

AHS Board and Executive Expense Report

Name Jitendra Prasad

Title Chief Program Officer, Contracting, Procurement & Supply Management

Location Edmontor

Expenses submitted during the month of November 2018

							Tr	avel (1)								
ммм-үү	Source Document	Purpose	Air	fare	ı	4eals	Acco	mmodation	Other Travel	otal ravel	Devel	ssional opment 2)	Work Sessi Hosting Hospit (3)	ons g and ality	Othe	
Nov-18 Nov-18	P-Card Direct Billing	Meetings Meetings		949				179	217	396 949						
Total			\$	949	\$	-	\$	179	\$ 217	\$ 1,345	\$	-	\$	-	\$	

Total for the Month

1 \$ 1,345

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ 159

Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	\$ 395.77										
Expense Date	Business reason		Expense Location	Expense Type	Amou	unt	From Location	To Location	Justification	_	_	Attendee Name(s)	Trip Distance
10/24/2018	Taxi (Uber) IBM Building to R Alexandra Hospital to attend Care Readiness Meeting	•	AB - Local	Taxi	\$:	10.39	IBM Building	Royal Alexandra Hospital	Taxi (Uber) IBM Building to Royal Alexandra Hospital to attend Connect Care Readiness Meeting	1			
	Taxi (Uber) tip - IBM Building Alexandra Hospital to attend Care Readiness Meeting		AB - Local	Taxi	\$	2.00	IBM Building	Royal Alexandra Hospital	Taxi (Uber) tip - IBM Building to Royal Alexandra Hospital to attend Connect Care Readiness Meeting	1			
10/24/2018	Taxi (Uber) return from Conr Readiness Meeting, Royal Ald Hospital to IBM Building		AB - Local	Taxi	\$:		Royal Alexandra Hospital	IBM Building	Taxi (Uber) return from Connect Care Readiness Meeting, Royal Alexandra Hospital to IBM Building	1			
10/29/2018	Taxi (Uber) home to Edmont travel to attend AHS Senior L Meeting	•	AB - Local	Taxi	\$:	38.69	Home	Edmonton International Airport	Taxi (Uber) home to Edmonton Airport, travel to attend AHS Senior Leaders Meeting	1			
10/29/2018	Taxi (Uber), Eastlake Distribu (ELC) to hotel. Working from attend AHS Senior Leaders M	ELC to	AB - Other Zones	Taxi	\$ 4		Eastlake Distribution Centre	Hotel	Taxi (Uber), Eastlake Distribution Centre (ELC) to hotel. Working from ELC to attend AHS Senior Leaders Meeting.	1			
10/29/2018	Taxi, hotel to Eastlake Distrik Centre (ELC). Working from I attend AHS Senior Leaders m	ELC to	AB - Other Zones	Taxi	\$ (64.79		Eastlake Distribution Centre	Taxi, hotel to Eastlake Distribution Centre (ELC). Working from ELC to attend AHS Senior Leaders meeting.	1			
	Hotel accommodations in Ca attend AHS Senior Leaders M		AB - Other Zones	Accommodations	\$ 17	78.51			Hotel accommodations in Calgary to attend AHS Senior Leaders Meeting	1			
	Taxi (Uber) tip - Edmonton A home. Return from AHS Seni Meeting in Calgary	•	AB - Local	Taxi	\$		Edmonton International Airport	Home	Taxi (Uber) tip - Edmonton Airport to home. Return from AHS Senior Leaders Meeting in Calgary	1			
	Taxi (Uber), Edmonton Airpo Return from Calgary to atten Senior Leaders Meeting.	nd AHS	AB - Local	Taxi	\$ 4		Edmonton International Airport	Home	Taxi (Uber), Edmonton Airport to home. Return from Calgary to attend AHS Senior Leaders Meeting.	1			
Approver(s) fo	or the claim	Approval St	atus	Approval Date									

RHODES, DEBORAH

Approve

12-Dec-18

Line 1: Taxi (When) IBM Building to Royal Alexandra Hospital to attend connect care Readiness Meeting

(\$10,39)

From: Jitendra Prasad Sent:

Wednesday, October 24, 2018 2:23 PM

To:

Fwd: Thanks for tipping! We've updated your Wednesday afternoon trip receipt Subject:

Line 2:

Taxi (Uber) tip - IBM Building to Royal Alexandra Hospital to attend connect care Readiness

Meeting (\$2)

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Uber Receipts <uber.canada@uber.com> Date: 2018-10-24 12:58 PM (GMT-07:00)

To: Jitendra Prasad

Subject: Thanks for tipping! We've updated your Wednesday afternoon trip receipt

Uber Total: CA\$12.39 Wed, Oct 24, 2018

Thanks for tipping, Jitendra

Here's your updated Wednesday afternoon ride receipt.



