

AHS Board and Executive Expense Report

Name Katherine Chubbs
Title Chief Zone Officer, South Zone
Location Lethbridge

Expenses submitted during the month of November 2018

			Travel (1)						Working Sessions	
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Nov-18	P-Card	Meetings			123	73	196		27	
Nov-18	Expense Claim	Meetings		57		31	88			
Nov-18	Direct Billing	Meetings	348				348			
Total			\$ 348	\$ 57	\$ 123	\$ 104	\$ 632	\$ -	\$ 27	\$ -

Total for the Month \$ 659

Maximum daily single meal expense claimed in the month \$ 13
 Maximum daily base hotel rate claimed in the month \$ 109
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 222.49									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
10/22/2018	Indigenous Health Strategy Steering Committee meeting in Calgary	AB - Other Zones	Parking - Lot or Parkade	\$ 6.00			Fleet car parking. Indigenous Health Strategy Steering Committee meeting in Calgary	1				
10/25/2018	Working lunch as the interview panel reviewed and prepared for afternoon SOO interviews	AB - Local	Working Session	\$ 27.15			Senior Operating Officer interviews in Med Hat. Purchased lunch for interview panel member Reg Radke, Palliser Triangle HAC Vice Chair	1	2	List of attendees kept on file		
10/26/2018	Health Advisory Council Fall Forum	AB - Local	Taxi	\$ 14.98	Residence	Lethbridge County Airport 219- 417 Stubb Ross Rd, Lethbridge, AB	Taxi from home to the Lethbridge County Airport for a flight to Edmonton for the HAC Fall Forum.	1				
10/26/2018	HAC Fall Forum attendee	AB - Other Zones	Taxi	\$ 51.70	Edmonton International Airport	Delta Hotels by Marriott 4404 Gateway Blvd	Taxi from the Edmonton International Airport to the Delta Hotel for the HAC Annual Fall Forum. WRITTEN ATTESTATION COMPLETED	1				
10/27/2018	HAC Fall Forum attendee	AB - Other Zones	Accommodations	\$ 122.66			Overnight at the 2 day HAC Fall Forum	1				
Approver(s) for the claim		Approval Status		Approval Date								
HUBAND, BRENDA		Approve		28-Nov-18								

DUPLICATE

BLACK DIAMOND TAXI LTD.
1605 29 ST N
LETHBRIDGE AB

DUPLICATE

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/10/26
TIME 9516 04:03:15
RECEIPT NUMBER [REDACTED]

PURCHASE AMOUNT *From* \$12.48
TIP *home to* \$2.50
TOTAL *Leithbridge* \$14.98

Airport for flight to
MasterCard

[REDACTED] *Edm. HAC*

Falltown

APPROVED
AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

300 interviews @ MHRH lunch for KC +
AHS MHRH CAFETERIA II
666-5 STREET SW T1A4H6
MEDICINE HAT AB
22649343
QC2264934301 *Reg. K...*

SALE

10-25-2018 12:59:52
Acct # [REDACTED]
Exp Date **/** Card Type MC
Name: CHUBBS/KATHERINE

MasterCard

Trace [REDACTED]
Inv. # [REDACTED]
Auth [REDACTED] RRN [REDACTED]

Sale \$27.15
TOTAL \$27.15

+++++
00 APPROVED-THANK YOU
+++++

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Customer copy

THANK YOU

THANK YOU

THANK YOU

THANK YOU

THANK YOU

Indigenous Health
Strategic INDIGO
LOT 150 Steering
Committee mtg.
PARKING PERMIT

Meter: 03015021
Trans: [REDACTED]
Paid: \$6.00
Purchase Time: 12:10PM OCT 22, 2018

License Plate: [REDACTED]

Base Price: \$5.71
GST: \$0.29
Total Price: \$6.00
Card: [REDACTED]
Auth: [REDACTED]

Expires:

OCT22 2018
4:10PM

THANK YOU

GST 120996095RT0004

TRANSACTION RECORD
Indigo Calgary
600 6th Ave SW, STE 288
Calgary, Alberta T2P 0S5

TYPE: PURCHASE
ACCT: MASTERCARD
AMOUNT \$6.00

Card #: [REDACTED]
Date: 2018/10/22
Time: 12:12:35
Ref: [REDACTED]

MasterCard
[REDACTED]
Auth. #: [REDACTED]

VERIFIED BY PIN

ISO: 01 SPDH: 027
APPROVED
THANK YOU

IMPORTANT
retain this copy
for your records

CUSTOMER COPY

RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/10/26
TIME 9416 08:22:47
INVOICE # 213314
RECEIPT NUMBER [REDACTED]

PURCHASE AMOUNT \$47.00
TIP \$4.70
TOTAL

\$51.70

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070



5

Katherine Chubbs
Canada

Room No. : [REDACTED]
Arrival : 10-26-18
Departure : 10-27-18
Page No. : 1 of 1
Folio No. : [REDACTED]
Conf. No. : [REDACTED]
Cashier No. : [REDACTED]

