

AHS Board and Executive Expense Report

Name: Linda Iwasiw

Title:

Chief Zone Officer South Zone

Location: Medicine Hat

Expenses approved during the month of May 2022

		Travel (1)									
Approved Source MMM-YY Document Pur	pose	Airfar	e	Meals	Accommodatio	Oth 1 Tra		Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
P-Card Meetings May-22 Expense Claim Meetings May-22 Direct Bill Meetings				108	182			- 108 182			
Total		\$	- \$	108	\$ 182	\$	_	\$ 290	\$ -	\$ -	\$ -

Total for

the Month \$ 290

Maximum daily single meal expense claimed in the month \$ 24
Maximum daily base hotel rate claimed in the month \$ 85
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Othe

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim	1							
			Total								
IWASIW, LINDA	Chief Zone Officer South Zone	Medicine Hat	\$ 108.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From	То	Justification	# of days	# of	Attendee	Trip
					Location	Location			Attendees	Name(s)	Distance
4/27/2022	Lethbridge and Area Site Visits	AB - Other Zones	Meals Per Diem	\$ 47.50				2			
5/2/2022	Lethbridge and Area Site Visits	AB - Other Zones	Meals Per Diem	\$ 60.50				2			
Approver(s) for the	Approval Status	Approval Date		•		•	•	•		•	-
claim											
GORDON, DEBORAH A	Approve	17-May-22									



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.

Indicate whether you have expenses to report in this section for this reporting period:

- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

,				
Name :	Linda Iwasiw	Reporting Period for the Month of :	Mav-22	

YES

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid	
27-Apr-22	Direct Billing	Hotel	Travel for Rural Site Visits	Best Western Plus	\$91.05	
2-May-22	Direct Billing	Hotel	Travel for Rural Site Visits	Best Western Plus	\$91.05	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	Ś	
	3				,	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$	
Total Paid in the Month						

Best Western Plus Service Inn & Suites

209-41 Street South

Lethbridge, AB T1J1Z3

Fax: 403-327-8807

Email: info@bestwesternlethbridge.ca



Phone: 403-329-6844 Web: www.bestwesternlethbridge.ca

Invoice

Guest Name: IWASIW, LINDA MRS

Contact:

PO Box 1600

EDMONTON, AB T5J 2N9

Phone: E-mail:

Invoice #:

Account Name:

Account #:

Confirmation #:

Invoice Printed:

Monday, May 2, 2022 02:22 PM

Alberta Health Services

Folio #:

Department	Date	Reference	Voucher	Folio	Charge	Credit		
Room Charge	4/27/2022	Auto Posted			\$85.00			
Provincial Tourism Le	4/27/2022	Auto Posted			\$3.40			
DMF	4/27/2022	Auto Posted			\$2.55			
Provincial Tourism Le	4/27/2022	Auto Posted			\$0.10			
GST	4/27/2022	Auto Posted			\$4.25			
GST	4/27/2022	Auto Posted			\$0.13			
Sub Total	Sub Total							
Direct BIII Transfer	4/28/2022	From Account LINDA MRS IWASIW			\$95.43			
Payments								

\$95.43 \$91.05 **Current Balance:**

> GST \$4.38 was short paid.

Best Western Plus Service Inn & Suites

209-41 Street South

Lethbridge, AB T1J1Z3

Fax: 403-327-8807

Email: info@bestwesternlethbridge.ca

Phone: 403-329-6844 Web: www.bestwesternlethbridge.ca

Invoice

Guest Name: IWASIW, Linda

Contact:

PO Box 1600

EDMONTON, AB T5J 2N9

Phone: E-mail:

Invoice #:

Account Name:

Account #:

Confirmation #: Invoice Printed:

Folio #:

Sunday, May 8, 2022 12:26 PM

Alberta Health Services

Department	Date	Reference	Voucher	Folio	Charge	Credit			
Room Charge	5/2/2022	Auto Posted			\$85.00				
Provincial Tourism Le	5/2/2022	Auto Posted			\$3.40				
DMF	5/2/2022	Auto Posted			\$2.55				
Provincial Tourism Le	5/2/2022	Auto Posted			\$0.10				
GST	5/2/2022	Auto Posted			\$4.25				
GST	5/2/2022	Auto Posted			\$0.13				
Tax Adjustments	5/3/2022	GST Exempt				\$4.38			
Sub Total									
Direct BIII Transfer	5/3/2022	From Account Linda			\$91.05				
Payments	Payments								
		Current Balance:			\$91.05				