

AHS Board and Executive Expense Report

Name Lori Anderson
Title Chief Zone Officer, Central Zone (Interim)
Location Edmonton
 Expenses submitted during the month of March 2019

			Travel (1)							
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-19	P-Card	Meetings			552	243	795			
Mar-19	Direct Billing	Meetings	601				601			
Total			\$ 601	\$ -	\$ 552	\$ 243	\$ 1,396	\$ -	\$ -	\$ -

Total for the Month \$ 1,396

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 249
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total							
ANDERSON, LORI	Chief Zone Officer, Central Zone (Interim)	Calgary	\$ 794.54							
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)
2/20/2019	Meeting and Tour at the Vegreville Community Health Ctr	AB - Other Zones	Fuel-Travel and Car Rental	\$ 42.56				1		
2/20/2019	Meeting and Tour at the Vegreville Community Health Ctr	AB - Other Zones	Accommodations	\$ 140.34				1		
2/21/2019	Site Visit in Wainwright and then 1:1 mtgs and QSO Exec Comm mtg in Red Deer	AB - Other Zones	Accommodations	\$ 264.14			Hotel prices in Red Deer are inflated due to the Winter AB Games	1		
2/28/2019	Taxi from Airport to LPIP Office in Edmonton	AB - Other Zones	Taxi	\$ 77.88	Airport	LPIP Office in Edmonton, 10665 Jasper Ave		1		
2/28/2019	Parking while flying to Edmonton for LPIP Advisory Board mtg for the day	AB - Local	Parking - Lot or Parkade	\$ 29.35				1		
3/3/2019	Fuel for fleet vehicle for Red Deer travel on Tuesday	AB - Local	Fuel-Travel and Car Rental	\$ 21.22				1		
3/6/2019	Car wash to maintain fleet vehicle	AB - Local	Other	\$ 15.00				1		
3/6/2019	Fuel for fleet vehicle to travel to Lacombe, Sundre and then back to Calgary for Central Zone Site visits at Innisfail Health Centre and Sundre Hospital & Care Ctr	AB - Other Zones	Fuel-Travel and Car Rental	\$ 56.60				1		
3/6/2019	Traveled to Maskwasic Helath Srvrx for site visits and stayed in Red Deer as the next day went to Innisfail, Sundre and then back to Calgary	AB - Other Zones	Accommodations	\$ 147.45				1		
Approver(s) for the claim		Approval Status		Approval Date						
HUBAND, BRENDA		Approve		26-Mar-19						

①

L. Henderson LM
Pcard Receipts
for MAR 2019
6 pages

CENTEX VEGREVILLE
5221 50 ST
VEGREVILLE, AB
T9C 1M5

2019-02-20 11:14:50

STORE #: 
TRANS #: 
GST #: 848616868

PUMP 2
MID_GRADE
40.57L AT \$1.049/L

ACCT:
MASTERCARD \$ 42.56

GST INCLUDED \$ 2.03

TOTAL \$ 42.56

TYPE: PURCHASE

MASTERCARD


MASTERCARD


VERIFIED BY PIN

01/027 APPROVED
THANK YOU

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY -

Gas for Fleet Vehicle
Feb 20, 2019
Centex Vegreville, AB
\$42.56

LA

Feb 20, 2019
9:05 am



The Vegreville Hotel LP o/a Vegreville Pomeroy Inn and Suit

(2)

6539 Highway 16A West
GST Registration# 802799452RT001
Vegreville, AB T9C0A3

Telephone: (780)632-2094 Fax: (780)632-6312

Lori Anderson

Folio #: [REDACTED]
Room N: [REDACTED]
Rate: \$125.00
Pay Method: [REDACTED]

Arrival Date: Tuesday, February 19, 2019
Departure Date: Wednesday, February 20, 2019

Member #: [REDACTED]

Information: CREDIT CARD IS FOR GUARANTEE

Date	Department	Reference	Voucher	Room	Debit	Credit
2/19/2019	ROOM CHARGE	Auto Posted		424	\$125.00	
2/19/2019	HOTEL TAX	Auto Posted		424	\$5.00	
2/19/2019	ROOM GST	Auto Posted		424	\$6.25	
2/19/2019	DMF	Auto Posted		424	\$3.75	
2/19/2019	HOTEL TAX	Auto Posted		424	\$0.15	
2/19/2019	ROOM GST	Auto Posted		424	\$0.19	
2/20/2019	MASTERCARD	CHECKED-OUT [REDACTED]		424		\$140.34

