

AHS Board and Executive Expense Report

Name Katherine Chubbs

Title Chief Zone Officer, South Zone

Location Lethbridge

Expenses submitted during the month of September 2017

							Travel (1))					
MMM-YY	Source Document	Purpose	A	irfare	Mea	als	Accommoda	ition	Other Travel	Total Travel	Professional Development (2)		Other (4)
Sep-17 Sep-17	Expense Claim Direct Billing	Meetings Meetings		1,708		74		160	111	345 1,708			
Total			\$	1,708	\$	74	\$	160	\$ 111	\$ 2,053	\$	- \$ -	\$ -

Total for

the Month \$ 2,053

Maximum daily single meal expense claimed in the month	\$ 24
Maximum daily base hotel rate claimed in the month	\$ 149
Non economy air travel in the month	\$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title		Expense Claim Total]									
	Chief Zone Officer, South Zone	Lethbridge	\$ 344.82										
Expense Date	Business reason	•	Expense Location	Expense Type	Am		From Location	To Location		_	# of Attendees	Attendee Name(s)	Trip Distance
	In Med Hat for 3 mtgs Vince/Katherine/Jack; Project mtg; Surgical 0	Meditech	AB - Other Zones	Meals Per Diem	\$	13.00			To Med Hat for 3 mtgs: 1:1 Vince/Jack/Katherine; Meditech Project Meeting; Surgical Contract Mtg. Lunch \$13.00	1			
-, -, -	At SouthPort Tower fo Sector Retreat	or the South	AB - Other Zones	Parking - Lot or Parkade	\$	10.00			At SouthPort Tower for the South Sector retreat hosted by Brenda Huband and Ted Braun	1			
	In Edmonton overnigh QSO meeting on Frida		AB - Other Zones	Meals Per Diem	\$	24.00			Flight to Edmonton from Lethbridge @ 1715 to 1925 hrs. Dinner \$24.00	1			
-, , -	From the Edmonton II Airport to the Matrix I		AB - Other Zones	Taxi	\$		Edmonton International Airport	The Matrix Hotel, Edmonton	Taxi from the Edmonton International Airport to the Matrix Hotel, Edmonton	1			
	In Edmonton for the 1 meeting	st QSO	AB - Other Zones	Meals Per Diem	\$	37.00			Lunch and Dinner in Edmonton while at QSO mtg. that ended at 1230. Flights Edmonton to Lethbridge from 1535 to 1843 hours. Lunch \$13.00 Dinner \$24.00	1			
	In Edmonton overnigh QSO meeting @ 0830		AB - Other Zones	Accommodations	\$	159.61			Overnight Sept. 21 in Edmonton to attend QSO meeting at 0830 hours on Sept. 22	1			
9/23/2017	QSO meeting @ 0830 Sept. 22 Refuelled the fleet car		AB - Local	Fuel	\$	43.21	Lethbridge	Calgary, SouthPort Tower	Forgot to use the ARI fleet card. Travel earlier in the week to Calgary for the South Sector Retreat and to City Hall for the Reconciliation Event	1			
Approver(s) f	for the claim	Approval St	atus	Approval Date	1		1	1			1		

26-Sep-17

Approve

HUBAND, BRENDA

Forgot to use ARI
cord. For travel
early in week, City
Hall + SouthPortTown
Calgany

PETRO-CANADA
1606 M.MAGRATH DR.
LETHBRIDGE
ALBERTA T1K 2R5
(403) 329-8809

GST 838442929

PC0196811: TERMINAL: PAYPOINT:

2017-09-23 11:17

PUMP 02
REGULAR
LITRES L 43.255
PRICE/L \$ 0.999
FUEL SALES \$ 43.21*

TOTAL OWED \$ 43.21

TOTAL PAID CREDIT CARD \$ 43.21

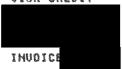
* GST INCL. \$ 2.06

UISA

AUTH PURCHASE

C 0010010010 00 027

UISA CREDIT



UERIFIED BY PIN

00 APPROVED THANK YOU 027

-- IMPORTANT -RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY --

SURVEY! EARN POINTS & CHANCE TO WIN GAS PETRO-CANADA.CA/HERO AIRPORT TAXI SERVICE 4608 101 ST. (7808907070) EDMONTON AB

CARD
CARD TYPE VISA
DATE 2017/09/21
TIME 4304 20:16:01
INVOICE #
RECEIPT NUMBER

PURCHASE
AMOUNT \$55.00
TIP \$3.00
TOTAL
Taxi from \$58.00
Edmon \$58.00
Airport to the Marrix
VISA CREDIT Hotel for

QSO
mtg

APPROVED

AUTH#

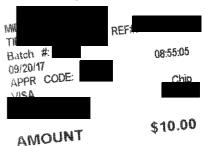
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Parking CSPT for South
MORGUARD INVESTMENTS Section
PA
10201 SOUTHPORT RD SWEETENT
CALGARY AB T2W4X8
4032139708

SALE



APPROVED



BY ENTERING A VERIFIED PIN CARDHOLDER AGREES
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH
ISSUERS AGREEMENT WITH CARDHOLDER
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU PLEASE COME AGAIN

CUSTOMER COPY



Ms Katherine Chubbs

Overnight Sept. 21 for 0830 mtg. An QSO Sept. 22/2017

Room Number:

Arrival Date:

09-21-17

Departure Date:

09-22-17

Page No:

1 of 1

INFORMATION INVOICE

Folio No:

Guest Name:

09-25-17

09-21-17 Room Revenue 149.00 09-21-17 Destination Marketing Fee - 3% 4.47 09-21-17 Tourism Levy - 4% 6.14 09-22-17 F&B Visa 1	Date	Description		Charges	Credits
09-21-17 Tourism Levy - 4% 6.14	09-21-17	Room Revenue		149.00	
	09-21-17	Destination Marketing Fee - 3%		4.47	
09-22-17 F&B Visa	09-21-17	Tourism Levy - 4%		6.14	
	09-22-17	F&B Visa			167.28
09-22-17 F&B Visa gUEST IS gst ex	09-22-17	F&B Visa	gUEST IS gst ex		-7.67
			Dalamas	0.00	
			Balance	0.00	

159.61

Claiming only room charges \$159.61

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period:

YES

Name: Katherine Chubbs Reporting Period for the Month of: Sep-17	Name :	Katherine Chubbs	Reporting Period for the Month of: Sep-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
7-Sep-2017	Direct Billing	Airline Ticket	Air Canada flights from Lethbridge to Edmonton return on October 27- 28, 2017 for Katherine to attend the Annual Fall Health Advisory Council forum/meeting at the Coast Hotel/Edmonton Plaza Hotel.	Marlin Travel	254.96
8-Sep-2017	Direct Billing	Airline Ticket	Integra Air flights to Edmonton on September 28, 2017 with same day return for Katherine Chubbs to present the SZ picture to the AHS Board @ Seventh Street Plaza, North Tower.	Marlin Travel	708.96
14-Sep-2017	Direct Billing		Integra Air flights Lethbridge to Edmonton return on October 19, 2017 to attend the Zone Executive Leaders Retreat at Seventh Street Plaza from 0900 to 1530 hours.	Marlin Travel	694.10
15-Sep-2017	Direct Billing		Integra Air return flight on October 19, 2017 changed to a return flight on October 20, 2017 to allow Katherine to attend the Governance Review Meeting @ Seventh Street Plaza from 0900 to 1500 hours October 20. Was in Edmonton already on October 19, 2017 for the ZEL Retreat at Seventh Street Plaza from 0900 to 1530 hours. This charge is the \$50 change fee for changing the return flight to Oct. 20	Marlin Travel	50.00
Total Paid in the	Month				\$ 1,708.02





