

Board and Executive Expense Report

Name Jitendra Prasad

Title Chief Program Officer, Contracting, Procurement & Supply Management

Location Edmonton

Expenses submitted during the month of Jan 2015

							Travel (1)						
Date	Source Document	Purpose	Airfare	÷	Meals		Accommodation		her ivel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
		•									• • • • • • • • • • • • • • • • • • • •	• • •	
Jan-15	Expense Claim	Meetings			4	2	167		270	479			
Jan-15	Direct Billing	Meetings							80	80			
Total					ф 4	2	ф 1/7	Φ.	250	¢ 550	Φ.	Φ.	Φ.
iulai			>	-	\$ 4	2	\$ 167		350	\$ 559	> -	> -	> -

Total for

the Month \$ 559

Maximum daily single meal expense claimed in the month \$ 21 Maximum daily base hotel rate claimed in the month \$ 149 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

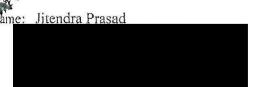
AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
PRASAD, JITENDRA	Chief Program Officer	Edmonton	373.12

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Locatio	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/19/2015	Presented APE/SS	AB - Othe	Accommodati	167.28				2			
	Training Session to	Zones	ons								
	Calgary/Edmonton										
	Purchasing/Capital										
	Equipment staff. In										
	person attendance										
	required as I was the										
	presentor.										
1/19/2015			r Taxi	63.9				1			
	Airport the evening	Zones	5								
	of January 19 to the										
	Carriage Hose Inn.										
1/20/2015	Taxi from Carriage	AB - Othe	r Taxi	26.22				1			
	House Inn to East	Zones	5								
	Lake Distribution										
	Centre										
1/20/2015	Taxi from East Lake	AB - Othe	r Taxi	69.92				1			
	Distribution Centre	Zones	5								
	to Calgary Airport										
1/20/2015	Parked at Edmonton	AB - Loca	I Taxi	25				1			
	International all-day										
1/20/2015	Meals during APE/SS		Meals Per	20.8				1			
	Training Session		Diem								
	RHODES, DEBORAH		Approve	29-Jan-15		•	•			•	-



9030 Macleod Trail S., Calgary, Alberta, Canada T2H 0M4 Phone: (403) 253-1101 Fax: (403) 259-2414 Toll Free: 1-800-661-9566 www.carriagehouse.net



Room # Folio #: Group #: Guests:

Clerk:

Date	Description	Reference	Comment	Charges	Credits
01/19/2015	ROOM CHARGE			\$149.00	\$0.00
01/19/2015	ALBERTA MARKETING I		ALBERTA MARKETING LEVY	\$6.14	\$0.00
01/19/2015	ROOMS GST TAX		ROOMS GST TAX	\$7.67	\$0.00
01/19/2015	DESTINATION MARKETI		DESTINATION MARKETING FEE	\$4.47	\$0.00

Signature:

Business Poason

To present Approved Procurement Excaption/
Sole Source training Session to Calgary/
Edmonton Capital Equipment and Purchasing USCAH.

January 20, 2014

Presences Approved Procurement Exception Sole
Source Laining uses gion los Calgory Edmonton
Source Laining uses guipment watt. In person
Purchasing Capital Equipment vite, in Calgary as
aftendance required at host vite, in Calgary as
aftendance required at presentation.

ASSOCIATED CAB 304-35 AVENUE N E TZEZKT AB CALGARY 22143180 1111 PURCHASE 1:11 23:53:24 01 19 - 2015 ACLT # Cap Dat HISTOR: JITERUKA VISA CREDIT 100000000011010 1730 Inv KN 001001456 \$50.90 par chase \$5.00 174 \$63.90 Total UO) APPROVED-THANK YOU Retain this copy for your recerds Carteffee cabs

lasci from Calgary Birpoto the evening of Jan 19 las the Carriage House Inn.

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GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton Tax Code CA5%



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AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	105.30

Expense Date	Business reason		Expense Type		From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/25/2014	Attended HR matter in Calgary due to the nature of the meeting inperson attendance	Zones		59.5				1			
12/25/2014	Attended HR matter in Calgary due to the nature of the meeting inperson attendance		Parking	25				1			
11/25/2014	Attended HR matter in Calgary due to the nature of the meeting inperson attendance		Meals Per Diem					1			
Approver(s) for	the claim RHODES, DEBORAH	Approval Sta		Approval Date 1/29/2015 8:48		•			•	•	•

Altended a Human Resource matter in Calgary at Southport lower. Outlooksensitivity mtg neguined in-person attendance.

307 - 41 AVE NE (403) 299-1111 INSIST ON THE PROFESSIONALS

2014/11/25 DATE: PICK-UP TIME: 08 50 DROP-OFF TIME: TRIP ID: 89:17 073000-45024103707 LOCATION: 1153 CAR NUMBER: 742821-45824183784 DRIVER: CARD TYPE: CARD: EXPIRY: AUTH: 59.58 FARE (\$): 6.00 EXTRA (\$): 59. 50 SUBITE (\$): 11P (\$): 10TAL (\$): STGNATURE FOR ONLINE TAXI BOOKINGS VISIT

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton Tax Code CA5%

POF 2nd Receipt

Short-term parking tkt HL - No. 001419 25/11/14 06:05 26/11/14 06:04 Period 1d0h0' (Tax) \$25.00

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Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. hotel accommodation, airline tickets, car rental, hosting events and working sessions.
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all other expenses paid by AHS not mentioned above
- e Copies of invoices and other relevant back up must be attached including approvals for working sessions/hosting events
- Information will be used for reporting purposes only
- A personal cheque must be attached to cover expenses deemed ineligible
- Indicate whether you have expenses to report in this section for this reporting period: Yes

 No □

Name: Jitendra Prasad	Reporting Period for the Month of: January 2015

Date	Payment Method	Category	Description/Purpose for Expense	Name of Vendor Paid	Amount Paid	
2015-01-20	Direct Billing	Transportation	Travel Edm-Cal for training session	Marlin Travel	\$80.00	
	Choose One	Choose One				
	Choose One	Choose One				
	Choose One	Choose One				
	Choose One	Choose One				
Total Paid in the Month						

MARLIN TRAVEL
O-0 PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

GST Reg#: 885101915

Branch: Agent:

To: ALBERTA HEALTH SERVICES

SUITE 800, NORTH TOWER

10030-107 ST EDMONTON AB CA T5J 3E4 Invoice Number:

Date: Page:

Our Reference: Your Reference: January 13, 2015

1/2

INVOICE

For

MR JITENDRA PRASAD

AC

Tuesday, January 20, 2015

S Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 20Jan15

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 2C

Flight: 8131

Q CLASS

05:30 AM Equipment: D8 (300 SERIES)

06:26 AM

Mile(s) Flown: 153

Air Air

AIR CANADA

From: CALGARY

To:

EDMONTON INTL AB

Stops:

0 Arrival:

20Jan 15

AIR CANADA E

AIR CANADA CONFIDMANTON

TICKET NUMBER

SEAT 2C

Flight: 8150 Q CLASS 03:30 PM Equipment: DH4

04:25 PM

Mile(s) Flown: 153

Cost:

AIR CANADA WE

50.00

30.00

Ticket Total:

30.00

To: ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER

> 10030-107 ST **EDMONTON AB** CA T5J 3E4

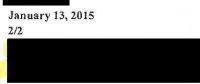
Invoice Number:

Date:

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Our Reference:

Your Reference:



INVOICE

Total:

Grand Total: 80.00 Less Credit Card Payments: 80.00 Credit / Balance Due To This Invoice: 0.00 Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE ACCEPTED:....DECLINED:.... DOCUMENTATION REQUIRED: VALID PASSPORT ... VISA.. TOURIST CARD., ...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER...... PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE. CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL 24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT 1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0 OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

Business Reasons

Presented Approved Procurement Exception/Sole Source Requests training session to Calgary and Edmonton Purchasing and Capital Equipment staff. In person attendance required at host site in Calgary as I conducted the presentation.