

## AHS Board and Executive Expense Report

**Name:** Dr Jaco Hoffman  
**Title:** Central Zone Medical Director  
**Location:** Olds  
 Expenses posted during the month of June 2025

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Jun-25	Expense Claim	Meetings				504	504		300	
Jun-25	Direct Bill	Meetings			259		259			
<b>Total by category</b>			\$ -	\$ -	\$ 259	\$ 504	\$ 762	\$ -	\$ 300	\$ -

**Total  
posted for  
the Month** \$ 1,062

Maximum daily single meal expense posted in the month \$ -  
 Maximum daily base hotel rate posted in the month \$ 239  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HOFFMAN, JACO	Central Zone Medical Director	Olds	\$ 362.62								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/15/2025	Leadership Meeting - Lunch for Medical Leaders and Operations team -In person meeting in Red Deer	AB - Local	Working Session - Meals	\$ 300.00				1	17	Attached	
5/15/2025	Leadership Meeting - Medical Leaders and Operations team -In person meeting		Mileage-Other	\$ 62.62	Olds	Red deer & return		1			124
Approver(s) for the claim	Approval Status	Approval Date									
JAMIESON, PETER	Approve	27-Jun-25									

211869

Expenses for May 15 meeting		
Attendees	Per Diem Meal Cost Light Breakfast	Per Diem Meal Cost Lunch
<b>Medical Leaders and Ops</b>		
Jaco Hoffman	\$10.50	\$13.00
Adam Hall	\$10.50	\$13.00
Christine Ellis	\$10.50	\$13.00
Johannes Venter	\$10.50	\$13.00
Adam Hrdlicka	\$10.50	\$13.00
Wendy Fortna	\$10.50	\$13.00
Darren Bugbee	\$10.50	\$13.00
Tyler Alford	\$10.50	\$13.00
Karen Foudy	\$10.50	\$13.00
Lori Sparrow	\$10.50	\$13.00
Andrea Thain Liptak	\$10.50	\$13.00
Janice Stewart	\$10.50	\$13.00
Carolyn Trupmer	\$10.50	\$13.00
Cayla Gilbert	\$10.50	\$13.00
Foose Onsongo	\$10.50	\$13.00
Cinzia Gaudelli	\$10.50	\$13.00
<b>Administrative and Management</b>		
Jordan Green	\$10.50	\$13.00
Heather Kipling	\$10.50	
Jennifer Martin	\$10.50	
Tyler McKinnon	\$10.50	\$13.00

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HOFFMAN, JACO	Central Zone Medical Director	Olds	\$ 36.36								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/3/2025	Meeting at Sundre Hospital		Mileage-Local-Home Zone	\$ 36.36	Olds	Sundre		1			72
Approver(s) for the claim	Approval Status	Approval Date									
JAMIESON, PETER	Approve	23-Jun-25									

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HOFFMAN, JACO	Central Zone Medical Director	Olds	\$ 404.92								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/13/2025	In person retreat in Edmonton to discuss Medical Leadership Review		Mileage-Other	\$ 215.13	Olds	Edmonton & return		1			426
6/24/2025	Site visit in Rocky Mountain House to meet new physician		Mileage-Other	\$ 118.17	Olds	Red Deer & return		1			234
6/25/2025	In-person engagement session with CEO Andre Tremblay and SVP of Clinical Operations Sean Chilton		Mileage-Other	\$ 62.62	Olds	Red deer & return		1			124
6/25/2025	In-person engagement session with CEO Andre Tremblay and SVP of Clinical Operations Sean Chilton	AB - Other Zones	Parking - Lot or Parkade	\$ 9.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
JAMIESON, PETER	Approve	27-Jun-25									

RECEIPT  
Red Deer  
Regional Hospital

License Plate Number

Expiration Date/Time

01:13 PM  
JUN 26, 2025

Purchase Date/Time: 01:13pm Jun 25, 2025

Total Due: \$9.00 Rate: \$9.00 - 24 Hours

Total Paid: \$9.00 Pmt Type: CC (Swipe)

Ticket

S/N #:

Setting: Red Deer Public

Mach Name:

Services

\*\*\*\* MasterCard

Auth #

Weekly/Monthly Passes  
Available @ Parking Office  
REFUNDS WILL NOT  
BE PROVIDED

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b>	Dr Jaco Hoffman	<b>Reporting Period for the Month of :</b>	Jun-25
---------------	-----------------	--	--------

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
16-Jun-2025	Direct Billing	Hotel	In-person retreat located in Edmonton to discuss the Medical Leadership Review lead by the CMO (Chief Medical Officer) Jun 13, 2025. Room rate was best available at time of booking.	Renaissance Edmonton Airport Hotel	\$258.50
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
<b>Total Paid in the Month</b>					\$ 258.50



[REDACTED] <b>ZZ/HOFFMAN/JACO</b>		<b>239.00</b>	<b>06/13/25</b>	<b>DUPLICATE 9:46</b>	<b>[REDACTED]</b>
ROOM	NAME	RATE	DEPART	TIME	ACCT#
VQ			06/12/25		
TYPE			ARRIVE	TIME	
ROOM	ADDRESS	<b>DB/DB ALBERTA HEA</b>		<b>MB#:</b>	
CLERK		PAYMENT			
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
06/12	TELECOMM	BASEHSIA	.00		
06/12	TR ROOM		239.00		
06/12	DMF		9.56		
06/12	TLVY DMF		.38		
06/12	TOURISM		9.56		
06/12	GST/DMF		.00		
06/13	DIR BILL			258.50	.00