

Board and Executive Expense Report

Name Jitendra Prasad
Title Chief Program Officer, Contracting, Procurement & Supply Management
Location Edmonton
 Expenses submitted during the month of February 2015

Travel (1)

Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-15	Expense Claim	Meetings				183	183			
Feb-15	Direct Billing	Meetings	413				413			
Dec-14	Direct Billing	Meetings	444				444			
Total			\$ 857	\$ -	\$ -	\$ 183	\$ 1,040	\$ -	\$ -	\$ -

Total for the Month \$ 1,040

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	183.18

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/11/2015	Taxi from Quarry Park to SouthPort Office	AB - Other Zones	Taxi	28.98					1		
2/11/2015	Taxi from Southport to Calgary Airport	AB - Other Zones	Taxi	66.7					1		
2/11/2015	Taxi from Calgary Airport to Quarry Park Office	AB - Other Zones	Taxi	62.5					1		
2/11/2015	All day parking at Edmonton International Airport	AB - Local	Parking	25					1		
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		9-Mar-15							

6)

February 11, 2015

Traveller to Calgary to attend mtg with Kelus/AHS Executive; M Contractors Staff engagement and meet Calgary Taxis Providers. Due to nature of mtgs in-person attendance was required.

ASSOCIATED CAB ALTA LTD
387 - 41 AVE NE (403) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2015/02/11
PICK-UP TIME: 07:22
DROP-OFF TIME: 07:59
TRIP ID: 8
LOCATION: 073000-45024102/07
CAR NUMBER: 1382
DRIVER: 743907-45024102/07
CARD TYPE: [REDACTED]
CARD: [REDACTED]
EXPIRY: [REDACTED]
AUTH: [REDACTED]
FARE (\$): 62.50
EXTRA (\$): 0.00
SUBTTL (\$): 62.50

TIP (\$): _____

TOTAL (\$): _____

SIGNATURE: _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

216 WEST 10TH ROAD SE
CALGARY, AB T2A 1K2

JOURNAL ID: 214-615-159
METER ID: 4268405
VEHICLE ID: 1084
DRIVER ID: 775
GST ACCOUNT N: 82979429
HELP NUMBER: 1767621
PASSENGERS: 1

BY: 11-2015
START: 14.12 FIB: 14:49
DISTANCE: 11.7 KM RATE: 1
FARE AMOUNT: \$ 24.00

TAX AMOUNT: \$ 1.26
TIP AMOUNT: \$ 0.24

TOTAL \$ **\$25.98**

PASSENGER COPY

1-800-361-3333
WWW.CHECKERNCARS.COM



Taxi from Calgary Airport
to AHS Quarry Park Office
to attend AHS/Kelus Executive
mtg, and to meet with CPM
staff.

Taxi from Quarry Park
to AHS South Park Office
to meet with Calgary
Taxi Providers.

2)

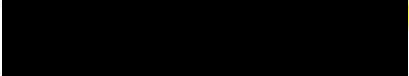
310 MERRIMAN ROAD SW
CALGARY AB T2P 1A2

TERMINAL ID: 019 034 709
MERCHANT ID: 4320505
VEHICLE ID: 1065
OWNER ID: 575
GST ACCOUNT N: 022109429
TRIP NUMBER: 1862068
PASSENGERS: 1

02/11/2015
START: 18:27 END: 17:15
DISTANCE: 298.00 RATE: 1
TAX AMOUNT: \$ 55.74

TAX AMOUNT: \$ 2.76
TIP AMOUNT: \$ 8.20

TOTAL \$ 66.70



PASSENGER COPY

THANK YOU
CALL 1200 5253
WWW.CHECKERGROUP.COM



GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCAS%

POF 2nd FI 11/02/15 20:57
Receipt

Short-term parking tkt

HL - No. [REDACTED]
11/02/15 04:19
12/02/15 04:18
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Payment Received \$25.00



Sub Total \$23.81
Tax 5% \$1.19

1860456 - 1/1

All-day Parking at Edmonton International Airport
re: Travel to Calgary.

Taxi from SouthPort Office
to Calgary Airport.

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. hotel accommodation, airline tickets, car rental, hosting events and working sessions).
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all other expenses paid by AHS not mentioned above
- Copies of invoices and other relevant back up must be attached including approvals for working sessions/hosting events
- Information will be used for reporting purposes only
- A personal cheque must be attached to cover expenses deemed ineligible
- Indicate whether you have expenses to report in this section for this reporting period: Yes No

Name: Jitendra Prasad	Reporting Period for the Month of: January 21 to February 20, 2015
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Date	Payment Method	Category	Description/Purpose for Expense	Name of Vendor Paid	Amount Paid
2015-02-11	Direct Billing	Transportation	Edm to Cal to attend AHS meetings	Marlin Travel	412.96
	Choose One	Choose One			
	Choose One	Choose One			
	Choose One	Choose One			
	Choose One	Choose One			
Total Paid in the Month					\$412.96

