

AHS Board and Executive Expense Report

Name: Deb Gordon
Title: VP & Chief Operating Officer Clinical Operations
Location: Edmonton
 Expenses approved during the month of July 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-23	P-Card	Meetings			683		683			
Jul-23	Expense Claim	Meetings		96			96		238	
Jul-23	Direct Bill	Meetings	682				682			
Total			\$ 682	\$ 96	\$ 683	\$ -	\$ 1,461	\$ -	\$ 238	\$ -

**Total for
the Month** \$ 1,699

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 229
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GORDON, DEBORAH A	VP & Chief Operating Officer Clinical Operations	Edmonton	\$ 257.09								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/23/2023	ELT Strategy meeting Calgary May 23, 2023	AB - Other Zones	Accommodations	\$ 257.09			ELT Strategy day was at this hotel it would of cost more in cab/uber then to stay at another hotel.	1			
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO A	Approve	29-Jun-23									


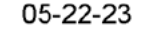
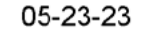



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

**Calgary Airport Marriott In-Terminal Hotel
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
Telephone: (403) 717-0522 Fax: (587) 232-0600**

DEBORAH GORDON



Room: 
 Folio: 
 Cashier: 
 Arrival: 05-22-23
 Departure: 05-23-23

Date	Description	Additional Information	Charges	Credits
05-22-23	Room Charge		229.00	
05-22-23	Rooms Destination Market Fee		6.87	
05-22-23	Rooms Tourism Levy		9.43	
05-22-23	Room GST		11.79	
05-23-23		XX/XX		257.09

GST Summary	
Reg No: 741907497 RT0001	
Room	11.79
F&B	0.00
Other	0.00
Total	11.79

Total	257.09	257.09
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GORDON, DEBORAH A	VP & Chief Operating Officer Clinical Operations	Edmonton	\$ 426.34								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/15/2023	SLT and CLin Ops Strategy meeting Calgary June 13-15, 2023	AB - Other Zones	Accommodations	\$ 426.34			Base room rate below guideline limit.	2			
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO A	Approve	11-Jul-23									



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

**Calgary Airport Marriott In-Terminal Hotel
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
Telephone: (403) 717-0522 Fax: (587) 232-0600**

Alberta Health Services
Ms Deborah Gordon
Canada

Room: [REDACTED]
Folio: [REDACTED]
Cashier: [REDACTED]
Arrival: 06-13-23
Departure: 06-15-23

Group: AHS Leadership Attendees [REDACTED]

Date	Description	Additional Information	Charges	Credits
06-13-23	Room Charge		199.00	
06-13-23	Rooms Destination Market Fee		5.97	
06-13-23	Rooms Tourism Levy		8.20	
06-13-23	Room GST		10.25	
06-14-23	Room Charge		199.00	
06-14-23	Rooms Destination Market Fee		5.97	
06-14-23	Rooms Tourism Levy		8.20	
06-14-23	Room GST		10.25	
06-15-23	GST Exempt	GST exempt as per comments	-20.50	
06-15-23	Master Card	[REDACTED]	XX/XX	456.79

GST Summary	
Reg No: 741907497 RT0001	
Room	20.50
F&B	0.00
Other	0.00
Total	20.50

Total	456.79	456.79
Balance Due	0.00	CDN

Total amount claimed was room charge & applicable taxes only, \$426.34

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GORDON, DEBORAH A	VP & Chief Operating Officer Clinical Operations	Edmonton	\$ 48.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/22/2023	ELT Strategy meeting Calgary May 23, 2023	AB - Other Zones	Meals Per Diem	\$ 48.00				2			
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO A	Approve	29-Jun-23									

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
GORDON, DEBORAH A	VP & Chief Operating Officer Clinical Operations	Edmonton	\$ 285.88								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/13/2023	SLT and CLin Ops Strategy meeting Calgary June 13-15, 2023	AB - Other Zones	Meals Per Diem	\$ 48.00				3			
6/14/2023	Clinical Operations Strategy meeting held at Southport June 14th 2023	AB - Other Zones	Working Session	\$ 237.88				1	9	Deb Gordon, Stacy Greening, Carol Anderson, Janice Stewart, Lori Anderson, Linda Iwasiw, Natalie McMurtry, Kim Poong, Melissa Lewanczuk	
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO A	Approve	11-Jul-23									