PASSENGERS: MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTI	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	<u>.</u>
AIR CANADA Ticket #				195.00	0.00	\$0.00	59.96	0.00	254.96	CAD
			Total:	195.00	0.00	0.00	59.96	0.00	254.96	CAE
PAYMENTS	Invoice #	Payment Date 09/06/2017	Card Holder		Form of	Payment	1	-	Amount 254.96	
							Total Pa	ayment:	254.96	
					Ва	alance Due	CAD Cur	rency	0.00	CAD
				Total GS	т	0.00	Tota	al HST	\$0.00	

CORPORATE UNIT 101 REASON FOR TRAVEL HAC FORUM

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147 PLEASE QUOTE ACCESS PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2ECO

US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES KATHERINE CHUBBS 10030 107 STREET EDMONTON AB CA T5J3E4 Trip #:

Booking Date: 07 Sep 17

Client:
Agent:

File Locator:

MY ITINERARY

 Passengers
 Citizenship
 Required Travel Documents

 KATHERINE CHUBBS
 Not Specified
 Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada

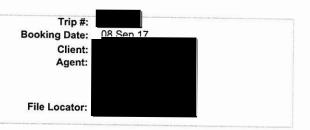


AIR

Passengers:	KATHERINE CH	UBBS			Booking Date: File Locator/Ticket #:	09/06/	/2017
Airline	Flight	From	Terminal	То	Class	Seat	Stops
AIR CANADA	07212	LETHBRIDGE 10/27/2017 5:10AM		CALGARY INTL 10/27/2017 5:59AI	А		
AIR CANADA	08130	CALGARY INTL 10/27/2017 7:00AM		EDMONTON INTL 10/27/2017 7:54AI	А М		
AIR CANADA	08151	EDMONTON INTL 10/28/2017 3:35PM		CALGARY INTL 10/28/2017 4:28PI	А М		
AIR CANADA	07219	CALGARY INTL 10/28/2017 5:55PM		LETHBRIDGE 10/28/2017 6:43Pf	А М		



ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4



PASSENGERS: MS KATHERINE CHUBBS

REFERENCE/ DESC	RIPTION	_		FARE	HST/GST	PST	TAXES	PENALTY	TOTAL	-
INTEGRA AIR Co	nfirmation #			599.36	0.00	\$0.00	109.60	0.00	708.96	CAE
			Total:	599.36	0.00	0.00	109.60	0.00	708.96	CAE
PAYMENTS	Invoice #	Payment Date 09/08/2017	Card Holder		Form of	f Pavment			Amount	
		09/08/2017							708.96	CAD
							Total Pa	yment:	708.96	CAD
	light exceeding the f the week. As this				Ва	alance Due	CAD Cur	rency	0.00	CAD
				Total GS	Т	0.00	Tota	I HST	\$0.00	

CORPORATE UNIT 101 REASON FOR TRAVEL AHS BOARD MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147 PLEASE QUOTE ACCESS

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL

FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0

US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY --------INTEGRA AIR RULES------- TICKET IS NON REFUNDABLE. CANCELLATIONS UP TO 4 HRS PRIOR AND CHANGES UP TO 30 MINS PRIOR TO THE FLIGHT TIME. CHANGE FEE 50.00 PLUS ANY FARE DIFFERENCE IF APPLICABLE.

HTTP://WWW.INTEGRAAIR.COM/TRAVEL-INFO/ ** LETHBRIDGE FLIGHTS BOARD AT THE EXECUTIVE FLT CTRE- 3684 - 53 AVENUE EAST. EDMONTON INTL AIRPORT ON HWY 2 SOUTHBOUND-TAKE EXIT 525 ONTO HWY 19 WEST TAKE FIRST LEFT ONTO AIRPORT SVC RD AND TAKE FIRST RIGHT AT LIGHTS ON 53 AVENUE ** MEDICINE HAT FLIGHTS BOARD AT MAIN TERMINAL --

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 08 Sep 17

Client:
Agent:

File Locator:

MY ITINERARY

Passengers KATHERINE CHUBBS

Citizenship

Required Travel Documents

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



Airline

AIR

Passengers: KATHERINE CHUBBS

Booking Date:

