

# **Official Administrator and Executive Expense Report**

Name Dr. Francois Belanger

TitleVP & Medical Director, Central & Southern AlbertaLocationCalgary

Expenses submitted during the month of January 2015

					Travel (1)								 
Source Month-Year Document	Purpose	Д	Airfare	Meals	Accommodation	I	Other Travel	Total Travel	ofessional /elopment (2)	S Hos	/orking essions sting ai spitalit (3)	s nd	Other (4)
Jan-15 P-Card Jan-15 Expense	Various Meetings Meetings		1,757	130	368		1,511 141	3,636 271					
Total		\$	1,757	\$ 130	\$ 368	\$	1,652	\$ 3,907	\$ _	\$		-	\$ 
Total forthe Month\$ 3,907													
Maximum daily single meal Maximum daily base hotel i Non economy air travel in t		ntł \$ \$ \$	21 164 -										

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



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# P-Card details Online ® Cardholder Statement Report

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			VICE PRESIDENT &								
BELANGER		5	VICE PRESIDENT & I Cardholder's Position/	and the second state of th	Billin	Billing Reporting Period:			20/01/2015		
the second s		CENTRAL &	SOUTHPORT Cardholder's Site/Loca	tino	Tate	Total Statement Amount:			\$3.635.57		
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ransaction Date	Trans ID	Merchant Nam	e & Description	Trans Original Amount	Currency	Trans A	mount	GST	Freigh	Description	
9/12/2014	375033320	WESTJET	Vientjet Ahlines	<b>9</b> 24.15	CAD	1	24.15	,00		F. Belance Exac Le density Team mtg to YYC means the maind re- paid from cr. dit. State election processes	
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4/12/2014	375367207	AIR CAN	AIR CANADA	@ 78.7	CAD	$\checkmark$	78.75	.00	.00	F. Belang - Exect Look rship Termine Den: 29, 2014 YEG to YYC change for	
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12/2014	375582493	PRESTIGE TRAN		to 72.00	CAD ·	1	72.00	3.43		Fire difference F. Belanger and B. Hubend Exec Leader Tourn Transportation Wirston Churchill S	
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9/12/2014	375562499	PRESTIGE TRAN	SPORTATIO,	0 72.00	CAD	V	72.00	3,43	.00	to YEG F. Belanger Exerc Leadership Team Nov 2014 Transport YEG to SSP	
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9/12/2014	376582501	PRESTIGE THAN	SPORTATIO,	£ 72.00	CAD	1	72.00	3.43	.00	F. Beianger Exec Leadership Team Dec 2014 Transport YEG to ATB Pl	
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		DRESTIGE TRAN	D TAXICABS	0 72.00		V	72.00	3.43	.00	Dec 2, 2014 Transport SSP to YEG F Belanger Exec Leadership Team Dec	
28/12/2014	375562503	LINOUSINES AN	D TAXICABS	T2.00	1000	V	72.00	3,43		2014 Transport YEG to SSP - Belanger Exec Leadership Team Dec	
29/12/2014	375562504	LIMOUSINES AN	DTAXICABS		A CONTROL OF	$\bigvee$	72.00	3,43		2014 Transport YEG to SSP	
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30/12/2014	575721715	PALSTIGE TRAN	SPORTATIO,	0 72.00	CAD	1	72.00	3.43	.00	F. Belanger Exec Leadership Team Dec 2014 Transport YEG to SSP	

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02/01/2015	375007902	AIR CAN	JA 0 21.00	CAD	1	21.00	.oo	.0. , Bany Exec Lead ratio Team Jan 6, 2015 Station
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8/01/2015	376368798	THE CALGARY AIRPORT AU. ALITOMOBILE PARKING LOTS AND	en 28.36	CAD	$\checkmark$	28.35	1.34	.00 <sup>2</sup> , Belanger Euro Lundership Team Jan 6, 2015 Parking YYC
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12/01/2015	3767 3423	WESTJET	dinas Ø 134.40	CAD	1	134.40	.00	.00F Bullinger Exec Landership Team Jan 13.
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4/01/2015	377149427	PRESTIGE TRANS OLTATIO, LIMOUSINES AND TAXICABS	ð 72.00	CAD	1	72.00	3.45	.007- Belanger Exec Leadership Team jen 5, 2015 Transport SSP to YEG
4/01/2015	37714942	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	0 <sup>72.00</sup>	CAD	$\checkmark$	72.00	3.43	DOF 8 or Exec La Jenship Team Jan 13, 2015 Transport YEG to S3P
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16/01/2015	377146429	THE WESTIN EDMONTON, WESTIN HOTELS	© 368.20	CAD	1	368.24	68.68	.007. Belanger Exec Leadership Team, COEC and COPD presentation Jan 13-15, 2015 Edmonton Accommodation
18/01/2015	377436288	AIR CAN		CAD	1	213.28	00.	.00F, Belenger Exec Leadership Team ist 20, 2015 YYC to YEC
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P-Card

P-Card Alberta Health details Online ® Services Cardholder Statement Report 2 17 7 c 14 The states of Digitation to a 15 \* a: 12 Cardholder Designate (H Applicable) By signing this statement I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies. Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. EXECUTIVE COOLDINATOR HAMILTON PNE Designate Position/Title Cardholder Designate Jul 4, 2015 20 Date of Signature Signature of Cardholder Designate Cardholder By signing this statement attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compilance with such policy. I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charped is attached. I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. BELANGER, FRANCOIS VICE PRESIDENT & MEDICAL Name of Canader Cardholder Position/Title Date of Signature Sign ture Cardholder Approver Designate (If Applicable) By signing this statement attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses insidvertently charged has been obtained. I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. Name of Approver Designate sistent Bas Approver Destanate nar. 241 Bes e. 00 Date of Signature Signature of Approver Designate Appro By signing this statement I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. provided. OrpServ 4 C ebora me of Approvel March 30/15  $\mathbf{r}^{\prime}$ THE REAL PROPERTY OF Hit attacher and Acc Address: Original (or scanned) itemized receipts with documented business reasons including names of participants Alberta Health Services where required Accounts Payable Signed Cardinokter Statement Report (or copies of electronic signatures if signatures are not on report) 7th Street Plaza Some Cardinate Cardinate Cardinate (see Cardinate Cardinate)
 And when applicable:
 Copies of pre-approvals for travel
 Personal chaque payable to "Alberta Health Services" 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4 · Return, refund and/or credit receipts Disputes letter Business reasons for travel require detailed descriptions - Include where travelied to, who attended (if meal), why travel was necessary and detailed explanation of reason. Second Second State Date Reviewed by: Reference #:

RUN DATE: 02/05/2015

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# Marlene Hamilton K.

