

AHS Board and Executive Expense Report

Name: Deb Gordon
Title: VP & Chief Operating Officer Clinical Operations
Location: Edmonton
 Expenses approved during the month of August 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-23	P-Card Expense Claim Direct Bill	Meetings Meetings Meetings		37	185		-			
							222			
							-			
Total			\$ -	\$ 37	\$ 185	\$ -	\$ 222	\$ -	\$ -	\$ -

**Total for
the Month** \$ 222

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 165
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report


AHS Executive Expenses Report Expenses


Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GORDON, DEBORAH A	VP & Chief Operating Officer Clinical Operations	Edmonton	\$ 222.24									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
8/8/2023	Executive meetings in Calgary August 9	AB - Other Zones	Meals Per Diem	\$ 37.00				2				
8/8/2023	Executive meetings in Calgary August 9	AB - Other Zones	Accommodations	\$ 185.24				1				
Approver(s) for the claim	Approval Status	Approval Date										
CHIES, MAURO	Approve	18-Aug-23										



135 Southland Drive S.E Calgary, Alberta, T2J 5X5
 Telephone: 403-278-5050 Fax: 403-225-5834

Ms Deborah Gordon
 Canada

Room: 
 Folio:
 Cashier:
 Arrival: 08-08-23
 Departure: 08-09-23

Date	Description	Additional Information	Charges	Credits
08-08-23	Package Wrapper		165.00	
08-08-23	DMF		4.95	
08-08-23	Tourism Levy		6.79	
08-08-23	Rooms - GST		8.50	
08-09-23				185.24

GST Summary	
Registration No:	895126332
Room	8.50
F&B	0.00
Other	11.74
Total	20.24

Total	185.24	185.24
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.