

AHS Board and Executive Expense Report

Name: Dr. Michael Mulholland
Title: Zone Medical Director Central Zone (Acting)
Location: Red Deer
 Expenses approved during the month of September 2023

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-23	P-Card Expense Claim Direct Bill	Meetings Meetings Meetings			421	611	1,032			
							-			
							-			
Total			\$ -	\$ -	\$ 421	\$ 611	\$ 1,032	\$ -	\$ -	\$ -

**Total for
the Month** \$ 1,032

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 199
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses


Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.


4) Other


Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



Practitioner Name: Dr Michael Mulholland
 AHS Medical Staff: Yes No
 Phone Number with Area Code: 

Prof Corp: **Name:** _____
 Email Address: 

Primary Work Location: , Red Deer
 Primary Zone: Central

Committee, Project or Event Name	Meeting Event Date	Participation Method	Meeting Commitment Time	Stipend	Travel Expenses (if applicable)	Comments
Optimizing Alberta's Learning Health System (OAHLS) Event - Calgary	05-Jun-23	In Person	4+ Hrs		YES Proceed to pg2	
Senior Leaders Meeting - Calgary	14-Jun-23	In Person	4+ Hrs		YES Proceed to pg2	
CZ Seniors Health Leadership Forum Camrose	22-Jun-23	In Person	4+ Hrs		YES Proceed to pg2	
Senior Leaders Meeting - Calgary	14-Jun-23	In Person	4+ Hrs		YES Proceed to pg2	
RDRH Site Visit - Dr Alismaili - (Anesthesia)	06-Jul-23	In Person	2-4 Hrs		YES Proceed to pg2	
Meeting with Ponoka Mayor	02-Aug-23	In Person	2 Hr or Less		YES Proceed to pg2	
				Stipend Total	\$ 0.00	

Required Participation Review/Confirmation: Cannot be signed by claimant 

Dr. Francois Belanger VP Quality & CMO
 Name Title

Signature

August 23, 2023
 Date

Please send the completed invoice and receipts (if applicable) to:



Prepared By: _____

Dr Michael Mulholland

Expense Claim Details - Medical Staff Reimbursement for Approved AHS Committee/Project/Event Participation

ATTN: Please enter PER DATE, not per category		Meals -Per Diem (Refer Below)			Transportation & Accommodation					Mileage		
Committee/ Project/ Event Name	Expense Date (MM/DD/YY)	B	L	D	Hotel	Airfare	Taxi	Parking	Rental	KM	Rate	Destination (To & From)
Optimizing Alberta's Learning	6/5/23									300	0.50¢	SylvanLake-Calgary-return
Senior Leaders Meeting - Ca	6/14/23				\$ 224.67			\$ 25.00		300	0.50¢	SylvanLake-Calgary-return
CZ Seniors Health Leadershi	6/22/23									230	0.50¢	SylvanLake-Camrose-return
Sundre Town Recruitment R	7/12/23									200	0.50¢	SylvanLake-Sundre-return
Site Visit by Dr Alismaili (Ane	7/6/23				\$ 196.65						0.50¢	
Meeting with Ponoka Town M	2/8/23									130	0.50¢	SylvanLake-Ponoka-return
											0.50¢	
											0.50¢	
Sub Totals:		\$ 0.00	\$ 0.00	\$ 0.00	\$ 421.3	\$ 0.00	\$ 0.00	\$ 25.00	\$ 0.00	1160	0.50¢	

Expense Limits – Note this is summary information only. For full terms and conditions, please refer to AHS Travel, Hospitality and Working Sessions Policy, available on the AHS intranet at: <https://www.albertahealthservices.ca/Assets/about/policies/ahs-pol-expenses.pdf>

Travel and accommodation are to be booked with the AHS travel provider to ensure AHS/government rates. Expenses to be paid by the individual claimant and then submitted via this expense claim for consideration for reimbursement.

Travel – Section 3.1, 3.2, 3.3, 5, 9.1, 9.2, 9.3, 9.4, and Appendix A

- Travel expenses can be minimized by utilizing technology (teleconference, video conference, Telehealth) where it meets business objectives.
- Individuals are expected to consider the cost effectiveness of their travel expenses. Cost effectiveness does not necessarily mean the most inexpensive method of travel; consideration of time, impact to service delivery and safety should be considered when assessing cost effectiveness.
- Where use of technology is not an effective means of achieving the desired business objectives, the following is a list to consider when selecting a mode of transportation: a) AHS fleet vehicle, b) rental vehicle or bus, c) personal vehicle, d) airfare.
- Regular commuting between residence and designated home site(s) will not be reimbursed. AHS will reimburse mileage for approved business travel from residence to an alternate work site or bus/car rental agency/airport only for the portion of mileage that is above their normal commute (or the shorter of the two distances).
- Mileage incurred while traveling between sites is eligible for reimbursement
- Mileage reimbursement are at the general rate of \$0.505/km for 5,000 km/calendar year and below, \$0.47/km for over 5,000 km/calendar year.
- Vehicle owners responsible for any losses that may occur.
- Airfare within Alberta should not exceed \$600 for a roundtrip or \$1,000 roundtrip within Canada (inclusive of all fees and taxes). Travel outside Canada requires pre-approval by an AHS VP and cannot exceed \$2,000. Seat selection will not be reimbursed. Must be Economy class.
- Taxi fare limit of \$100 within city limits and including gratuity of up to 20%

Meal Allowance – Section 8.1, Appendix A

- Individuals traveling on AHS approved business may only claim meals through a meal allowance and cannot claim using the receipt method for reimbursement.

Expense Type:	Within Canada	Outside of Canada
Breakfast	\$10.50	\$13.70
Lunch	\$13.00	\$17.00
Dinner	\$24.00	\$31.00

Accommodations – Section 8.2 and Appendix A

- Reimbursed at the actual cost of the room including applicable taxes and surcharges (with receipt provided).
- Hotel base room rate shall not exceed \$200 (South, Calgary, Central and Edmonton Zone) and \$250 (North Zone).

Totals:	
Total Stipend	\$ 0.00
Total KM Rate	\$ 585.80
Total Expense	\$ 446.32
Total Payment	\$ 1,032.12

ONE ELEVEN GRILL
UNIT 108, 5301 43 STREET
RED DEER, AB T4N1C8
5874572667

One Eleven Grill
5301 43 St
Red Deer, AB
Canada, T4N 1C8
Tel: +1 5874572667

Printed July 6, 2023 at 7:57 PM

SALE

Clerk #: [REDACTED]
Table #: [REDACTED]
Check #: [REDACTED]

Batch #: [REDACTED] REF#: [REDACTED]
07/06/23 RRN: [REDACTED] 20:01:13
APPR CODE: [REDACTED]
VISA [REDACTED] Chip
[REDACTED] ****

July 6, 2023 at 7:57 PM
Party Name: 17

Order # [REDACTED]

Assistant
Manager: [REDACTED]

Party Size (5%):
Party Size(s): 1, 2, 3, 4

1x Mini Beef Wellington	\$50.00
1x Rack of Lamb	\$49.00
1x New York Strip - 12oz	\$44.00
1x LT Wedge	\$16.00

Split Items (1/2)

Food Total \$159.00

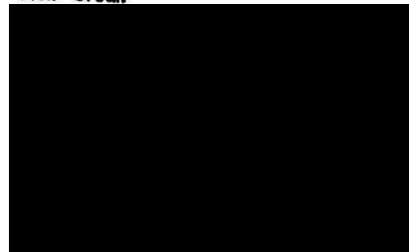
Sub Total \$159.00
GST (5%) \$7.95

Total \$166.95

AMOUNT \$166.95
TIP \$30.00
TOTAL \$196.95

APPROVED

Visa Credit



THANK YOU! / MERCI!

CUSTOMER COPY

Thank You for joining us!
Join us every Friday and Saturday for live music

Tip Guide:
15%=\$25.04 18%=\$30.05 20%=\$33.39

Printed from iPad using TouchBistro Pro

Site Visit - Potential Recruit - Dr. Alismaili
(Anesthesia).

- Dr Alismaili
- Dr Mulholland
- Dr K. Mohamed
- Dr C. Gaudelli

SLT MTG
Personal c/c



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

Calgary Airport Marriott In-Terminal Hotel
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
Telephone: (403) 717-0522 Fax: (587) 232-0600

AHS
Dr Michael Mulholland

Room: [Redacted]
Folio: [Redacted]
Cashier: [Redacted]
Arrival: 06-13-23
Departure: 06-14-23

Group: AHS Leadership Attendees, [Redacted]

Date	Description	Additional Information	Charges	Credits
06-13-23	Room Charge		199.00	
06-13-23	Rooms Destination Market Fee		5.97	
06-13-23	Rooms Tourism Levy		8.20	
06-13-23	Room GST		10.25	
06-13-23	Self Parking		25.00	
06-13-23	Parking GST		1.25	
06-14-23	Master Card	[Redacted]	XX/XX	314.27

GST Summary	
Reg No: 741907497 RT0001	
Room	10.25
F&B	2.60
Other	0.00
Total	12.85

Total	314.27	314.27
Balance Due	0.00	CDN

Personal charge was removed, only reimbursed the hotel & parking charges.

314.27
- 64.60
249.67

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.