

## AHS Board and Executive Expense Report

**Name** Mauro Chies  
**Title** Chief Program Officer Clinical Support Services  
**Location** Edmonton  
 Expenses submitted during the month of December 2015

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-15	Expense Claim	Meetings		57	231	343	631			
Dec-15	Direct Billing	Meetings	669				669			
<b>Total</b>			\$ 669	\$ 57	\$ 231	\$ 343	\$ 1,300	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,300

Maximum daily single meal expense claimed in the month      \$      21  
 Maximum daily base hotel rate claimed in the month      \$      109  
 Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

### AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim
CHIES, MAURO A	Chief Program Officer, Clinical Support Services	Edmonton	631.70

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/13/2015	Travel to Med Hat, mtgs MHDL staff and HSAA	AB - Local	Taxi	55.00				1			
12/13/2015	Travel to Med Hat, mtgs MHDL staff and HSAA	AB - Other Zones	Meals - Dinner	12.08			amount on receipt (13.00) exceeds 15% allowed for gratuity - claiming allowed amount only (10.50 +15%=12.08)	1	1	1	
12/14/2015	Travel to Med Hat, mtgs MHDL staff and HSAA		Meals Per Diem	32.35			Lunch & Dinner	2			
12/15/2015	Travel to Edm from Med Hat	AB - Other Zones	Car Rental	202.43			Rented car, flights delayed for hours, best use of time was to drive back to Edm from	1			
12/15/2015	gas for rental, Med Hat to Edm	AB - Other Zones	Fuel	40.37				1			
12/15/2015	Travel to Med Hat, mtgs MHDL staff and HSAA	AB - Other Zones	Taxi	10.00			Taxi to airport from hotel, to rent car after flight was cancelled	1			
12/15/2015	Travel to Med Hat, mtgs MHDL staff and HSAA	AB - Other Zones	Taxi	17.25				1			
12/15/2015	Travel to Med Hat, mtgs MHDL staff and HSAA	AB - Other Zones	Accommodations	244.16			Two night stay, \$122.06 per night, with allowable costs for accommodation	1			
12/15/2015	Travel to Med Hat, mtgs MHDL staff and HSAA	AB - Other Zones	Taxi	18.06			Flight cancelled, returned to hotel until new flight or alternative was ava	1			
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>							
YIU, VERNA		Approve		30-Dec-15							



# Medicine Hat Lodge

RESORT CASINO CONVENTION CENTRE  
HEALTH SPA & INDOOR WATERSLIDE PARK

1051 Ross Glen Drive S.E., Medicine Hat, Alberta T1B 3T8

MAURO CHIES

Page #  
Res. #  
Checked in  
Checked out  
Nights  
Room Rate  
Room

[Redacted]  
Sun Dec 13/15 - 5:10pm  
Tue Dec 15/15 - 8:09am  
2  
[Redacted]

Date	Description	Reference	Charges	Credits
Dec13	Room Service	[Redacted]	13.00	Dinner
Dec13	GOVERNMENT RATE		109.00	
Dec13	GST		5.45	
Dec13	Room Tax		4.36	
Dec13	Destination Marketing Fee		3.27	
Dec14	GOVERNMENT RATE		109.00	
Dec14	GST		5.45	
Dec14	Room Tax		4.36	
Dec14	Destination Marketing Fee		3.27	
Dec15	PAID BY VISA			257.16
Total Outstanding 0.00			257.16	257.16

P.O. number: 265837680

Thank you for staying with us. Please come again!  
Call 1 (800) 661-8095 to make your next reservation with us.

244.16 / 2 nights

Our G.S.T. # is 103576021RT0002

Charge Summary:

GST 10.90  
Room Tax 8.72

MEDICINE HAT LODGE  
1051 ROSS GLEN DR SE  
MEDICINE HAT AB

CARD [Redacted]  
CARD TYPE VISA  
DATE 2015/12/15  
TIME 0058 08:04:26  
RECEIPT NUMBER [Redacted]

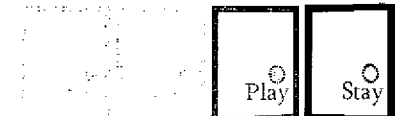
PRE-AUTH COMPLETION  
TOTAL \$257.16

VISA CREDIT  
A0000000031010  
APPROVED  
AUTH# [Redacted] 01-027  
THANK YOU

CARDHOLDER COPY  
IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Phone: (403) 529-2222 Admin Fax: (403) 528-4075 Front Desk Fax: (403) 529-1538 Toll Free: 1-800-661-8095

www.medhatlodge.com



Room Service



Medicine Hat Lodge  
1051 RossGlen Drive SE  
Medicine Hat, AB T1B 3T8  
Phone (403)529-2222 Fax (403)528-4075

Date: Dec 13, 2015 Time: 07:39PM

Server [Redacted]

Bill: [Redacted] Table [Redacted]

1 12" Hawaii Pizza In Room 10.00  
Sp

Subtotal 10.00  
GST 0.50

Total 10.50

Room Food 10.00

Open Time : Dec 13, 2015 07:39PM

Gratuity 2.50  
Total 13.00

Room# 323

Signature [Handwritten Signature]

Print Name \_\_\_\_\_



ENTERPRISE RENT A CAR, 1071 TRANS CANADA WAY SE, MEDICINE HAT, AB T1B1H9 (403) 526-8064

RENTAL AGREEMENT REF# [REDACTED]

**SUMMARY OF CHARGES**

**RENTER**  
CHIES, MAURO

**DATE & TIME OUT**  
15/12/2015 08:48 AM

**DATE & TIME IN**  
15/12/2015 02:45 PM

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	15/12 - 15/12	1	DAY	\$42.00	\$42.00
DROP FEE	15/12 - 15/12	1	RENTAL	\$150.00	\$150.00
REFUELING CHARGE	15/12 - 15/12				\$0.00
<b>Subtotal:</b>					<b>\$192.00</b>
<b>Taxes &amp; Surcharges</b>					
GST	15/12 - 15/12			5%	\$9.64
VLF	15/12 - 15/12	1	DAY	\$0.79	\$0.79
<b>Total Charges:</b>					<b>\$202.43</b>

**BILLING CYCLE**  
24-HOUR

**Total Amount Due** **\$0.00**

**VEH #1 2015 KIA SOUL 4DLX**  
VIN# [REDACTED]  
LIC# [REDACTED]  
KM DRIVEN 583

**PAYMENT INFORMATION**

**AMOUNT PAID** \$202.43  
**TYPE** Visa

**CREDIT CARD NUMBER**

[REDACTED]

Motel to Airport  
(Mtl)

DAG 95 TAXI  
95 ROSS GLEN RD SE T1B2H8  
MEDICINE HAT AB  
21264283

1111 \* PURCHASE 1111  
12-15-2015 04:20:45  
Acct # [REDACTED] C  
Exp Date [REDACTED] Card Type V.  
Name: MAURO CHIES  
A0000000031010 VISA CRED:

Trace [REDACTED]  
Inv. [REDACTED]  
Auth [REDACTED] RRM 00100189

Purchase \$15.00  
Tip \$3.00  
Total \$18.00

(00) APPROVED-THANK YOU *MS*

Retain this copy for your records  
Customer copy

*Dec 15/15 ✓*

NISKU ESSO  
7902 SPARROW DR  
LEDUC, AB T9E 7G2

00304073

VRN:R809506619

12/15/2015 2:01:41 PM  
Register: 1 Trans #: 2120 Op ID: 111  
Your cashier: [REDACTED]

EREG CA PUMP# 5  
49.288 L @ \$ 0.819/L \$40.37 101  
GST1 Incl In Fuel \$1.92

Subtotal = \$40.37  
Total = \$40.37  
Change Due = \$0.00  
Credit \$40.37

-----  
TYPE: PURCHASE  
ACCOUNT: VISA \$40.37  
AUTH: [REDACTED] INVOICE [REDACTED]  
CARD NUMBER [REDACTED]  
A- VISA CREDIT  
B- A0000000031010

01 Approved - Thank You 027  
MILES: [REDACTED]  
AEROPLAN [REDACTED]  
IMPORTANT - retain this copy for your records

Customer Copy  
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*Dec 15/15. ✓*

THANK YOU

To VEG

Co-op Taxi Line  
(780) 425-2525  
www.co-optaxi.com

Terminal 067/66233547  
Driver 3611  
15/12/13 10:26:15

VISA  
Card # [REDACTED]  
VISA CREDIT  
CHIP CARD  
AID : A0000000031010  
TVR : 8080008000  
Ref # [REDACTED]  
Auth # [REDACTED]

                                PURCHASE  
FARE : \$ 55.00  
-----  
TOTAL : \$ 55.00

APPROVED - THANK YOU  
(01-027)

IMPORTANT: Retain a  
copy for your records

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Dec 13/15 ✓

To Rental  
Car Hotel  
from 403-529-2211 T1B4R6  
CARE CABS #81  
MEDICINE HAT AB  
21280701

|||| PURCHASE ||||

12-15-2015 08:47:26  
Acct # [REDACTED] C  
Exp Date 05/17 Card type VI  
Name: MAURO CHIES  
A0000000031010 VISA CREDIT

Trace # [REDACTED]  
Auth # [REDACTED] RRN 001255003  
TVR 0080003000 TSI 7800  
TC 40E9339BE6BA6F0D

Purchase 7.50  
Tip 2.50  
Total \$10.00

( 00 ) APPROVED-THANK YOU  
(PIN VERIFIED)

Retain this copy for your  
records  
Merchant copy

Dec 15/15 ✓

(Airport to Hotel)

MASER CARE CABS  
232 MAPLE AVE S.E. T1A3A4  
MEDICINE HAT AB  
21369736

|||| PURCHASE ||||

12-15-2015 05:45:13  
Acct # [REDACTED] C  
Exp Date [REDACTED] Card Type VI  
Name: MAURO CHIES  
A0000000031010 VISA CREDIT

Trace # [REDACTED]  
Inv. # [REDACTED]  
Auth # [REDACTED] RRN 001753001

Purchase \$15.70  
Tip \$3.00  
Total ~~\$18.70~~

( 00 ) APPROVED-THANK YOU 806

Retain this copy for your  
records  
Customer copy

Dec 15/15 ✓

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Mauro Chies	<b>Reporting Period for the Month of :</b> Dec-15
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Dec-2015	Direct Billing	Airline Ticket	Travel to Medicine Hat to mtg staff and stakeholders about MHDL	Marlin Travel	1,156.96
16-Dec-2015	Direct Billing	Airline Ticket	Refund Of Flight (cancelled)	Marlin Travel	(563.48)
30-Sep-2015	Direct Billing	Airline Ticket	Change of flight costs	Marlin Travel	75.00
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
<b>Total Paid in the Month</b>					<b>\$ 668.48</b>



MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

Your Reference:

December 10, 2015

1/3

## INVOICE

### For

MR MAURO CHIES

AC

Sunday, December 13, 2015

### Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 13Dec15

Seat(s): 03C

AIR CANADA E

Flight: 8141 ECONOMY CLASS

11:30 AM Equipment: DH4

12:29 PM

Mile(s) Flown: 163

### Air

AIR CANADA

From: CALGARY AB

To: MEDICINE HAT

Stops: 0 Arrival: 13Dec15

Seat(s): 02A

AIR CANADA E

Flight: 7231 ECONOMY CLASS

03:05 PM Equipment: BEH

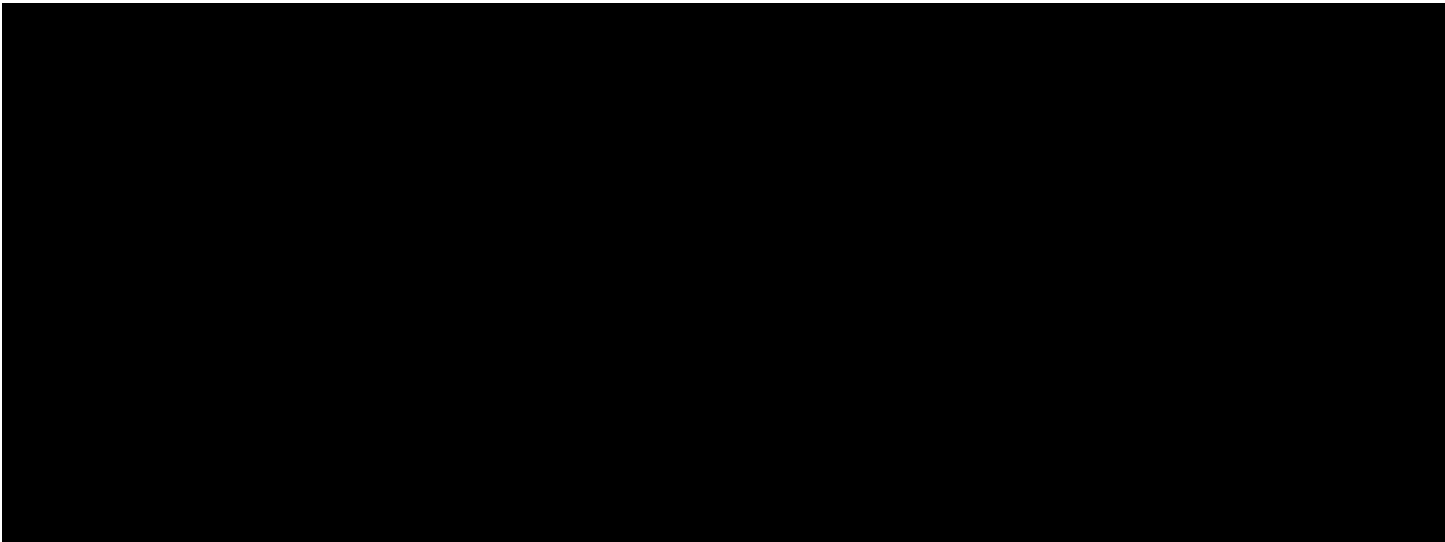
04:00 PM

Mile(s) Flown: 164

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: December 10, 2015  
Page: 2/3  
Our Reference: [REDACTED]  
Your Reference: [REDACTED]

# INVOICE



Tuesday, December 15, 2015

 Air

AIR CANADA  
From: MEDICINE HAT  
To: CALGARY AB  
Stops: 0 Arrival: 15Dec15  
Seat(s): 03B  
AIR CANADA E

Flight: 7230 ECONOMY CLASS  
05:20 AM Equipment: BEH  
06:25 AM

Mile(s) Flown: 164

 Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 15Dec15  
Seat(s): 02D  
AIR CANADA E

Flight: 8130 ECONOMY CLASS  
07:30 AM Equipment: D8 (300 SERIES)  
08:30 AM

Mile(s) Flown: 163

Cost:

TKT-	[REDACTED]	[REDACTED]	1112.00
		Tax:	44.96
		<b>Ticket Total:</b>	<b>1156.96</b>

## Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

### Refund Information / Détails du remboursement

Passenger Name:  
Nom du passager: Mauro Chies

Ticket(s) Refunded:  
Billet(s) remboursé(s):



Payment card refunded:  
Carte de paiement remboursée:



Date of refund: 16 December 2015  
Date du remboursement: 16 Décembre 2015

#### Customer Care Service au client

On the web/Site Web  
[www.aircanada.com](http://www.aircanada.com)

Air Canada Reservations  
Réservations d'Air Canada  
1 888 247-2262

Aeroplan Centre  
Centre Aéroplan  
1 800 361-5373

### Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:	556.00
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Taxes and Airport Fees eligible for refund:  
Taxes et frais aéroportuaires à rembourser:

Canada Security Charge / Canada - Droit pour la sécurité (CA)	7.48
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Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en dollars canadiens:	<u>563.48</u>
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MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

Your Reference:

September 30, 2015

1/2

## INVOICE

### For

MR MAURO CHIES

AC

Wednesday, September 30, 2015

### Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops: 0 Arrival: 30Sep15

AIR CANADA E

SEAT 3D - CHIES/MAURO MR

Flight: 8226 W CLASS

08:30 AM Equipment: CRJ JET

09:19 AM

Mile(s) Flown: 163

### Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 30Sep15

AIR CANADA E

Flight: 8152 G CLASS

04:30 PM Equipment: DH4

05:19 PM

Mile(s) Flown: 163

### Cost:

AIR CANADA WEB [REDACTED] [REDACTED] 75.00

### Total:

<b>Grand Total:</b>	75.00
<b>Less Credit Card Payments:</b>	75.00
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00