

AHS Board and Executive Expense Report

Name: Geoffrey Pradella
Title: Chief Strategy Officer
Location: Edmonton
 Expenses approved during the month of August 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-23	P-Card Expense Claim Direct Bill	Meetings Meetings Meetings		261	741	629	1,631			
							-			
							-			
Total			\$ -	\$ 261	\$ 741	\$ 629	\$ 1,631	\$ -	\$ -	\$ -

**Total for
the Month** \$ 1,631

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 165
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
PRADELLA, GEOFFREY MICHAEL	Chief Strategy Officer	Edmonton	\$ 1,631.06								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/12/2023	Introductory Meetings with Executive Leadership Team Colleagues in Edmonton	AB - Other Zones	Meals Per Diem	\$ 118.50				3			
7/12/2023	Introductory Meetings with Executive Leadership Team colleagues		Mileage-Other	\$ 151.50	Calgary - Home	Edmonton - Seventh Street Plaza		1			300
7/14/2023	Introductory Meetings with Executive Leadership Team colleagues		Mileage-Other	\$ 151.50	Edmonton - Seventh Street Plaza	Calgary - Home		1			300
7/25/2023	Introductory Meetings with Executive Leadership Colleagues & Wisdom Council		Mileage-Other	\$ 151.50	Calgary - Home	Edmonton - Seventh Street Plaza		1			300
7/25/2023	Introductory Meetings with Executive Leadership Colleagues & Wisdom Council	AB - Other Zones	Meals Per Diem	\$ 142.50				5			
7/25/2023	Introductory Meetings with Executive Leadership Colleagues and Wisdom Council	AB - Other Zones	Accommodations	\$ 741.00				4			
7/27/2023	Laundry - stay was longer than 4 days (Edmonton Travel - Introductory Meetings with Executive Colleagues and Wisdom Council)	AB - Other Zones	Other-USER TO ASSIGN CODING	\$ 23.06				1			
7/29/2023	Introductory Meetings with Executive Leadership Colleagues & Wisdom Council		Mileage-Other	\$ 151.50	Edmonton - Seventh Street Plaza	Calgary - Home		1			300
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO A	Approve	14-Aug-23									

MATRIX HOTEL

Geoff Pradella

INFORMATION INVOICE

Room No. : ██████████
 Arrival : 07-25-23
 Departure : 07-29-23
 Page No. : 1 of 2
 Folio No. :
 Conf. No. : ██████████
 Cashier No. :
 Custom Ref. :

Company Name :
 Group Name :
 Guest Name :

Date	Description	Charges	Credits
07-25-23	Room Revenue	165.00	
07-25-23	Destination Marketing Fee	4.95	
07-25-23	Room GST	8.50	
07-25-23	Tourism Levy	6.80	
07-26-23	Room Revenue	165.00	
07-26-23	Destination Marketing Fee	4.95	
07-26-23	Room GST	8.50	
07-26-23	Tourism Levy	6.80	
07-27-23	Other	23.06	Laundry Charge
07-27-23	██		
07-27-23	Room Revenue	165.00	
07-27-23	Destination Marketing Fee	4.95	
07-27-23	Room GST	8.50	
07-27-23	Tourism Levy	6.80	
07-28-23	Room Revenue	165.00	
07-28-23	Destination Marketing Fee	4.95	
07-28-23	Room GST	8.50	
07-28-23	Tourism Levy	6.80	
07-28-23	██		764.06
Total Charges		764.06	
Total Credits			764.06
Balance			0.00

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.