

AHS Board and Executive Expense Report

Name Jitendra Prasad
Title Chief Program Officer, Contracting, Procurement & Supply Management
Location Edmonton
 Expenses submitted during the month of December 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-18	P-Card	Meetings				143	143			
Dec-18	Direct Billing	Meetings	875				875			
Total			\$ 875	\$ -	\$ -	\$ 143	\$ 1,018	\$ -	\$ -	\$ -

Total for the Month \$ 1,018

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
PRASAD, JITENDRA	Chief Program Officer, Contracting, Procurement & Supply Management	Edmonton	\$ 143.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/3/2018	Parking at University of Alberta to attend AHS Senior Leadership Program Presidency Day 1	AB - Local	Parking - Lot or Parkade	\$ 15.00			Parking at University of Alberta to attend AHS Senior Leadership Program Presidency Day 1	1			
12/4/2018	Parking at University of Alberta to attend AHS Senior Leadership Program Presidency Day 2	AB - Local	Parking - Lot or Parkade	\$ 15.00			Parking at University of Alberta to attend AHS Senior Leadership Program Presidency Day 2	1			
12/12/2018	Taxi (Uber) Office (44 Capital Bvd) to Chateau Lacombe Conference Centre to attend Lumens Directional Setting Session	AB - Local	Taxi	\$ 7.25	Office (44 Capital Bvd)	Chateau Lacombe	Taxi (Uber) Office (44 Capital Bvd) to Chateau Lacombe Conference Centre to attend Lumens Directional Setting Session	1			
12/12/2018	Taxi (Uber) Chateau Lacombe Conference Centre to Office (44 Capital Bvd) return from Lumens Directional Setting Session	AB - Local	Taxi	\$ 11.12	Chateau Lacombe	Office (44 Capital Bvd)	Taxi (Uber) Chateau Lacombe Conference Centre to Office (44 Capital Bvd) return from Lumens Directional Setting Session	1			
12/14/2018	Parking at Edmonton International Airport to attend APL Transition Plan Meeting in Calgary	AB - Local	Parking - Lot or Parkade	\$ 25.00			Parking at Edmonton International Airport to attend APL Transition Plan Meeting in Calgary	1			
12/14/2018	Taxi, Calgary International Airport to East Lake Distribution Centre to attend APL Transition Plan Meeting	AB - Other Zones	Taxi	\$ 69.63	Calgary International Airport	East Lake Distribution Centre	Taxi, Calgary International Airport to East Lake Distribution Centre to attend APL Transition Plan Meeting	1			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		31-Dec-18							

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

06:00 AM
DEC 04, 2018

Purchase Date/Time: 07:24am Dec 03, 2018
Total Due: \$15.00 Rate: \$15 valid until 6AM
Total Paid: \$15.00 Pmt Type: CC (Swipe)
Ticket # [REDACTED]
S/N # [REDACTED]
Setting: U Lot
Mach Name: Lot U

MasterCard

Auth # [REDACTED]

GST# R108102831

G RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

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S/N # [REDACTED]
Setting: U Lot
Mach Name: Lot U

MasterCard

Auth # [REDACTED]

GST# R108102831

BERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 2nd Fl 14/12/18 17:21
Receipt [REDACTED]

Short-term parking tkt

HL - [REDACTED]
14/12/18 05:12
14/12/18 17:21
Period 0d12h10'
(Tax) \$25.00

Total \$25.00

Payment Received \$25.00

Merch: 82005340013
Auth: [REDACTED]
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

01966AAB - 1/1

Line 5:
Parking at Edmonton
International Airport
to attend APL
Transition Plan
meeting in Calgary

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
Car#1840

SALE

MID: [REDACTED]
TID: [REDACTED] REF: [REDACTED]
Batch #: 130 SEQ: [REDACTED]
12/14/18 07:55:02
APPR CODE: [REDACTED]
MASTERCARD
[REDACTED]

AMOUNT \$63.30
TIP \$6.33
TOTAL \$69.63

00 - APPROVED - 001

MasterCard



THANK YOU

CUSTOMER COPY

Line 6:
Taxi, Calgary International
Airport to East Lake
Distribution Centre to
attend APL Transition
Plan meeting

Line 1
Parking at University
of Alberta to attend
AHS Senior Leadership
Program Residency
Day 1

Line 2
Parking at University
of Alberta to attend
AHS Senior Leadership
Program Residency
Day 2

From: Jitendra Prasad
Sent: Wednesday, December 12, 2018 10:11 AM
To: [REDACTED]
Subject: FW: [Business] Your Wednesday morning trip with Uber
Categories: Print

Line 3: Taxi (Uber)
Office (114 Capital
Bvd) to chateau
Lalombe conference
Centre to attend
Lumens Directional
Setting session

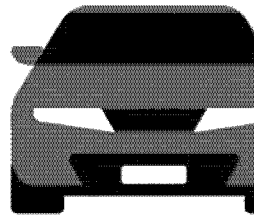
From: Uber Receipts [mailto:uber.canada@uber.com]
Sent: Wednesday, December 12, 2018 9:59 AM
To: Jitendra Prasad [REDACTED]
Subject: [Business] Your Wednesday morning trip with Uber

Uber

Total: CA\$7.25
Wed, Dec 12, 2018

Thanks for riding,
Jitendra

We hope you enjoyed your ride
this morning.



