

AHS Board and Executive Expense Report

Name Jitendra Prasad
Title Chief Program Officer, Contracting, Procurement & Supply Management
Location Edmonton

Expenses submitted during the month of April 2016

Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-16	Expense Claim	Meetings		21		213	233			
Apr-16	Direct Billing	Meetings	1,213				1,213			
Total			\$ 1,213	\$ 21	\$ -	\$ 213	\$ 1,446	\$ -	\$ -	\$ -

Total for the Month \$ 1,446

Maximum daily single meal expense claimed in the month \$ 21
Maximum daily base hotel rate claimed in the month \$ -
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	233.37

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/28/2016	NZ Customer Council in Fort McMurray and CIS Sharepoint presentation in Calgary- All Day Parking Edmonton Airports	AB - Local	Parking - Lot or Parkade	54.00				2			
4/8/2016	Attended Carewest Board of Directors Meeting held in Calgary	AB - Other Zones	Taxi	53.42				1			
4/8/2016	Attended Carewest Board of Directors Meeting in Calgary	AB - Other Zones	Taxi	55.20				1			
4/8/2016	Carewest Board of Directors Meeting - All Day parking at Edmonton Airport	AB - Local	Parking - Lot or Parkade	25.00				1			
4/13/2016	HealthPro Procurement Presentation at the WFCFO Forum - All Day Parking Edmonton	AB - Local	Parking - Lot or Parkade	25.00				1			
4/13/2016	HealthPro Procurement Presentation at WFCFO Forum		Meals Per Diem	20.75			Dinner	1			

Approver(s) for the claim	Approval Status	Approval Date
RHODES, DEBORAH	Approve	28-Apr-16

January 28/29 Travelled to Ft. Mac
to attend North Zone Customs Council
and CIS Sharepoint training in Calgary

(1)

DUPLICATE

GST# R128599776

Edmonton Airports

Can-TS3 2T2 Edmonton
Tax CodeCA5%

POF 2nd Fl 28/01/16 18:53
Receipt [REDACTED]

Nested Parking
Short-term parking tkt
DL/EP - No. 002470
28/01/16 05:59
30/01/16 05:59
Period 2d0h1'
(Tax) \$54.00

Total \$54.00

Payment Received
MC \$54.00

Auth: [REDACTED]
Type: Swiped

Sub Total \$51.43
Tax 5% \$2.57

1289E210

January 28/29, 2016
all day parking
at Edmonton Airports

Attended Canever Board of Directors
Meeting held in Calgary April 8, 2016
(2)

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111

SALE

MID: 4189233
TID: RU189233 REF#: 00000002
Batch #: 089 SEQ: 089001001002
04/08/16 07:58:14
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$47.70
TIP \$5.72
TOTAL \$53.42

00 - APPROVED - 001

MasterCard
AID: A0000000041010
TVR: 00 00 00 80 00
TST: E8 00

THANK YOU

CUSTOMER COPY

April 8, 2016
Tasci from
Calgary Airport
to Colonel
Belcher Bldg.

2) 314 625-020
CALGARY, AB T2E 1Y2

TRIPAGE ID: 314 625-020
MERCHANT ID: 43270581
VEHICLE ID: 1608
DRIVER ID: 3637
GST ACCOUNT ID: 050475737
TID NUMBER: 6884675
PASSENGERS: 1

04-08-2016
START: 13:46 END: 14:12
DISTANCE: 256.00 RATE: 1

FEE AMOUNT: \$ 45.61

TAX AMOUNT: \$ 3.29
TIP AMOUNT: \$ 5.72

TOTAL : \$ 55.20

MASTERCARD SALE : ****7674

APPROVAL NUMBER : R01197

April 8, 2016
Tasci from
Colonel
Belcher Bldg
to Calgary
Airport.

