

AHS Board and Executive Expense Report

Name: Mauro Chies
Title: President & CEO Alberta Health Services (Interim)
Location: Edmonton
 Expenses approved during the month of February 2023

| | | | Travel (1) | | | | | | | |
|--------------------|--------------------|----------|------------|-------|---------------|-----------------|-----------------|------------------------------------|--|--------------|
| Approved MMM-YY | Source Document | Purpose | Airfare | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
| Feb-23 | P-Card | Meetings | | | | 160 | 160 | | | |
| Feb-23 | Expense Claim | Meetings | | 13 | 173 | 134 | 320 | | | 175 |
| Feb-23 | Direct Bill | Meetings | 493 | | | | 493 | | | |
| Total | | | \$ 493 | \$ 13 | \$ 173 | \$ 294 | \$ 973 | \$ - | \$ - | \$ 175 |

**Total for
the Month** \$ 1,148

Maximum daily single meal expense claimed in the month \$ 13
 Maximum daily base hotel rate claimed in the month \$ 154
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total | | | | | | | | |
|---------------------------|--|-------------------|---------------------|-----------|-------------------------|-----------------------------|---------------|-----------|----------------|------------------|---------------|
| CHIES, MAURO A | President & CEO Alberta Health Services (Interim) | Edmonton | \$ 494.65 | | | | | | | | |
| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 12/7/2022 | Uber - Calgary Cancer Centre to Hotel (OWN/CANCER Event/Tour) | AB - Other Zones | Taxi | \$ 24.70 | Calgary Cancer Centre | Hotel - Delta Calgary South | | 1 | | | |
| 12/7/2022 | Uber - Calgary Airport to Delta Calgary South Hotel (OWN.CANCER Event/Tour on Dec 7 & Dec 8 Official administrator Advisory Meeting) | AB - Other Zones | Taxi | \$ 46.43 | Calgary Airport | Hotel - Delta Calgary South | | 1 | | | |
| 12/7/2022 | Calgary Hotel - OWN.CANCER Event/Tour & Official administrator Advisory Meeting - Check in on Dec 7, check out Dec 8 | AB - Other Zones | Accommodations | \$ 172.89 | | | | 1 | | | |
| 12/7/2022 | Lunch - trip to Calgary for OWN.CANCER Event/Tour & Official administrator Advisory Meeting | AB - Other Zones | Meals Per Diem | \$ 13.00 | | | | 1 | | | |
| 12/8/2022 | Uber - Southport Tower to Calgary Airport - travel after the Official Administrator Advisory Meeting on Dec 8 | AB - Other Zones | Taxi | \$ 62.63 | Calgary Southport Tower | Calgary Airport | | 1 | | | |
| 12/20/2022 | Membership – Canadian College of Health Leaders (CCHL) - for Jan 1, 2023-Dec 31, 2023 | AB - Local | Membership Dues | \$ 175.00 | | | | 1 | | | |
| Approver(s) for the claim | Approval Status | Approval Date | | | | | | | | | |
| Approval Kept On File | Approve | 25-Jan-23 | | | | | | | | | |

Mauro Chies iExpense December 2022

| OWN.CANCER Event/Tour & CCHL Membership | | | |
|--|---|----------|---------------------|
| **Mauro flew to Calgary on Dec 7 th and returned to Edmonton on Dec 8 th . | | | |
| Date | Expense Description | Amount | Receipt |
| Dec 7, 2022 | Uber – Calgary Airport to Hotel (Delta Calgary South) | \$46.43 | Attachment A |
| Dec 7-8, 2022 | Hotel – Calgary (Delta Calgary South) | \$172.89 | Attachment B |
| Dec 7, 2022 | Meal – lunch | \$13.00 | |
| Dec 7, 2022 | Uber – Calgary Cancer Centre to Hotel (Delta Calgary South) – this was for the OWN.CANCER Event/Cancer Centre Tour | \$24.70 | Attachment C |
| Dec 8, 2022 | Uber – Southport Tower to Calgary Airport – Mauro was at Southport Tower attending the OA Advisory Committee Meeting | \$62.63 | Attachment D |
| Dec 20, 2022 | Membership – Canadian College of Health Leaders (CCHL) | \$175.00 | Attachment E |

