

## AHS Board and Executive Expense Report

**Name** Dr. Mark Joffe  
**Title** VP & Medical Director Northern Alberta  
**Location** Edmonton  
 Expenses submitted during the month of April 2019

			Travel (1)					Working Sessions Hosting and Hospitality		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Apr-19	Expense Claim	Meetings		61	149	361	571			
Apr-19	Direct Billing	Meetings	1,219				1,219			
<b>Total</b>			\$ 1,219	\$ 61	\$ 149	\$ 361	\$ 1,790	\$ -	\$ -	\$ -

**Total for the Month** \$ 1,790

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 133  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
JOFFE, MARK	VP & Medical Director Northern Alberta	Edmonton	\$ 570.95									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
4/11/2019	Travel to YEG airport for Infection Prevention and Control meeting in Calgary		Mileage-Local-Home Zone	\$ 14.80	Seventh Street Plaza	YEG Airport	travel to airport for flight to Calgary	1			29.3	
4/11/2019	Parking at EIA for travel to Calgary for Infection Prevention Control Meeting	AB - Other Zones	Parking - Lot or Parkade	\$ 25.00				1				
4/11/2019	Claim lunch per diem for travel to Calgary for Infection Prevention and Control meeting	AB - Other Zones	Meals Per Diem	\$ 13.00				1				
4/11/2019	Return mileage from airport for Infection Prevention and Control meeting in Calgary		Mileage-Local-Home Zone	\$ 14.80	EIA	Seventh Street Plaza		1			29.3	
4/14/2019	Use of personal vehicle to drive to Calgary for early morning ZMAC meeting and tour Tom Baker Centre		Mileage-Other	\$ 155.69	Seventh Street Plaza	Southport Tower	use of personal vehicle to drive to Calgary and for travel from meeting site to tour site.	1			308.3	
4/14/2019	Meal per diem for overnight travel to Calgary to accommodate early morning ZMAC meeting and tour Tom Baker Centre	AB - Other Zones	Meals Per Diem	\$ 24.00				1				
4/14/2019	Overnight Travel to Calgary to attend 0730h ZMAC meeting and tour Tom Baker Centre	AB - Other Zones	Accommodations	\$ 149.32			Overnight travel to Calgary to attend early morning ZMAC meeting.	1				
4/15/2019	Meal per diem for overnight travel to Calgary to accommodate early morning ZMAC meeting and tour Tom Baker Centre	AB - Other Zones	Meals Per Diem	\$ 23.50				1				
4/15/2019	Use of personal vehicle to drive to SSP after returning from Calgary for early morning ZMAC meeting and tour Tom Baker Centre		Mileage-Other	\$ 150.84	Tom Baker Centre	Seventh Street Plaza	use of personal vehicle to drive from Calgary back to Edmonton after attending meetings and tour.	1			298.7	
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>								
YIU, VERNA		Approve		24-May-19								

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

POF 1st F1 11/04/19 23:27  
Receipt [REDACTED]

Short-term parking tkt  
HL [REDACTED]

11/04/19 23:27

11/04/19 23:27

Period 0d15h52'

(Tax) \$25.00

Total \$25.00

Payment Received  
VISA \$25.00

[REDACTED]

Type: Swiped

Sub Total \$23.81  
Tax 5% \$1.19

686FFD04 - 1/1



DR Alan Mark Joffe

Canada

Room Number : [REDACTED]  
 Arrival Date : 14-04-19  
 Departure Date : 15-04-19  
 Page : 1 of 1  
 Folio Number :  
 Confirmation : [REDACTED]  
 Cashier :

**INFORMATION INVOICE**

Company Name :  
 Group :  
 A/R Number :

GST No. : 861182947 15-04-19

Date	Description	Charges	Credits
14-04-19	Room	133.00	
14-04-19	Destination Marketing Fee 3%	3.99	
14-04-19	Alberta Tourism Levy 4%	5.48	
14-04-19	GST 5%	6.85	
15-04-19	Visa - Rooms [REDACTED]		149.32
<b>Total</b>		<b>149.32</b>	<b>149.32</b>
<b>Balance</b>		<b>0.00</b>	<b>CAD</b>

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Hotel Arts and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents. In the event of damage to the Hotel due to the Guest's action or negligence, the Guest shall be liable to the Hotel for compensation of damages.

