

AHS Board and Executive Expense Report

Name: Karen Horon
Title: VP Cancer Care Alberta & Clinical Support Services (Interim)
Location: Calgary
 Expenses approved during the month of May 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
May-23	Expense Claim	Meetings				47	47			
May-23	Direct Bill	Meetings	796				796			
Total			<u>\$ 796</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 47</u>	<u>\$ 843</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Total for
the Month** \$ 843

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HORON, KAREN L	VP Cancer Care Alberta & Clinical Support Services (Acting)	Calgary	\$ 47.22								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/2/2023	Meeting at Southport regarding Queen's Jubilee Medals	AB - Local	Parking - Lot or Parkade	\$ 10.00				1			
3/21/2023	Attended Canadian Partnership Against Cancer (CPAC) meeting at the Delta Hotel Downtown Calgary	AB - Local	Parking - Lot or Parkade	\$ 17.22				1			
4/26/2023	In-person meeting with the Official Administrator and the Official Administrator Advisory Committee	AB - Local	Parking - Lot or Parkade	\$ 10.00				1			
5/10/2023	In-person meeting with the Mauro Chies, CEO of Alberta Health Services	AB - Local	Parking - Lot or Parkade	\$ 10.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO A	Approve	12-May-23									

THANK YOU

meetings @ Southport

INDIGO re

LOT 150 Queens Medal

PARKING PERMIT

Meter: [REDACTED]

Trans: [REDACTED]

Paid: \$10.00

Purchase Time: 8:18AM MAR 02, 2023

INDIGO

License Plate:

[REDACTED]

Base Price: \$9.52

GST: \$0.48

Total Price: \$10.00

[REDACTED]

Expires:

INDIGO

MAR 02 2023

7:00PM

THANK YOU

THANK YOU

THANK YOU

GST 120996095RT0004

INDIGO

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PAR

Thank you for your purchase!
This is your confirmation and receipt.

You can view your Parking Pass from the button below.

In gated parking lots, please note that you will need to scan the QR code on the digital Parking Pass upon entering and exiting the lot. No multiple in/out.



DETAILS OF YOUR PURCHASE

PARKING: CALGARY, LOT 048 - DELTA
HOTEL DOWNTOWN, 209 4
AVE SE, CALGARY, AB T2G
0C6

YOUR PURCHASE
MADE ON: TUE, MARCH 21, 2023 16:33

TRANSACTION #: [REDACTED]

PAYMENT: **\$17.22**

TUE, MARCH 21, 2023 16:31 TO TUE, MARCH 21, 2023 18:31

Time	Rate	Amount
	2 Hours	\$16.80

Additional Items	Amount
Convenience Fee	\$0.25
Transaction Fee	\$0.17

GST 5.000% \$0.82

Promo Code: None Amount: None

[REDACTED]
INDIGO PARK CANADA INC. [REDACTED]

INDIGO PARK CANADA INC. [REDACTED]

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Indigo neo



THANK YOU

OA Advisory Committee

INDIGO

LOT 150

Mtg w/ OA

PARKING PERMIT

Meter: [REDACTED]

Trans: [REDACTED]

Paid: \$10.00

Purchase Time:

7:30AM APR 26 2023

License Plate:

[REDACTED]

Base Price: \$9.52

GST: \$0.48

Total Price: \$10.00

[REDACTED]

Expires:

INDIGO
APR 26 2023

7:00PM

Karen Haron

THANK YOU

GST 120996095RT0004

THANK YOU

THANK YOU

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

P

Meeting w/ CEO
@ Southport.

INDIGO

LOT 150

Karen Horon

INDIGO
PARKING PERMIT

Meter: [REDACTED]

Trans: [REDACTED]

Paid: \$10.00

Purchase Time:

7:20AM MAY 10, 2023

License Plate:

[REDACTED]

Base Price: \$9.52

GST: \$0.48

Total Price: \$10.00

[REDACTED]

Expires:

MAY 10 2023

7:00PM

INDIGO
THANK YOU

GST 120996095RT0004

THANK YOU

THANK YOU

THANK YOU

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Karen Horon	Reporting Period for the Month of : May-23
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
10-Apr-23	Direct Billing	Airline Ticket	Executive Leadership Team (ELT) did a tour of the Northern Alberta Institute of Technology (NAIT) Campus, then hosted an in-person ELT meeting, and dinner afterwards on Tuesday, April 11, 2023.	Vision Travel DT Ontario-West Inc	\$523.12
12-Apr-23	Direct Billing	Airline Ticket	Executive Leadership Team (ELT) did a tour of the Northern Alberta Institute of Technology (NAIT) Campus, then hosted an in-person ELT meeting, and dinner afterwards on Tuesday, April 11, 2023.	Vision Travel DT Ontario-West Inc	\$272.49
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 795.61



Vision Travel DT Ontario-West Inc
 9929 - 108th Street
 Edmonton AB T5K 1G8
 833-692-4120

www.dt.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
 Issued: 06 April 2023

Agency Ref: [REDACTED]
 Sales Person: [REDACTED]

Customer Number: [REDACTED]
 Customer Ref.: N/A

ALBERTA HEALTH SERVICES
 10030 107 STREET
 EDMONTON AB
 T5J 3E4

Passenger(s): **HORON/KAREN MS**

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Important Information Related To Your Travels:

For complete Canadian Government details for returning to or travelling to Canada – click [here](#)

Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements and restrictions could change.

AIR - Monday, April 10 2023		Add To Calendar	
Air Canada Flight [REDACTED]		Economy Class	
Depart	Calgary, Alberta Weather Calgary International Airport 07:45 PM Monday, April 10 2023	Arrive	Edmonton, Alberta Weather Edmonton International Airport 08:35 PM Monday, April 10 2023
Duration:	0 hour(s) and 50 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - HORON/KAREN MS - please reconfirm at check-in		
Online Check In:	Available 24 hours prior - click here		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS JAZZ		

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:						
Air Canada		481.00	42.12	0.00	0.00	523.12
					Billed to:	
Totals:		481.00	42.12	0.00	0.00	523.12
					Total Credit Card Billing:	523.12
					Balance Due:	0.00



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Invoice/Itinerary

Invoice: [REDACTED]
 Issued: 06 April 2023

Agency Ref: [REDACTED]
 Sales Person: [REDACTED]

Customer Number: [REDACTED]
 Customer Ref.: N/A

ALBERTA HEALTH SERVICES
 10030 107 STREET
 EDMONTON AB
 T5J 3E4

Passenger(s): **HORON/KAREN MS**

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AIR - Wednesday, April 12 2023		Add To Calendar
WestJet Flight [REDACTED]	Economy Class	
Depart	Edmonton, Alberta Weather Edmonton International Airport 06:00 PM Wednesday, April 12 2023	Arrive Calgary, Alberta Weather Calgary International Airport 06:54 PM Wednesday, April 12 2023
Duration:	0 hour(s) and 54 minute(s) Non-stop	
Status:	Confirmed - WestJet Booking Reference: [REDACTED]	
Operated By:	WESTJET ENCORE	
FF Number:	[REDACTED] - HORON/KAREN MS - please reconfirm at check-in	
Online Check In:	Available 24 hours prior - click here	
Baggage Allowance:	1 Piece(s)	

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
WestJet	[REDACTED]	214.37	58.12	0.00	0.00	272.49
					Billed to: [REDACTED]	
Totals:		214.37	58.12	0.00	0.00	272.49
					Total Credit Card Billing:	272.49
					Balance Due:	0.00