

## AHS Board and Executive Expense Report

**Name** Dr. Francois Belanger  
**Title** VP, Quality & Chief Medical Officer  
**Location** Calgary

Expenses submitted during the month of December 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-16	P-Card	Meetings			575	395	970			
Dec-16	Expense Claim	Meetings		262		73	335			
Dec-16	Direct Billing	Meetings	1,209				1,209			
<b>Total</b>			<b>\$ 1,209</b>	<b>\$ 262</b>	<b>\$ 575</b>	<b>\$ 468</b>	<b>\$ 2,514</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Total for the Month** \$ 2,514

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 184  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

<b>Instruction:</b>			
<ul style="list-style-type: none"> <li>• Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement</li> <li>• Cardholder AND Approver's signatures required where indicated below</li> </ul>			
<b>BELANGER, FRANCOIS</b>	<b>VICE PRESIDENT &amp; MEDICAL</b>	Billing Reporting Period	<b>20/12/2016</b>
Cardholder's Name	Cardholder's Position/Title		
<b>HEALTH OPERATIONS CENTRAL &amp;</b>	<b>SOUTHPORT</b>	Total Statement Amount:	<b>\$969.79</b>
Cardholder's Dept	Cardholder's Site/Location		
<b>FRANCOIS BELANGER@ALBERTAHEALTHSERVICES.CA</b>		Last 6 digits of the P-Card #	<b>[REDACTED]</b>
Cardholder's e-mail address			

Statement of Transactions								
Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
21/11/2016	[REDACTED]	CO OP TAXI LINE LTD LIMOUSINES AND TAXICABS	62.00	CAD	62.00	2.95		Taxi from YEG to Westin - in Edmonton for Translational Research Workshop ELT ✓
21/11/2016	[REDACTED]	WESTIN (WESTIN HOTELS) WESTIN HOTELS	206.58	CAD	206.58	9.84		On Edmonton for ELT Budget meetings and updates with direct reports ✓
22/11/2016	[REDACTED]	GREATER EDMONTON TAXI LIMOUSINES AND TAXICABS	62.20	CAD	62.20	2.96		Taxi to YEG from SSP ✓
22/11/2016	[REDACTED]	THE CALGARY AIRPORT ALL AUTOMOBILE PARKING LOTS AND	58.70	CAD	58.70	2.80		Parking at YYC - in Edmonton for ELT, Budget meetings and meetings with direct reports ✓
06/12/2016	[REDACTED]	CAPITAL TAXI LIMOUSINES AND TAXICABS	62.00	CAD	62.00	2.95		Taxi from YEG to SSP for ELT and meeting with direct reports ✓
06/12/2016	[REDACTED]	WESTIN (WESTIN HOTELS) WESTIN HOTELS	368.20	CAD	368.20	17.54		Hotel while in Edmonton for ELT AHS Board, Exec. Steering Committee and meetings with direct reports ✓
08/12/2016	[REDACTED]	CAPITAL TAXI LIMOUSINES AND TAXICABS	62.00	CAD	62.00	2.95		Taxi from SSP to YEG - attended ELT, AHS Board meeting and meetings with direct reports ✓
08/12/2016	[REDACTED]	CALGARY AIRPORT EXIT, AUTOMOBILE PARKING LOTS AND GARAGES	88.00	CAD	88.00	4.18		Parking at YYC while in Edmonton for ELT, AHS Board meeting and meetings with direct reports ✓