I agree that my liability for all charges is not waived. GST Registration# 802799452RT0001

Signature _____

Tax Summary	
HOTEL TAX	\$5.15
ROOM GST	\$6.44
DMF	\$3.75

Balance: \$0.00

PLEASE RETAIN THIS COPY FOR YOUR RECORDS

POMEROY INN & SUITES
VEGREVILLE
6539 16A HWY
VEGREVILLE AB

CARD
CARD TYPE MASTERCARD
EXPIRE DATE 2019/02/28
EXPIRE TIME 09:11
RECEIPT NUMBER [REDACTED]

PRE-AUTH COMPLETION
TOTAL

\$140.34

APPROVED
AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

The Vegreville Hotel LP o/a
Vegreville Pomeroy Inn and Suites
1 - night - Feb 19, 2019
Vegreville
\$140.34

(3)

TOWNEPLACE SUITES®

BY MARRIOTT

TownePlace Suites® Red Deer
6822 - 66th Street, Red Deer, Alberta T4P 3T5 P 403.341.3589
Marriott.com/YQFTS

Lori Anderson
[Redacted]
Alberta Health Services

Room [Redacted]
Room Type: ONBR
Number of Guests: 1
Rate: \$249.00
Clerk: ACL
Folio Number [Redacted]

Arrive: 20Feb19 Time: 09:00PM Depart: 21Feb19

Time: 06:52AM

DATE	DESCRIPTION	CHARGES	CREDITS
20Feb19	Room Charge	249.00	
20Feb19	Alberta Tourism Levy	10.16	
20Feb19	Destination Marketing Fee	4.98	
21Feb19	Master Card		264.14
CARD #: [Redacted]			
AUTH [Redacted] AMOUNT: 264.14			
Signature on File			
BALANCE:		0.00	

Marriott Bonvoy Account # [Redacted] Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

Marriott Towneplace Suites
1 - night - Feb 20, 2019
Red Deer (during Winter AB Games)
\$264.14

(4)

RECEIPT
GST NO. R122556194

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/02/28
TIME 6177 15:43:11
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$66.00
TIP \$11.88
TOTAL
\$77.88

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST 87133 8299 RT0001

Taxi
Feb 28, 2019
Airport to LPIP Board mtg, Edmonton
\$77.88

TKT NO: [REDACTED]
EXIT No. A5
IN: 02/28/19 05:45
OUT: 02/28/19 18:38
DURATION: 0 12: 53
PAID: \$ 29.35
(GST INCLUDED)
MASTERCARD
[REDACTED]
AUTH. CODE [REDACTED]
REF. [REDACTED]
THANK YOU FOR



Kimber Country Market
100-412 Pine Creek Road
De Winton, AB
TOL OXO
CANADA

Inv#: [REDACTED]
Trans: Pre-Auth
Completion [REDACTED]

Date: 03/03/2019
Time: 9:25:42 AM
[REDACTED]

Pump #: 3-Regular
Vol: 20.422 L
Price/L: \$1.039
Total: \$21.22
Date: 03/03/19
Time: 9:27:53 AM

Fuel Includes:
GST(5%): \$1.01
Total: \$1.01

GST#R101957918
THANK YOU
Please
Come Again

Gas for Fleet Vehicle
Mar 3, 2019
Dewinton, AB
\$21.22

5

Mudder Car Wash

06-Mar-2019

Purchase Txn: 19:20
Ultimate Soft Cloth \$ 15.00

Payment:
Credit Card [REDACTED] \$ 15.00

Thank-you for
using our wash.
Please come again!

Car Wash for Fleet Vehicle
Mar 6, 2019
Mudder Car Wash
\$15.00

JOKO GASS
502 CENTRE STREET NORTH
SUNDRE, AB

Term ID: [REDACTED]

Purchase

[REDACTED]

MASTERCARD Entry Method: C

Total: \$ 56.60

2019/03/06 17:08:54

Seq #: [REDACTED]

Appr Cod [REDACTED]

Resp Cod [REDACTED]

MasterCard
[REDACTED]

APPROVED
Thank You

Customer Copy

- IMPORTANT -
retain this copy for your records

Gas for Fleet Vehicle
Mar 6, 2019
Joko Gass - Sundre, AB
\$56.60

6

TownePlace Suites® Red Deer
6822 - 66th Street, Red Deer, Alberta T4P 3T5 P 403.341.3589
Marriott.com/YQFTS

Lori Anderson
Ab
Alberta Health Services

Room: [REDACTED]
Room Type: ONBR
Number of Guests: 1
Rate: \$139.00
Clerk: HSC

Arrive: 05Mar19 Time: 08:05PM Depart: 06Mar19 Time: 06:47AM Folio Number [REDACTED]

DATE	DESCRIPTION	CHARGES	CREDITS
05Mar19	Room Charge	139.00	
05Mar19	Alberta Tourism Levy	5.67	
05Mar19	Destination Marketing Fee	2.78	
06Mar19	Master Card		147.45

CARD #: [REDACTED]
AMOUNT: 147.45
AUTH: [REDACTED] Signature on File

BALANCE: 0.00

Marriott Bonvoy Account # [REDACTED] Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

Marriott TownePlace Suites
1 night - Mar 5, 2019
Red Deer, AB
\$147.45

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Lori Anderson	Reporting Period for the Month of :	Mar-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
12-Feb-19	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton cancelled (\$226.14 credit issued). Regrets sent for Senior Leaders Meeting in Edmonton.	Vision Travel	\$375.32
28-Feb-19	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton for LPIP Advisory Meeting - Seat Selection	Vision Travel	\$23.10
28-Feb-19	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton for LPIP Advisory Meeting - Amount exceeding the credit	Vision Travel	\$153.04
28-Feb-19	Direct Billing	Airline Ticket	Flight from Calgary to Edmonton for LPIP Advisory Meeting - Change fee for the credit	Vision Travel	\$50.00
	Direct Billing	Choose from Drop-down List		Vision Travel	
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$ 601.46

From: [REDACTED]
To: [REDACTED]
Subject: Air Canada - MRS LORI ANDERSON - 12-Feb/YYC-YEG (booking ref [REDACTED] - Itinerary-Receipt
Date: Tuesday, August 20, 2019 4:35:48 PM

From: Air Canada <confirmation@aircanada.ca>
Sent: January-22-19 2:21 PM
To: [REDACTED]@visiontravel.ca>
Subject: Air Canada - MRS LORI ANDERSON - 12-Feb/YYC-YEG (booking ref [REDACTED] - Itinerary-Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary-Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)



Booking Date: **Jan 22, 2019** Passengers **MRS LORI ANDERSON**
Agent Name: [REDACTED]
Agency ID: [REDACTED]



[Purchase a travel option](#) Relax in Air Canada's Maple Leaf lounges.

Booking Information

Booking Reference	Customer Care
[REDACTED]	Air Canada 1-888-335-4189*
Electronic Ticketing confirmed. This is your official itinerary/receipt. Main Contact MarlinTravel [REDACTED]@ VISIONTRAVEL.CA	Flight Arrivals and Departures 1-888-422-7533
Online Services <ul style="list-style-type: none">• Select Seats• Manage My Booking (change, cancel, upgrade).• Alert me of flight status changes directly to my mobile phone or email.• Flight Arrivals & Departures check online if my flight is on time.• Check-in online and print my boarding pass.	*For use from phones in Canada, the continental USA, Hawaii and Alaska.
* Can my booking be changed online?	

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
1 AC8130	Calgary Calgary (YYC), AB Tue 12-Feb 2019 07:00 - 1	Edmonton Edmonton Intl (YEG), AB Tue 12-Feb 2019 07:53	0	0hr53	DH4	Flex T
Flight AC8130 is operated by Air Canada Express - Jazz . Please check in directly at the Air Canada Express - Jazz counter . Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						



AC8155

Edmonton
Edmonton Intl (YEG),
AB
 Tue 12-Feb 2019
 17:25 - 1

Calgary
Calgary (YYC), AB
 Tue 12-Feb 2019
 18:20

0

0hr55

[DH4](#)[Flex](#)
T

Flight **AC8155** is operated by **Air Canada Express - Jazz**. Please check in directly at the **Air Canada Express - Jazz** counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

