

AHS Board and Executive Expense Report

Name: Dr Laurie-Ann Baker
Title: Assoc Chief Medical Officer

Location: Calgary

Expenses posted during the month of November 2024

					Travel (1)					
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professiona Developmen (2)		Other (4)
	P-Card	Meetings						_		
	Expense Claim	5						_		
Nov-24		Meetings	448				4	48		
		Total by category	d 440	<u></u>		<u></u>	.	40 ¢		.
		iotal by category	\$ 448	۶ -	- \$ -	<u> </u>	\$ 4	48 \$	- \$ -	<u></u>

Total posted for

the Month \$ 448

Maximum daily single meal expense posted in the month \$ - Maximum daily base hotel rate posted in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: Providing a Standard Business Reason(s)

Indicate whether you have expenses to report in this section for this reporting period:

A personal cheque must be attached to cover expenses deemed ineligible.

_	• Indicate whether	you have expenses to report in this section for	this reporting period:	. = 0	
ſ	Name :	Dr Laurie-Ann Baker	Reporting Period for the Month of	: Nov-24	

YES

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
			Round Trip (same day travel) flight from Calgary to Edmonton		
			for the Nov 28 Physician Workforce Data Joint Initiative Meeting -		
44 0 1 2024			Meeting ended up being cancelled and Dr. Laurie-Ann Baker was	Vision Travel DT Ontario-West	6440.04
11-Oct-2024	Direct Billing	Airline Ticket	issued a credit.	Inc	\$448.24
	Discret Dilling	Shara Sana Bara da ana kata			
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Discot Billion	Chanas from Dron dawn List		Chases from Draw dawn list	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Discot Billion	Chanas from Dron dawn List		Chases from Draw dawn list	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Fotal Paid in the Month					\$ 448.24



Your Direct Itinerary

DIRECT TRAVEL 9929-108TH STREET NW EDMONTON AB T5K 1G8 1-833-692-4120 ALBERTA HEALTH SERVICES 10030 107 STREET EDMONTON AB Z/T5H3E4

Agency reference:

Traveler name

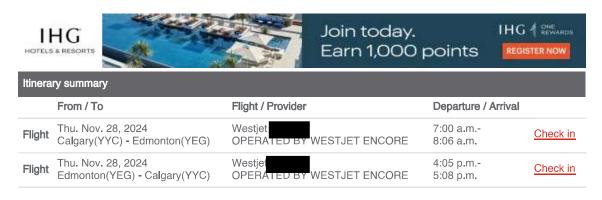
Client reference

LAURIEANN BAKER

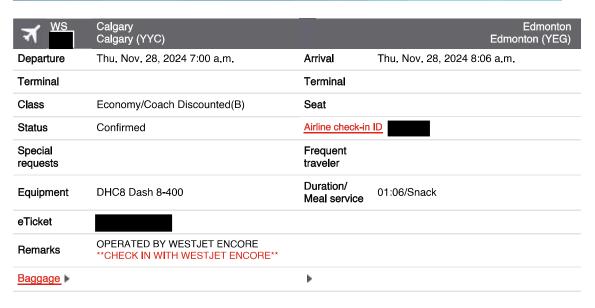
Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please <u>click here</u> upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.



TRAVEL INTELLIGENCE HUB Get the latest information & advisories LEARN MORE







ৰ্ম 🚃	Edmonton Edmonton (YEG)		Calgary Calgary (YYC)
Departure	Thu. Nov. 28, 2024 4:05 p.m.	Arrival	Thu. Nov. 28, 2024 5:08 p.m.
Terminal		Terminal	
Class	Economy/Coach Discounted(B)	Seat	
Status	Confirmed	Airline check-ir	n ID
Special requests		Frequent traveler	
Equipment	DHC8 Dash 8-400	Duration/ Meal service	01:03/Snack
eTicket			
Remarks	OPERATED BY WESTJET ENCORE **CHECK IN WITH WESTJET ENCORE**		
Baggage ▶		•	

Invoice/Ticket information for LAURIEANN BAKER

Ticket:

Westjet Invoice:

Base: CAD327.32 Other tax: CAD120.92 GST/HST tax: CAD0.00 QST tax: CAD0.00

> CAD448.24 Amount:

Payment: CA XXXXXXXXXXXXX Issue date: 07-Oct.-2024

> CAD448.24 Total invoiced amount:

Balance due: CAD0.00

General remarks

THIS TICKET IS NON-REFUNDABLE. CHANGES/CANCELLATIONS MUST BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE AIRLINE CHANGE/CANCELLATION FEES MAY APPLY. AIRFARES ARE NOT GUARANTEED UNTIL TICKETED AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT.

Agency registration TPS/GST-723782728 RT 0001