BILL TO
DEB GORDON

INVOICE
Thursday, June 15, 2023
[KM - Keynote Market]

Shipping Address: 10301 Southport Rd SW Room 3106
Gordon, Deb

Delivery Time: 11:30 am

Food/Service Items	Qty	Price	Total
Signature Box Lunch	1	15.99	15.99
Signature Sandwich: Smoked Turkey with Cranberry Mayo	1		
Deli Side Salad - *SPINACH SALAD WITH RASPBERRY POPPYSEED VINAIGRETTE	1		
Cookie - Individual	1		
Assorted Juice - Water	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Signature Box Lunch	1	15.99	15.99
Signature Sandwich: Chicken Salad	1		
Deli Side Salad - Fruit Salad	1		
Cookie - Individual	1		
Assorted Juice - * Pompelmo Italian Soda*	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Gourmet Box Lunch	1	17.99	17.99
Gourmet Sandwich: Thai Chicken Wrap	1		
Gourmet Deli Side Salad - Roasted Yam and Cranberry	1		
Assorted Juice - * Diet Coke*	1		
Dessert Square - Included with Gourmet Box Lunch	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Signature Box Lunch	1	15.99	15.99

Signature Sandwich: Smoked Turkey with Cranberry Mayo	1		
Deli Side Salad - Spinach Salad with Raspberry Poppyseed Viniagrette	1		
Cookie - Individual	1		
Assorted Juice -*Nestea Iced Tea*	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Signature Box Lunch	1	15.99	15.99
Signature Sandwich: Smoked Turkey with Cranberry Mayo	1		
Signature Salad: Caesar with Caesar Dressing	1		
Cookie - Individual	1		
Assorted Juice - *Diet Coke*	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Gourmet Box Lunch	1	17.99	17.99
Gourmet Sandwich: Chicken	1		
Gourmet Deli Side Salad - Spinach with Raspberry Poppy Seed Vinaigrette	1		
Assorted Juice -*Minute Made Orange Juice*	1		
Dessert Square - Included with Gourmet Box Lunch	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Signature Box Lunch	1	15.99	15.99
Signature Sandwich: Smoked Turkey with Cranberry Mayo	1		
Signature Salad: Mesclun Greens with Balsamic Vinaigrette Dressing	1		
Cookie - Individual	1		
Assorted Juice - *Diet Coke*	1		
Napkin & Cutlery - Included with Box/Gourmet Lunch	1		
Signature Entree Salad: Mesclun Greens	1	10.49	10.49
Dressing: Balsamic Vinaigrette	1		
Dasani Purified Water - 591 ml	1	2.79	2.79
Disposables Requested	1	0.45	0.45
Napkins	1		
Forks	1		
Knives	1		

Delivery Charge	22.00
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Subtotal	151.66	Service Charge	0.00
Tax	7.58		
Total Value	159.24		

Thank you for this opportunity to serve you.



BILL TO
DEB GORDON



INVOICE 

Thursday, June 15, 2023

[KM - Keynote Market]

Shipping Address: **10301 Southport Rd SW Room 3106** 
 ***Gordon, Deb***

Delivery Time: **8:30 am**

Food/Service Items	Qty	Price	Total
Muffin Tray	5	2.99	14.95
Scone Tray	5	2.99	14.95
Coffee Urn - 10 cups	1	22.99	22.99
Coffee Cups	10		
Sugar	10		
Creamer	10		
Stir Sticks	10		

No Disposables (Napkins, Plates, Cutlery) Requested

Disposables are \$0.45/set. Please contact us to add them to your order

Delivery Charge	22.00
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Subtotal	74.89	Service Charge	0.00
Tax	3.75		
Total Value	78.64		

Thank you for this opportunity to serve you.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Deb Gordon	Reporting Period for the Month of : Jul-23
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
12-May-23	Direct Billing	Airline Ticket	Flight was canceled May 22, 2023 she drove to Calgary. ELT Strategic Planning Day. (Credit on file)	Vision Travel DT Ontario-West Inc	\$186.12
1-Jun-23	Direct Billing	Airline Ticket	Trip to Calgary June 20, 2023 was canceled due to other commitments. (Credit on file)	Vision Travel DT Ontario-West Inc	\$186.12
1-Jun-23	Direct Billing	Airline Ticket	Trip return from Calgary June 21, 2023 was canceled due to other commitments (Credit on file)	Vision Travel DT Ontario-West Inc	\$309.35
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 681.59

Vision Travel DT Ontario-West Inc
9929 - 108th Street
Edmonton AB T5K 1G8
833-692-4120

www.dt.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 12 May 2023
ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Agency Ref. [REDACTED]
Sales Person [REDACTED]
Passenger(s):

Customer Number [REDACTED]
Customer Ref.: N/A
GORDON/DEBORAH MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Important Information Related To Your Travels:

For complete Canadian Government details for returning to or travelling to Canada – click [here](#)
Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

AIR - Monday, May 22 2023		Add To Calendar	
Air Canada Flight [REDACTED] Economy Class			
Depart	Edmonton, Alberta Weather Edmonton International Airport 06:15 PM Monday, May 22 2023	Arrive	Calgary, Alberta Weather Calgary International Airport 07:07 PM Monday, May 22 2023
Duration:	0 hour(s) and 52 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
E Upgrade:	For Eligible Flight - Aeroplan Members click here		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ		

Invoice Details

Transaction Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]					
Air Canada [REDACTED]	144.00	42.12	0.00	0.00	186.12
				Billed to [REDACTED]	
Totals:	144.00	42.12	0.00	0.00	186.12
				Total Credit Card Billing:	186.12
				Balance Due:	0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
WITHIN NORTH AMERICA - CALL 1-888-700-6063
OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
PLEASE QUOTE ACCESS CODE [REDACTED]

RECOMMENDED CHECK-IN TIME IS AT LEAST 120 MINUTES
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
PLEASE ENSURE THAT YOU HAVE VALID GOVERNMENT ISSUED
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
PLEASE CHECK MONITORS AT THE AIRPORT.
PLEASE RECONFIRM ALL FLIGHTS
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGE
MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE.

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
WWW.CATSA.GC.CA
---AIRPORT SECURITY REVISIONS---
BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
EXACT BAGGAGE RESTRICTIONS AND FEES.
MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING
WWW.DT.CA/BAGGAGE/
--- AIRPORT ARRIVAL TIMES FOR DOMESTIC FLIGHTS ---
DUE TO COVID 19-RELATED TRAVEL REQUIREMENTS
AIRPORTS ARE MUCH BUSIER THAN USUAL
CUSTOMERS FLYING WITHIN CANADA MUST NOW ARRIVE AT THE
AIRPORT AT LEAST 120 MINUTES PRIOR TO THEIR FLIGHT
TO ENSURE A SMOOTH AIRPORT EXPERIENCE.
FAILURE TO DO SO MAY CAUSE THEM TO MISS THEIR FLIGHT.
*****BAGGAGE CHECK IN FOR FLIGHTS WITHIN CANADA
WILL CLOSE 45 MINUTES PRIOR DEPARTURE.



Vision Travel DT Ontario-West Inc
 9929 - 108th Street
 Edmonton AB T5K 1G8
 833-692-4120

www.dt.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED] Agency Ref [REDACTED] Customer Number [REDACTED]
 Issued: 01 June 2023 Sales Person [REDACTED] Customer Ref.: N/A
ALBERTA HEALTH SERVICES Passenger(s): **GORDON/DEBORAH MS**
 10030 107 STREET
 EDMONTON AB
 T5J 3E4

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.
Important Information Related To Your Travels:

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AIR - Tuesday, June 20 2023		Add To Calendar
Air Canada Flight [REDACTED] Economy Class - Seat 05D (Non smoking, Aisle) Confirmed		
Depart	Edmonton, Alberta Weather Edmonton International Airport 06:15 PM Tuesday, June 20 2023	Arrive Calgary, Alberta Weather Calgary International Airport 07:08 PM Tuesday, June 20 2023
Duration:	0 hour(s) and 53 minute(s) Non-stop	
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]	
Operated By:	AIR CANADA EXPRESS - JAZZ	
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
Baggage Allowance:	1 Piece(s)	
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ	

Invoice Details

Transaction Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]					
Air Canada [REDACTED]	144.00	42.12	0.00	0.00	186.12
				Billed to [REDACTED]	
Totals:	144.00	42.12	0.00	0.00	186.12
			Total Credit Card Billing:		186.12
			Balance Due:		0.00

Remarks

 24 HOUR EMERGENCY TRAVEL ASSISTANCE
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
 WITHIN NORTH AMERICA - CALL 1-888-700-6063
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
 PLEASE QUOTE ACCESS CODE [REDACTED]

RECOMMENDED CHECK-IN TIME IS AT LEAST 120 MINUTES
 PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
 AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
 PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
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 PLEASE CHECK MONITORS AT THE AIRPORT.
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---AIRPORT SECURITY REVISIONS---

BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
 RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
 MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
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*****BAGGAGE CHECK IN FOR FLIGHTS WITHIN CANADA
 WILL CLOSE 45 MINUTES PRIOR DEPARTURE.
 WITH THE EXCEPTION OF FLIGHTS LEAVING
 FROM TORONTO CITY AIRPORT YTZ-WHERE CHECK-IN
 AND BAG DROP-OFF WILL REMAIN AVAILABLE UNTIL
 20 MINUTES BEFORE DEPARTURE.



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 Edmonton AB T5K 1G8
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 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]
 Issued: 01 June 2023 Sales Person: [REDACTED] Customer Ref.: N/A
ALBERTA HEALTH SERVICES Passenger(s): **GORDON/DEBORAH MS**
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AIR - Wednesday, June 21 2023		Add To Calendar
WestJet Flight [REDACTED] Economy Class - Seat 09D (Non smoking, Window) Confirmed		
Depart	Calgary, Alberta Weather Calgary International Airport 06:30 PM Wednesday, June 21 2023	Arrive Edmonton, Alberta Weather Edmonton International Airport 07:23 PM Wednesday, June 21 2023
Duration:	0 hour(s) and 53 minute(s) Non-stop	
Status:	Confirmed - WestJet Booking Reference: [REDACTED]	
Operated By:	WESTJET ENCORE	
FF Number:	[REDACTED] - GORDON/DEBORAH MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
Baggage Allowance:	1 Piece(s)	
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE	

Invoice Details						
Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
WestJet	[REDACTED]	251.23	58.12	0.00	0.00	309.35
					Billed to [REDACTED]	
Totals:		251.23	58.12	0.00	0.00	309.35
				Total Credit Card Billing:		309.35
				Balance Due:		0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
WITHIN NORTH AMERICA - CALL 1-888-700-6063
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PLEASE QUOTE ACCESS CODE [REDACTED]

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WWW.DT.CA/BAGGAGE/

--- WS AIRPORT ARRIVAL TIMES ---

SEVERAL AIRPORTS ACROSS WESTJETS NETWORK ARE EXPERIENCING
AN INCREASE IN PROCESSING TIMES RESULTING IN LONG LINEUPS
THROUGH CHECK-IN AND SECURITY.

TO SUPPORT A STRESS-FREE AND SAFE JOURNEY
PLEASE ADVISE YOUR CLIENTS TO ARRIVE EARLY TO ENSURE
THEY HAVE PLENTY OF TIME BEFORE DEPARTURE.

AS A REMINDER THE RECOMMENDED CHECK-IN TIMES AS
OUTLINED ON WESTJET.COM ARE AS FOLLOWS

DOMESTIC TRAVEL ARRIVE 120 MINUTES BEFORE DEPARTURE
THIS IS AN ELECTRONIC TICKET VALID ONLY ON ISSUING AIRLINE
PHOTO ID REQUIRED FOR CHECK IN.

BOARDING PASS REQUIRED PRIOR TO ENTERING SECURITY.

YOUR AIRLINE FILE NUMBER IS [REDACTED]

.....
FOR MORE INFORMATION ON CANADAS CANNABIS ACT EFFECTIVE
17 OCTOBER 2018 AND HOW IT RELATES TO TRAVEL PLANS PLEASE VISIT
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