Total

CA\$12.39

Trip fare CA\$9.83

Subtotal CA\$9.83

Wait Time CA\$0.54

Tip CA\$2.00

Amount Charged



A temporary hold of CA\$9.83 was placed on your payment method to the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. <u>Learn More</u>

Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

Visit the trip page for more information, including invoices (where available)

Download PDF

Download link expires 11/23/18

You rode with Bereket

Line s:

Taxi (Uber) - Return from Connect Care Readiness meeting. Royal Alexandra Hospital to IBM Building.

From:

Jitendra Prasad

Sent:

Wednesday, October 24, 2018 3:04 PM

To:

Subject:

FW: [Business] Your Wednesday afternoon trip with Uber

From: Uber Receipts [mailto:uber.canada@uber.com]

Sent: Wednesday, October 24, 2018 2:48 PM

To: Jitendra Prasad

Subject: [Business] Your Wednesday afternoon trip with Uber

Uber

Total: CA\$10.45 Wed, Oct 24, 2018

Thanks for riding, Jitendra

We hope you enjoyed your ride this afternoon.



Total

CA\$10.45

Trip fare

CA\$10.45

Subtotal CA\$10.45

Amount Charged



CA\$10.45

Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

Visit the trip page for more information, including invoices (where available)

Download PDF

Download link expires 11/23/18

You rode with Mohammed





4.83 ★ Rating

Top Driver Compliment
"Excellent Service"

How was your ride?

RATE OR TIP

Line 4! Taxi (Uber) home to Edmonton Airport

From:

Sent:

To: Subject: Jitendra Prasad

Monday, October 29, 2018 6:32 AM

Fwd: [Business] Your Monday morning trip with Uber

Travel to Calgary to attend AHS Sensor Leaders Meeting

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Uber Receipts <uber.canada@uber.com> Date: 2018-10-29 6:09 AM (GMT-07:00)

To: Jitendra Prasad

Subject: [Business] Your Monday morning trip with Uber

Uber

Total: CA\$38.69 Mon, Oct 29, 2018

Thanks for riding, Jitendra

We hope you enjoyed your ride this morning.



Total

CA\$38.69

Base Fare

CA\$2.75

Distance	CA\$22.29
Time	CA\$5.26
Subtotal	CA\$30.30
Airport drop-off fee / Airport pick-up fee 🚱	CA\$3.25
Booking Fee	CA\$3.00
Per-Trip Fee	CA\$0.30
GST (5%)	CA\$1.84

Amount Charged



CA\$38.69

Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

Visit the trip page for more information, including invoices (where available)

Download PDF

Download link expires 11/28/18

You rode with Harwinder

Line 5: Taxi (uber) Eastlake Distribution centre (ELC) to

From: Sent: Jitendra Prasad

Monday, October 29, 2018 3:57 PM

hotel. Working from ELC to attend Atts Senior Leaders

meeting.

To: Subject:

FW: [Business] Your Monday afternoon trip with Uber

From: Uber Receipts [mailto:uber.canada@uber.com]

Sent: Monday, October 29, 2018 3:19 PM

To: Jitendra Prasad

Subject: [Business] Your Monday afternoon trip with Uber

Uber

Total: CA\$43.56 Mon, Oct 29, 2018

Thanks for riding, Jitendra

We hope you enjoyed your ride this afternoon.



Total

CA\$43.56

Trip Fare

CA\$35.89

Subtotal	CA\$35.89
Airport drop-off fee	CA\$2.25
TNC fee recovery surcharge 🚱	CA\$0.35
Tolls, Surcharges, and Fees	CA\$3.00
GST	CA\$2.07

Amount Charged



CA\$43.56

Visit the trip page for more information, including invoices (where available)

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You rode with Major





4.85 ★ Rating

Top Driver Compliment
"Excellent Service"

How was your ride?

RATE OR TIP

ASSOCIATED CAB 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#542

SALE

MID:
TID: REF#:
Batch #: SEQ:
10/29/18 U9:28:33
APPR CODE:
MASTERCARD

AMOUNT \$58.90 TIP \$5.89 TOTAL \$64.79

00 - APPROVED - 001

MasterCard

Thank You

CHETOMED CODY

Page: 1 of 1



Calgary Airport Marriott In-Terminal Hotel 2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9 Telephone: (403) 717-0522 Fax: (587) 232-0600

Alberta Health Services Mr Jitendra Prasad

Room: Folio: Cashier: Arrival:

10-30-18

Departure:

Group: AB Health Services, M-CQ7J345

Date	Description	Additional Information		Charges	Credits
10-29-18	Room Charge			159.00	
10-29-18	Rooms Destination	larket Fee		4.77	
10-29-18	Rooms Tourism Le	1		6.55	
10-29-18	Room GST	_		8.19	
10-30-18	Master Card				178.51
GST Sun	nmary		Total	178.51	178.51
Reg No:	Reg No: 741907497 RT0001		Balance Due	0.00 CD	N
F&B	0.00		Lununum annum		
Other	0.00				
Total	8.19				

Line 8:

Hotel accommodations in Calgary to attend AHS senior Leaders Meeting

Buest Signature:_

Line 6: Toxi (Ubor) Edmonton Airport to home. Return from Calgary to attend

From: Sent:

Jitendra Prasad

Tuesday, October 30, 2018 5:46 PM

AHS senior Leaders Meeting

(\$42.38)

To:

Subject:

Fwd: Thanks for tipping! We've updated your Tuesday evening trip receipt

Line 81

Taxi (Uber) tip - Edmonton Airport to home. Return from Atts senior Leaders meeting in calgary.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Uber Receipts <uber.canada@uber.com>

Date: 2018-10-30 5:44 PM (GMT-07:00)

To: Jitendra Prasad

Subject: Thanks for tipping! We've updated your Tuesday evening trip receipt

Uber Total: CA\$47.38 Tue, Oct 30, 2018

Thanks for tipping, Jitendra

Here's your updated Tuesday evening ride receipt.



Total

CA\$47.38

Trip fare CA\$42.38

Subtotal CA\$42.38

Tip CA\$5.00

Amount Charged



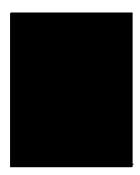
Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

Visit the trip page for more information, including invoices (where available)

Download PDF

Download link expires 11/29/18

You rode with Bilal







Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- · Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

 Indicate wheth 	er you have expenses to report in th	is section for this reporting period:	yes	
Name :	Jitendra Prasad	Reporting Period for the Month	of: October 21 to November 20, 2018	

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid	
28-Nov-2018	Direct Billing	Airline Ticket	Change Fee \$100.00 and Additional fare \$200.79 for HealthPRO CCAC travel November 28 to November 29, 2018. Flight Cancelled November 27, 2018.	Marlin Travel	300.79	
28-Nov-2918	Direct Billing	Airline Ticket	Return flight to attend HealthPRO CCAC meeting November 28 to November 29, 2018. Flight cancelled November 27, 2018	Marlin Travel	473.19	
28-Nov-2018	Direct Billing	Choose from Drop-down List	Change Fee \$100.00 and Additional Collection \$75.39	Choose from Drop-down List	175.39	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List		
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List		
Total Paid in the Month						

From:

tripinfo@visiontravel.ca

Sent:

Tuesday, November 20, 2018 5:33 PM

To:

Subject:

Invoice and Itinerary for PRASAD/JITENDRA MR - 28November18 - Vision Travel

Locato

Attachments:

E-Ticket Receipt 1

November 28 2018



Vision Travel DT Ontario-West Inc.

, , Canada,

www.visiontravel.ca

GST Reg: 723782728 RT 0001

Invoice/Itinerary

Invoice:

Issued: 19 November 2018

Agency Ref. Sales Person: Customer Number Customer Ref.:

ALBERTA HEALTH SERVICES

10030 - 107 STREET **EDMONTON AB**

T5J 3E4

Passenger(s):

PRASAD/JITENDRA MR

It is your responsibility to carefully review this itinerary immediately upon receipt and Disclaimer: notify us if there are any discrepancies.

AIR - Wednesday, November 28 2018

Add To Calendar

WestJet Flight WS438 Economy Class

Depart

Edmonton, Alberta Weather Edmonton International Airport Arrive

Toronto, Ontario Weather Pearson International Airport

01:15 PM Wednesday, November 28 2018

06:53 PM Wednesday, November 28 2018

Duration:

3 hour(s) and 38 minute(s) Non-stop

Status:

Confirmed - WestJet Booking Reference

FF Number:

PRASAD/JITENDRA MR - please reconfirm at check-in

Online Check In:

Available 24 hours prior - click here

Baggage Allowance:

0 Piece(s)

Remarks:

ARR TERMINAL3

AIR - Thursday, November 29 2018

Add To Calendar

WestJet Flight WS441 Economy Class

Depart Toronto, Ontario Weather

Pearson International Airport 07:15 PM Thursday, November 29 2018 Arrive Edmonton, Alberta Weather

Edmonton International Airport

09:32 PM Thursday, November 29 2018

Duration:

4 hour(s) and 17 minute(s) Non-stop

Status:

Confirmed - WestJet Booking Reference:

FF Number:

PRASAD/JITENDRA MR - please reconfirm at check-in

Online Check In:

Available 24 hours prior - click here

Baggage Allowance:

0 Piece(s)

Remarks:

DEP TERMINAL3

Excursion / Tour - Wednesday, May 29 2019

Depart:

Edmonton

Status:

Confirmed

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Change Fee:		100.00		0.00	0.00	100.00
Additional Collection:		200.79	0.00	0.00	0.00	200.79
* "	Totals:	300.79	0.00	0.00	0.00	300.79
				Bala	nce Due:	0.00

Remarks

AFTER HOURS EMERGENCY HELP DESK

WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292

OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147

PLEASE QUOTE ACCESS CODE 2ECO

PLEASE REVIEW YOUR ITINERARY FOR ACCURACY

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU

FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE

DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS

MAY BE YOUR RESPONSIBILITY

------WESTJET AIRLINE RULES-----

TICKET IS NON REFUNDABLE

CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME

CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY

TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR

OR NO CREDIT WILL APPLY

24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM

TO CHECK IN AND PRINT YOUR BOARDING PASS.



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4

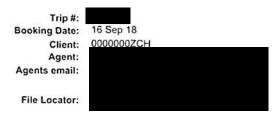
Trip #: **Booking Date:** 16 Sep 18 0000000ZCH Client: Agent: Agents email: File Locator:

PASSENGERS: MR JITENDRA PRASAD

REFERENCE/ DESCRIPT	ION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket #				357.23	0.00	\$0.00	115.96	0.00	473.19 CAD
			Total:	357.23	0.00	0.00	115.96	0.00	473.19 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		09/12/2018							473.19 CAD
							Total Pa	Payment:	473.19 CAD
					В	alance Du	e CAD Cui	rrency	0.00 CAD
				Total GS	т	0.00	Tota	al HST	\$0.00
CORPORATE UNIT 101									
REASON FOR TRAVEL	HEALTHPRO C	ONFERENCE							

AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147 PLEASE QUOTE ACCESS PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY ---------AIR CANADA RULES------TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ---AIR CANADA INTERNATIONAL BAGGAGE POLICY---- 1ST CHECKED BAG FREE PER PASSENGER UP TO 50LBS 2ND CHECKED BAG 100.00 PER PASSENGER UP TO 50LBS FEES WILL BE COLLECTED AT AIRPORT CHECK IN EXCEPTIONS MAY APPLY PLEASE CHECK WITH THE AIRLINE ----UNITED AIRLINES PRIOR **DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR INTERNATIONAL FLIGHTS-120 MINUTES PRIOR INTERNATIONAL COUNTER WILL CLOSE 60 MINUTES PRIOR

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



12 Sep 18

Booking Date:

MY ITINERARY

 Passengers
 Citizenship
 Required Travel Documents

 JITENDRA PRASAD
 Not Specified
 Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	JITENDRA PRASAD			File Locator/Ticket #:		
Airline	Flight	From	Terminal	То	Class/Seat	Stops
WESTJET	00444	EDMONTON INTL 28 Nov 18 6:15PM		TORONTO PEARSON 28 Nov 18 11:53PM	D/	
WESTJET	00439	TORONTO PEARSON 30 Nov 18 3:20PM		EDMONTON INTL 30 Nov 18 5:37PM	V	



Vision Travel DT Ontario-West Inc.

., Canada,

www.visiontravel.ca

GST Reg: 723782728 RT 0001

Invoice

Invoice

Issued: 19 November 2019

Agency Ref.: Sales Person:

Customer Number: Customer Ref.

ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4

Passenger(s):

PRASAD/JITENDRA MR

It is your responsibility to carefully review this itinerary immediately upon receipt and Disclaimer: notify us if there are any discrepancies.

Invoice Details	表示。1990年				注意区域	AT STATE OF
Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Change Fee:		100.00		0.00	0.00	100.00
Additional Collection:	9	75.39	0.00	0.00	0.00	75.39
	Totals:	175.39	0.00	0.00	0.00	175.39
				Rals	ance Due:	0.00

Remarks

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