\$55.20

THANK YOU
403-299-3999
WWW.THECHECKERGROUP.COM



GST# R128599776

3) Edmonton Airports
Can-T5J 2T2 Edmonton
Tax CodeCA5%

P2 South C 08/04/16 17:42
Receipt 002653

Short-term parking tkt
HL - No. 002771
08/04/16 05:27
09/04/16 05:26
Period 1d0h0'
(Tax) \$25.00
Total \$25.00

Payment Received
MC \$25.00

[REDACTED]
Auth: R00197
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

April 8, 2016
All day parking
at Edmonton
Airports

April 13, 2016 attended and presented
at HealthPro Procurement Presentation
WFCA Forum (3)

GST# R128599776
Edmonton Airports
Can-T5J 2T2 Edmonton
Tax CodeCA5%
POF 2nd Fl 13/04/16 22:03
Receipt 025419
Short-term parking tkt
HL - No. [REDACTED]
13/04/16 10:33
14/04/16 10:32
Period 1d0h0'
(Tax) \$25.00
Total \$25.00
Payment Received
[REDACTED] \$25.00
Type: Swiped
Sub Total \$23.81
Tax 5% \$1.19

April 13, 2016
All day parking
at Edmonton Intl
Airport.

6507854F - 1/1

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Jitendra Prasad	Reporting Period for the Month of : March 21, 2016 to April 20, 2016
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
21-Mar-2016	Direct Billing	Airline Ticket	Ticket was cancelled as JP used alternative transportation	Marlin Travel	260.59
8-Apr-2016	Direct Billing	Airline Ticket	JP attended Carewest Board of Directors meeting at the Colonel Belcher Building in Calgary	Marlin Travel	381.68
13-Apr-2016	Direct Billing	Airline Ticket	JP attended HealthPro Procurement presentation at WCFO Forum	Marlin Travel	570.61
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
Total Paid in the Month					\$ 1,212.88

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: March 15, 2016
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For
MR JITENDRA PRASAD
AC 116293473

Monday, March 21, 2016

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 21Mar16
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 3C

Flight: 8226 U CLASS
08:35 AM Equipment: DH4
09:29 AM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB [REDACTED] 223.11
Tax: 37.48
Ticket Total: 260.59

Total:

Grand Total: 260.59
Less Credit Card Payments: 260.59
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch:
Agent:

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number:
Date: April 6, 2016
Page: 1/2
Our Reference:
Your Reference:

INVOICE

For
MR JITENDRA PRASAD
AC

Friday, April 8, 2016

 Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 08Apr16

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 3C

Flight: 8131 V CLASS

06:20 AM Equipment: DH4

07:10 AM

Mile(s) Flown: 163

 Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 08Apr16

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 3D

Flight: 8152 V CLASS

04:35 PM Equipment: DH4

05:25 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB

306.72

Tax:

74.96

Ticket Total:

381.68

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 6, 2016
Page: 2/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

Total:

Grand Total:	381.68
Less Credit Card Payments:	381.68
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

Business Reasons: Attended Carewest Board Governance Meeting in Calgary

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 4, 2016
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MR JITENDRA PRASAD
AC [REDACTED]

Wednesday, April 13, 2016

 Air

AIR CANADA
From: EDMONTON INTL AB
To: VANCOUVER BC
Stops: 0 Arrival: 13Apr16
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 22D

Flight: 241 Q CLASS
12:00 PM Equipment: E90
12:37 PM

Mile(s) Flown: 509

 Air

AIR CANADA
From: VANCOUVER BC
To: EDMONTON INTL AB
Stops: 0 Arrival: 13Apr16
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 25D

Flight: 248 V CLASS
07:05 PM Equipment: E90
09:35 PM

Mile(s) Flown: 509

Cost:

AIR CANADA WEB	[REDACTED]	505.65
	[REDACTED]	Tax. 64.96
		Ticket Total: 570.61

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: April 4, 2016
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	570.61
Less Credit Card Payments:	570.61
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
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1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
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Business Reasons: Attended HealthPro Procurement presentation at WCFO Forum in Vancouver