****See next pages for receipts.**

Attachment A:

Total CA\$46.43

Trip fare CA\$33.84

Subtotal CA\$33.84

Wait Time F CA\$0.43

Booking Fee F CA\$3.00

TNC fee recovery surcharge CA\$0.45

Pickup/Dropoff Surcharge CA\$2.00

Airport Recovery Surcharge CA\$4.50

GST CA\$2.21

 **28.68 kilometers | 24 min**

9:58 AM
2001 Airport Rd NE, Calgary,
AB T2E 6Z8, Canada

10:23 AM
135 SE Southland Dr, Calgary,
AB T2J 5K5, CA

Attachment B:



135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Mr Mauro Chies
Canada

Room: [REDACTED]
Folio: [REDACTED]
Cashier: 40
Arrival: 12-07-22
Departure: 12-08-22

| Date | Description | Additional Information | Charges | Credits |
|----------|-----------------|------------------------|---------|---------|
| 12-07-22 | Package Wrapper | | 154.00 | |
| 12-07-22 | DMF | | 4.62 | |
| 12-07-22 | Tourism Levy | | 6.34 | |
| 12-07-22 | Rooms - GST | | 7.93 | |
| 12-08-22 | Master Card | [REDACTED] [REDACTED] | | 172.89 |

| GST Summary | |
|------------------|--------------|
| Registration No: | 895126332 |
| Room | 7.93 |
| F&B | 0.00 |
| Other | 10.96 |
| Total | 18.89 |

| | | |
|--------------------|---------------|---------------|
| Total | 172.89 | 172.89 |
| Balance Due | 0.00 | CDN |

ATTACHMENT C:

Total CA\$24.70


Trip fare CA\$20.07

Subtotal CA\$20.07

Booking Fee CA\$3.00

TNC fee recovery surcharge CA\$0.45

GST CA\$1.18

 15.67 kilometers | 18 min



9:24 PM

1620 29 St NW, Calgary, AB

T2N 4L7, CA

9:43 PM

135 SE Southland Dr,

Calgary, AB T2J 5X5, CA

ATTACHMENT D:

Total **CA\$62.63**

Trip fare: CA\$50.20

Subtotal CA\$50.20

Booking Fee: CA\$3.00

Pickup/Dropoff Surcharge CA\$2.00

Airport Recovery Surcharge CA\$4.00

TNC fee/recovery surcharge CA\$0.45

GST CA\$2.98

 **37.42 kilometers | 52 min**



5:50 PM

**10333 Southport Rd SW,
Calgary, AB T2W 3X6, CA**

6:42 PM

**Concourse D Calgary
International Airport (YYC),
Calgary, AB T2E 3B9, CA**

ATTACHMENT E:



Tue 12/20/2022 9:41 AM

Mauro Chies

FW: C.C.H.L. Purchase Receipt

To [REDACTED]

INTERNET PURCHASE RECEIPT - CCHL-CCLS

Order Date: 2022-12-20 11:38:34 AM
Order Number: [REDACTED]
Bank Auth Number: [REDACTED]
Order Total: 175.00 CAD

Name on Card: Mauro Chies
Card Type: MC
Email Address: [REDACTED]

BILL TO:

Name: Mauro Chies
Address Line 1: [REDACTED]
Address Line 2:
City: [REDACTED]
State/Province: [REDACTED]
Zip/Postal Code: [REDACTED]
Country: [REDACTED]
Phone Number: [REDACTED]

SHIP TO:

Name:
Address Line 1:
Address Line 2:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:
Shipping Method:

MERCHANT INFO:

Online Address: <http://www.cchl-ccls.ca>
Merchant Name: Canadian College of Health Service Executives
Address: 150 Isabella Street, Suite 1102
City: Ottawa
Province: ON
Postal Code: K1S 1V7

AHS Executive Expenses Report P-Card

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total | | | | | | | | |
|---------------------------|--|-------------------|---------------------|-----------|---------------|--------------|---|-----------|----------------|------------------|---------------|
| CHIES, MAURO A | President & CEO Alberta Health Services (Interim) | Edmonton | \$ 160.00 | | | | | | | | |
| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 12/16/2022 | Mauro Chies travel to Calgary - OWN/CANCER Event/tour the Calgary Cancer Centre on Dec 7; in-person OA mtg on Dec 8. | AB - Local | Taxi | \$ 160.00 | home | YEG (return) | 2 trips - ea trip is less than the allowable rate. Items charged to Executive Assistant's P-Card on behalf of Mauro Chies | 2 | | | |
| Approver(s) for the claim | Approval Status | Approval Date | | | | | | | | | |
| Approval kept on file | Approve | 7-Feb-23 | | | | | | | | | |

----- TRANSACTION RECORD -----

ATS GROUP
4608 101 ST NW
EDMONTON AB

www.airlimousine.net

Purchase

Dec 16, 2022 10:50:48

MASTERCARD

Entry: Chip (C)

Auth#: Response: 01-027

Order:

Username:

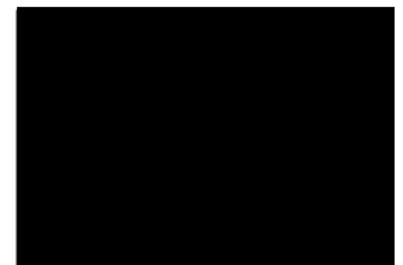
Amount \$ 160.00

Approved

For GST#, see \"Username\" above

Important. Retain this copy for your record

From _____
To Dec-7 _____ \$ EIA = 80
Time _____
Date Dec-8 - Return Home - 80
Trip Amount _____
Driver Name Total = \$ 160
Car Number _____
GST _____



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

| | |
|---------------------------|---|
| Name : Mauro Chies | Reporting Period for the Month of : Feb-23 |
|---------------------------|---|

| Invoice Date DD-MMM-YYYY | Payment Method | Category | Business Reason | Name of Vendor | Amount Paid |
|--------------------------------|----------------|----------------------------|---|-----------------------------------|-------------|
| 19-Dec-22 | Direct Billing | Airline Ticket | Flights - Edmonton to Calgary (round trip) - Jan 19-20, 2023 - Official Administrator Advisory Council Meeting in Calgary | Vision Travel DT Ontario-West Inc | \$493.31 |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| Total Paid in the Month | | | | | \$ 493.31 |



Vision Travel DT Ontario-West Inc
9929 - 108th Street
Edmonton AB T5K 1G8
833-692-4120

www.dt.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 19 December 2022

Agency Ref.: [REDACTED]
Sales Person: [REDACTED]

Customer Number: [REDACTED]
Customer Ref.:N/A

ALBERTA HEALTH SERVICES
[REDACTED]
[REDACTED]
[REDACTED]

Passenger(s): CHIES/MAURO MR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Important COVID Information Related To Your Travels:

Starting 20Jun22, vaccination will no longer be required to board a plane or train in Canada. .
For complete details click [here](#)

