

# **AHS Board and Executive Expense Report**

Name Dr. Kevin Worry

**Title** Zone Medical Director North Zone

**Location** Spruce Grove

Expenses submitted during the month of November 2017

							Travel (1)						
MMM-YY	Source Document	Purpose	Aiı	rfare	M	eals	Accommodation	Otho Trav		Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-17 Nov-17 Nov-17	P-Card Expense Claim Direct Billing	Meetings Meetings Meetings		1,176		11			187	187 11 1,176			
Total			\$	1,176	\$	11	\$ -	\$	187	\$ 1,374	\$ -	\$ -	\$ -

Total for

the Month \$ 1,374

Maximum daily single meal expense claimed in the month \$ 11 Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

## 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure P-Card**

Claimant Name			Expense Claim Total									
WORRY, KEVIN	1	Spruce Grove	\$ 187.00									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	_	# of Attendees	Attendee Name(s)	Trip Distance
10/20/2017	Parking paid - Governance Review Me Edm @ SSP	eting in	AB - North Zone	Parking - Lot or Parkade	\$ 35.00			Parking paid - Governance Review Meeting in Edm @ SSP	1			
10/27/2017	Parking paid - IMPT: Advisory Councils Forum October 27 & 28	s Fall	AB - North Zone	Parking - Lot or Parkade	\$ 28.00			Parking paid -IMPT: Advisory Councils Fall Forum October 27 & 28	1			
10/30/2017	Parking paid - Edm @ Northlands - Qu Summit: Oct 30 & 31	ıality	AB - North Zone	Parking - Lot or Parkade	\$ 9.00			Parking paid - Quality Summit: October 30 & 31 - Northlands	1			
10/31/2017	Parking paid - Edm @ Northlands - Qu Summit: Oct 30 & 31	ıality	AB - North Zone	Parking - Lot or Parkade	\$ 9.00			Parking paid - Quality Summit: October 30 & 31 - Northlands	1			
11/2/2017	Parking paid - Edm @ SSP for Dr Joffe Meeting	1:1	AB - North Zone	Parking - Lot or Parkade	\$ 24.00			Parking paid - Edm @ SSP for Dr Joffe 1:1 Meeting	1			
11/3/2017	Parking paid - Physician Orientation - RAH	in Edm @	AB - North Zone	Parking - Lot or Parkade	\$ 14.25			Parking paid - Physician Orientation - in Edm @ RAH	1			
11/10/2017	Parking paid - in Edm @ SSP for Dr. Jo Meeting	ffe 1:1	AB - North Zone	Parking - Lot or Parkade	\$ 32.00			Parking paid - in Edm @ SSP for Dr. Joffe 1:1 Meeting	1			
11/10/2017	Parking paid - Bigstone Health Commi Meeting to finalize an Action Plan - in ATB Place		AB - North Zone	Parking - Lot or Parkade	\$ 20.00			Parking paid - Bigstone Health Commission - Meeting to finalize an Action Plan - in Edm @ ATB Place	1			
11/16/2017	Parking paid - Shaw Conference Centr Hoffman - Briefing: Big Lakes County ( Treatment) -			Parking - Lot or Parkade	\$ 15.75			Parking paid - Shaw Conference Centre - Sarah Hoffman - Briefing: Big Lakes County (Diabetes Treatment) -	1			
Approver(s) for	the claim	Approval S	Status	Approval Date				1	1		1	1

BELANGER, FRANCOIS

Approve

27-Nov-17

License Plate Number



Expiration Date/Time

# 06:00 PM OCT 20, 2017

Purchase Date/Time: 11:16am Oct 20, 2017 Total Parking: \$33.33 Total GST: \$1.67

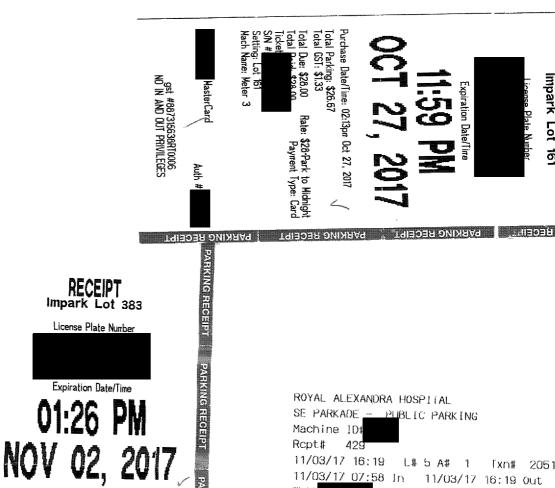
Total Due: \$35.00
Total Paid: \$35.00
Ticke
S/N \$
Setting: Lot 383
Mach Name: Meter 1

Auth #

gst #887315638RT0006 NO IN AND OUT PRIVILEGES

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

ct/ Nov. 2017.