Total

CA\$7.25

Trip fare

CA\$7.25

From: Jitendra Prasad
Sent: Wednesday, December 12, 2018 1:08 PM
To: [REDACTED]
Subject: Fwd: [Business] Your Wednesday afternoon trip with Uber
Categories: Print

Line 4: Taxi (Uber) Chateau
LaCombe Conference Centre
to return from
Lumens Directional
Setting Session

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Uber Receipts <uber.canada@uber.com>
Date: 2018-12-12 1:06 PM (GMT-07:00)
To: Jitendra Prasad [REDACTED]
Subject: [Business] Your Wednesday afternoon trip with Uber

Uber

Total: CA\$11.12
Wed, Dec 12, 2018

Thanks for riding, Jitendra

We hope you enjoyed your ride this afternoon.



Total

CA\$11.12

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: yes

Name : Jitendra Prasad	Reporting Period for the Month of : November 21 to December 20, 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
14-Dec-2018	Direct Billing	Airline Ticket	Flight to Calgary - Attended meeting with APL Calgary Staff	Marlin Travel	452.40
19-Dec-2018	Direct Billing	Airline Ticket	Flight to Calgary - Attending meeting with Calgary Contracting Staff East ILake	Marlin Travel	422.94
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 875.34



A DIRECT TRAVEL COMPANY

Vision Travel DT Ontario-West Inc
9929 - 108 St.
Edmonton, AB
T5K 1G8
(780) 425-8611 1-866-425-8611

www.visiontravel.ca

GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [redacted]
Issued: 12 December 2019

Agency Ref.: [redacted]
Sales Person: [redacted]

Customer Number: [redacted]
Customer Ref.: [redacted]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): PRASAD/JITENDRA MR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Table with 3 main sections:
1. AIR - Friday, December 14 2018 (Flown) - WestJet Flight WS3145 Economy Class. Includes flight details, duration, status (Confirmed), and baggage allowance.
2. AIR - Friday, December 14 2018 (Flown) - WestJet Flight WS3145 Economy Class. Includes flight details, duration, status (Cancelled), and baggage allowance.
3. AIR - Friday, December 14 2018 (Flown) - WestJet Flight WS238 Economy Class. Includes flight details, duration, status (Confirmed), and baggage allowance.
Each section includes 'Add To Calendar' and 'Weather' links.

AIR - Friday, December 14 2018 (Flown)[Add To Calendar](#)**WestJet Flight WS3229 Economy Class**

Depart	Calgary, Alberta Weather	Arrive	Edmonton, Alberta Weather
	Calgary International Airport		Edmonton International Airport
	06:15 PM Friday, December 14 2018		07:13 PM Friday, December 14 2018

Duration: 0 hour(s) and 58 minute(s) Non-stop**Status:** Cancelled - WestJet Booking Reference: [REDACTED]**FF Number:** [REDACTED] PRASAD/JITENDRA MR - please reconfirm at check-in**Online Check In:** Available 24 hours prior - [click here](#)**Remarks:** PLEASE CHECK IN WITH WESTJET ENCORE**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
WestJet	[REDACTED]	353.44	98.96	0.00	0.00	452.40
					Billed to: [REDACTED]	
	Totals:	353.44	98.96	0.00	0.00	452.40
					Balance Due:	0.00



A DIRECT TRAVEL[®] COMPANY

Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
 Issued: 11 December 2019

Agency Ref: [REDACTED]
 Sales Person: [REDACTED]

Customer Number: [REDACTED]
 Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Passenger(s): PRASAD/JITENDRA MR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Wednesday, December 19 2018 (Flown) Add To Calendar

WestJet Flight WS238 Economy Class	
Depart	Edmonton, Alberta Weather Edmonton International Airport 06:30 AM Wednesday, December 19 2018
Arrive	Calgary, Alberta Weather Calgary International Airport 07:31 AM Wednesday, December 19 2018
Duration:	1 hour(s) and 1 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference: [REDACTED]
FF Number:	[REDACTED] PRASAD/JITENDRA MR - please reconfirm at check-in
Online Check In:	Available 24 hours prior - click here
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH WESTJET

AIR - Wednesday, December 19 2018 (Flown) Add To Calendar

WestJet Flight WS3229 Economy Class	
Depart	Calgary, Alberta Weather Calgary International Airport 06:15 PM Wednesday, December 19 2018
Arrive	Edmonton, Alberta Weather Edmonton International Airport 07:13 PM Wednesday, December 19 2018
Duration:	0 hour(s) and 58 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference: [REDACTED]
FF Number:	[REDACTED] PRASAD/JITENDRA MR - please reconfirm at check-in
Online Check In:	Available 24 hours prior - click here
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
WestJet	[REDACTED]	323.98	98.96	0.00	0.00	422.94
					Billed to: [REDACTED]	
	Totals:	323.98	98.96	0.00	0.00	422.94
					Balance Due:	0.00