2/2018	Health System/Capital Planning Meeting	AB - Local	Parking - Lot or Parkade	\$ 12.00			Health System/Capital Planning Meeting	1			
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	13-Sep-18								

GST: 887315038R1001
RECEIPT C1

IN: 02.08.18 08:17
PAY: 02.08.18 16:07
AMOUNT: \$35.00
RECEIPT

Aug 02 2018 04:07 pm

IN: 02.08.18 14:51
PAY: 02.08.18 16:16
AMOUNT: \$12.00
Card Number



Card Number :
[Redacted]

Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$12.00

Auth # : [Redacted]
Sequence # : [Redacted]
Term ID : [Redacted]
Date : 18/08/02
Time : 16:15:53

APPROVED
BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label:
[Redacted]

*** CUSTOMER
COPY ***

Thank you for
Visiting!

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Deb Gordon	Reporting Period for the Month of : May - Aug 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
29-May-2018	Direct Billing	Airline Ticket	Air Canada Ticket - scheduled to attend Executive Education event in Calgary for June 6th. Cancelled within 24 hrs, will be refunded by Air Canada.	Marlin Travel	15.75
12-Jun-2018	Direct Billing	Airline Ticket	Trip to Calgary - Connect Care Adoption / Validation Kickoff	Marlin Travel	236.96
29-Jun-2018	Direct Billing	Airline Ticket	Trip to Grande Prairie - Union Meeting re: OH&S	Marlin Travel	283.00
1-Aug-2018	Direct Billing	Airline Ticket	Trip to Verona Wisconsin - EPIC 2018 UGM for Connect Care Project	Marlin Travel	1,905.66
Total Paid in the Month					\$ 2,441.37



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 29 May 18
Client:
Agent:

File Locator:

PASSENGERS: MS DEBORAH GORDON

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Rows include AIR CANADA Ticket # and a Total row with 15.75 CAD highlighted.

Table with columns: Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Rows show payment history with dates from 05/29/2018 to 06/18/2018.

Balance Due CAD Currency 0.00 CAD

Total GST 0.75 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL COHORT ?6 ? ACTION LEARNING PROJECTS PRESENTATION

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY*** PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 29 May 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
DEBORAH GORDON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: DEBORAH GORDON

Booking Date: 29 May 18
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: CALGARY INTL
Departing on: 05 Jun 18
Returning on: 06 Jun 18



AIR

Passengers: DEBORAH GORDON

Booking Date: 29 May 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 05 Jun 18 8:00PM		CALGARY INTL 05 Jun 18 8:52PM	S/	

Passengers: DEBORAH GORDON

Booking Date: 11 Jun 18
File Locator/Ticket #: [REDACTED]



ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 29 May 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]



AIR

Passengers: DEBORAH GORDON

Booking Date: 29 May 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08152	CALGARY INTL 06 Jun 18 4:40PM		EDMONTON INTL 06 Jun 18 5:30PM	V/	

Passengers: DEBORAH GORDON

Booking Date: 11 Jun 18
File Locator/Ticket #: [REDACTED]



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 14 Jun 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MS DEBORAH GORDON

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	162.00	0.00	\$0.00	74.96	0.00	236.96 CAD
Total:	162.00	0.00	0.00	74.96	0.00	236.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	06/14/2018		[REDACTED]	236.96 CAD
Total Payment:					236.96 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT MEETING

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY *****
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 14 Jun 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
DEBORAH GORDON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	DEBORAH GORDON	Booking Date:	14 Jun 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08133	EDMONTON INTL 19 Jun 18 6:55AM		CALGARY INTL 19 Jun 18 7:48AM	L/	
AIR CANADA	08150	CALGARY INTL 19 Jun 18 3:40PM		EDMONTON INTL 19 Jun 18 4:30PM	L/	



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 04 Jul 18
Client:
Agent:

File Locator:

PASSENGERS: MS DEBORAH GORDON

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Row 1: AIR CANADA Ticket #, 218.04, 0.00, \$0.00, 64.96, 0.00, 283.00 CAD. Row 2: Total: 218.04, 0.00, 0.00, 64.96, 0.00, 283.00 CAD.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Row 1: Invoice #, 07/01/2018, 283.00 CAD. Row 2: Total Payment: 283.00 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL UNA MEETING AND NEW HOSPITAL SITE TOUR

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY** PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 04 Jul 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers DEBORAH GORDON	Citizenship Not Specified	Required Travel Documents Not Specified
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All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: DEBORAH GORDON	Booking Date: 01 Jul 18
	File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08363	EDMONTON INTL 06 Jul 18 8:20AM		GRANDE PRAIRIE 06 Jul 18 9:33AM	A/	
AIR CANADA	08366	GRANDE PRAIRIE 06 Jul 18 4:20PM		EDMONTON INTL 06 Jul 18 5:30PM	A/	



A DIRECT TRAVEL® COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #:
Booking Date: 18 Jul 18
Client:
Agent:

File Locator:

PASSENGERS: MS DEBORAH ANN GORDON

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Rows include UNITED AIRLINES Ticket # and a Total row.

Table with columns: Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Rows show payment dates 07/17/2018, 08/01/2018, and 08/01/2018.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL EPIC

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Jul 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
DEBORAH ANN GORDON	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	DEBORAH ANN GORDON	Booking Date:	17 Jul 18
		File Locator/Ticket #:	[REDACTED]/30

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08143	EDMONTON INTL 23 Aug 18 12:35PM		CALGARY INTL 23 Aug 18 1:28PM	T/	

Passengers:	DEBORAH ANN GORDON	Booking Date:	01 Aug 18
		File Locator/Ticket #:	[REDACTED]

Passengers:	DEBORAH ANN GORDON	Booking Date:	17 Jul 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
UNITED AIRLINES	05877	CALGARY INTL 23 Aug 18 2:35PM		CHICAGO OHARE 23 Aug 18 7:10PM	Z/	

Passengers:	DEBORAH ANN GORDON	Booking Date:	01 Aug 18
		File Locator/Ticket #:	[REDACTED]

Passengers:	DEBORAH ANN GORDON	Booking Date:	17 Jul 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
UNITED AIRLINES	02292	CHICAGO OHARE 26 Aug 18 2:04PM		MADISON 26 Aug 18 3:08PM	A/	

Passengers:	DEBORAH ANN GORDON	Booking Date:	01 Aug 18
		File Locator/Ticket #:	[REDACTED]

Passengers:	DEBORAH ANN GORDON	Booking Date:	17 Jul 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
UNITED AIRLINES	00465	MADISON 30 Aug 18 4:52PM		DENVER 30 Aug 18 6:22PM	A/	

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Jul 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

Passengers: DEBORAH ANN GORDON

Booking Date: 01 Aug 18
File Locator/Ticket #: [REDACTED]

Passengers: DEBORAH ANN GORDON

Booking Date: 17 Jul 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
UNITED AIRLINES	05745	DENVER 30 Aug 18 7:00PM		EDMONTON INTL 30 Aug 18 9:50PM	A/	

Passengers: DEBORAH ANN GORDON

Booking Date: 01 Aug 18
File Locator/Ticket #: [REDACTED]