Purchase Date/Time: 10:26am Nov 02, 2017

Total Parking: \$22.86 Total GST: \$1.14

Total Due: \$24.00

Total Pa Ticket S/N #:

Setting: Lot 383 Mach Name: Meter 1

**MasterCard** 

gst #887315638RT0006 NO IN AND OUT PRIVILEGES 11/03/17 16:19 L# 5 A#

[xn# 2051 11/03/17 07:58 In 11/03/17 16:19 Out Tkt#

RAH SE Park Total Fee

PARKING RECEIPT

PARKING RECEIPT

Rate: \$24 - 3 Hours

Payment Type: Card

Auth #

\$14.25 \$14.25

MASTERCARD \$14.25

Approval No. Reference No

Change Due \$0.00

Parking Rates are GST Exempt

Comments? - email us : parkingedmonton@ahs.ca NU...HLANDS - PARKING 7300 116 AVE NW EDMONTON

CARD CARD TYPE MASTERCARD DATE 2017/10/30 TIME 4367 08:17:44

RECEIPT NUMBER

PURCHASE TOTAL

\$9.00

MasterCard

# **APPROVED**

AUTH# THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS



NORTHLANDS - PARKING 7300 116 AVE NW EDMONTON

CARD CARD TYPE MASTERCARD DATE 2017/10/31 TIME 2866 08:24:36 RECEIPT NUMBER

**PURCHASE** TOTAL

\$9.00



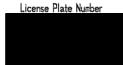


CARDHOLDER COPY

IMPORTANT - RETAIN THIS COP, F1



# RECEIPT Impark Lot 02-383



Expiration Date/Time

# 01:59 PM NOV 10, 2017

Purchase Date/Time: 09:59am Nov 10, 2017

Total Parking: \$30.48 Total GST: \$1.52

Total Due: \$32,00 Total Paid: \$32,00

Ticket S/N #

Setting: Lot 383 Mach Name: Meter 1 Rate: \$32 - 4 Hours Payment Tyge: Card KING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

MasterCard

gst #887315638RT0006 NO IN AND OUT PRIVILEGES ATB PLACE GST:887315638RT001 RECEIPT

IN: 10.11.17 13:47 PAY: 10.11.17 17:28 AMOUNT: \$ 20.00

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Nov 10 2017 05:28 pm

TRANSACTION RECORD

Card Number

Card Entry : CHIP

Trans Type : PURCHASE

Amount : \$20.00

Auth #

Sequence #

Term 1D

Date : 17/11/10

Time : 17:28:01

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label:

MasterCard

PARKING RECEIPT

RE-ENTRY CODE 13495#

Expiration Date/Time

12:06 PM

12:06 PM

PARKING RECEIPT

PARKING RE

# **AHS Public Disclosure Expense Claims**

Claimant Name		Claimant Location	Expense Claim Total								
WORRY, KEVIN	•	Spruce Grove	\$ 10.50								
Expense Date	Business reason		Expense Location	Expense Type		From Location	_	Justification		# of Attendees	Trip Distance
1 .	Breakfast - early flight to CEO Tour in FMM	FMM for	AB - North Zone	Meals Per Diem	\$ 10.50			Breakfast - early flight to FMM for CEO Tour in FMM Bfast \$10.50	1		
Approver(s) for	the claim	Approval St	atus	Approval Date							
BELANGER, FRA	INCOIS	Approve		27-Nov-17							

1.176.07



# **Executive Expenses Report Direct Billing Summary**

# **Purpose of This Form:**

Total Paid in the Month

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

# **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

# **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.

Regional Health Centre - Nov 17

- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

Airline Ticket

Indicate w	hether you have e	xpenses to report in this secti	ion for this reporting period: YES								
Name :	Ke	vin Worry	Reporting Period for the Month of: Nov-17								
DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid						
08-Nov-17	Direct Billing	Airline Ticket	AIR CAN Ladies Luncheon - Verna in FMM - CEO Tour: Northern Lights Regional Health Centre - Nov 17FMM Fri Nov 17	Marlin Travel	401.46						
08-Nov-17	Direct Billing	Airline Ticket	WESTJET Travel to FMM - Introduction of acting Facility Director - Dimitri Louvish	Marlin Travel	225.26						
08-Nov-17	Direct Billing	Airline Ticket	AIR CAN - seat charge Outbound flight to Ladies Luncheon - Verna in FMM - CEO Tour: Northern Lights Regional Health Centre - Nov 17FMM Fri Nov 17	Marlin Travel	21.00						
08-Nov-17	Direct Billing	Airline Ticket	AIR CAN Travel to FMM - Introduction of acting Facility Director - Dimitri Louvish	Marlin Travel	275.13						
16-Nov-17	Direct Billing		WESTJET - Return Flight Fri Nov 17th Ladies Luncheon - Verna in FMM - CEO Tour: Northern Lights	Marlin Travel	253.12						



## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 09 Nov 17

Client:
Agent:

File Locator:

PASSENGERS: DR KEVIN W WORRY

REFERENCE/ DESC	RIPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticke	et #			316.60	0.00	\$0.00	84.96	0.00	401.56 CAD
AIR CANADA Ticke	et#			21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
			Total:	337.60	0.00	0.00	84.96	0.00	422.56 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
		11/08/2017			21.00 CAD
		11/08/2017			401.56 CAD

Total Payment: 422.56 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL SITE VISITS

MINUTES PRIOR

v14

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 09 Nov 17

Client:
Agent:

File Locator:



# **MY ITINERARY**

Passengers Citizenship Required Travel Documents

KEVIN W WORRY Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KEVIN W WORRY Booking Date: 08 Nov 17

File Locator/Ticket #:

From:EDMONTON INTLDeparting on:17 Nov 17To:FT. MCMURRAYReturning on:17 Nov 17



AIR

Passengers:	KEVIN W WORRY			Booking Date: File Locator/Ticket #:	08 Nov 17	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08382	EDMONTON INTL 17 Nov 17 6:30AM		FT. MCMURRAY 17 Nov 17 7:44AM	G/	
AIR CANADA	08389	FT. MCMURRAY 17 Nov 17 8:15PM		EDMONTON INTL 17 Nov 17 9:30PM	G/	



## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 09 Nov 17

Client:
Agent:

File Locator:

or:

PASSENGERS: DR KEVIN W WORRY

REFERENCE/ DESCRIF	PTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket #				175.78	0.00	\$0.00	49.48	0.00	225.26 CAD
AIR CANADA Ticket #				227.65	0.00	\$0.00	47.48	0.00	275.13 CAD
			Total:	403.43	0.00	0.00	96.96	0.00	500.39 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		11/08/2017							225.26 CAD
		11/08/2017							275.13 CAD
							Total Pa	ayment:	500.39 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL SITE VISITS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

\*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 09 Nov 17

Client:
Agent: File Locator:

# **MY ITINERARY**

Passengers Citizenship Required Travel Documents

KEVIN W WORRY Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KEVIN W WORRY Booking Date: 08 Nov 17

Pile Locator/Ticket #:

 Airline
 Flight
 From
 Terminal
 To
 Class/Seat
 Stops

 WESTJET
 00157
 EDMONTON INTL
 FT. MCMURRAY
 L/

WESTJET 00157 EDMONTON INTL FT. MCMURRAY 14 Nov 17 6:30AM 14 Nov 17 7:36AM

Passengers: KEVIN W WORRY Booking Date: 08 Nov 17
File Locator/Ticket #:





## Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 16 Nov 17

Client:
Agent:

File Locator:

PASSENGERS: DR KEVIN W WORRY

REFERENCE/ DESCRI	IPTION			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
WESTJET Ticket #				193.64	0.00	\$0.00	59.48	0.00	253.12 CAD
			Total:	193.64	0.00	0.00	59.48	0.00	253.12 CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		11/16/2017							253.12 CAD
							Total Pa	ayment:	253.12 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL SITE VISITS

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



# **MY ITINERARY**

Passengers Citizenship Required Travel Documents

KEVIN W WORRY Not Specified Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



**AIR** 

Passengers:	KEVIN W WORRY			Booking Date: File Locator/Ticket #:	16 Nov 17	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
WESTJET	03128	FT. MCMURRAY 17 Nov 17 4:10PM		EDMONTON INTL 17 Nov 17 5:17PM	Q/	