

# **AHS Board and Executive Expense Report**

Name Mauro Chies

Title VP Clinical Support Services

**Location** Edmonton

Expenses submitted during the month of June 2017

							Travel (	1)						
MMM-YY	Source Document	Purpose	Air	fare	M	eals	Accommod	ation	Othe Trave		Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-17 Jun-17	Expense Claim Direct Billing	Meetings Meetings		364		48		213		197	458 364			
Total			\$	364	\$	48	\$	213	\$	197	\$ 822	\$ -	\$ -	\$ -

**Total for** 

the Month \$ 822

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ 199 Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

## 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure Expense Claims**

Claimant Name	Claimant Title		Expense Claim Total									
CHIES, MAURO A	VP, Clinical Support Services	Edmonton	458.09									
Expense Date	Business reas	son	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/20/2017	to/from Edmont Oversight Comm			Mileage-Local- Home Zone	7.07	Edm SSP	AB Infrastructure Building	to/from meeting	1			14
3/23/2017	to/from Edmont Oversight Comm	ton Lab Hub		Mileage-Local- Home Zone	7.07	Edm SSP	AB Infrastructure Building	to/from meeting	1			14
4/3/2017	to/from Edmont Oversight Comm	ton Lab Hub		Mileage-Local- Home Zone	7.07	Edm SSP	AB Infrastructure Building	to/from meeting	1			14
6/21/2017	Travel to Calgary Executive Educa Presentations ar	ation Program		Mileage-Local- Home Zone	24.24	Sherwood Park	Edmonton Airport	Travel to Calgary for Executive Education Program Presentations and staff PA	1			48
6/21/2017	Travel to Calgary Executive Educa Presentations ar	ation Program	AB - Other Zones	Taxi	39.45	Calgary Airport	Hotel	Travel to Calgary for Executive Education Program Presentations and staff PA	1			
6/21/2017	Travel to Calgary Executive Educa Presentations ar	tion Program	AB - Other Zones	Meals Per Diem	47.5			Travel to Calgary for Executive Education Program Presentations and staff PA.	3			
6/22/2017	One night stay ir during Travel to Executive Educa Presentations ar Hotel central loc	Calgary for ation Program nd staff PA.	AB - Other Zones	Accommodations	213.5			One night stay in Calgary during Travel to Calgary for Executive Education Program Presentations and staff PA. Hotel central location to all events/meetings (no travel costs) - room cost \$199.00 before levy/tax - Marlin found room	1			
6/22/2017	Shared with Stev Travel to Calgary Executive Educa Presentations an	y for ation Program	AB - Other Zones	Taxi	37.95	University of Calgary	Calgary Airport	Shared with Steve Rees. Travel to Calgary for Executive Education Program Presentations and staff PA	1			

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
/22/2017	Two days parking at Edmonton Airport. Travel to Calgary for Executive Education Program Presentations and staff PA.	AB - Local	Parking - Lot or Parkade	50			Two days parking at Edmonton Airport. Travel to Calgary for Executive Education Program Presentations and staff PA.	1			
5/22/2017	Return from Calgary for Executive Education Program Presentations and staff PA		Mileage-Local- Home Zone	24.24	Edmonton Airport	Residence	Travel to Calgary for Executive Education Program Presentations and staff PA	1			48

Approvei	r(s) for the claim	Approval Status	Approval Date
	YIU, VERNA	Approve	12-Jul-17

ASSOCIATED CAB ALLIED LIMOUSIN 307-41 AVENUE NE CALGARY AB T2E 2N4 (403) 299-1111 CAR#1602

# SALE



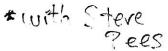
AMOUNT \$34.30 TIP \$5.15 TOTAL \$39.45

00 - APPROVED - 001



CUSTOMER COPY

Airport to hotel



316 MERIDIAN RUAD SE CALBORY, AB 124 1X2



\*\*\*PASSENGER COPY\*\*\*

THANK YOU (403)299 9999 HHH. THECHECKERGROUP. COM



(Shared) to Airport From Down Work.

Edmenton Airports lan-11J 2T2 Edmonton Tax Code CA5% t Large 22/06/17 16:49 eipt Parking at - Nc. 06/17 06/17 riod : (x. \$50.00 al \$50.10 ment Received \$50.10

Irasel to Calgary for

\$47.12

- · AHS Executive Education Presentations
- · Staff PA

C "# F.1; 3599776

h:08:11I

State Total

e: Sviped

· Action Learning Project presentations.

Page: 1 of 1



#### CALGARY DOWNTOWN

209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6 Tel: 403-266-1980 Fax: 403-205-5460

AB HEALTH SERVICES Room: MAURO CHIES Folio: Cashier: 06-21-17 Arrival: 06-22-17 Departure: Charges Credits Date Description Additional Information 06-21-17 199.00 06-21-17 Room Charge 06-21-17 06-21-17 Rooms - Federal Tax - GST 06-21-17 Tourism Levy 06-22-17 06-22-17 284.02 Visa Total 284.02 284.02 **GST Summary** Registration No: 826085417 Balance Due 0.00 CDN Room 10.25 F&B 2.60 0.00 Other 12.85 Total

Guest Signature:



# **Expense Report Direct Bill Summary**

### **Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

## **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

# **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

<ul> <li>Indicate whet</li> </ul>	her you have expenses to report in th	is section for this reporting period:	YES	
Name :	Mauro Chies	Reporting Period for the N	Month of: Jun-17	

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
16-Jun-2017	Direct Billing	Airline Ticket	Travel to Calgary to attend the Executive Education Presentations and to meet with staff for PA.	Marlin Travel	364.01
Total Paid in the	Month				\$ 364.01



# Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #: Booking Date: Client: Agent:

File Locator:

PASSENGERS: MR MAURO CHIES

REFERENCE/ DESCRIP	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	L			
AIR CANADA Ticket #				289.05	0.00	\$0.00	74.96	0.00	364.01	CAD
			Total:	289.05	0.00	0.00	74.96	0.00	364.01	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	Payment			Amount	
		06/14/2017							0.00	CAD
		06/14/2017							364.01	CAD
							Total Pa	ayment:	364.01	CAD
					Ва	alance Du	ue CAD Currency		0.00	CAD

Total GST

0.00

Total HST

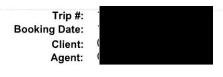
\$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL EXECUTIVE EDUCATION PRESENTATIONS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

GST REG# 88510191

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET **EDMONTON AB** T5J 3E4



File Locator:

## MY ITINERARY

**Passengers** MAURO CHIES Citizenship

**Required Travel Documents** 

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:

MAURO CHIES

**Booking Date:** 

06/13/2017

Seat

File Locator/Ticket #:

AIR CANADA

Flight

From

Terminal To

CALGARY INTL

Class

Stops

Airline

08139

**EDMONTON INTL** 06/21/2017 10:00AM

06/21/2017 10:52AM

W



**AIR** 

Passengers:

MAURO CHIES

**Booking Date:** File Locator/Ticket #: 06/13/2017

Airline

Flight

From

Terminal To

Class

Seat

**CALGARY INTL** 06/22/2017 3:40PM **EDMONTON INTL** 

Stops

AIR CANADA

08150

06/22/2017 4:30PM

W

Tél.: 780 425 8611 GST REG# 88510191