<b>Signatures</b>		
<b>Cardholder Designate (If Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.</li> </ul>		
<u>Ruth Holland-Richardson</u> Name of Cardholder Designate	<u>EXECUTIVE ASSISTANT</u> Cardholder Designate Position/Title	
<u>[Signature]</u> Signature of Cardholder Designate	<u>17 JAN 6</u> Date of Signature	
<b>Cardholder</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>BELANGER, FRANCOIS</u> Name of Cardholder	<u>VICE PRESIDENT &amp; MEDICAL</u> Cardholder Position/Title	
<u>[Signature]</u> Signature of Cardholder	<u>Jan 9 2017</u> Date of Signature	
<b>Approver Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
Name of Approver Designate	Approver Designate Position/Title	
Signature of Approver Designate	Date of Signature	
<b>Approver</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Dr. Vernd Yiu</u> Name of Approver	<u>President + CEO</u> Approver Position/Title	
<u>[Signature]</u> Signature of Approver	<u>Jan 17, 2017</u> Date of Signature	
<b>Submit approved statement with attachments to Accounts Payable:</b>		
<b>Attach:</b> <ul style="list-style-type: none"> <li>Original (or scanned) itemized receipts with documented business reasons including names of participants where required</li> <li>Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable</li> <li>Copies of pre-approvals for travel</li> <li>Personal cheque payable to "Alberta Health Services"</li> <li>Return / refund and/or credit receipts</li> <li>Disputes letter</li> <li>Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason.</li> </ul>	<b>Address:</b> Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor North Tower 10030-107 Street Edmonton AB T5J 3E4	
<b>Accounts Payable only:</b>		
Reference # _____	Reviewed by _____	Date _____

Co-op Taxi Line  
(780) 425-2525  
www.co-optaxi.com

Terminal 171/66247561  
Driver 5075  
16/11/21 10:19:18

MASTERCARD  
Card : [REDACTED]  
MasterCard  
CHIP CARD

Ref # [REDACTED]  
Auth # [REDACTED]

		PURCHASE
FARE	: \$	55.00
TIP	: \$	7.00
-----		
TOTAL	: \$	62.00

APPROVED - THANK YOU  
(01-027)

IMPORTANT: Retain this  
copy for your records

Customer Copy

CAPITAL TAXI  
9762 54 AVE NW  
EDMONTON AB T6E 0A9  
780 423-2425

**SALE**

MID: [REDACTED]  
TID: [REDACTED] REF#: [REDACTED]  
Batch # [REDACTED] SEQ: [REDACTED]  
12/08/16 14:05:57  
APPR CODE: [REDACTED]  
MASTERCARD

AMOUNT	\$55.00
TIP	\$7.00
TOTAL	\$62.00

00 - APPROVED - 001

MasterCard

CUSTOMER COPY

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2016/11/22  
TIME 0212 18:11:16  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE	
AMOUNT	\$52.40
TIP	\$9.80
TOTAL	

\$62.20

MasterCard

**APPROVED**

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 400100070

**RECEIPT**  
GST NO. R122556194

EXIT No. 4102  
IN: 12/06/16 05:48  
OUT: 12/08/16 16:48  
DURATION: 2 10: 52  
PAID: \$ 88.05  
(GST INCLUDED)  
MASTERCARD

REF. [REDACTED]  
THANK YOU FOR  
YOUR VISIT

00 FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

**RECEIPT**  
GST NO. R122556194

TKT NO [REDACTED]  
POF: [REDACTED]  
IN: 11/21/16 07:31  
OUT: 11/22/16 20:12  
PAID: \$ 58.70  
DURATION: 1 12: 41  
(GST INCLUDED)

MASTERCARD

YOU HAVE 10 MIN.  
TO EXIT

00 FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

CAPITAL TAXI  
9762 54 AVE NW  
EDMONTON AB T6E 0A9  
780 423-2425

**SALE**

MID: [REDACTED]  
TID: [REDACTED] REF#: [REDACTED]  
Batch # [REDACTED] SEQ: [REDACTED]  
12/06/16 08:37:44  
APPR CODE: [REDACTED]  
MASTERCARD

AMOUNT	\$55.00
TIP	\$7.00
TOTAL	\$62.00

00 - APPROVED - 001

MasterCard

CUSTOMER COPY

(1)

(3)

(4)

(5)

(7)

(8)

2

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454



Francois Belanger  
Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]  
Guest Number : [REDACTED]  
Folio ID : [REDACTED]  
Arrive Date : 21-NOV-16 18:37  
Depart Date : 22-NOV-16 08:01  
No. Of Guest : 1  
Room Number : [REDACTED]  
Club Account : [REDACTED]

Information Invoice

Tax ID : 815461330RT0001  
The Westin Edmonton 22-NOV-16 06:31 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
21-NOV-16	[REDACTED]	Room Charge	184.00	
21-NOV-16	[REDACTED]	GST	9.48	
21-NOV-16	[REDACTED]	Destination Marketing Fee	5.52	
21-NOV-16	[REDACTED]	Tourism Levy	7.58	
22-NOV-16	[REDACTED]	Mastercard		-206.58
		** Total	206.58	-206.58
		*** Balance	0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at [westin.com/eatwell](http://westin.com/eatwell)

Continued on the next page

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Francois Belanger  
 Alberta Health Services li

Page Number : 2 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : [REDACTED]  
 Arrive Date : 21-NOV-16 18:37  
 Depart Date : 22-NOV-16 08:01  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Club Account : [REDACTED]

As a Starwood Preferred Guest you have earned at least [REDACTED] Starpoints for this visit [REDACTED]

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-21-2016	184.00	9.48	7.58	0.00	0.00	5.52	206.58	0.00
Total	184.00	9.48	7.58	0.00	0.00	5.52	206.58	0.00

6

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

HOTELS & RESORTS

Francois Belanger

Page Number	:	1	Invoice Nbr	:	[REDACTED]
Guest Number	:	[REDACTED]			
Folio ID	:	[REDACTED]			
Arrive Date	:	06-DEC-16	18:40		
Depart Date	:	08-DEC-16	09:00		
No. Of Guest	:	1			
Room Number	:	[REDACTED]			
Club Account	:	[REDACTED]			

Information Invoice

Tax ID : 815461330RT0001  
The Westin Edmonton DEC-08-2016 03:4 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
06-DEC-16	[REDACTED]	Room Charge	164.00	
06-DEC-16	[REDACTED]	GST	8.45	
06-DEC-16	[REDACTED]	Destination Marketing Fee	4.92	
06-DEC-16	[REDACTED]	Tourism Levy	6.76	
07-DEC-16	[REDACTED]	Room Charge	164.00	
07-DEC-16	[REDACTED]	GST	8.45	
07-DEC-16	[REDACTED]	Destination Marketing Fee	4.92	
07-DEC-16	[REDACTED]	Tourism Levy	6.76	
DEC-08-2016	[REDACTED]	Mastercard		-368.26
		** Total	368.26	-368.26
		*** Balance	0.00	

Continued on the next page

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454



Francois Belanger

Page Number	:	2	Invoice Nbr	:	[REDACTED]
Guest Number	:	[REDACTED]			
Folio ID	:	[REDACTED]			
Arrive Date	:	06-DEC-16	18:40		
Depart Date	:	08-DEC-16	09:00		
No. Of Guest	:	1			
Room Number	:	[REDACTED]			
Club Account	:	[REDACTED]			

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

STAY LONGER - Enjoy more time to explore your destination with the benefits of Westin Weekend, from extended breakfast hours to late Sunday checkouts. Book your next Westin Weekend at [westin.com/weekend](http://westin.com/weekend)

As a Starwood Preferred Guest you have earned at least [REDACTED] Starpoints for this visit [REDACTED]

