

## Official Administrator and Executive Expense Report

**Name** Mauro Chies  
**Title** Chief Program Officer, Clinical Support Services  
**Location** Edmonton  
 Expenses submitted during the month of October 2015

### Travel (1)

Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-15	Expense Claim	Meetings				376	376			
Oct-15	Direct Billing	Meetings	326				326			
<b>Total</b>			\$ 326	\$ -	\$ -	\$ 376	\$ 702	\$ -	\$ -	\$ -

**Total for the Month** \$ 702

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
CHIES, MAURO A	Chief Program Officer, Clinical Support Services	Edmonton	375.60

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/30/2015	travel to HSAA offices for mtg with HSAA	AB - Other Zones	Taxi	24.38			travel to Calgary for transition negotiation mtg with HSAA	1			
9/8/2015	to attend DIPET meeting		Mileage	308.05	Edmonton	Calgary	Travel to/from Calgary to attend DIPET mtg. Drove with Peter Froese, ED DI for costs.	1			610
9/30/2015	travel to Calgary Airport for after mtg for flight	AB - Other Zones	Taxi	18.17			Travel to Calgary for transition negotiation mtgs with HSAA. Claim only 15% tip allowable.	1			
9/30/2015	travel to Calgary for mtg with HSAA	AB - Other Zones	Parking - Lot or Parkade	25.00			travel to Calgary for transition negotiation mtgs with HSAA	1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		16-Oct-15							

ASSOCIATED CAB ALTA LTD  
307 - 41 AVE NE (403) 299-1111  
INSIST ON THE PROFESSIONALS

DATE: 2015/09/30  
PICK-UP TIME: 09:20  
DROP-OFF TIME: 09:29  
TRIP ID: 8  
LOCATION: 073000-45024103707  
CAR NUMBER: 0000  
CARD TYPE: VISA  
CARD: [REDACTED]  
EXPIRY: [REDACTED]  
AUTH: [REDACTED]

FARE (\$) 21.30  
EXTRA (\$) 0.00  
SUBTTL (\$) 21.30

TIP (\$) 15% 3.00

TOTAL (\$) 24.38

SIGNATURE: \_\_\_\_\_

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY

ASSOCIATED CAB ALTA LTD  
307 - 41 AVE NE (403) 299-1111  
INSIST ON THE PROFESSIONALS

DATE: 2015/09/30  
PICK-UP TIME: 13:22  
DROP-OFF TIME: 13:30  
TRIP ID: 877291  
LOCATION: 073000-45024103707  
CAR NUMBER: 1613  
DRIVER: 750187  
CARD TYPE: VISA  
CARD: [REDACTED]  
EXPIRY: [REDACTED]  
AUTH: [REDACTED]

FARE (\$) 15.00  
EXTRA (\$) 0.00  
SUBTTL (\$) 15.00

TIP (\$) 15% 3.00

TOTAL (\$) 18.00

SIGNATURE: \_\_\_\_\_

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY

*claiming  
only  
\$18.17*

GST# R128598776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 30/09/15 18:06  
Receipt [REDACTED]

Short-term parking tkt

Hl. - No. [REDACTED]

30/09/15 07:09

01/10/15 07:08

Period 1d0h0'

(Tax) \$25.00

Total \$25.00

Payment Received \$25.00

VISA [REDACTED]

Merch: [REDACTED]

Auth: [REDACTED]

Type: Swiped

Sub Total \$23.81

Tax 5% \$1.19

Total \$25.00

[REDACTED]

[REDACTED]

[REDACTED]

*Sept 30, 2015.  
Travel to Calgary for  
transition negotiation  
mtgs with HSAA*

*\*no meals claimed*

*\$68.18 total.*

## Executive Expenses Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **Yes**

<b>Name :</b> Mauro Chies	<b>Reporting Period for the Month of :</b> Oct-15
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
24-Sep-2015	Direct Billing	Airline Ticket	Travel to Calgary for a HSAA meeting, to discuss MHDL Transition negotiations.	Marlin Travel	325.88
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	-
<b>Total Paid in the Month</b>					<b>\$ 325.88</b>

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

Your Reference:

September 24, 2015

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## INVOICE

### For

MR MAURO CHIES

AC

Wednesday, September 30, 2015

### Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 30Sep15

AIR CANADA E

SEAT 3D - CHIES/MAURO MR

Flight: 8226 W CLASS  
08:30 AM Equipment: CRJ JET  
09:19 AM

Mile(s) Flown: 163

### Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 30Sep15

AIR CANADA E

SEAT 10D - CHIES/MAURO MR

Flight: 8225 W CLASS  
06:00 PM Equipment: CRJ JET  
06:49 PM

Mile(s) Flown: 163

### Cost:

AIR CANADA WEB

250.92

Tax:

74.96

Ticket Total:

325.88

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: September 24, 2015  
Page: 2/2  
Our Reference: [REDACTED]  
Your Reference: [REDACTED]

# INVOICE

**Total:**

<b>Grand Total:</b>	325.88
<b>Less Credit Card Payments:</b>	325.88
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.