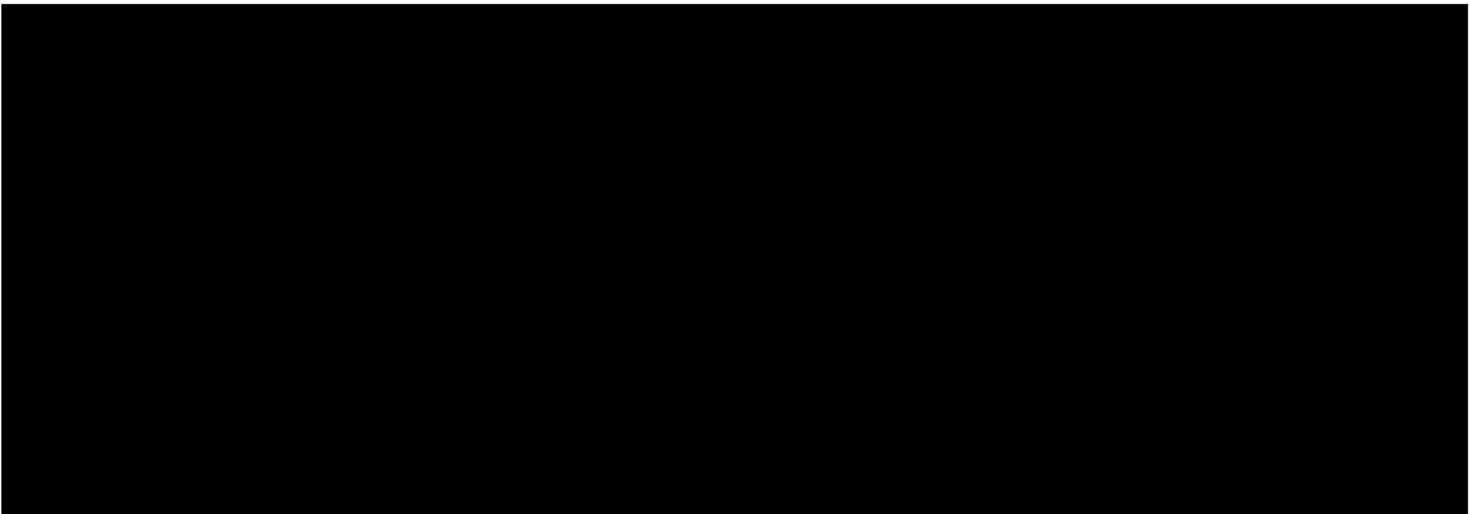
For complete Canadian Government details on COVID-19 vaccinated travellers entering Canada – click [here](#)

Please [click here](#) upon receipt of your itinerary for important COVID-related traveller information including COVID vaccination/test/quarantine requirements, transit restrictions, etc. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements could change.

Protective face coverings may be required at various stages of travel. Travellers are responsible to familiarize themselves with requirements for their airlines, airports and destination cities.

AIR - Thursday, January 19 2023 [Add To Calendar](#)

| | |
|---|---|
| WestJet Flight [REDACTED] Economy Class - Seat [REDACTED] (Non smoking, Aisle) Confirmed | |
| Depart | Edmonton, Alberta Weather Edmonton International Airport 08:30 AM Thursday, January 19 2023 |
| Arrive | Calgary, Alberta Weather Calgary International Airport 09:30 AM Thursday, January 19 2023 |
| Duration: | 1 hour(s) and 0 minute(s) Non-stop |
| Status: | Confirmed - WestJet Booking Reference: [REDACTED] |
| Operated By: | WESTJET ENCORE |
| Online Check In: | Available 24 hours prior - click here |
| Baggage Allowance: | 1 Piece(s) |
| Remarks: | PLEASE CHECK IN WITH WESTJET ENCORE |



AIR - Friday, January 20 2023 [Add To Calendar](#)

| | |
|---|---|
| WestJet Flight [REDACTED] Economy Class - Seat [REDACTED] (Non smoking, Aisle) Confirmed | |
| Depart | Calgary, Alberta Weather Calgary International Airport 06:00 PM Friday, January 20 2023 |
| Arrive | Edmonton, Alberta Weather Edmonton International Airport 07:00 PM Friday, January 20 2023 |
| Duration: | 1 hour(s) and 0 minute(s) Non-stop |
| Status: | Confirmed - WestJet Booking Reference: [REDACTED] |
| Operated By: | WESTJET ENCORE |
| Online Check In: | Available 24 hours prior - click here |
| Baggage Allowance: | 1 Piece(s) |
| Remarks: | PLEASE CHECK IN WITH WESTJET ENCORE |

Invoice Details

| Transaction | Document / Booking Number | Base Fare | Other Tax | GST/HST | QST | Total |
|-----------------|---------------------------|---------------|---------------|-------------|-----------------------------------|---------------|
| Invoice Number: | [REDACTED] | | | | | |
| WestJet | [REDACTED] | 377.06 | 116.25 | 0.00 | 0.00 | 493.31 |
| | | | | | Billed to: [REDACTED] | |
| Totals: | | 377.06 | 116.25 | 0.00 | 0.00 | 493.31 |
| | | | | | Total Credit Card Billing: | 493.31 |
| | | | | | Balance Due: | 0.00 |