INFORMATION INVOICE

Membership No. :
A/R Number :
Group Code :
Company Name :

11-21-18 08:44:21 AM EST

Date	Text	Charges	Credits
10-26-18	Room Charge	109.25	
10-26-18	DMF	3.28	
10-26-18	Alberta Tourism Levy	4.50	
10-26-18	Rooms GST	5.63	
10-27-18	Mastercard [REDACTED]		122.66
Total		122.66	122.66
Balance			0.00

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Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

*1 Night Edmonton
for H&E Fall Forum*

Radisson Hotel Edmonton South
4440 Gateway Boulevard
Edmonton, Alberta T6H 5C2
Telephone: (780) 437-6010 Fax: (782) 431-5804
Email: RHI_ESAL@radisson.com

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
CHUBBS, KATHERINE	Chief Zone Officer, South Zone	Lethbridge	\$ 88.03									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
10/22/2018	Drove to Calgary for the Indigenous Health Strategy Steering Committee.	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch \$13.00	1				
10/24/2018	Drove to Calgary for the Cancer Care SCN Core Committee meeting	AB - Other Zones	Meals Per Diem	\$ 10.50			Breakfast not provided and departed Lethbridge @ 0630 Bfast \$10.50	1				
10/26/2018	In Edmonton for the annual HAC Fall Forum	AB - Other Zones	Meals Per Diem	\$ 23.50			Flight from Lethbridge to Edmonton @ 0510 hours. HAC event started at 1 p.m. but did not offer lunch Bfast \$10.50 Lunch \$13.00	1				
10/27/2018	In Edmonton for the annual HAC Fall Forum	AB - Other Zones	Meals Per Diem	\$ 10.50			Flight from Lethbridge to Edmonton @ 0510 hours. HAC event started at 1 p.m. but did not offer lunch Bfast \$10.50	1				
11/13/2018	Fleet card for fuel was missing from the folder so paid with personal credit card. Fleet card later found under the car seat.	AB - Local	Fuel-Travel and Car Rental	\$ 30.53			Was in Bow Island for continuing care family and resident meeting.	1				
Approver(s) for the claim		Approval Status		Approval Date								
HUBAND, BRENDA		Approve		28-Nov-18								

Fleet
car fuel
Baird & Co. @
family resident
mg

WELCOME
Shell Canada
2730 Mayor Meath D
T1K 7J5
Lethbridge AB
40A-88A-0000

Bronze
PUMP No. _____
LITRES 24.637
PRICE \$1.239
TOTAL SALE \$30.53
VISA \$30.53

FUEL INCLUDES
NO. _____
01 APPROVED - THANK
YOU 001
APPROVAL NO _____
BY PIN

IMPORTANT
retain this copy for
your records

VISA
PURCHASE C
INV NO _____
2018/11
VISA _____
188 _____

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
FUEL FOR A YEAR
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

SIGN: 532377
11/13/2018 5:09:17

Personal Card

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: yes

Name : Katherine Chubbs	Reporting Period for the Month of : Oct-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
26-Sep-2018	DIRECT BILLING	AIRFARE	Attending day 1 of the HAC Fall Forum in Edmonton on October 26, 2018. Flight Lethbridge to Edmonton return. AIR CANADA Ticket # [REDACTED]	Vision	348.56
Total Paid in the Month					\$ -

Vision

A DIRECT TRAVEL[®] COMPANY

Invoice

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 25 Sep 18
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

PASSENGERS: MS KATHERINE CHUBBS

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	288.60	0.00	\$0.00	59.96	0.00	348.56 CAD
Total:	288.60	0.00	0.00	59.96	0.00	348.56 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	09/25/2018		[REDACTED]	348.56 CAD
				Total Payment:	348.56 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE MEETING

***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
*****PLEASE REVIEW YOUR ITINERARY FOR ACCURACY***
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

GOVERNMENT CENTRE
MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8
Tel: 780 425 8611

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 25 Sep 18
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHERINE CHUBBS	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATHERINE CHUBBS		Booking Date:	25 Sep 18			
		File Locator/Ticket #:	[REDACTED]			
Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	07212	LETHBRIDGE		CALGARY INTL	L/	
		26 Oct 18 5:10AM		26 Oct 18 6:02AM		
AIR CANADA	08130	CALGARY INTL		EDMONTON INTL	L/	
		26 Oct 18 7:00AM		26 Oct 18 7:50AM		
AIR CANADA	08163	EDMONTON INTL		CALGARY INTL	L/	
		26 Oct 18 10:05PM		26 Oct 18 10:58PM		
AIR CANADA	07221	CALGARY INTL		LETHBRIDGE	L/	
		26 Oct 18 11:45PM		27 Oct 18 12:36AM		