**Guest Signature:** \_\_\_\_\_

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b>	Dr. Mark Joffe	<b>Reporting Period for the Month of :</b>	Apr-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
19-Feb-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	Air Canda Flight on April 23/19 to Montreal from Edmonton to attend Physician Leadership conference and course	<b>Vision Travel</b>	\$585.95
2-Apr-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	Originally flight was booked for travel from Calgary to Edmonton on April 2nd. Credits were applied to our account and various processing fees were charged by Air Canada and WestJet to change flights to attend the Infection Prevention and Control (IPC) sessions/meetings.	<b>Vision Travel</b>	\$326.49
5-Apr-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	AC8137 flight from Edmonton to Calgary and AC8160 from Calgary to Edmonton on April 11, 2019 after attending Infection Prevention and Control (IPC) sessions/meetings	<b>Vision Travel</b>	\$289.83
5-Apr-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	Additional fare based on flight change for AC8160 flight from Calgary to Edmonton on April 11, 2019 after attending Infection Prevention and Control (IPC) sessions/meetings	<b>Vision Travel</b>	\$17.10
<b>Total Paid in the Month</b>					\$ 1,219.37

**From:** [tripinfo@visiontravel.ca](mailto:tripinfo@visiontravel.ca)  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for JOFFE/ALAN MARK DR - 23April19 - Vision Travel Locator: [REDACTED]  
**Date:** Tuesday, February 19, 2019 5:28:51 PM



Vision Travel DT Ontario-West Inc  
 , , Canada,  
 www.visiontravel.ca  
 GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED]  
 Issued: 20 February 2019

Agency Ref.: [REDACTED]  
 Sales Person:

Customer Number: [REDACTED]  
 Customer Ref.:

**ALBERTA HEALTH SERVICES**  
**10030 - 107 STREET**  
**EDMONTON AB**  
**T5J 3E4**

**Passenger(s): JOFFE/ALAN MARK DR**

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

AIR - Tuesday, April 23 2019		<a href="#">Add To Calendar</a>
<b>Air Canada Flight AC332 Economy Class</b>		
<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 12:00 PM Tuesday, April 23 2019	<b>Arrive</b> Montreal, Quebec <a href="#">Weather</a> Pierre Elliott Trudeau International Airport 06:04 PM Tuesday, April 23 2019
<b>Duration:</b>	4 hour(s) and 4 minute(s) Non-stop	
<b>Status:</b>	Confirmed - Air Canada Booking Reference: [REDACTED]	
<b>Online Check In:</b>	Available 24 hours prior - <a href="#">click here</a>	
<b>E Upgrade:</b>	For Eligible Flight - Aeroplan Members <a href="#">click here</a>	
<b>Remarks:</b>	PLEASE CHECK IN WITH AIR CANADA	

AIR - Monday, April 29 2019		<a href="#">Add To Calendar</a>
<b>Air Canada Flight AC333 Economy Class</b>		
<b>Depart</b>	Montreal, Quebec <a href="#">Weather</a> Pierre Elliott Trudeau International Airport 06:20 PM Monday, April 29 2019	<b>Arrive</b> Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 08:52 PM Monday, April 29 2019
<b>Duration:</b>	4 hour(s) and 32 minute(s) Non-stop	
<b>Status:</b>	Confirmed - Air Canada Booking Reference: [REDACTED]	
<b>Online Check In:</b>	Available 24 hours prior - <a href="#">click here</a>	
<b>E Upgrade:</b>	For Eligible Flight - Aeroplan Members <a href="#">click here</a>	
<b>Remarks:</b>	PLEASE CHECK IN WITH AIR CANADA	

Invoice Details						
Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	[REDACTED]					
Vendor AC AIR CANADA	[REDACTED]	508.00	74.96	0.00	2.99	585.95
				Billed to:	[REDACTED]	

Totals: 508.00 74.96 0.00 2.99 585.95

Total Credit Card Billing: 585.95  
Balance Due: 0.00

**Remarks**

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\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU  
FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE  
DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS  
MAY BE YOUR RESPONSIBILITY

-----AIR CANADA RULES-----

TICKET IS NON REFUNDABLE  
CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME  
CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY  
24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM  
TO CHECK IN AND PRINT YOUR BOARDING PASS.