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

Continued on the next page



## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
BELANGER, FRANCOIS	VP Quality & Chief Medical Officer	Calgary		\$ 335.35							
11/21/2016	In Edmonton - ELT meeting, MAID meeting and meetings with direct reports	AB - Other Zones	Meals Per Diem	\$ 69.00			In Edmonton to attend ELT meeting, MAID meeting with Covenant Health, and meetings with direct reports Bfast 2 * 10.50 = \$21.00 Dinner 2 * 24.00 = \$48.00	3			
11/21/2016	Travel to YYC from SPTT to fly to Edmonton to attend ELT, MAID meeting with Covenant executive, CCP Executive Oversight committee and meetings with di		Mileage-Local-Home Zone	\$ 11.75			Travel to YYC from SPTT to fly to Edmonton to attend ELT, MAID meeting with Covenant executive, CCP Executive Oversight committee and meetings with direct reports	1			25
11/22/2016	YYC to Southport Tower - in Edmonton to attend ELT, MAID meeting with Covenant executive, CCP Executive Oversight committee and meetings with direct r		Mileage-Local-Home Zone	\$ 11.75			YYC to Southport Tower - in Edmonton to attend ELT, MAID meeting with Covenant executive, CCP Executive Oversight committee and meetings with direct reports	1			25
12/1/2016	Southport Tower to Foothills Medical Centre to tour new ATSSL facility		Mileage-Local-Home Zone	\$ 7.05			Southport Tower to Foothills Medical Centre to tour new ATSSL facility	1			15
12/1/2016	Foothills Medical Centre to Southport Tower after touring new ATSSL facility		Mileage-Local-Home Zone	\$ 7.05			Foothills Medical Centre to Southport Tower after touring new ATSSL facility	1			15
12/6/2016	SPTT to YYC to fly to Edmonton for AHS Board meeting, ELT and meetings with direct reports		Mileage-Local-Home Zone	\$ 11.75			SPTT to YYC to fly to Edmonton for AHS Board meeting, ELT and meetings with direct reports	1			25

12/6/2016	In Edmonton for ELT, Board meeting and meetings with direct reports	AB - Other Zones	Meals Per Diem	\$ 79.50			In Edmonton for ELT, Board meeting and meetings with direct reports Bfast 3 * 10.50 = \$31.50 Dinner 2 * 24.00 = \$48.00	4			
12/8/2016	YYC to SPTT after flying to Edmonton for AHS Board meeting, ELT and meetings with direct reports		Mileage-Local-Home Zone	\$ 11.75			YYC to SPTT after flying to Edmonton for AHS Board meeting, ELT and meetings with direct reports	1			25
12/19/2016	SPTT to YYC to fly to Edmonton for visit to Edmonton MSK Centre, ELT and meetings with direct reports		Mileage-Local-Home Zone	\$ 11.75			SPTT to YYC to fly to Edmonton for visit to Edmonton MSK Centre, ELT and meetings with direct reports	1			25
12/19/2016	In Edmonton to attend ELT, Visit to Edmonton Musculoskeletal Centre, Radiation Oversight Committee, Health Information Exec with government	AB - Other Zones	Meals Per Diem	\$ 114.00			In Edmonton to attend ELT, Visit to Edmonton Musculoskeletal Centre, Radiation Oversight Committee, Health Information Exec with government Bfast 4 * 10.50 = \$42.00 Dinner 3 * 24.00 = \$72.00	4			

Approver(s) for the claim	Approval Status	Approval Date
YIU, VERNA	Approve	9-Jan-17

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Dr. Francois Belanger	<b>Reporting Period for the Month of :</b> Dec-16
-------------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
8-Dec-2016	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return - attend ELT, Consortium and Integrated Patient Safety Action Plan, AHS Board Meeting, briefing for Minister's office, and meetings with direct reports	Marlin Travel	383.43
12-Dec-2016	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return - attend ACC meeting, ELT, AHS Board meeting and Exec Steering Committee for Calgary Cancer Centre with government	Marlin Travel	357.36
13-Dec-2016	Direct Billing	Airline Ticket	Change of departure time for air travel from Calgary to Edmonton and return to attend ACC meeting, ELT, AHS Board meeting and Exec Steering Committee for Calgary Cancer Centre with government	Marlin Travel	75.00
19-Dec-2016	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return - visit to Edmonton Musculoskeletal Centre with CEO, ELT, CoACT Exec Sponsors, Health Information Executive Committee	Marlin Travel	173.75
19-Dec-2016	Direct Billing	Airline Ticket	Travel from Calgary to Edmonton and return - visit to Edmonton Musculoskeletal Centre with CEO, ELT, CoACT Exec Sponsors, Health Information Exec - change departure date to Dec 22	Marlin Travel	144.00
<b>Total Paid in the Month</b>					<b>\$ 1,133.54</b>

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Dr. Francois Belanger	<b>Reporting Period for the Month of :</b> Dec-16
-------------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
16-Dec-2016	Direct Billing	Hotel	Change hotel - travel to Edmonton and return - visit Edmonton Musculoskeletal Centre with CEO, Elt, CoACT Exec Sponsors, Health Information Exec	Marlin Travel	75.00
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
<b>Total Paid in the Month</b>					<b>\$ 75.00</b>



**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 30 Nov 16 <b>Client:</b> [REDACTED] <b>Agent:</b> CARLEY WALLS  <b>File Locator:</b> [REDACTED]
--	---

**PASSENGERS:** FRANCOIS P BELANGER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	169.00	0.00	\$0.00	37.48	0.00	206.48 CAD
WESTJET Ticket # [REDACTED]	122.22	0.00	\$0.00	49.48	0.00	171.70 CAD
WESTJET Ticket # [REDACTED]	5.25	0.00	\$0.00	0.00	0.00	5.25 CAD
<b>Total:</b>	<b>296.47</b>	<b>0.00</b>	<b>0.00</b>	<b>86.96</b>	<b>0.00</b>	<b>383.43 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	11/30/2016		[REDACTED]	206.48 CAD
	[REDACTED]	11/30/2016		[REDACTED]	171.70 CAD
	[REDACTED]	11/30/2016	ALBERTA HEALTH SERVICES	[REDACTED]	5.25 CAD
<b>Total Payment:</b>					<b>383.43 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL CLINICAL WORK

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----  
 -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----  
 \*\*\*\*\* PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR  
 \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 30 Nov 16  
Client: [REDACTED]  
Agent: CARLEY WALLS

File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
FRANCOIS P BELANGER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	FRANCOIS P BELANGER	Booking Date:	30 Nov 16
		File Locator/Ticket #:	[REDACTED]

From:	CALGARY INTL	Departing on:	06 Dec 16
To:	EDMONTON INTL	Returning on:	08 Dec 16



AIR

Passengers:	FRANCOIS P BELANGER	Booking Date:	30 Nov 16
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
WESTJET	03394	CALGARY INTL 06 Dec 16 7:00AM		EDMONTON INTL 06 Dec 16 8:01AM	M/	

Passengers:	FRANCOIS P BELANGER	Booking Date:	30 Nov 16
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08151	EDMONTON INTL 08 Dec 16 3:30PM		CALGARY INTL 08 Dec 16 4:24PM	V/	



Invoice

ALBERTA HEALTH SERVICES
"SUITE 800, NORTH TOWER"
10030-107 ST
EDMONTON, AB T5J 3E4
CANADA

Trip #: [REDACTED]
Booking Date: 06 Dec 16
Client: [REDACTED]
Agent: ASHLEY QUACH

File Locator: [REDACTED]

PASSENGERS: FRANCOIS P BELANGER

Table with columns: REFERENCE/ DESCRIPTION, FARE, HST/GST, PST, OTHER TAXES, PENALTY, TOTAL. Row 1: AIR CANADA Ticket # [REDACTED], 282.40, 0.00, \$0.00, 74.96, 0.00, 357.36 CAD. Row 2: Total: 282.40, 0.00, 0.00, 74.96, 0.00, 357.36 CAD.

Table with columns: PAYMENTS, Invoice #, Payment Date, Card Holder, Form of Payment, Amount. Row 1: [REDACTED], 12/06/2016, [REDACTED], [REDACTED], 357.36 CAD. Row 2: Total Payment: 357.36 CAD.

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ELT MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 06 Dec 16  
Client: [REDACTED]  
Agent: ASHLEY QUACH

File Locator: [REDACTED]

### MY ITINERARY

<b>Passengers</b> FRANCOIS P BELANGER	<b>Citizenship</b> Not Specified	<b>Required Travel Documents</b> Not Specified
--	-------------------------------------	---

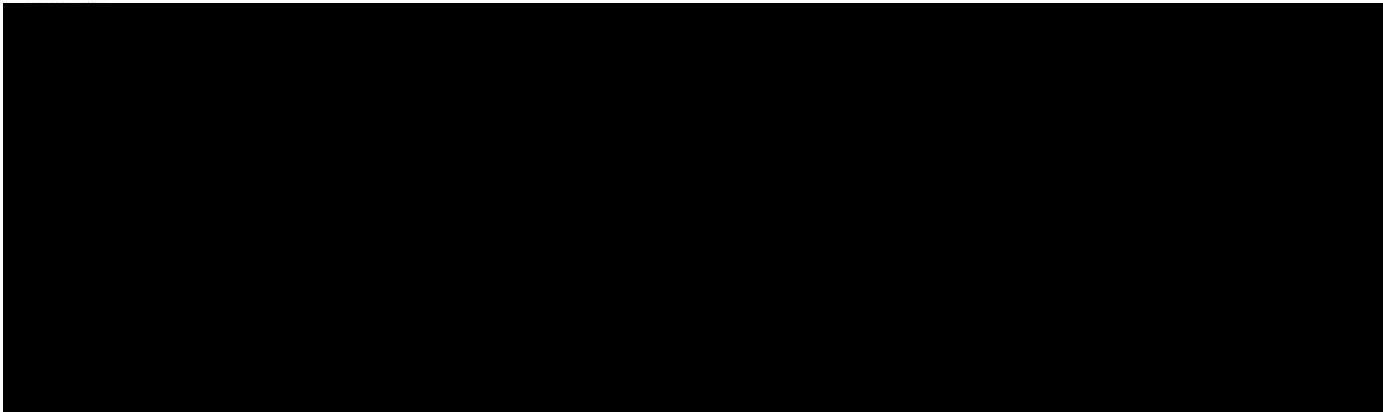
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: FRANCOIS P BELANGER  
Booking Date: 06 Dec 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08134	CALGARY INTL 12 Dec 16 9:05AM		EDMONTON INTL 12 Dec 16 9:57AM	G/	



AIR

Passengers: FRANCOIS P BELANGER  
Booking Date: 06 Dec 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08171	EDMONTON INTL 13 Dec 16 6:00PM		CALGARY INTL 13 Dec 16 6:59PM	W/	





**Invoice**

ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 07 Dec 16  
Client: [REDACTED]  
Agent: ASHLEY QUACH

File Locator: [REDACTED]

**PASSENGERS:** FRANCOIS P BELANGER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA ONLINE Confirmation: [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
<b>Total:</b>	<b>75.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	12/07/2016		[REDACTED]	75.00 CAD
<b>Total Payment:</b>					<b>75.00 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL ELT MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 07 Dec 16  
Client: [REDACTED]  
Agent: ASHLEY QUACH

File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
FRANCOIS P BELANGER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: FRANCOIS P BELANGER  
Booking Date: 06 Dec 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08431	CALGARY INTL 12 Dec 16 8:45PM		EDMONTON INTL 12 Dec 16 9:37PM	G/	



AIR

Passengers: FRANCOIS P BELANGER  
Booking Date: 06 Dec 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08171	EDMONTON INTL 13 Dec 16 6:00PM		CALGARY INTL 13 Dec 16 6:59PM	W/	



**Invoice**

ALBERTA HEALTH SERVICES  
 ALBERTA HEALTH SERVICES  
 10030 - 107 STREET  
 EDMONTON AB  
 T5J 3E4

Trip #: [REDACTED]  
 Booking Date: 13 Dec 16  
 Client: [REDACTED]  
 Agent: CARLEY WALLS

File Locator: [REDACTED]

**PASSENGERS:** FRANCOIS P BELANGER  
 DR. BELANGER FRANCOIS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	173.75	0.00	\$0.00	0.00	0.00	173.75 CAD
<b>Total:</b>	<b>173.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>173.75 CAD</b>

**PAYMENTS**

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
[REDACTED]	12/13/2016	[REDACTED]	[REDACTED]	173.75 CAD
<b>Total Payment:</b>				<b>173.75 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
 REASON FOR TRAVEL WEEKLY EDMONTON SITE VISIT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 13 Dec 16  
Client: [REDACTED]  
Agent: CARLEY WALLS

File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
FRANCOIS P BELANGER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: FRANCOIS P BELANGER

Booking Date: 13 Dec 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL 19 Dec 16 6:45AM		EDMONTON INTL 19 Dec 16 7:41AM	W/	



AIR

Passengers: FRANCOIS P BELANGER

Booking Date: 13 Dec 16  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08173	EDMONTON INTL 21 Dec 16 7:10PM		CALGARY INTL 21 Dec 16 8:04PM	W/	

GOVERNMENT CENTRE

MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8

Tel : 780 425 8611



**Invoice**

ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 13 Dec 16  
Client: [REDACTED]  
Agent: CARLEY WALLS

File Locator:

**PASSENGERS:** DR. BELANGER FRANCOIS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket [REDACTED]	144.00	0.00	\$0.00	0.00	0.00	144.00 CAD
<b>Total:</b>	<b>144.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>144.00 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	12/13/2016	ALBERTA HEALTH SERVICES	[REDACTED]	144.00 CAD
<b>Total Payment:</b>					<b>144.00 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

*change of  
return date  
to 22 from 21*

ALBERTA HEALTH SERVICES  
"SUITE 800, NORTH TOWER"  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 13 Dec 16  
Client: [REDACTED]  
Agent: CARLEY WALLS

File Locator:

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
BELANGER FRANCOIS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: BELANGER FRANCOIS

Booking Date: 13 Dec 16  
File Locator/Ticket #: [REDACTED]

From:	CALGARY INTL	Departing on:	19 Dec 16
To:	EDMONTON INTL	Returning on:	22 Dec 16



**Invoice**

ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER 10030-107 ST EDMONTON, AB T5J 3E4 CANADA	Trip #: [REDACTED] Booking Date: 16 Dec 16 Client: [REDACTED] Agent: CARLEY WALLS  File Locator:
---	---

**PASSENGERS:** DR. FRANCOIS BELANGER

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	75.00	0.00	\$0.00	0.00	0.00	75.00 CAD
<b>Total:</b>	<b>75.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00 CAD</b>

<b>PAYMENTS</b>		Invoice #	Payment Date	Card Holder	Form of Payment	Amount
		[REDACTED]	12/16/2016	ALBERTA HEALTH SERVICES	[REDACTED]	75.00 CAD
Total Payment:						75.00 CAD

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON, AB T5J 3E4  
CANADA

Trip #: [REDACTED]  
Booking Date: 16 Dec 16  
Client: [REDACTED]  
Agent: CARLEY WALLS

File Locator:

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
FRANCOIS BELANGER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: FRANCOIS BELANGER

Booking Date: 16 Dec 16  
File Locator/Ticket #: [REDACTED]

From: CALGARY INTL  
To:

Departing on: 19 Dec 16  
Returning on: 22 Dec 16