

## AHS Board and Executive Expense Report

**Name:** Janice Stewart

**Title:** Chief Zone Officer, Central Zone

**Location:** Red Deer

Expenses approved during the month of October 2022

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-22	P-Card	Meetings					-	53		
	Expense Claim	Meetings					-			
	Direct Bill	Meetings					-			
<b>Total</b>			\$ -	\$ -	\$ -	\$ -	\$ -	53	\$ -	\$ -

**Total for  
the Month** \$ 53

Maximum daily single meal expense claimed in the month \$ -

Maximum daily base hotel rate claimed in the month \$ -

Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
STEWART, JANICE D	Chief Zone Officer, Central Zone	Red Deer	\$ 53.33								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/26/2022	AHS support of United Way Kick off Launch	AB - Local	Conference Fees	\$ 53.33				1			
Approver(s) for the claim	Approval Status	Approval Date									
GORDON, DEBORAH A	Approve	4-Oct-22									

[REDACTED]

Thank you for purchasing your ticket(s) to the 2022 United Way of Central Alberta Campaign Kick Off Lunch!

Tables will be set for 8 people per table unless alternate arrangements are made. If you purchased less than 8 tickets, you will be seated with new friends in your community. All seating arrangements will be provided at the event.

[REDACTED]

We can't wait to see you!

Your order confirmation and summary are provided below.

**Please note, we use CanadaHelps as our secure and affordable online event ticketing platform.**

If you have questions about this event, please visit the event page or contact

[REDACTED]

### Order Confirmation:

**Event Name:** United Way Campaign Kick Off Lunch presented by Johnston Ming Manning LLP

**Organized By:** United Way Central Alberta

**Date:** September 8, 2022 at 11:30 AM until September 8, 2022 at 1:00 PM (MDT)

**Location:** Cambridge Red Deer Hotel & Conference Centre 3310 50 Avenue Red Deer, AB T4N 3X9

**Transaction #:** [REDACTED]

**Order Date:** August 25, 2022 at 7:55 AM (MDT)

**Order Amount:** \$480.00

Please note: there were a total of 9 AHS Representatives at this event, \$53.33 is Janice's ticket portion.

### Order Summary:

Table of 8, Quantity 1