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: February 10, 2015
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For
MR JITENDRA PRASAD
AC [REDACTED]

Wednesday, February 11, 2015

Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 11Feb15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 1C

Flight: 8131 V CLASS
05:30 AM Equipment: D8 (300 SERIES)
06:26 AM

Mile(s) Flown: 153

Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 11Feb15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 1D

Flight: 8856 V CLASS
07:00 PM Equipment: D8 (300 SERIES)
07:55 PM

Mile(s) Flown: 153

Cost:

AIR CANADA WEB [REDACTED]

[REDACTED] 323.00
Tax: 74.96
Ticket Total: 397.96

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: February 10, 2015
Page: 2/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

Cost:			
AIR CANADA WEB [REDACTED]	[REDACTED]		-323.00
			-74.96
		Ticket Total:	-397.96
AIR CANADA WEB [REDACTED]	[REDACTED]		338.00
		Tax:	74.96
		Ticket Total:	412.96
Total:			
		Grand Total:	412.96
		Less Credit Card Payments:	412.96
		Credit / Balance Due To This Invoice:	0.00
		Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

U1 [REDACTED]
U2 [REDACTED]
U3 [REDACTED]

Business Reasons

Traveled to Calgary to attend meetings with TELUS/AHS Executive; IT Contracts Staff Engagement and met with Calgary Taxis Providers. Due to nature of meetings in-person attendance was required.

Executive Expenses Report Direct Billing Summary

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Direct Bill Report

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- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all other expenses paid by AHS not mentioned above
- Copies of invoices and other relevant back up must be attached including approvals for working sessions/hosting events
- Information will be used for reporting purposes only
- A personal cheque must be attached to cover expenses deemed ineligible
- Indicate whether you have expenses to report in this section for this reporting period: Yes No

Name: Jitendra Prasad

Reporting Period for the Month of: November 21 to December 20, 2014

Date	Payment Method	Category	Description/Purpose for Expense	Name of Vendor Paid	Amount Paid
2014-11-25	Direct Billing	Transportation	Travel Edm-Cal for HR Matter Mtg	Marlin Travel	\$203.48
2014-12-02	Direct Billing	Transportation	Travel Edm-Cal mtg with Physician	Marlin Travel	\$240.48
	Choose One	Choose One			
	Choose One	Choose One			
	Choose One	Choose One			
Total Paid in the Month					443.96

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]


To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB, T5J 3E4

Invoice Number: [REDACTED]
Date: November 24, 2014
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For
MR JITENDRA PRASAD
AC [REDACTED]

Tuesday, November 25, 2014

 Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 25Nov14
AIR CANADA E
AIR CANADA BOOKING REFERENCE: [REDACTED]
SEAT 3D TICKET [REDACTED]

Flight: 8172 V CLASS
06:30 PM Equipment: D8 (300 SERIES)
07:22 PM

Mile(s) Flown: 153

Cost:

AIR CANADA WEB [REDACTED]

166.00

Tax: 37.48

Ticket Total: 203.48

Total:

Grand Total: 203.48

Less Credit Card Payments: 203.48

Credit / Balance Due To This Invoice: 0.00

Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB, T5J 3E4

Invoice Number: [REDACTED]
Date: November 24, 2014
Page: 2/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
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Business Reasons

Attended a Human Resource matter in Southport Tower in Calgary. Due to sensitivity of the meeting, in-person attendance was required.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB, T5J 3E4

Invoice Number: [REDACTED]
Date: November 28, 2014
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For
MR JITENDRA PRASAD
AC [REDACTED]

Tuesday, December 2, 2014

Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 02Dec14
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 1C [REDACTED]

Flight: 8147 H CLASS
02:00 PM Equipment: DH4
02:53 PM

Mile(s) Flown: 153

Hotel

Check In: 02Dec2014
Check Out: 03Dec2014
CALGARY AB
DELTA HOTELS
DELTA BOW VALLEY
209 4TH AVE SOUTHEAST
CALGARY
CA
ABT2G 0C6
Tel: 4032661980
Fax: 4032660007
Confirmation: [REDACTED]

Rooms 1
1 Nights(s)

NK1
Rate: 199.00 CAD per Night
Guaranteed for late arrival

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB, T5J 3E4

Invoice Number: [REDACTED]
Date: November 28, 2014
Page: 2/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

Cost:		
AIR CANADA WEB	[REDACTED]	203.00
		Tax: 37.48
		Ticket Total: 240.48
Total:		
		Grand Total: 240.48
		Less Credit Card Payments: 240.48
		Credit / Balance Due To This Invoice: 0.00
		Total Balance Due: 0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
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24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

Business Reason

To attend meeting with visiting Physician from New Zealand. Meeting was subsequently canceled and credit note issued.