-----  
24 HOUR EMERGENCY TRAVEL ASSISTANCE  
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY  
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE  
WITHIN NORTH AMERICA - CALL 1-888-700-6063  
OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263  
EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA  
PLEASE QUOTE ACCESS CODE 2EC0

-----  
RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES  
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE  
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES  
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.  
PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED  
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE  
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.  
PLEASE CHECK MONITORS AT THE AIRPORT.  
PLEASE RECONFIRM ALL FLIGHTS  
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH  
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE  
CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY  
TIME WITHOUT NOTICE BY THE AIRLINE

-----  
ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS  
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO  
WWW.CATSA.GC.CA

---AIRPORT SECURITY REVISIONS---  
BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT  
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES  
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE  
EXACT BAGGAGE RESTRICTIONS AND FEES.  
MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING  
WWW.VISIONTRAVEL.CA/BAGGAGE/

\*\*\*\*\*CHECK-IN AND BAGGAGE ACCEPTANCE FOR \*\*\*\*\*  
FLIGHTS WITHIN CANADA WILL CLOSE 45 MINUTES PRIOR  
DEPARTURE. WITH THE EXCEPTION OF FLIGHTS LEAVING  
FROM TORONTO CITY AIRPORT YTZ-WHERE CHECK-IN  
AND BAG DROP-OFF WILL REMAIN AVAILABLE UNTIL  
20 MINUTES BEFORE DEPARTURE.  
THIS IS AN ELECTRONIC TICKET VALID ONLY ON ISSUING AIRLINE  
PHOTO ID REQUIRED FOR CHECK IN.

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** FW: Invoice and Itinerary for JOFFE/ALAN MARK DR - 11April19 - Vision Travel Locator: [REDACTED]  
**Date:** Thursday, June 06, 2019 10:15:00 AM

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Hi Patrice,

Below is the invoice for the April 2 trips. He had a previous credit from a March Trip for \$ 168.84 with Air Canada, and \$151.48 with WestJet that we used for this trip.

The \$100 is the change fee WestJet charges when you rebook using a credit  
The \$72.60 is the additional fare for WestJet (the difference between the old fare and the new fare)  
The \$103.89 is the additional fare for Air Canada  
The \$50 is the change fee for Air Canada

I will send you the April 5 in a separate email.

Tiffany

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**From:** [REDACTED] <[REDACTED]@visiontravel.ca> <[REDACTED]@visiontravel.ca>  
**Sent:** April 2, 2019 6:05 PM  
**To:** [REDACTED] <[REDACTED]@AHS.CA>; Tiffany Aske  
**Subject:** Invoice and Itinerary for JOFFE/ALAN MARK DR - 11April19 - Vision Travel Locator: [REDACTED]

Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611  
[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED]  
Issued: 03 April 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

**ALBERTA HEALTH SERVICES**  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

**Passenger(s): JOFFE/ALAN MARK DR**

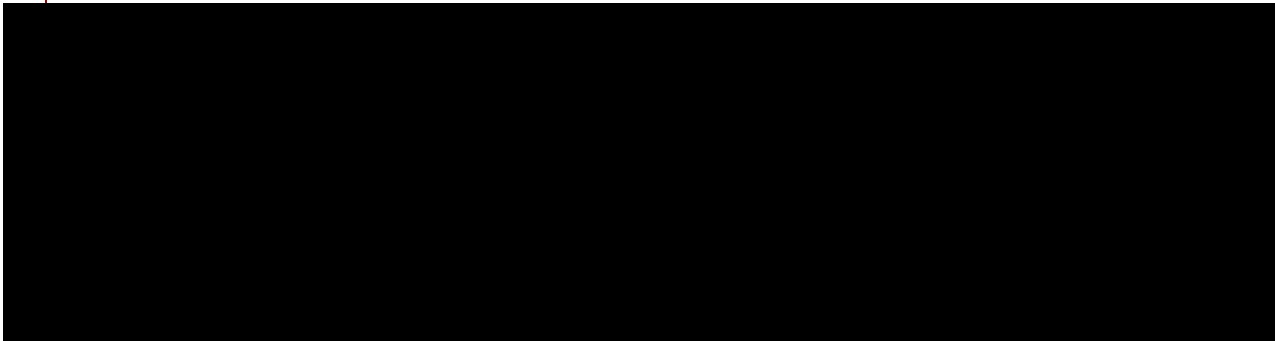
**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.



**AIR - Thursday, April 11 2019**[Add To Calendar](#)**WestJet Flight WS3251 Economy Class**

**Depart** Calgary, Alberta [Weather](#) **Arrive** Edmonton, Alberta [Weather](#)  
 Calgary International Airport  
 09:00 AM Thursday, April 11 2019  
 Edmonton International Airport  
 09:52 AM Thursday, April 11 2019

**Duration:** 0 hour(s) and 52 minute(s) Non-stop  
**Status:** Confirmed - WestJet Booking Reference: [REDACTED]  
**Operated By:** WESTJET ENCORE  
**Online Check In:** Available 24 hours prior - [click here](#)  
**Baggage Allowance:** 0 Piece(s)  
**Remarks:** PLEASE CHECK IN WITH WESTJET ENCORE

[Add To Calendar](#)**Air Canada Flight AC8161 Economy Class**

**Depart** Edmonton, Alberta [Weather](#) **Arrive** Calgary, Alberta [Weather](#)  
 Edmonton International Airport  
 08:25 PM Thursday, April 11 2019  
 Calgary International Airport  
 09:25 PM Thursday, April 11 2019

**Duration:** 1 hour(s) and 0 minute(s) Non-stop  
**Status:** Confirmed  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)  
**Remarks:** AIR CANADA CONFIRMATION [REDACTED]  
 SEAT 5D  
 TICKET NUMBER [REDACTED]

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Change Fee:	[REDACTED]	100.00		0.00	0.00	100.00
Additional Collection:	[REDACTED]	72.60	0.00	0.00	0.00	72.60
Vendor AC AIR CANADA	[REDACTED]	93.89	10.00	0.00	0.00	103.89
				Billed to: [REDACTED]		
Vendor WEBSAV AIR CANADA	LAIEER	50.00	0.00	0.00	0.00	50.00
				Billed to: [REDACTED]		
	<b>Totals:</b>	<b>316.49</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>326.49</b>
				<b>Total Credit Card Billing:</b>		<b>153.89</b>
				<b>Balance Due:</b>		<b>0.00</b>

**Remarks**

\*\*\*\*\*  
 \*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** FW: Invoice and Itinerary for JOFFE/ALAN MARK DR - 11April19 - Vision Travel Locator: [REDACTED]  
**Date:** Thursday, June 06, 2019 10:22:25 AM

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.

Hi Patrice,

Here is the \$289.83 charge. The WestJet times did not work so we purchased a new ticket with Air Canada for his Edmonton to Calgary flight.

**From:** [REDACTED] <[REDACTED]@visiontravel.ca>  
**Sent:** Friday, April 05, 2019 11:22 AM  
**To:** [REDACTED] <[REDACTED]@albertahealthservices.ca>  
**Subject:** Invoice and Itinerary for JOFFE/ALAN MARK DR - 11April19 - Vision Travel Locator: [REDACTED]

Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611  
[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED]  
Issued: 05 April 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

**ALBERTA HEALTH SERVICES**  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

**Passenger(s): JOFFE/ALAN MARK DR**

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

AIR - Thursday, April 11 2019		Add To Calendar
<b>Air Canada Flight AC8137 Economy Class</b>		
<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 09:15 AM Thursday, April 11 2019	<b>Arrive</b> Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 10:15 AM Thursday, April 11 2019
<b>Duration:</b>	1 hour(s) and 0 minute(s) Non-stop	
<b>Status:</b>	Confirmed - Air Canada Booking Reference: [REDACTED]	
<b>Operated By:</b>	AIR CANADA EXPRESS - JAZZ	
<b>Online Check In:</b>	Available 24 hours prior - <a href="#">click here</a>	

**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)  
**Remarks:** SEAT 7C - JOFFE/ALAN MARK DR  
AIR CANADA CONFIRMATION [REDACTED]  
TICKET NUMBER [REDACTED]  
PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]	[REDACTED]					
Vendor AC AIR CANADA		252.35	37.48	0.00	0.00	289.83
				Billed to: [REDACTED]		
	<b>Totals:</b>	<b>252.35</b>	<b>37.48</b>	<b>0.00</b>	<b>0.00</b>	<b>289.83</b>
				<b>Total Credit Card Billing:</b>		<b>289.83</b>
				<b>Balance Due:</b>		<b>0.00</b>

**Remarks**

-----  
24 HOUR EMERGENCY TRAVEL ASSISTANCE  
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY  
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE  
WITHIN NORTH AMERICA - CALL 1-888-700-6063  
OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263  
EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA  
PLEASE QUOTE ACCESS CODE 2EC0  
-----

RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES  
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE  
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES  
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.  
PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED  
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE  
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.  
PLEASE CHECK MONITORS AT THE AIRPORT.  
PLEASE RECONFIRM ALL FLIGHTS  
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH  
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE  
CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY  
TIME WITHOUT NOTICE BY THE AIRLINE  
-----

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS  
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO

[WWW.CATSA.GC.CA](http://WWW.CATSA.GC.CA)

---AIRPORT SECURITY REVISIONS---

BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT  
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES  
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE  
EXACT BAGGAGE RESTRICTIONS AND FEES.

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** FW: Invoice and Itinerary for JOFFE/ALAN MARK DR - 11April19 - Vision Travel Locator: [REDACTED]  
**Date:** Thursday, June 06, 2019 10:21:31 AM

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Hi Patrice,

Below is the \$17.10 charge. As we had made an error and originally booked him the wrong directions, I changed his flights. The \$17.10 was the additional fare for the Calgary to Edmonton flight with Air Canada. I paid the change fee, AHS was not billed for this.

WestJet's times didn't work for April 11, so we cancelled the ticket he had with WestJet to keep as a future travel credit for \$224.08. We've already used this credit as well.

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**From:** [REDACTED] <[REDACTED]@visiontravel.ca>  
**Sent:** Friday, April 05, 2019 11:21 AM  
**To:** [REDACTED] <[REDACTED]@albertahealthservices.ca>  
**Subject:** Invoice and Itinerary for JOFFE/ALAN MARK DR - 11April19 - Vision Travel Locator: [REDACTED]

Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611  
[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED]  
Issued: 05 April 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

**ALBERTA HEALTH SERVICES**  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

**Passenger(s): JOFFE/ALAN MARK DR**

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

**AIR - Thursday, April 11 2019**  
**Air Canada Flight AC8160 Economy Class**

[Add To Calendar](#)

**Depart** Calgary, Alberta [Weather](#) **Arrive** Edmonton, Alberta [Weather](#)  
 Calgary International Airport  
 08:30 PM Thursday, April 11 2019  
 Edmonton International Airport  
 09:24 PM Thursday, April 11 2019  
**Duration:** 0 hour(s) and 54 minute(s) Non-stop  
**Status:** Confirmed  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)  
**Baggage Allowance:** 0 Piece(s)  
**Remarks:** SEAT 5C  
 AIR CANADA CONFIRMATION [REDACTED]  
 TICKET NUMBER [REDACTED]

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Vendor AC AIR CANADA	[REDACTED]	17.10	0.00	0.00	0.00	17.10
				Billed to: [REDACTED]		
	<b>Totals:</b>	<b>17.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17.10</b>
				<b>Total Credit Card Billing:</b>		<b>17.10</b>
				<b>Balance Due:</b>		<b>0.00</b>

**Remarks**

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\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

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24 HOUR EMERGENCY TRAVEL ASSISTANCE  
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY  
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE  
 WITHIN NORTH AMERICA - CALL 1-888-700-6063  
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263  
 EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA  
 PLEASE QUOTE ACCESS CODE 2EC0

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RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING. PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE ARRIVAL INFORMATION ARE SUBJECT TO CHANGE. PLEASE CHECK MONITORS AT THE AIRPORT. PLEASE RECONFIRM ALL FLIGHTS  
 IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGES OR FLIGHT CANCELLATIONS MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE

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ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS  
 CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO  
[WWW.CATSA.GC.CA](http://WWW.CATSA.GC.CA)  
 ---AIRPORT SECURITY REVISIONS---  
 BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES