

AHS Board and Executive Expense Report

Name Mauro Chies
Title VP Clinical Support Services
Location Edmonton

Expenses submitted during the month of November 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-17	Direct Billing	Meetings	1,343				1,343			
Total			\$ 1,343	\$ -	\$ -	\$ -	\$ 1,343	\$ -	\$ -	\$ -

Total for the Month \$ 1,343

Maximum daily single meal expense claimed in the month \$ -
Maximum daily base hotel rate claimed in the month \$ -
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Mauro Chies	Reporting Period for the Month of :	Nov-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
31-Oct-2017	Direct Billing	Airline Ticket	Flight to Calgary from Edmonton (return) to attend Infection Prevention and Control Face to Face Staff Meeting (Nov 1)	Marlin Travel	435.48
24-Nov-2017	Direct Billing	Airline Ticket	Flight to Calgary to attend the Quality, Safety and Outcomes Improvement Executive Committee (Nov 29). Flight to Medicine Hat to attend SZE Laboratory Transition Appreciation Lunch (Nov 30).	Marlin Travel	576.81
22-Nov-2017	Direct Billing	Airline Ticket	Flight from Medicine Hat after attending SZE Laboratory Transition Appreciation Lunch (Nov 30).	Marlin Travel	330.46
Total Paid in the Month					\$ 1,342.75

Travel Nov 1 1/2

Traveler

Passenger Name:
CHIES, MAURO MR

e-Ticket Number:

Reservation Number:

Ticket Issue Date:
October 31, 2017

Tour Code:

Remarks:

Agency Details

Agency Information:
MARLIN TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 MARLIN TRAVEL 60-87935-
0/-TONI



Flight - WestJet (WS) - 238 - November 02, 2017

Confirmation Number:

Status:
Confirmed

Fare Basis:
BAL

Depart:
Edmonton Intl Arpt (YEG)
Edmonton
6:30 AM

Arrive:
Calgary Intl Arpt (YYC)
Calgary
7:28 AM

Class Of Service:
Economy

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

1 Piece Plan

Bag 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YEA - YYC

Flight - WestJet (WS) - 3145 - November 02, 2017

Confirmation Number:

Status:
Confirmed

Fare Basis:
BAL

*Operated by: WESTJET ENCORE

Depart:
Calgary Intl Arpt (YYC)
Calgary
4:15 PM

Arrive:
Edmonton Intl Arpt (YEG)
Edmonton
5:10 PM

Class Of Service:
Economy

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

1 Piece Plan

Bag 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: YYC - YEA

Fare Information

Form Of Payment:

Fare:

CAD 336.52

Taxes and Carrier-imposed fees:

CAD 14.96 CA
CAD EXEMPT XG
CAD 84.00 XT

Total:

CAD 435.48

Endorsement Information:

NONREF - FEE FOR CHG-CXLAB HEALTH SERVICES COF

Fare Calculation:

2NOV YEA WS YYC 168.26WS YEA 168.26CAD336.52END XT 60.00SQ 24.00YQ

Travel Nov 1 2/2

Traveler

Passenger Name:
CHIES, MAURO MR

e-Ticket Number:

Reservation Number:

Issue Date:
October 31, 2017

Agency Details

Agency Information:
MARLIN TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 MARLIN TRAVEL 60-87935-
0/-TONI



Fare Information

Form Of Payment:

Fare:	CAD 336.52
Taxes and Carrier-imposed fees:	
	CAD 14.96 CA
	CAD EXEMPT XG
	CAD 84.00 XT
Total Airfare:	CAD 435.48
Amount Charged:	CAD 435.48

Travel Nov 28-29
1/3



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 24 Nov 17 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
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PASSENGERS: MR MAURO CHIES

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER		PENALTY	TOTAL
				TAXES			
AIR CANADA Ticket # [REDACTED]	501.85	0.00	\$0.00	74.96		0.00	576.81 CAD
INTEGRA AIR Confirmation # [REDACTED] <i>(also as Inte separate)</i>	330.46	0.00	\$0.00	0.00		0.00	330.46 CAD
Total:	832.31	0.00	0.00	74.96		0.00	907.27 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	11/24/2017			0.00 CAD
	[REDACTED]	11/24/2017		[REDACTED]	576.81 CAD
	[REDACTED]	11/24/2017	AHS	[REDACTED]	330.46 CAD
Total Payment:					907.27 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL ZONE LAB EVENT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000
 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 *****
 PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 -----WESTJET AIRLINE RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY TICKET MUST BE CANCELLED AT LEAST 2 HOURS PRIOR OR NO CREDIT WILL APPLY 24 HOURS IN ADVANCE GO TO WWW.WESTJET.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

Travel
Nov 28-29
2/3

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 24 Nov 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers	Citizenship	Required Travel Documents
MAURO CHIES	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: MAURO CHIES

Booking Date: 24 Nov 17
File Locator/Ticket #: [REDACTED]

From: EDMONTON INTL
To: CALGARY INTL

Departing on: 29 Nov 17
Returning on: 30 Nov 17



AIR

Passengers: MAURO CHIES

Booking Date: 24 Nov 17
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08133	EDMONTON INTL		CALGARY INTL	V/	
		29 Nov 17 6:50AM		29 Nov 17 7:44AM		

Travel Nov 28th
3/3

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 24 Nov 17
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]



AIR

Passengers: MAURO CHIES

Booking Date: 24 Nov 17
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	07229	CALGARY INTL		MEDICINE HAT	W/	
		30 Nov 17 9:10AM		30 Nov 17 10:08AM		
	00603	MEDICINE HAT		EDMONTON INTL	Y/	
		30 Nov 17 4:30PM		30 Nov 17 5:45PM		

Travel Nov 30
1/3

From: [REDACTED]@marlintravel.ca>
Sent: Wednesday, November 22, 2017 12:40 PM
To: Lorelee Fahy
Subject: Your Ticketless Itinerary - Integra Air CHIES, MAURO
Importance: High
Categories: Action Needed

Passenger Itinerary for CHIES, MAURO

Itinerary
www.integraair.com

Please print/retain this page for your records. Thank you for choosing Integra Air.



Customer Care

Toll Free 1-877-213-8359
Local 403-381-UFLY (8359)

Booking Information

- Booking Reference/Locator #: [REDACTED]
- Booked On: 11/22/2017 12:39

Passenger

Name: CHIES, MAURO

Phone # [REDACTED]

Contact

Name: MARLIN TRAVEL GOVERNMENT CENTRE GSTEX

Form of Payment: MASTERCARD

Flight Information

FLIGHT	FROM	TO	DEPART	ARRIVE	STATUS
603	Medicine Hat (YXH)	Edmonton (YEG)	11/30/2017 16:30	17:45	CONFIRMED

Notes

Fare Summary

Fare	\$277.18
Taxes, Fees and Charges	
Nav Canada Surcharge	\$12.00
Security Fee	\$7.12
Other Charges	\$34.16
Subtotal	\$330.46
GST(100411966RG0001)	\$0.00
Total - CAD	\$330.46
Balance Due	\$0.00

Terms and Condition