From: Sent: To: Subject:

Francois Belanger December 19, 2014 12:07 PM Marlene Hamilton K. FW: Reservation Confirmation Dec 29, 2014 YEG to YYC Flight (remainder of flight fee paid from Westjet credit bank. \$5.25 seat charge was on previous statement)

From: noreply@itinerary.westjet.com on behalf of WestJet Airlines[SMTP:NOREPLY@ITINERARY.WESTJET.COM] Sent: Friday, December 19, 2014 12:07:14 PM To: Francois Belanger Subject: Reservation Confirmation Auto forwarded by a Rule



WestJet 22 Aerial Place N.E. Calgary, Alberta, Canada Tel: 1-888-9378538

Total airfare; CAD 145.03

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary. Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

 Booking Confirmation

 Your reservation code is:

 Main contact:
 Mr Francois Belanger

 E-mail:
 francois, belanger@albertahealthservices, ca

 Phone Number

For more information on flying with WestJet, including baggage fees, please visit <u>Travel Info</u> Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the <u>following details</u> as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft. If you are flying to Dublin, there are also some specific regulations you should be aware of before you leave.

Guest Mr. Francois Belanger Flight Edmonton (YEG)-Calgary (YYC) West let FF **Ticket Number** Seat YEG-YYC: \* Air Itinerary Details W\$3207 Edmonton, CA Calgary, CA Mon 29 Dec, 2014 05:43 PM Fare type: Econo **Operated by WESTJET** Mon 29 Dec, 2014 04:40 PM Non-stop FNCORE Fare breakdown **Base fare** Air transportation charges Guest type Taxes, fees and charges **Total fare** Number of Total fare per guest per guest per guest per guest guests adult CAD 89.00 CAD 12.00 CAD 44.03 CAD 145.03 CAD 145.03 x 1

**Tax details** 

Rate code	Description		Amount
XG	Goods and Services Tax (GST)		CAD 6.91
CA	Air Travellers Security Charge (ATSC)	38.7 D67349	CAD 7.12
SQ	Airport Improvement Fee (AIF)	9	CAD 30.00

# Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S. .
- Second checked bag fee of \$25 29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece .

1 Not applicable on flights operated by our airline partners

Seats	sin operated by our antine partiers	the second s
Regular seat	WS 3259 YEG - YYC Seat 6B Mr Francois Belanger The services you have purchased cannot be transferred, exchanged or refunded online Please call WESTJET 1 888-9378538 (1-888-WESTJET).	CAD 5.00 + CAD 0.25 Tax
Chang	je Fee	Total Seats: CAD 5.25
	- Calgary	5.00 CAD + 3.75 CAD tax
Total		00 CAD + 3.75 CAD tax
Contraction of the local division of the loc	to Travel Bank:	
harged	to MASTERCARE	CAD 157.63
harged	to Travel Bank:	CAD 5,25
	to MASTERCARD	CAD 42.00
otal		CAD 24.15
	et offers	CAD 229.03
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# Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance@ to provide you with the right coverage for your travel experience. Get a quote

# Important Information

Thank you for choosing WestJet QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our airlines partners ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our code-share baggage info page.
- Positive identification is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - Fares, taxes and fees (For change/cancel guidelines, baggage fees, service fees and other taxes and fees) 1)
  - Baggage allowances (Carry-on, checked, sporting goods, restricted items) 0
  - Seat selection (How it works, changing your seat and more) C.
  - Inflight services (Buy on board, up! magazine and more) C)
  - Inflight entertainment for information on our live seatback television. Ó
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the purchase of carbon offsets.

AIR CANADA 🏟

Booking reference:

101.00

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

# Main Contact Information

Name: E-mail Form of payment:	Mr Francois Belanger CLINTON.BISHOP@ALBERTAHEALTHSERVICES.CA	Customer Care Air Canada Reservations 1-888-247-2262	3
		Air Canada Flight Information 1-888-422-7533	
		International Reservations	
		Alert me of flight changes Flight notification	
Filmer This sur			

# **Flight Itinerary**

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8130	Calgary (YYC)	Edmonton International (YEG)	DH3	Economy (T)	Confirmed
Operated by:	Mon 29-Dec 2014	Mon 29-Dec 2014			
Air Canada Express- Jazz	06:00	07:00			

Seat number(s) requested: 2C

# **Passenger Information**

Name: Frequent Flyer Pgm:	Passenger Mr Francois Belanger Air Canada Aeroplan	1 Ticket number: Program number:	
Purchase Summary			
	Passenger: 1 Ticket nur	nber	
Date of issue			22-Dec 2014

Fare Amount in Canadian dollars: (including <u>navigational & other charges</u>)

AIR CANADA

PD

#### Combined Taxes \*see fare calculation below (XT) **Total Fare in :** No Additional collection Options Seat Fee(s) in Canadian dollars Canada Goods and Services Tax (GST/HST #10009-2287) (XG) Change fee in Canadian dollars Canada Goods and Services Tax (GST/HST #10009-2287) (XG) Ticket particularities: AC ONLY/NON-REF/CHGE FEE 78. \*Fare calculation: F. Belanger Exec Leadership Team mtg 29DEC14YYC AC YEA Q12.00R89.00CAD101.00 END ROE1.00 PD7.12C Dec 29, 2014 6.91XG30.00SQ Canadian tax registration numbers: YYC to YEG change fee XG Canada Goods and Service Tax (GST) #10009-2287 RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

# Fare Rules Summary

Taxes, Fees & Charges

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.

Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

# Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation and US Secure Flight Program for important information on documents and identification required for travel.