Operated by ¹ Air Canada Express - Jazz**Passenger Information**

1: MRS LORI ANDERSON : Adult (18+), Ticket Number: [REDACTED]			
Frequent Flyer Pgm :	None	Meal Preference :	None
Payment Card :	[REDACTED]	Special Needs :	None
Seat Selection :	None		

Purchase Summary**Corporate Rewards Account****Fare Summary**

Passenger Type	Adult
Departing Flight - Flex	138.18
Returning Flight - Flex	138.18
Surcharges	24.00
Sub Total	300.36

Taxes, Fees and Charges

Canada Airport Improvement Fee	60.00
Air Travellers Security Charge (ATSC)	14.96
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.00
Total airfare and taxes (per passenger)	375.32
Number Of Passengers	1
Total	375.32

Grand Total - Canadian Dollar (CAD)**\$375.32****Payment Information****MasterCard Credit/Debit Card** [REDACTED] - Amount paid: **\$375.32**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$375.32 (Air Transportation charges)

Ticket number [REDACTED]

Fare Rules**Departing Flight** Calgary (YYC) To Edmonton (YEG) - **Flex**

- **Changes:**
 - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25** CAD for changes made outside 60 days of departure and **\$50** CAD for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
 - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
 - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of unused

From: [REDACTED]
To: [REDACTED]
Subject: Invoice and Itinerary for ANDERSON/LORI MS - 28February19 - Vision Travel Locator: [REDACTED]
Date: Tuesday, August 20, 2019 4:33:39 PM

From: tripinfo@visiontravel.ca <tripinfo@visiontravel.ca>
Sent: August-20-19 4:21 PM
To: [REDACTED]@visiontravel.ca
Subject: Invoice and Itinerary for ANDERSON/LORI MS - 28February19 - Vision Travel Locator: [REDACTED]

Vision Travel DT Ontario-West Inc

, , Canada,

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 22 February 2019

Agency Ref.: [REDACTED]
Sales Person:

Customer Number: [REDACTED]
Customer Ref.:

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): ANDERSON/LORI MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Thursday, February 28 2019 (Flown)		Add To Calendar	
Air Canada Flight AC8130 Economy Class			
Depart	Calgary, Alberta Weather Calgary International Airport 07:00 AM Thursday, February 28 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 07:53 AM Thursday, February 28 2019
Duration:	0 hour(s) and 53 minute(s) Non-stop		
Status:	Confirmed		
Online Check In:	Available 24 hours prior - click here		
E Upgrade:	For Eligible Flight - Aeroplan Members click here		
Remarks:	AIR CANADA LOCATOR [REDACTED] TICKET NUMBER [REDACTED] SEAT 8D PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		
AIR - Thursday, February 28 2019 (Flown)		Add To Calendar	
Air Canada Flight AC8155 Economy Class			

Depart Edmonton, Alberta [Weather](#) **Arrive** Calgary, Alberta [Weather](#)
 Edmonton International Airport Calgary International Airport
 05:25 PM Thursday, February 28 2019 06:20 PM Thursday, February 28 2019

Duration: 0 hour(s) and 55 minute(s) Non-stop
Status: Confirmed
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)
Remarks: PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Change fee		50.00	0.00	0.00	0.00	50.00
Additional collection		153.04	0.00	0.00	0.00	153.04
Invoice Number: [REDACTED]						
Vendor ACSEAT [REDACTED]		23.10	0.00	0.00	0.00	23.10
ACSEAT						
					Billed to: [REDACTED]	
	Totals:	226.14	0.00	0.00	0.00	226.14
				Total Credit Card Billing:		226.14
				Balance Due:		0.00

Remarks

 PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY
 -----AIR CANADA RULES-----
 TICKET IS NON REFUNDABLE
 CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME
 CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY
 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM
 TO CHECK IN AND PRINT YOUR BOARDING PASS.

 24 HOUR EMERGENCY TRAVEL ASSISTANCE
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
 WITHIN NORTH AMERICA - CALL 1-888-700-6063
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
 EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA
 PLEASE QUOTE ACCESS CODE 2ECO

 RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING. PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE ARRIVAL INFORMATION ARE SUBJECT TO CHANGE. PLEASE CHECK MONITORS AT THE AIRPORT. PLEASE RECONFIRM ALL FLIGHTS
 IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE

 ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS