

AHS Board and Executive Expense Report

Name Gregory Cummings
Title Chief Zone Officer
Location Westlock

Expenses submitted during the month of December 2016

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-16	P-Card	Meetings			707	341	1,048			
Dec-16	Expense Claim	Meetings		106			106			
Dec-16	Direct Billing	Meetings	2,188				2,188			
Total			\$ 2,188	\$ 106	\$ 707	\$ 341	\$ 3,342	\$ -	\$ -	\$ -

Total for the Month \$ 3,342

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 134
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

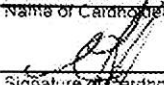
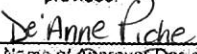


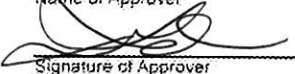
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Instruction:			
<ul style="list-style-type: none"> • Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement • Cardholder AND Approver's signatures required where indicated below 			
<u>CUMMINGS, GREGORY</u>	<u>CHIEF ZONE OFFICER</u>	Billing Reporting Period:	<u>20/12/2016</u>
Cardholder's Name	Cardholder's Position/Title		
<u>NORTH ZONE OPERATIONS</u>	<u>WESTLOCK ADMIN BLDG.</u>	Total Statement Amount:	<u>\$1,048.13</u>
Cardholder's Dept.	Cardholder's Site/Location		
<u>GREGORY.CUMMINGS@AHS.CA</u>		Last 6 digits of the P-Card #:	XXXXXXXXXX
Cardholder's e-mail address			

Statement of Transactions								
Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
1. 19/11/2016		CANADIAN CABS, LIMOUSINES AND TAXICABS	34.62 ✓	CAD	34.62	1.65		Taxi from airport
2. 19/11/2016		CANADIAN CABS, LIMOUSINES AND TAXICABS	16.50 ✓	CAD	16.50	.75		Festival of Trees
3. 19/11/2016		CANADIAN CABS, LIMOUSINES AND TAXICABS	36.69 ✓	CAD	36.69	1.75		Festival of Trees - GP
4. 20/11/2016		HOLIDAY INN HOTEL & SU, HOLIDAY INNS	148.25 ✓	CAD	148.25	7.05		Early mtng in FMM next day - Hotel
5. 20/11/2016		EDMONTON INTERNATIONAL, AUTOMOBILE PARKING LOTS AND GARAGES	17.75 ✓	CAD	17.75	.85		Carport to hotel - FMM Mtng
6. 20/11/2016		VIP CABS, LIMOUSINES AND TAXICABS	18.25 ✓	CAD	18.25	.87		Grande Prairie Festival of Trees
7. 21/11/2016		SUN TAXI (FT MCMURRAY), LIMOUSINES AND TAXICABS	37.90 ✓	CAD	37.90	1.82		Taxi to FMM Hosp
8. 21/11/2016		HOLIDAY INN EXPRESS, HOLIDAY INNS	124.75 ✓	CAD	124.75	5.94		Travel to Fort McMurray for meeting with HR and Staff
9. 21/11/2016		EDMONTON INTERNATIONAL, AUTOMOBILE PARKING LOTS AND GARAGES	15.00 ✓	CAD	15.00	.71	.00	Meeting with HR and staff in Fort McMurray
10. 21/11/2016		SUN TAXI (FT MCMURRAY), LIMOUSINES AND TAXICABS	38.80 ✓	CAD	38.80	1.85		Travel to Fort McMurray for Staff Meetings
11. 23/11/2015		HOLIDAY INN HOTEL & SU, HOLIDAY INNS	144.82 ✓	CAD	144.82	6.90		HR/NA Meeting in Edmonton
12. 01/12/2016		SUN TAXI (FT MCMURRAY), LIMOUSINES AND TAXICABS	36.50 ✓	CAD	36.50	1.74		Staff Meetings in Fort McMurray
13. 02/12/2016		EDMONTON INTERNATIONAL, AUTOMOBILE PARKING LOTS AND GARAGES	50.00 ✓	CAD	50.00	2.36	.00	Travel for Fort McMurray Staff Meetings
14. 02/12/2016		SUN TAXI (HUSSEIN FARA), LIMOUSINES AND TAXICABS	38.87 ✓	CAD	38.87	.00	.00	Travel to Fort McMurray for Staff Meetings
15. 03/12/2016		MERIT HOTEL & SUITES, LODGING HOTELS, MOTELS, RESORTS	144.56 ✓	CAD	144.56	6.86		Travel to Fort McMurray for Staff Meetings
16. 14/12/2016		HOLIDAY INN HOTEL & SU, HOLIDAY INNS	144.82 ✓	CAD	144.82	6.90		HR/NA Meeting in Edmonton

Signatures		
Cardholder Designate (if Applicable) By signing this statement <ul style="list-style-type: none"> • I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. 		
Name of Cardholder Designate _____ Signature of Cardholder Designate _____	Cardholder Designate Position/Title _____ Date of Signature _____	
Cardholder By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
CUMMINGS, GREGORY _____ <small>Name of Cardholder</small>  Signature of Cardholder	CHIEF ZONE OFFICER _____ <small>Cardholder Position/Title</small> Dec. 21 2016 _____ Date of Signature	
Approver Designate (if Applicable) By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
 Name of Approver Designate  Signature of Approver Designate	Acting Exec. Adm. Coordinator _____ <small>Approver Designate Position/Title</small> Jan 4/16 _____ Date of Signature	
Approver By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
 Name of Approver  Signature of Approver	VP+ CHOO Northern AB _____ <small>Approver Position/Title</small> 2017 - JAN - 06 _____ Date of Signature	
Submit approved statement with attachments to Accounts Payable:		
Attach: <ul style="list-style-type: none"> • Original (or scanned) itemized receipts with documented business reasons including names of participants where required • Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable: <ul style="list-style-type: none"> • Copies of pre-approvals for travel • Personal cheque payable to "Alberta Health Services" • Return, refund and/or credit receipts • Disputes letter • Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason. 	Address: Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4	
Accounts Payable only:		
Reference #: _____	Reviewed by: _____	Date: _____

①

NOV 19, 2016

Taxi from GP
airport

CANADIAN CABS
10516 - 99 AVENUE

GRANIE PRAIRIE AB TSV 055
780-533-4242

TERM ID: H4320040

BATCH:
SHIFT:

INVT:
MCARD

Application Label: MasterCard

Amount: \$ 30.10
Tip: \$ 4.52

Total: CAD\$ 34.62

APPROVED

NO SIGNATURE REQUIRED

19-Nov-16

22:05:24

MERCHANT COPY
THANK YOU

Receipt #: 8888

2

NOV 19, 2016
GP Taxi - EDS
Festival of Trees.

CANADIAN CABS
18516 - 99 AVENUE

GRAND PRAIRIE AB T2V 0S5
(780) 539-4242

TERM ID: 04328648

BATING: [REDACTED]
BNFID: [REDACTED]

Sale

INVT: [REDACTED]
NCAR: [REDACTED]

SEOR [REDACTED]

Application Labels: MasterCard

Amount: \$ 15.00
Tip: \$ 1.50

Total: CAD\$ 16.50 ✓

APPROVED [REDACTED]

001/00

19-Nov -16

15:06:17

CUSTOMER COPY
THANK YOU

3

NOV 19, 2016
Festival of Trees
Grande Prairie.

CANADIAN CABS
10616 - 93 AVENUE
GRANDE PRAIRIE AB T0V 0S5
(780) 539-4242

TERM ID: 04320640

BATCH:
SHIFT:

Sale

INV#:
PCARD

SEC#:

Application Label: MasterCard

Amount: \$ 31.90
Tip: \$ 4.79

Total: CAD\$ 36.69 ✓

APPROVED

001/00

19-Nov-16

17:36:32

CUSTOMER COPY
THANK YOU

(4)



**Holiday Inn
& Suites**

NOV 20, 2016
Emm Mtng.

11-20-16

Greg Cummings	Folio No. :	Room No. :
	A/R Number :	Arrival : 11-19-16
	Group Code :	Departure : 11-20-16
	Company : Alberta Health Services	Conf. No. :
	Membership No. :	Rate Code :
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
11-19-16	*Accommodation	134.00	
11-19-16	Sustainability Levy	2.01	
11-19-16	GST Tax - Room	6.80	
11-19-16	Tourism Tax - Room	5.44	
11-20-16	MasterCard		148.25
Total		148.25	148.25
Balance		0.00	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

(5)

NOV 20, 2016.
Airport to Hotel
From Mtng.

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 20/11/16 12:05
Receipt [REDACTED]

Short-Term Parking

Mastercard

Value Park

19/11/16 11:52

20/11/16 12:05

Period 1d0h30'

(Tax) \$17.75

Total \$17.75

Payment Received

MC [REDACTED] \$17.75 ✓

Merch [REDACTED]

Auth [REDACTED]

Type: Swiped

Sub Total \$16.90

Tax 5% \$0.85

11/20/2016 12:05

6.

NOV 20, 2016
Festival Trees.

VIP CABS
10001 101 AVE UNIT T8V0X9
GRANDE PRAIRIAB
22619296
GH2261929615

**** PURCHASE ****

11-20-2016 09:28:35

Acct # [REDACTED]

Exp Date **/** Card Type MC

Name: GREGORY CUMMINGS

[REDACTED] MasterCard

Trace # [REDACTED]

Inv. # [REDACTED]

Auth # [REDACTED] RRN [REDACTED]

Purchase \$16.30

Tip \$1.96

Total \$18.26 ✓

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

7.

NOV 21, 2016
Taxi to Fmm Hosp

Sun Taxi
140 MacKenzie King Road
Fort McMurray, AB
T8C 4L2
780-743-5050

TAXI 154/662016

16/11/21 10:08:48

MASTERCARD
Card :
MasterCard
CHIP CARD

VERIFIED BY PIN
Order
Ref
Auth

		PURCHASE
FARE :	\$	32.90
TIP :	\$	5.00
TOTAL :	\$	37.90 ✓

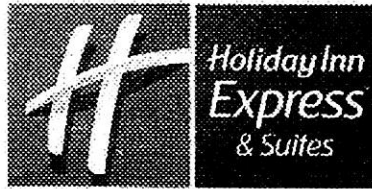
APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain a
copy for your records

GST# 125968893

Thank you for using
Sun Taxi

(8)



NOV 21, 2016
JENNIFER MING
EDM
Travel to Fort Mac
Meeting with David
Morton.

11-21-16

Greg Cummings [Redacted]	Folio No. :		Room No. :	[Redacted]
	A/R Number :		Arrival :	11-20-16
	Group Code :		Departure :	11-21-16
	Company :	Business	Conf. No. :	[Redacted]
	Membership No. :	[Redacted]	Rate Code :	[Redacted]
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
11-20-16	*Accommodation	114.49	
11-20-16	G.S.T.	5.72	
11-20-16	Tourism Levy	4.58	
11-21-16	Manual - MasterCard		124.79
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.		Total	124.79
		Balance	0.00 ✓

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge. I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

(9)

NOV 21, 2016

~~ITHANA~~

~~Mtag Ectr~~

Travel to Fort McMurray
Meeting with David Mabe
and HR.

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 21/11/16 17:44
Receipt

Short-Term Parking

Mastercard
Value Park

21/11/16 06:49
21/11/16 17:44

Period 1d0h0'
(Tax) \$15.00

Total \$15.00

Payment Received
MC \$15.00 ✓

Auth: [Redacted]
Type: Swiped

Sub Total \$14.29
Tax 5% \$0.71

01022009 - 1/1

(10)

NOV 21, 2016
Fort McMurray AB

Sun taxi
140 MacKenzie King Road
Fort McMurray, AB
T9C 0L7
807-533-7420

TAXI: 100/602/117-0

16/11/21 15:18:04

MASTERCARD
Card : 
MasterCard
CHIP CARD

VERIFIED BY: 
Order
Ref
Auth

		PURCHASE
FARE :	\$	33.80
TIP :	\$	5.00
TOTAL:	\$	38.80 ✓

APPROX. THANK YOU!
10/02/17

PLEASE Retain a
copy for your records

GST# 125468893

Thank you for using
Sun Taxi

11



**Holiday Inn
& Suites**

Nov. 22, 2016
I HENNA mtg

Greg Cummings
[Redacted]
[Redacted]

Group Code
 Folio/Invoice No. /
 Reference #:

Room No. [Redacted]
 Arrival 11-21-16
 Departure 11-22-16

Page No. 1 of 1
 Cashier No. [Redacted]
 User ID [Redacted]

Date	Description	Charges	Credits
11-21-16	*Accommodation	129.00	
11-21-16	GST	6.45	
11-21-16	Tourism Levy 4%	5.16	
11-21-16	Destination Marketing 3%	3.87	
11-21-16	GST on DMF	0.19	
11-21-16	Tourism Levy on DMF	0.15	
11-22-16	MasterCard		144.82

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Total	144.82	144.82
Balance	0.00	✓

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

12.

Sun Taxi
140 MacKenzie King Road
Fort McMurray, AB
T9H 4L2
780-743-5050

TAXI: 173/66234625

16/12/01 20:49:40

MASTERCARD
Card : [REDACTED]
MasterCard
CHIP CARD [REDACTED]

VERIFIED BY PIN
Order [REDACTED]
Ref [REDACTED]
Auth [REDACTED]

FARE : \$ 31.50
TIP : \$ 5.00
TOTAL: \$ 36.50 ✓

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain a
copy for your records

GST# 125868893
Thank you for using
Sun Taxi

Dec. 1-2, 2016

Travel to Fort McMurray for staff meeting

13.

GST# R128599776
Edmonton Airports
Can-T53 2T2 Edmonton
Tax Code CA5%

Exit Lane 02/12/16 20:30
Receipt [REDACTED]

Short-Term Parking
Mastercard
Daily Lot
01/12/16 16:55
02/12/16 20:30
Period 2d0h0'
(Tax) \$50.00
Total \$50.00

Payment Received
MC [REDACTED] \$50.00 ✓

Merch: [REDACTED]
Auth: [REDACTED]
Type: Swiped

Sub Total \$47.62
Tax 5% \$2.38

14.

SUN TAXI
140 MACKENZIE KING RD UN
IT 110
FORT MCMURRAY AB T9H4L2
TEL: 780-370-8898

TERM # [REDACTED]
RECORD # [REDACTED]
HOST INVOICE # [REDACTED]
HOST SEQ # [REDACTED]

CARD [REDACTED]
CREDIT/MASTERCARD D
2016/12/02 16:05:11

PURCHASE
AMOUNT \$33.80
TIP \$5.07
TOTAL \$38.87 ✓

AUTH#: [REDACTED]
HTS#: [REDACTED]

00 TRANSACTION
APPROVED 000
THANK YOU

MasterCard
AID: [REDACTED]
TC: [REDACTED]
TVR: [REDACTED]
TSI: [REDACTED]

CUSTOMER COPY

(15.)

Dec. 2, 2016
Staff Meeting



Merit Hotel & Suites

Gregory Cummins



Guest Name:
Company Name: Alberta Health Services
Group Name:
G.S.T: 84970 2444 RT0014

INVOICE

Room No. : [Redacted]
Arrival : 12-01-16
Departure : 12-02-16
Folio No. : [Redacted]
Conf. No. : [Redacted]
Cashier No. : [Redacted]
PO# : [Redacted]
Job# : [Redacted]
Cost Center# : [Redacted]

Date	Description	Charges	Credits
12-01-16	Room Charge	139.00	
12-01-16	Tourism Levy 4%	5.56	
12-02-16	MasterCard [Redacted]		144.56
Total Charges		144.56	
Total Credits			144.56 ✓
Balance			0.00

Guest Signature

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Thank you for staying with us !

(16.)



Holiday Inn
& Suites

Dec. 13, 2016
IHFNNA Mtg
Edmonton

Greg Cummings

Group Code
Folio/Invoice No. /
Reference #

Room No. [Redacted]
Arrival 12-12-16
Departure 12-13-16

Page No. 1 of 1
Cashier No. [Redacted]
User ID [Redacted]

Date	Description	Charges	Credits
12-12-16	*Accommodation	129.00	
12-12-16	GST	6.45	
12-12-16	Tourism Levy 4%	5.16	
12-12-16	Destination Marketing 3%	3.87	
12-12-16	GST on DMF	0.19	
12-12-16	Tourism Levy on DMF	0.15	
12-13-16	MasterCard		144.82
Total		144.82	144.82
Balance		0.00	<input checked="" type="checkbox"/>

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Hotel & Suites® West Edmonton
11330-170th Street
Edmonton Alberta T5S 2X1
Telephone: (780) 444-3110 Fax: (780) 444-3188
G.S.T.# 806941001RT0001

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
CUMMINGS, GREGORY	Chief Zone Officer, North Zone	Westlock	\$ 106.00

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/1/2016	Travel to Fort McMurray for staff meetings	AB - North Zone	Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
12/2/2016	Travel to Fort McMurray for staff meeting	AB - North Zone	Meals Per Diem	\$ 47.50			Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
12/12/2016	IHFNNA Meeting	AB - North Zone	Meals Per Diem	\$ 24.00			Dinner \$24.00	1			
12/13/2016	IHFNNA Meeting	AB - North Zone	Meals Per Diem	\$ 10.50			Bfast \$10.50	1			

Approver(s) for the claim	Approval Status	Approval Date
GORDON, DEBORAH A	Approve	21-Dec-16

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Gregory Cummings	Reporting Period for the Month of : Dec-16
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
18-Nov-2016	Direct Billing	Airline Ticket	November 21st flight to Fort McMurray for staffing concerns (Ticket # [REDACTED])	Marlin Travel	539.96
30-Nov-2016	Direct Billing	Airline Ticket	December 22nd flight to Fort McMurray for Willow Square Meeting	Marlin Travel	411.46
18-Nov-2016	Direct Billing	Airline Ticket	December 4/5th flight to Calgary for the South Zone Officer interviews. Plans changed and this trip was cancelled. The credit will be used at a later date.	Marlin Travel	303.96
10-Nov-2017	Direct Billing	Airline Ticket	November 17th travel to Fort McMurray - Staffing Concerns	Marlin Travel	490.96
22-Nov-2017	Direct Billing	Airline Ticket	December 1st travel to Fort McMurray - Staffing Concerns	Marlin Travel	441.91
Total Paid in the Month					\$ 2,188.25



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 18 Nov 16 Client: [REDACTED] Agent: LEISA KING WHITBY File Locator: [REDACTED]
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PASSENGERS: MR GREGORY CUMMINGS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	465.00	0.00	\$0.00	74.96	0.00	539.96 CAD
Total:	465.00	0.00	0.00	74.96	0.00	539.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	11/17/2016		[REDACTED]	539.96 CAD
Total Payment:					539.96 CAD
Balance Due CAD Currency					0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 ***** PLEASE REVIEW YOUR ITINERARY FOR ACCURACY *****
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY
 ***** FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW
[HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML](http://www.aircanada.com/en/travelinfo/before/travel.doc.html) FOR IMPORTANT INFORMATION ON IDENTIFICATION REQUIRED FOR TRAVEL. *****
 ***** PLEASE NOTE CHECKIN TIMES *****
 **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR -----
 -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE
 CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----
 -----AIR CANADA CANADA TRAVEL BAGGAGE POLICY----- 1 FREE CHECKED BAGS UP TO 50LBS EACH BAG PER PASSENGER ----2ND BAG 20.00 UP TO 50LBS EACH PER PERSON----

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Nov 16
Client: [REDACTED]
Agent: LEISA KING WHITBY

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
GREGORY CUMMINGS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	GREGORY CUMMINGS	Booking Date:	17 Nov 16
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08380	EDMONTON INTL 21 Nov 16 8:15AM		FT. MCMURRAY 21 Nov 16 9:26AM	Q/	
AIR CANADA	08385	FT. MCMURRAY 21 Nov 16 4:05PM		EDMONTON INTL 21 Nov 16 5:18PM	V/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 30 Nov 16 Client: [REDACTED] Client Phone #: [REDACTED] 0 Client Email: [REDACTED] Agent: CARLEY WALLS File Locator: [REDACTED]
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INSURANCE

PASSENGERS: MR GREGORY CUMMINGS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	326.00	0.00	\$0.00	74.96	0.00	400.96 CAD
AIR CANADA Ticket # [REDACTED]	10.50	0.00	\$0.00	0.00	0.00	10.50 CAD
Total:	336.50	0.00	0.00	74.96	0.00	411.46 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	11/30/2016	[REDACTED]	[REDACTED]	400.96 CAD
	[REDACTED]	11/30/2016	ALBERTA HEALTH SERVICES	[REDACTED]	10.50 CAD
				Total Payment:	411.46 CAD

Balance Due CAD Currency 0.00 CAD

CORPORATE UNIT 101
REASON FOR TRAVEL SOUTH ZONE CHIEF OFFICER INTERVIEWS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****

*****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----

---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----

****PLEASE NOTE CHECKIN TIMES***** **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 30 Nov 16
Client: [REDACTED]
Client Phone #: [REDACTED]
Client Email: [REDACTED]
Agent: CARLEY WALLS

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
GREGORY CUMMINGS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 30 Nov 16
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: FT. MCMURRAY
Departing on: 22 Dec 16
Returning on: 22 Dec 16



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 30 Nov 16
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08380	EDMONTON INTL 22 Dec 16 8:15AM		FT. MCMURRAY 22 Dec 16 9:28AM	K/	
AIR CANADA	08385	FT. MCMURRAY 22 Dec 16 4:05PM		EDMONTON INTL 22 Dec 16 5:18PM	G/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 18 Nov 16 Client: [REDACTED] Agent: CARLEY WALLS File Locator: [REDACTED]
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PASSENGERS: MR GREGORY CUMMINGS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	208.00	0.00	\$0.00	74.96	0.00	282.96 CAD
AIR CANADA Ticket # [REDACTED]	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
Total:	229.00	0.00	0.00	74.96	0.00	303.96 CAD

PAYMENTS

Payment against balance in the exchanged amount of - exch rate

Balance Due CAD Currency	303.96 CAD
Payment Due Date:	18 Nov 16
Total GST	0.00
Total HST	\$0.00

FLIGHT PASS TYPE 296.36
CORPORATE UNIT 101
REASON FOR TRAVEL SOUTH ZONE CHEIF PFFICER INTERVIEWS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
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 ***** PLEASE NOTE CHECKIN TIMES *****
 **DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Nov 16
Client: [REDACTED]
Agent: CARLEY WALLS

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
GREGORY CUMMINGS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 18 Nov 16
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: CALGARY INTL
Departing on: 04 Dec 16
Returning on: 05 Dec 16



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 18 Nov 16
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08137	EDMONTON INTL 04 Dec 16 9:30AM		CALGARY INTL 04 Dec 16 10:24AM	L/	

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 18 Nov 16
Client: [REDACTED]
Agent: CARLEY WALLS

File Locator: [REDACTED]



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 18 Nov 16
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08431	CALGARY INTL 05 Dec 16 8:45PM		EDMONTON INTL 05 Dec 16 9:37PM	L/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 14 Nov 16 Client: [REDACTED] H Client Phone # Client Email: [REDACTED] Agent: TRINA MACAULEY File Locator: [REDACTED]
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INSURANCE

PASSENGERS: MR GREGORY CUMMINGS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	416.00	0.00	\$0.00	74.96	0.00	490.96 CAD
Total:	416.00	0.00	0.00	74.96	0.00	490.96 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	11/10/2016		[REDACTED]	490.96 CAD
				Total Payment:	490.96 CAD

Balance Due CAD Currency 0.00 CAD

CORPORATE UNIT 101
REASON FOR TRAVEL STAFF MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 14 Nov 16
Client: [REDACTED]
Client Phone #: [REDACTED]
Client Email: TRINA.MACAULEY@MARLINTRAVEL.CA
Agent: TRINA MACAULEY

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
GREGORY CUMMINGS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	GREGORY CUMMINGS	Booking Date:	10 Nov 16
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08380	EDMONTON INTL 17 Nov 16 8:15AM		FT. MCMURRAY 17 Nov 16 9:26AM	W/	
AIR CANADA	08391	FT. MCMURRAY 17 Nov 16 8:40PM		EDMONTON INTL 17 Nov 16 9:53PM	W/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 22 Nov 16 Client: [REDACTED] Agent: TIFFANY ASKE File Locator: [REDACTED]
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PASSENGERS: MR GREGORY CUMMINGS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED] <i>Cancelled</i>	377.00	0.00	\$0.00	74.96	0.00	451.96 CAD
AIR CANADA Ticket # [REDACTED]	-377.00	0.00	\$0.00	-74.96	0.00	-451.96 CAD
AIR CANADA Ticket # [REDACTED]	366.95	0.00	\$0.00	74.96	0.00	441.91 CAD
Total:	366.95	0.00	0.00	74.96	0.00	441.91 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/18/2017		[REDACTED]	-451.96 CAD
	[REDACTED]	01/18/2017		[REDACTED]	441.91 CAD
	[REDACTED]	11/21/2016		[REDACTED]	451.96 CAD
	[REDACTED]	11/21/2016		[REDACTED]	0.00 CAD
Total Payment:					441.91 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

TRAVEL APPROVED BY DEB.GORDON
CORPORATE UNIT 101
REASON FOR TRAVEL STAFF MEETINGS

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ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 22 Nov 16
Client: [REDACTED]
Agent: TIFFANY ASKE

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
GREGORY CUMMINGS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 22 Nov 16
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: FT. MCMURRAY
Departing on: 01 Dec 16
Returning on: 02 Dec 16



AIR

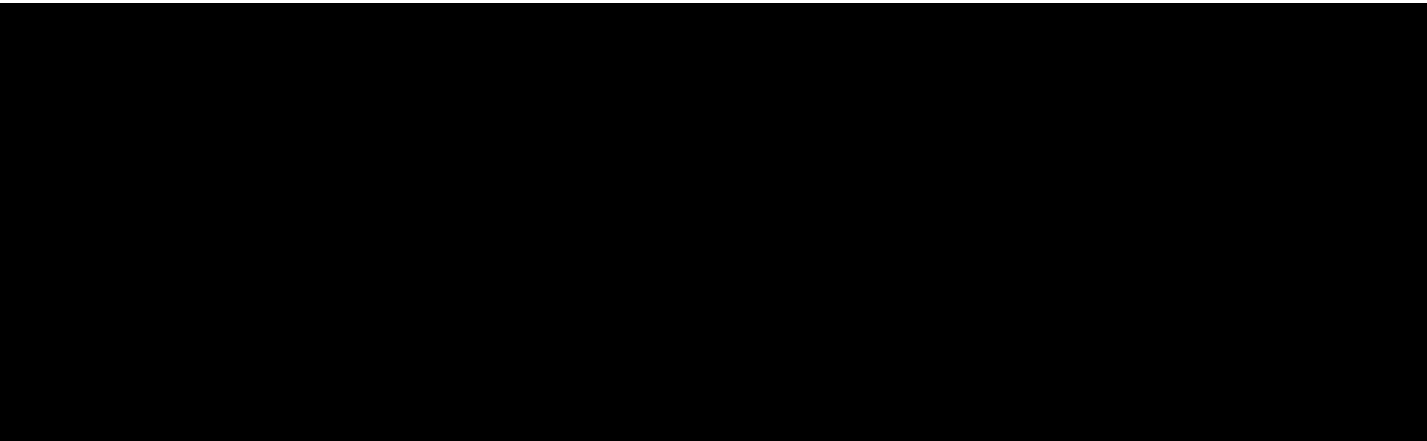
Passengers: GREGORY CUMMINGS

Booking Date: 21 Nov 16
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08388	EDMONTON INTL 01 Dec 16 7:00PM		FT. MCMURRAY 01 Dec 16 8:13PM	G/	

Passengers: GREGORY CUMMINGS

Booking Date: 18 Jan 17
File Locator/Ticket #: [REDACTED]



ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 22 Nov 16
Client: [REDACTED]
Agent: TIFFANY ASKE

File Locator: [REDACTED]



AIR

Passengers: GREGORY CUMMINGS

Booking Date: 21 Nov 16
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08391	FT. MCMURRAY 02 Dec 16 8:40PM		EDMONTON INTL 02 Dec 16 9:53PM	G/	

Passengers: GREGORY CUMMINGS

Booking Date: 18 Jan 17
File Locator/Ticket #: [REDACTED]