#### **Travel Insurance**

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase

# **Comments, Compliments and Complaints**

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the



# AIR CANADA 🏟

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

# **Main Contact Information**

Name: Mr Francois Belanger **Customer** Care E-mall CLINTON, BISHOPOALBERTAHEALTHSERVICES, CA Air Canada Reservations 1-888-247-2262 Form of payment: Air Canada Flight Information 1-888-422-7533 International Reservations Alert me of flight changes Flight notification

## **Flight Itinerary**

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC8153	Edmonton International (YEG)	Calgary (YYC)	DH4	Economy (T)	Confirmed
Operated by:	Mon 29-Dec 2014	Mon 29-Dec 2014			
Air Canada Express- Jazz	18:00	18:53			

Seat number(s) requested: 12D

# Passenger Information

Name: Frequent Flyer Pgm:	Passenge Mr Francois Belanger Air Canada Aeroplan	1 Ticket number: Prog <i>r</i> am number:	
Purchase Summary			
	Passenger: 1 Ticket n	ımbi	
Date of issue			22-Dec 2014
Fare Amount in Canadia	an dollars:		
(including on unstand			101.00

(including navigational & other charges)



Booking reference:

# Taxes, Fees & Charges

Canada Security Charge (CA) Canada Goods and Services Tax (GST/HST #10009-2287) (XG) Canada Airport Improvement Fee (SQ)

# **Total Fare in Canadian dollars:**

#### Options

Seat Fee(s) In Canadian dollars Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

Ticket particularities: AC ONLY/NON-REF/CHGE FEE

# \*Fare calculation:

29DEC14YEA AC YYC Q12.00R89.00CAD101.00 END ROE1.00 Canadian tax registration numbers: XG Canada Goods and Service Tax (GST) #10009-2287 RC Canada Harmonized Sales Tax (HST) #10009-2287 XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional
- If you are travelling on a non-refundable ticket, Air Canada will be unable t
- cancellation or medical emergency. We recommend the purchase of travel insurance. Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

# Important Information & Conditions

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#### Before You Go: A 'To-Do' List

All passengers are advised to view the Iravel documentation and US Secure Flight Program for Important information on documents

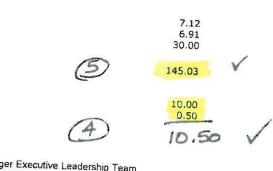
#### **Travel Insurance**

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, It's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.alrcanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase

# **Comments, Compliments and Complaints**

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thomcliffe, Calgary, AB, Canada T2K 6J7.



F. Belanger Executive Leadership Team Dec 29, 2014 Edmonton YYC to YEG (note replace

AIR CANADA

F. Belanger Executive Leadership Team Dec 29, 2014 Edmonton YYC to YEG (note replaces Seat Selection



# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your ltinerary-receipt to the airport.

#### Main Contact Information



## **Flight Itinerary**

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC8169	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy (U)	Confirmed
Operated by:	Mon 29-Dec 2014	Mon 29-Dec 2014			
Air Canada Express- Jazz	17:00	17:56			

### **Passenger Information**

Name:	Mr Francols Belanger	Ticket number:	
Frequent Flyer Pgm:	Air Canada Aeroplan	Program number:	

#### Purchase Summary

Passenger: 1 Ticket numb

Date of issue Fare Amount in Canadian dollars: (including navigational & other charges) Taxes, Fees & Charges

24-Dec 2014 169.00

Canada Goods and Services Tax (GST/HST #10009-2287) (XG) Combined Taxes \*see fare calculation below (XT)

#### Total Fare in Canadian dollars:

#### Options

Seat Fee(s) in Canadian dollars Canada Goods and Services Tax (GST/HST #10009-2287) (XG) Change fee in Canadian dollars Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

Ticket particularities: AC ONLY/NON-REF/CHGE FEE

\*Fare calculation: 29DEC14YEA AC YYC Q12.00R157.00CAD169.00 END ROE1.00 PD7.12CA 6.91XG30,00SO Canadian tax registration numbers: XG Canada Goods and Service Tax (GST) #10009-2287 RC Canada Harmonized Sales Tax (HST) #10009-2287 XQ Quebec Sales Tax (QST) #1000-043-172



- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance. Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

# **Important Information & Conditions**

Please review this Itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation and US Secure Flight Program for Important Information on documents and identification required for travel.

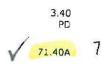
#### **Travel Insurance**

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.alrcanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

#### **Comments, Compliments and Complaints**

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the

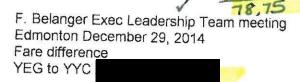


10.00

0.50

75.00

3.75



**AIR CANADA** 

F. Belanger Exec Leadership Team meeting Edmonton December 29, 2014 YEG to YYC change fee

November 12, 2014 Executive Ed ELT Event Transportation from YEG airport to Winston Churchill Square - 99 St and 102 Ave

9

November 12, 2014 Executive Ed ELT Event Transportation from Winston Churchill Square -99 St and 102 Ave to YEG airport

(8)

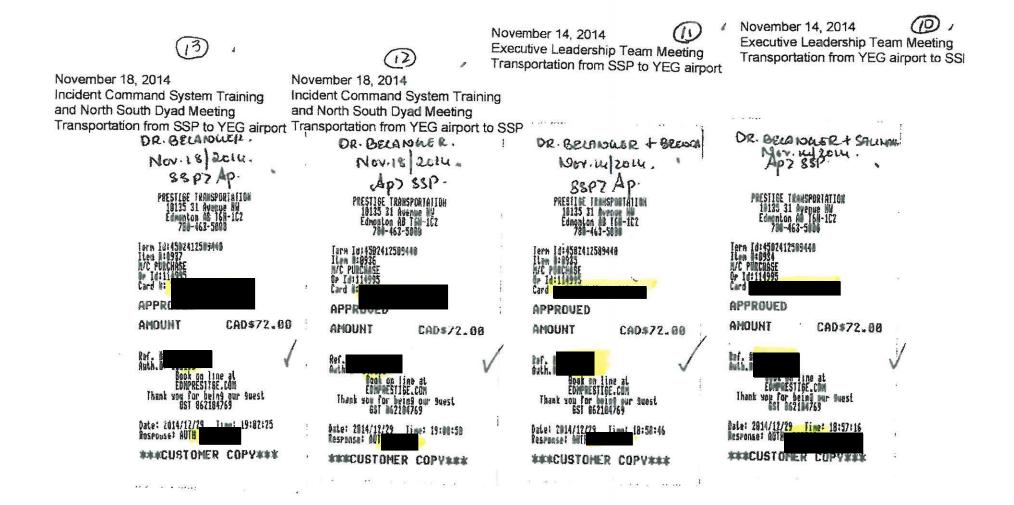
2 October 28, 2014 Executive Leadership Team Meeting Transportation from YEG airport to SSP



\*\*\*CUSTOPER COPY\*\*\*



DP. BELANDONE . I MA TUDEL 64.28 21.12. Ap> 85P PRESILOE TRAISFURIATION 10135 SI Avenus M. Edwanton AB 161-162 780-463-5000 lern Id:4502412509440 Ilen I: 080 H/C PURCIASE Op Id:11 Card M: APPROVED CAD\$77-00 AMOUNT Boun on line at EDMPRESINGE.COM Thank you for bying our guest 651 862184769 Bater iblammer line: 23:48:57 Response: \*\*\*CUSTOMER COPY\*\*\*



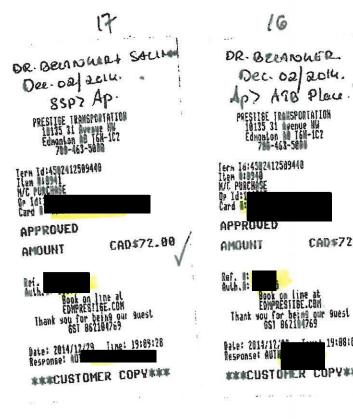
December 2, 2014 Executive Leadership Team Mtg Transportation YEG to ATB Place F. Belanger

16

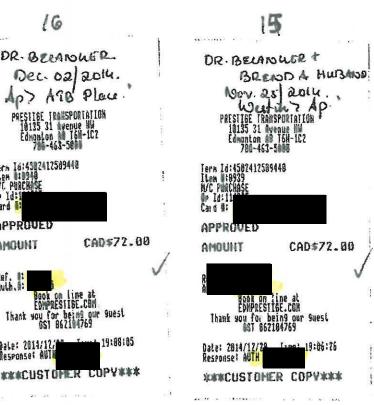
ASS

November 25, 2014 Executive Leadership Team Mtg Transportation YEG to SSP

14

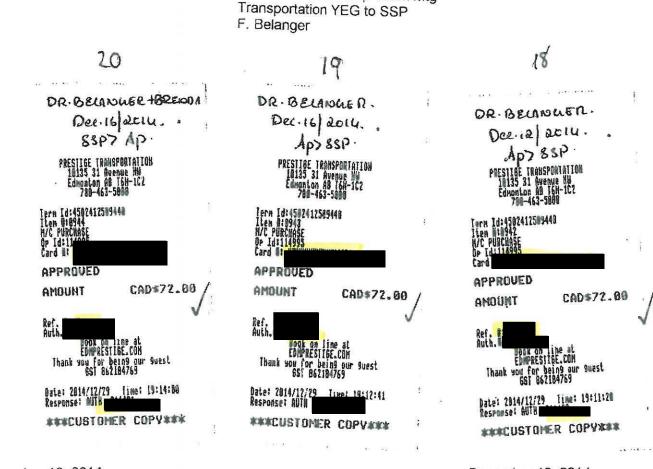


December 2, 2014 Executive Leadership Team Mtg Transportation SSP to YEG F. Belanger and S. Walijh



November 25, 2014 Executive Leadership Team Mtg Transportation Westin to YEG F. Belanger and B. Huband





December 16, 2014

Executive Leadership Team Mtg

December 16, 2014 Executive Leadership Team Mtg Transportation SSP to YEG F. Belanger December 12, 2014 Executive Leadership Team Mtg Transportation YEG to SSP F. Belanger

1

RECEIPT GST NO. R122556194 ×.

V



Calgary International Airport Parkade

December 29, 2014 Executive Leadership Team Mtg Parking YYC F. Belanger 2



December 29, 2014 Executive Leadership Team Mtg Transportation YEG to SSP F. Belanger

19 G.

DR-BELARSWER + BOR-BELARSWER + Dec. ag acu. SSP>AP PRESIDE IRINSPORTATION 19135 31 Averue HU Edwardon NU ISH-ICZ 788-463-3000 Ierra Idi 4582412505441 Ian 1957 MC PUBLING PPROVED AMOUNT CADS72.80 Nor. Buck on line at EDWARESTIRE.COM Ibank you for being pur Suest SSI B62109/69 Date: 2014/12/38 Line: 27:57:32 Response: AUH

23

December 29, 2014 Executive Leadership Team Mtg Transportation SSP to YEG F. Belanger and B. Huband

# Marlene Hamilton K.

From: Sent: To: Subject: Francois Belanger January 15, 2015 1:34 PM Marlene Hamilton K. FW: Air Canada - 06-Jan: Calgary - Edmonton (booking re

eat selected

Francois P. Belanger, MD, FRCPC Vice President and Medical Director, Central and Southern Alberta Zone Medical Director, Calgary Zone Alberta Health Services



From: Air Canada [mailto:confirmation@aircanada.ca] Sent: January 02, 2015 11:23 To: Francois Belanger Subject: Air Canada - 06-Jan: Calgary - Edmonton (booking ref:

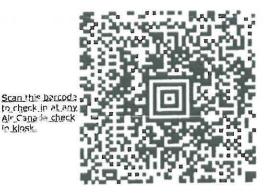
seat selected

\*\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*\*

AIR CANADA 🌰

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.





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View your planner >

# **Booking Information**

Booking Reference:		Customer Care
Electronic Ticketing confirme itinerary/receipt. Main Contacts Mr Francois Belanger francois Belanger tabealth: Mot Hon Wor Doline Dervices		Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Manage my booking online (view Select Seats Maple Leaf Lounge   Meal You Alert me of flicht status changes	chers   On My Way	

Alert me of flight status changes directly to my mobile phone or amail. Flight Arrivals & Departures - check online if my flight is on time. Check-In online and print my boarding pass.

\* Can my booking be changed online?

#### **Flight Itinerary** Fare Flight From To Stops Ouration Aircraft Maat Type , Edmonton, Calgary (YYC) Tue 06-Jan 2015 Edmonton Int'l <u>Tanco,</u> T AC81321 (YEG) 0 1hr00 DH3 07:30 Tue 06-Jan 2015 08:30 Edmonton, Edmonton Int'l Calgary (YYC) Tango, (YEG) Tue 06-Jan 2015 AC81691 Tue 06-Jan 2015 0hr56 0 DH3 T 17:56 17:00 Operated by: <sup>1</sup> Air Canada Express - Jazz

Passenger Infor 1: Mr Francels Bell	tales - Barthan Baseline - Ro day in the statement - and hereby - and	ster	and the second
Air Canada - Aeroplan		Meal Preference :	None
Payment Card		Special Needs:	None
Seat Selection:	AC8132 7C Paid , AC8169 3C Paid	d	

**Purchase Summary** 

Fare Summary	and an and a second
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	79.00
Return Flight - <u>fango</u>	79.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	12.81
An indveners security charge (ATSC)	14.25
Total before options (per passenger)	269.06 (24)
Number of passengers	x 1
Total with options	269.06
Seat Selection	and an
Mr Francois Belanger	and the second second
	10.00
AC8169: 3C - Standard Seat (Aisle)	10.00 21. 20
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.00
Total including airfare, taxes, options and seat selection charges:	290.06
Fravel Insurance (declined)	0.00
anna talan di si se a akar ana ka ka sa	
rensi rosar - Galiauan dollars	290,06
e d'anne de entres selections à la la sur la sur de la sur la	
Payment Information	F. Belanger Exec Leadership Team
- Amount paid: \$290.00	
he following charges (tax inclusive) win appear on your credit or deb	Airfare YYC to YEG
Air Canada: \$269.06 (Airfare - per Licket)	
Air Canada: \$21.00 (Advance Seat Selection - for passenger 1)	F. Belanger Exec Leadership Team
(a)	Jan 6, 2015
Ticket number(s)	Seat selection
	Bodit Bolobilon
nRoute City Guide	
Edmonton	
LOTTO HLOTT	
itting on the Eard namelial Education is the	
itting on the 53rd parallel, Edmonton is the most northern city in t f over one million. Though it does feel northerly, it doesn't feel par	he Americas with a population
ecause it straddles the North Saskatchewan River to create the lar	dest urban green space in
orth America	area anone de cell abace un
Read the complete guide	
are Bulee	
Ire Rules	aurummenten an anglaur unter a cumtur (754) - Millinge unter der Gerschaftsbeschut – Dollans au
parting Flight Calgary (YYC) To Edmonton (YEG) - Tango	
server among control cruck in callery (LVC) - range	
turn Flight Edmonton (YEG) To Calgary (YYC) - Tango	

Changes:

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 Prior to day of departure - Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours

# Marlene Hamilton K.

From: Sent: To: Subject: Francois Belanger January 15, 2015 1:34 PM Marlene Hamilton K. FW: Air Canada - 06-Jan: Calgary - Edmonton (booking ref:

) - booking modified

25

Francois P. Belanger, MD, FRCPC Vice President and Medical Director, Central and Southern Alberta Zone Medical Director, Calgary Zone Alberta Health Services



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AIR CANADA 🛞

Itinerary/Receipt Your booking is confirmed. Please print/retain this page

for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



# **Booking Information**

B The State of the State of St	Customer Care
Booking Reference:	Air Canada
	1-888-247-2262
Electronic Ticketing confirmed. This is your official	Flight Arrivals and

	//receipt.				Departur 1-888-422	
Main Col Mr Franc	ntact; ols Belanger				1-000-427	2-7555
frances I Mobile	alter and alter the set of the se	hservices ca				
Home Work						
Online S	arvices		2013-021-03			
Manage	my booking online (vie	ew/change my bool	ang; select	seats*)	a.	
Select Se Maple Le	af Lounge   Meal Vo	auchers ( On My V	Vav			
Alert me	of flight status change	es directly to my m	obile phone	e or email		
Check-in	rivals & Departures online and print my i	<ul> <li>cneck online if mit</li> <li>boarding pass.</li> </ul>	y flight is o	n time.		
		* Can my booki	na ha shaa	and animat		
Flight Iti	inerary	Solt http://www.	no ne Piten	deo ominer		
Plight	From	То	Stops	Duration	Alistra ft	Fare
		Edmonton,				Туре под
AC8) 321	Calgary (YYC) Tue ù6-Jan 2015	Edmonton Int'l (YEG)	Q	1.hr00	OH3	Iango,
	07:30	Tue 06-Jan 2015 08:30		SIRGU	201	т
	Edmonton,					
AC81511	Edmonton Int'i (YEG)	Calgary (YYC) Tue 06-Jan 2015	0	0hr53	DH4	Tango,
	Tue 06-Jan 2015 16:00	16:53				Т
			arriidulle tilaatereen			
Operated by Air Canada	Express - Jazz					
assenge	er Information					
	cols Belanger : Adu	It (16+), Ticket #	lumbers			
Air Canada Aeroplan :	-		Meai I	Preference	Regular	
Payment Ca	N TALANT -		Specia	al Needs;	None	
Seat Selecti	on: AC8132 70	, AC8151 5C Paid				
dditiona	I charges and/o	r refund summ	nary	4 <b></b>		
		eren Dar v				Additional tharges
	the second s	F. Belanger E Jan 6, 2015	xec Lead	dership Tea	am	Adult
assenger T		Jan 0. 2010				
Ir Transpo	ortation Charges des Surcharges)	0 g ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (				0 00
l <b>ir Transpo</b> Irfare (inclu	ortation Charges des <u>Surcharges)</u> ges (Change Fee)	Change fee			5.0 5.0	0.00
i <b>lr Transpo</b> irfare (inclu <b>xtra Charg</b> hange Fee	des <u>Surcharges)</u> Jes (Change Fee)	Change fee <mark>r</mark>		174 wa		75.00
l <b>ir Transpo</b> irfare (inclu <b>xtra Charg</b> hange Fee anada Good	des <u>Surcharges)</u> ges (Change Fee) ds and Services Tax (G	Change fee <mark>r</mark>	287 RT000	1)		75.00 3.75
Ir Transpo Irfare (inclu xtra Charg hange Fee anada Good otal Extra C umber of p	des <u>Surcharges</u> ) ges (Change Fee) ds and Services Tax (C harge (Change Fee) assengers	Change fee	287 RT000	1)		75.00
Ir Transpo Irfare (inclu xtra Charg hange Fee anada Good otal Extra C umber of p	des <u>Surcharges</u> ) ges (Change Fee) ds and Services Tax (C harge (Change Fee) assengers	Change fee	287 RT000	1)		75.00 3.75 <b>78.75</b>
Air Transpo Irfare (inclu Extra Charg Change Fee Canada Good Otal Extra C Iumber of pa otal with op eat Selecti	des <u>Surcharges</u> ) ges (Change Fee) ds and Services Tax (G charge (Change Fee) assengers itions	Change fee	287 RT000	1)		75.00 3.75 <b>78.75</b> × 1
Air Transpo irfare (inclu ixtra Charge change Fee anada Good otal Extra C lumber of pa otal with op eat Selecti ir Francols E	des <u>Surcharges</u> ) ges (Change Fee) ds and Services Tax (G charge (Change Fee) assengers itions Belanger	Change fee	B denier Konstantio Martino deni	1)	а а а а а а а	75.00 3.75 78.75 x 1 78.75
Ir Transpo Irfare (inclu xtra Charg hange Fee anada Good otal Extra C umber of pa otal with op eat Selecti r Francois E C8151: 5C	des <u>Surcharges</u> ) ges (Change Fee) ds and Services Tax (G charge (Change Fee) assengers itions	Change fee	Exec Lea		eam	75.00 3.75 78.75 × 1 76.75



# Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de palement.

28

Please print this refund receipt for your reference. Veuillez imprimer ce reçu pour vos dossiers.

# Refund Information / Détails du remboursement

Passenger Name: Nom du passager:	Francois Belanger	
Ticket(s) Refunded: Billet(s) remboursé(s): Payment card refunded: Carte de paiement remboursée		Customer Care Service au client
Date of refund:     02 January 2015       Date du remboursement:     02 Janvier 2015		Air Canada Reservations Réservations d'Air Canada 1 888 247-2262 Aeropian Centre Centre Aéropian 1 800 361-5373
Amount refunded / Mont	ant du remboursement	
Amount eligible for refund: Montant à rembourser:		10.00
Taxes and Airport Fees eligible Taxes et frais aéroportuaires à	for refund: rembourser:	
Canada Goods and Services Ta Canada - Taxe sur les produits	x (GST/HST #10009-2287) / et services (TPS/TVH #1009-2287) (XG)	0.50
Total Amount Refunded to y Montant total remboursé su	our payment card in Canadian dollars: r la carte de palement en dollars canadiens:	10,50
	E Polopea	r Evec Leadership Team

F. Belanger Exec Leadership Jan 6, 2015 Refund seat selection



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# RECEIPT GST NO. R122556194



**Calgary International Airport Parkade** 

F. Belanger Exec Leadership Team Jan 06, 2015 Parking YYC

Marlene Hami	Iton K.	30+31
From: Sent: To:	Francois Belanger January 15, 2015 1:34 PM Marlene Hamilton K.	33 + 34
Subject:	FW: Air Canada - 13-Jan: Calgary - Edmonton (booking ret	seat selected

Francois P. Belanger, MD, FRCPC Vice President and Medical Director, Central and Southern Alberta Zone Medical Director, Calgary Zone Alberta Health Services



··· .

From: Air Canada [mailto:confirmation@aircanada.ca] Sent: January 08, 2015 12:56 To: Francois Belanger Subject: Air Canada - 13-Jan: Calgary - Edmonton (booking re

- seat selected

\*\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*\*

# AIR CANADA 🌰

# Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense course or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on <u>check in at any</u> Air Canada cherk in

klosk.





Access your personalized Air Canada travel information

View your planner >

# **Booking Information**

• •

Booking	Reference:				Air Cana		1419/04040/0224-022-09 <u>93008</u>	
Main Cou Mr Francols H Mobile Home: Work Online	//receipt. nt.ct: ois Belanger belanger-Balber	anfirmed. This is your	2.01455		1-888-24 Flight Ar Departu 1-888-42	rivals and res		
Alert me Flight An	af Lounge   M of flight status rivals & Qopar	ine (view/change my bo leal Youchers ( On My changes directly to my tures - check online if i nt my boarding pass	Way mobile phon	e or email				
Flight Iti	nerary	<u>* Can ray bog</u>	<u>king þe char</u>	ner onmes	28		1014-042-0	
Flight	From	То	Stops	Duration	Aircraft	Fare	Mast	
AC81301	Calgary (YYC) Tue 13-Jan 2015 06:00	Edmonton, Edmonton Int'l (YEG) Tue 13-Jan 2015 07:00	0	1hr00	DH3	Type Tango, S		
Operated by <sup>1</sup> Air Canada	: Express - Jazz	2000 1 January 10 Janu				landaring an ann an	- We want of the of the second	
Passenge	er Informat	ion						
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Air Canada - Aeroplan :			The second se	Preference :	None	CONTRACT OF		
Payment Ca Seat Selection	#254408125. <b>#</b> 04	130 3C Paid	Speci	al Needs:	None			
Purchase	Summary		- <b></b>	Jan	13, 2015	;	ership Tear	n
Fare Summa Passenger Ty Air Transno	/pe		1991 - Maria Maria Maria Maria		C to YEG			
	oht - Tanoo			122.0	00		6	
Departing Flig		t destandent van de de de de de de Rechensien in de de de de de de de		en en en en en en	1.11		(30)	
a a secondario de la	CARA I CARA AND AND AND AND AND AND AND			a har and a second				4
Surcharges Faxes, Fees Fanada Airpo Canada Good Nir Travellers	and Charges	<u>t Fee</u> Tax (GST/HST #10009- e (ATSC)	2287 RT000	30.0 1) 8.5 7.1 <b>179.6</b>	56 .2	/		33 Credu Refu

Total with options	179.68	1	2.	+ (215)
Seat Selection		(2		1 (04)
Seat Selection Mr Francois Belanger AC8130: 3C - Standard Seat (Aide)	- AND CONTRACTOR - STATUS			- and it
Julia de la della della della (Alsie)	10.00	\$ 10.50	1	Refind
Canada Guods and Services Tax (GST/HST #10009-2287 RT0001)	0.50	1 10.00	v	. 0
Total including airfare, taxes, options and seat selection charges:	190.18	14		1
Travel Insurance (declined)	0.00			Ph L
Grand Total - Canadian dollars	\$190.18			flight
		·		Cancelled

#### **Payment Information**

Credit/Debit Card - Amount paid: \$190.18 The following charges (tax inclusive) will appear on your credit or debi-

F. Belanger Exec Leadership Team Jan 13, 2015 Seat selection YYC to YEG

Air Canada: \$179.68 (Airfare - per Licket) Air Canada: \$10.50 (Advance Seat Selection - for passenger 1)

Ticket number(s)

#### Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Tango

- Changes:
  - o Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
  - 6 Same-day confirmed changes at check-in or at the airport are subject to availability and are permitted only for same-day flights at a fee of \$75 CAD/USD per direction, per passenger.
  - Same-day standby is available only to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.

Flights can only be used in sequence from the place of departure specified on the itinerary.

- Cancellations:
  - Tickets are non-refundable and non-transferable. 0
  - Cancellations can be made up to 45 minutes prior to departure.
  - 0 Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 25% Aeropian Miles (Altitude Qualifying Miles) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the U.S.

Please read important information and notices regarding Air Canada's general conditions of carriage.



#### Purchase Summary

Passenger: 1 Ticket number	
Date of Issue	09 Jan 2015
Fare Amount in Canadian dollars:	310.00
Including a statistic for the second	
Taxes, Fees & Charges	
Canada Security Charge (CA)	14.25
Canada Goods and Services Tax (3517HST =10009-1287) (×C)	19 71
Canada Airport Improvement Fee (50)	å0.00
Total Fare in Canedian dollars:	413.96
Ticket particulanties	4 113.96
AC ONLY/NON-REF/CHGE FEE	+ 410. 10
*i'are calculation:	
13JAN15YYC AC YEA 012.00R154.00AC YYC 012.00R142.00CAD320.00	
END ROELCO	
Canadian tax registration numbers.	
xG Canada Goods and Service Tax (GST) #10009-2207	
RE Canada Hamnonized Sales Tax (HST) #10009-2287	
XQ Oueber Sales Tax (QST) #1000-043-172	

#### Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Croada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will retund any applicable refundable ters.

Please read important information and notices regarding Air Canada's Jeneral Sphere and Sphere

#### Important Information & Conditions

Please review this dinerary/receipt and should you nave any questions, please call 1 888-247-2262 within 24 hours of receipt

#### Before You Go: A 'To-Do' List

All passengers are advised to view the second second US Secure Flight Program for important information on documents and identification required for travel

#### **Travel Insurance**

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy wby to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance if "impany via www.aircanada.com/insurance or by calling 1-866 530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

D.E. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family. it's important to get ordection against the high cost of medical expenses, trip cancellation or other unlocoseen. inconstrances. Residents of the United States can purchase travel insurance from USA Travel Protection via.

37

# Marlene Hamilton K.

Subject: Location:	WESTJET WS349 Lv Calg: 9:50AM / Ar EDM 10:45am RESERVATION CODE	35+36
Start: End:	Tue 13-01-2015 9:50 AM Tue 13-01-2015 10:45 AM	·
Recurrence:	(none)	
Organizer:	Francois Belanger	
Categories:	Other Request	

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

# **Booking Confirmation**

Your reservation code is:

Main contact: Mr Francois Belanger E-mail: margaret.hampong@albertahealthservices.ca Phone Number:

For more information on flying with WestJet, including baggage fees, please visit Travel Info

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the <u>following</u> <u>details</u> as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some <u>Specific regulations</u> you should be aware of before you leave.

Guest			
Mr. Francois Belanger	Flight WestJet FF Ticket Number Seat	Calgary (YYC)-Edmonton (YEG) YYC-YEG: 10C	
Air Itinerary De	tails	All the second	
WS349 WestJet	Calgary, CA Tue 13 Jan, 2015 09:50 AM	Edmonton, CA Tue 13 Jan, 2015 10:45 AM	Fare type: Flex Non-stop

# Fare breakdown

Guest type	Base fare par guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 142.00	CAD 12.00	CAD 46.68	CAD 200.68	x 1	CAD 200.68
					Total airfare	: CAD 200.68

# Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 9.56
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
sq	Airport Improvement Fee (AIF)	CAD 30.00
2001 B	283 ("A. I" 1935")" (B. 1975) 5 2 5	Total taxes: CAD 46.68

# Fare family benefits

## YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece1
- Lower change and cancellation fees

1 Not applicable on flights operated by our airline partners

# Seats Regular seat WS 349 YYC · YEG Seat 10C Mr Francois Belanger CAD 5.00 + CAD 0.25 Tax Total Sents: CAD 5.25 Total

Charged to Travel Bank: Charged to MASTERCARD Charged to MASTERCARD

Total

WestJet offers

# Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has right coverage for your travel experience. Get a quote

# Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

F. Belanger Exec. Leadership Team Jan 13, 2015 YYC to YEG WESTJET

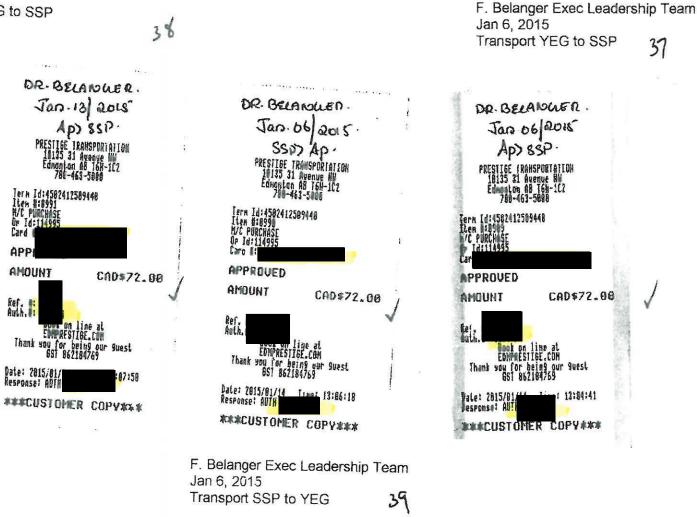
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CAD 5.25

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F. Belanger Exec. Leadership Team Jan 13, 2015 YYC to YEG WESTJET Seat selection F. Belanger Exec Leadership Team Jan 13, 2015 Transport YEG to SSP





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Calgary International Airport Parkada

F. Belanger Exec Leadership Team, COEC and COPD presentation Jan 13-15, 2015 Edmonton Parking YYC

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WESTIN 41 HOTELS & RESORTS

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\$0.00

\$16.90

01-15-2015

Total

\$0.00

\$328.00

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> F. Belanger Exec Leadership Team, COEC and Continued on the ne COPD presentation Jan 13-15, 2015 Edmonton Accommodation

# Marlene Hamilton K.

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# **Purchase Summary**

Grand Total - Canadian dollars	\$213.28	
Travel Insurance (declined)	0.00	(42
Total with options	213.28	(1-)
Number of passengers	× 1	
Total before options (per passenger)	213.28	
Air Travellers Security Charge (ATSC)	7.12	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.16	
	30.00	
Canada Airport Improvement Fee		
Taxes, Fees and Charges	12.00	
Surcharges	154.00	
Departing Flight - Flex	154.00	
Air Transportation Charges	Addit	
Passenger Type	Adult	
Fare Summary		a succession of a sector of diversity of

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**Payment Information** 

Credit/Debit Card mount paid: \$213.28 The following charges (tax inclusive) will appear on your credit or debit c

Air Canada: \$213.28 (Anfare - per ticket)

F. Belanger Exec Leadership Team Jan 20, 2015 Edmonton YYC to YEG AC

Ticket number(s):

## Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

- Changes:
  - Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
  - Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - Same-day standby is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - o Flights can only be used in sequence from the place of departure specified on the Itinerary.
- Cancellations:
  - Tickets are non-refundable and non-transferable.
  - Cancellations can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who no-show their flight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

# Marlene Hamilton K.

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# **Purchase Summary**

Fare Summary	i Kat	na barata na ma	Province of the other states
Passenger Type	Adult		
Air Transportation Charges			
Departing Flight - <u>Flex</u>	154.00		
Surcharges	12.00		
Taxes, Fees and Charges			
Canada Airport Improvement Fee	30.00		
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.16		
Air Travellers Security Charge (ATSC)	7.12		
Total before options (per passenger)	213.28		(13)
Number of passengers	× 1		(I)
Total with options	213,28		
Travel Insurance (declined)	0.00		
Grand Total - Canadian dollars	\$213.28	$\checkmark$	

**Payment Information** 

Credit/Debit Card mount paid: \$213.28 The following charges (Lax inclusive) will appear on your credit or debit car F. Belanger Exec Leadership Team Jan 20, 2015 YEG to YYQ

Air Canada: \$213.28 (Airfare - per ticket)

Ticket number(s

## Fare Rules

Departing Flight Edmonton (YEG) 10 Calgary (YYC) - Flex

- Changes:
  - Prior to day of departure Change fee per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
  - Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - Same-day standby is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - o Flights can only be used in sequence from the place of departure specified on the itinerary.
- Cancellations:
  - o Tickets are non-refundable and non-transferable.
  - Cancellations can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who no-show their flight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.



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# TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

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mployee				DOFALOV	(1 application)	Union:	usin	es Phone #:	Ext;
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		\$270,40		L				TOTAL CLAIM	\$270.40
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Please and completed claim form (with receipts and other required backup) to: Alberta Health Services 10/30-107 St, Harth Tower, 10th Floor, Accounts Payable, Edmonton, AB T5J 3E4

- 1 of 3-

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# EXPENSE CLAIM DETAILS

Enter Finance Coding 101 0005 71105000002 Emp # (E-People) Page 2A												24		
If expenses incurred are for multiple FC's please use pages 2B,2C,2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total											0			
s amount on slip, <u>DO NOT</u> separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.												nter totai		
SECTION B: TRAVEL EXPENSES NOTE: If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C														
Select from dropdown (column Prov) where expenses were incurred (Out of N.America = Inter'l) Ensure separate lines are used for claim items that differ in Province, US and Out of North America. If you select "No" in this column,														
	Business Reason for Travel - Detailed Description	Prov, US, or			Fu	urther Exp	lanatio	a the state of the second	RED in the "R	ationale is R	equired" sec	tion on this	page	
Date	Required (include destination, who attended-(if meal),	Out of	What is travel	Cost Effective	Meal (	Allowance	OR R	eceipt)		eing claimed i stated in App		Rental Car/		2010
dd-mmm-yy	why travel was necessary and detailed explanation of reason)	N.Amer where	related to?	Method	Meal Allo	owance	Meal	with Receipt		onale is requi		Bus/LRT/ Parking /	Per Diem Allowance	Mileage (km)
	A description of just "Meeting" will be returned for clarification	expenses incurred?		Used? Yes/No	Meal Type with value	Allowance	Meai Type	with receipt	Airfare	Hotel	Taxi	Fuel	Anowance	(may
29-Dec-14	ELT Meeting - Edmonton, Meals and Mielage SPTT to YYC return	АВ - Provinc ial	Meeting	Yes	L-\$11.60	\$11.60	L							58.00
6-Jan-15	ELT Meeting - Edmonton, Meals and Mileage SPTT to YYC return	AB - Local	Meeting	Yes	L-\$11.60	\$11.60	L							58.00
13-Jan-15	ELT Meeting - Edmonton, Meals and Mileage SPTT to YYC	AB - Local	Meeting	Yes	LD-\$32.35	\$32.35	LD							26.00
14-Jan-05	Meetings - AHS and preparation for meetings with AH - Edmonton	AB - Local	Meeting	Yes	A-\$41.55	\$41.55	A							
15-Jan-15	Mtg with J. Davidson and AH Executive Coordination Committee - Edmonton, Mileage from YYC to SPTT	AB - Local	Meeting	Yes	BL-\$20.80	\$20.80	BL							26.00
16-Jan-15	Mtg re proposal for Calgary health centre, SPTT to 407-8 Ave SW return	AB - Local	Meeting	Yes								•		23.00
19-Jan-15	ZCDH Mtg - SPTT to FMC return	AB - Local	Meeting	Yes										30.00
20-Jan-15	ELT Meeting - Edmonton, Meals and Mileage SPTT to YYC return	AB - Local	Meeting	Yes	L-\$11.60	\$11.60	L							58.00
	SUBTOTALS			1		\$129.50								Total Kms
						\$120.00								279.00
MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle → details of travel location to & from must be included above under the purpose of travel column Enter \$0.505 km, \$0.47 km OR rate per Union Agreement (see Mileage details to the left)										\$0.505				
	Rates applicable \$0.505 per km for under 5,000km/y	Ir or \$0.47	per km for ov	/er 5,000km	/yr or per Union	n Agreement	1						Mileage \$	\$140.90
No	te: Total will auto fill into pg 1, Section E, if form comp	nleted eler	ctronically -	Additional	ng 2's can be	e found afte	ar Pag	0.3				Travel	\$ Subtotal	\$129.50
	ter rotar win auto in into pg 1, occuon E, in form comp	neted elec	submouly -	Additional	pg 2 3 can be	s lound arte	a ray	60		Auto	o fills on pag	e 1 - TOTAL	TRAVEL \$	\$270.40
Rationale	e is Required for expenses that are not Cost Ef	fective												
(Any anal	ysis supporting the method to assess cost eff	fectivene	ess should	l be attac	hed to the o	claim forn	<u>n)</u>							