09/08/2017

File Locator/Ticket #:

Class

To EDMONTON INTL

Seat Stops

CHARTER AIRLINE 00918 LETHBRIDGE 09/28/2017 6:45AM

From

09/28/2017 8:00AM LETHBRIDGE

Terminal To

EDMONTON INTL 09/28/2017 6:05PM

09/28/2017 7:20PM

CHARTER AIRLINE

00829

Flight



ALBERTA HEALTH SERVICES

ALBERTA HEALTH SERVICES

Booking Date:

14 Sep 17

10030 - 107 STREET

EDMONTON AB

Trip #:

Agent:

File Locator:

PASSENGERS: MS KATHERINE CHUBBS

REFERENCE/ DESCR	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
INTEGRA AIR Con	firmation			560.86	0.00	\$0.00	133.24	0.00	694.10 CAD
			Total:	560.86	0.00	0.00	133.24	0.00	694.10 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Pavment			Amount
		09/14/2017					/		694.10 CAD
							Total Pa	yment:	694.10 CAD

Balance Due CAD Currency 0.00 CAD

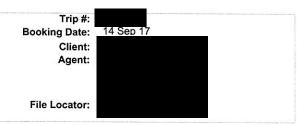
Rationale for flight exceeding the \$600 limit: Integra Air has limited flights on specific days of the week. As this is the only carrier, there was no cheaper option.

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101

REASON FOR TRAVEL ZONE EXECUTIVE LEADERSHIP RETREAT

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



MY ITINERARY

 Passengers
 Citizenship
 Required Travel Documents

 KATHERINE CHUBBS
 Not Specified
 Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATH	IERINE CH	UBBS			oking Date: Locator/Ticket #:	09/14/2	2017
Airline	Flight	From	Terminal	То	Class	Seat	Stops
CHARTER AIRLINE	00918	LETHBRIDGE 10/19/2017 6:45AM		EDMONTON INTL 10/19/2017 8:00AM	Y		
CHARTER AIRLINE	00829	EDMONTON INTL 10/19/2017 6:05PM		LETHBRIDGE 10/19/2017 7:20PM	Υ		



ALBERTA HEALTH SERVICES

ALBERTA HEALTH SERVICES

Booking Date:

10030 - 107 STREET

Client:

EDMONTON AB

Trip #:

To Sep 17

Tip #:

Tip #:

To Sep 17

To Sep

PASSENGERS: MS KATHERINE CHUBBS

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAI	L
INTEGRA AIR Cor	nfirmation #			50.00	0.00	\$0.00	0.00	0.00	50.00	CAD
			Total:	50.00	0.00	0.00	0.00	0.00	50.00	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	f Payment			Amount	
		09/15/2017					Total Pa	yment:	50.00	
					В	alance Du	e CAD Cur	rency	0.00	CAD
				Total GS	ST.	0.00	Tota	I HST	\$0.00	

CORPORATE UNIT 101
REASON FOR TRAVEL ZONE EXECUTIVE LEADERSHIP RETREAT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4

Trip #: **Booking Date:** Client: Agent:



File Locator:

MY ITINERARY

Passengers

Citizenship

Required Travel Documents

KATHERINE CHUBBS

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

KATHERINE CHUBBS Passengers:

Booking Date:

09/15/2017

Seat

File Locator/Ticket #:

Airline CHARTER AIRLINE **Flight**

From

Terminal

EDMONTON INTL

Class

Stops

00918

LETHBRIDGE 10/19/2017 6:45AM

10/19/2017 8:00AM





AIR

KATHERINE CHUBBS Passengers:

Booking Date: File Locator/Ticket #: 09/15/2017

Airline

Flight

Terminal To

LETHBRIDGE

Class

Seat

CHARTER AIRLINE

00829

EDMONTON INTL 10/20/2017 5:05PM

10/20/2017 6:15PM

Stops

GOVERNMENT CENTRE

GST REG# 885101915