

Official Administrator and Executive Expense Report

Name Nancy Guebert
Title Chief Program Officer, Cancer Control Alberta (Interim)
Location Edmonton
 Expenses submitted during the month of November 2015

Travel (1)										
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-15	P-Card	Meetings			708	570	1,278			
Nov-15	Direct Billing	Meetings	1,749				1,749			
Total			\$ 1,749	\$ -	\$ 708	\$ 570	\$ 3,027	\$ -	\$ -	\$ -

Total for the Month \$ 3,027

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 159
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

GUEBERT, NANCY Cardholder's Name	<i>Chief Program Officer</i> Cardholder's Position/Title	Billing Reporting Period:	20/11/2015
ADMINISTRATION Cardholder's Dept	<i>Cancer Control Alberta</i> Cardholder's Site/Location	Total Statement Amount:	\$1,422.57 \$ 1,278.33
NANCY.GUEBERT@ALBERTAHEALTHSERVICES.CA Cardholder's e-mail address		Last 6 digits of the P-Card # [REDACTED]	

Statement of Transactions

Transaction	Trans ID	Merchant Name & Description	Trans Currency	Trans Amount	Trans Tax	Total	Trans Description
		PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	CAD	75.90	3.61	79.51	Taxi: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
3.	408403478	CO OP TAXI LINE LTD, LIMOUSINES AND TAXICABS	CAD	15.60	.74	16.34	Taxi: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
4.	408534046	YELLOW CAB, LIMOUSINES AND TAXICABS	CAD	13.57	.65	14.22	Taxi: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
5.	408762983	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	CAD	75.90	3.61	79.51	Taxi: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
6.	408762985	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	CAD	88.08	4.19	92.27	Taxi: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
7.	408762984	THE WESTIN EDMONTON, WESTIN HOTELS	CAD	357.02	66.78	423.80	Parking: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
8.	408493448	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	CAD	75.90	3.61	79.51	Hotel: Mtgs - CCI Leads, Provincial Practices, RT Replacement, D. Rose, M. Parliament/G. Hufty, CCA Program Overview, Tour/Staff Mtg
9.	409649954	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	CAD	58.70	2.80	61.50	Taxi: Mtgs - M. Parliament, G. Hufty, Finance, Breast Reconstruction, CPAC/CAPCA Update
10.	409770341	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	CAD	75.90	3.61	79.51	Parking: Mtgs - M. Parliament, G. Hufty, Finance, Breast Reconstruction, CPAC/CAPCA Update
11.	409649953	THE WESTIN EDMONTON, WESTIN HOTELS	CAD	178.51	33.39	211.90	Taxi: Mtgs - M. Parliament, G. Hufty, Finance, Breast Reconstruction, CPAC/CAPCA Update
12.	410051034	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	CAD	75.90	3.61	79.51	Hotel: Mtgs - M. Parliament, G. Hufty, Finance, Breast Reconstruction, CPAC/CAPCA Update
13.	410051035	YELLOW CAB, LIMOUSINES AND TAXICABS	CAD	14.49	.68	15.17	Taxi: Mtgs - M. Parliament, G. Hufty, B. Stevenson, Finance
14.	410258030	DELTA EDMONTON CENTRE, DELTA HOTELS	CAD	172.89	.00	172.89	Taxi: Mtgs - M. Parliament, G. Hufty, B. Stevenson, Finance

Signatures		
Cardholder Designate (if Applicable) By signing this statement <ul style="list-style-type: none"> • I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. 		
<u>Laurie Clarke</u> Name of Cardholder Designate	<u>Chief Program Officer</u> Cardholder Designate Position/Title	
<u>[Signature]</u> Signature of Cardholder Designate	<u>November 23-2015</u> Date of Signature	
Cardholder By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
<u>GUEBERT, NANCY</u> Name of Cardholder	<u>Chief Program Officer</u> Cardholder Position/Title	
<u>[Signature]</u> Signature of Cardholder	<u>Nov 24, 2015</u> Date of Signature	
Approver Designate (if Applicable) By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
<u>MARLENE HAMILTON</u> Name of Approver Designate	<u>EXEC. COORDINATOR</u> Approver Designate Position/Title	
<u>[Signature]</u> Signature of Approver Designate	<u>Nov 27, 2015</u> Date of Signature	
Approver By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
<u>Dr. Francois Belanger</u> Name of Approver	<u>VP and Medical</u> Approver Position/Title	
<u>[Signature]</u> Signature of Approver	<u>Nov 30, 2015</u> Date of Signature	
Submit approved statement with attachments to Accounts Payable:		
Attach: <ul style="list-style-type: none"> • Original (or scanned) itemized receipts with documented business reasons including names of participants where required • Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable: • Copies of pre-approvals for travel • Personal cheque payable to "Alberta Health Services" • Return, refund and/or credit receipts • Disputes letter • Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason. 	Address: Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4	
Accounts Payable only:		
Reference #: _____	Reviewed by: _____	Date: _____

⑥

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509461
Item #:1156
MasterCard
PURCHASE
Op Id:047895
Card # [REDACTED]

AID: A0000000041010

APPROVED

AMOUNT CAD\$66.00
TIP CAD\$9.90
=====
TOTAL CAD\$75.90

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TVR: 4000008000
TSI: E800

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
GST 862184769

Date: 2015/11/07 Time: 17:12:29
Response: AUTH [REDACTED]

CUSTOMER COPY

Taxi to airport from SunLife Place.

⑤

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N-1C2
780-463-5000

Term Id:4502412509461
Item #:1150
MasterCard
PURCHASE
Op Id:047895
Card # [REDACTED]

AID: A0000000041010

APPROVED

AMOUNT CAD\$66.00
TIP CAD\$9.90
=====
TOTAL CAD\$75.90

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TVR: 4000008000
TSI: E800

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
GST 862184769

Date: 2015/11/07 Time: 10:04:39
Response: AUTH [REDACTED]

CUSTOMER COPY

Taxi from YES airport to SunLife Place.

⑤

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6N-1C2
780-462-3456

Term Id:4502412470227
Item #:1935
MasterCard
PURCHASE
Op Id:619581
Card # [REDACTED]

AID: A0000000041010

APPROVED

AMOUNT CAD\$11.00
TIP CAD\$1.77
=====
TOTAL CAD\$13.57

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TVR: 4000008000
TSI: E800

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2015/11/07 Time: 07:45:01
Response: AUTH [REDACTED]

CUSTOMER COPY
Taxi from
Hotel to the OCL

④

Co-op Taxi Line
(780) 425-2525
www.co-optaxi.com

Terminal 463/66234723
Driver 5068
15/11/03 12:10:26

MASTERCARD

Card : [REDACTED]
MasterCard
CHIP CARD
AID : A0000000041010
TVR : 0000008000
Ref # [REDACTED]
Auth # [REDACTED]

FARE : \$ 13.60
TIP : \$ 2.00

TOTAL : \$ 15.60

APPROVED - THANK YOU
Taxi (780-425-2525)
Call to SunLife Place

RECEIPT
GST NO. R122556194

TKT [REDACTED]
POF: C50
IN: 11/02/15 07:13
OUT: 11/04/15 19:59
PAID \$ 88.05
DURATION: 2 12: 46
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

Parking at YVC Airport
Calgary International Airport Parkade

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H 1C2
780-463-5000

Term Id: 4502412509461
Item #: 1167
MasterCard
PURCHASE
Op Id: [REDACTED]
Card #: [REDACTED]
AID: A0000000041010

APPROVED

AMOUNT CAD\$66.00
TIP CAD\$9.90
TOTAL CAD\$75.90

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TUR: 4000000000
TST: E800

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
GST 862184769

Date: 2015/11/12 Time: 10:02:27
Response: AUTH [REDACTED]

CUSTOMER COPY

Taxi from YEG Airport
to SunLife Place

11

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H 1C2
780-463-5000

Term Id: 4502412509461
Item #: 1173
MasterCard
PURCHASE
Op Id: 847895
Card #: [REDACTED]
AID: A0000000041010

APPROVED

AMOUNT CAD\$66.00
TIP CAD\$9.90
TOTAL CAD\$75.90

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TUR: 4000000000
TST: E800

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
GST 862184769

Date: 2015/11/13 Time: 15:31:06
Response: AUTH [REDACTED]

CUSTOMER COPY

Taxi from SunLife
to YEG Airport

10

RECEIPT
GST NO. R122556194

TKT NO: 30178293
POF: C52
IN: 11/12/15 07:12
OUT: 11/13/15 18:04
PAID: \$ 58.70
DURATION: 1 10: 52
(GST INCLUDED)

MASTERCARD
[REDACTED]

YOU HAVE 10 MIN.
TO EXIT

Parking at YVC
Calgary International Airport Parkade

13

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H 1C2
780-463-5000

Term Id: 4502412509461
Item #: 1179
MasterCard
PURCHASE
Op Id: 847895
Card #: [REDACTED]
AID: A0000000041010

APPROVED

AMOUNT CAD\$66.00
TIP CAD\$9.90
TOTAL CAD\$75.90

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TUR: 4000000000
TST: E800

Book on line at
EDMPRESTIGE.COM

Thank you for being our guest
GST 862184769

Date: 2015/11/16 Time: 18:09:52
Response: AUTH [REDACTED]

CUSTOMER COPY

Taxi from YEG Airport to Hotel

14

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6H 1C2
780-462-3456

Term Id: 45024124782435
Item #: 0916
MasterCard
PURCHASE
Op Id: 112202
Card #: [REDACTED]
AID: A0000000041010

APPROVED

AMOUNT CAD\$12.60
TIP CAD\$1.89
TOTAL CAD\$14.49

Ref. # [REDACTED]
Auth. # [REDACTED]
Resp. Code: 00
TUR: 4000000000
TST: E800

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2015/11/17 Time: 09:57:51
Response: AUTH [REDACTED]

CUSTOMER COPY

Taxi from Hotel to
YEG

8

- CCI Leads
- Provincial Practices Intro
- RT Replacement
- M. Parliament / G. Hufty
- D. Rose
- M. Parliament
- CCA Program Overview
- Tour + mtg w staff at CCI

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
 HOTELS & RESORTS

Nancy Guebert

Page Number : [REDACTED] Invoice Nbr [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 02-NOV-15 17:26
 Depart Date : 04-NOV-15 07:28
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account : [REDACTED]

Copy Tax Invoice

Tax ID : 815461330RT0001 [REDACTED]

The Westin Edmonton 04-NOV-15 07:30 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
02-NOV-15	[REDACTED]	Room Charge	159.00	
02-NOV-15	[REDACTED]	GST	8.19	
02-NOV-15	[REDACTED]	Destination Marketing Fee	4.77	
02-NOV-15	[REDACTED]	Tourism Levy	6.55	
03-NOV-15	[REDACTED]	Room Charge	159.00	
03-NOV-15	[REDACTED]	GST	8.19	
03-NOV-15	[REDACTED]	Destination Marketing Fee	4.77	
03-NOV-15	[REDACTED]	Tourism Levy	6.55	
04-NOV-15	[REDACTED]	Mastercard		-357.02
		** Total	357.02	-357.02
		*** Balance	0.00	

STAY LONGER - Enjoy more time to explore your destination with the benefits of Westin Weekend, from extended breakfast hours to late Sunday checkouts. Book your next Westin Weekend at westin.com/weekend

mtg

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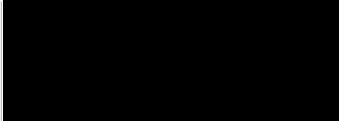
12

- 101 Mtgs w M. Karliament, G. Huffy,
- Finance mtg.
- Breast Reconstruction
- CPAC/CARCA Update

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



Nancy Guebert



Page Number : [Redacted] Invoice Nbr : [Redacted]
 Guest Number : [Redacted]
 Folio ID : [Redacted]
 Arrive Date : 12-NOV-15 17:01
 Depart Date : 13-NOV-15 07:44
 No. Of Guest : 1
 Room Number : [Redacted]
 Club Account : [Redacted]

Copy Tax Invoice

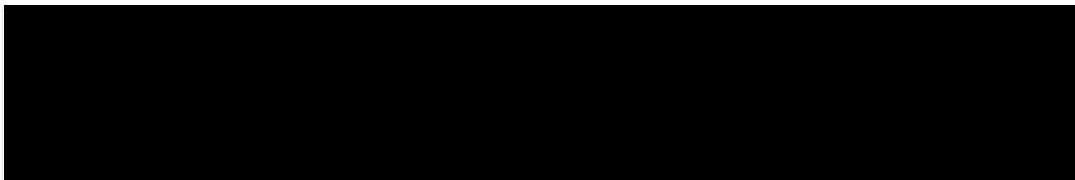
Tax ID : 815461330RT0001

The Westin Edmonton 13-NOV-15 07:50 [Redacted]

Date	Description	Charges (CAD)	Credits (CAD)
12-NOV-15	Room Charge	159.00	
12-NOV-15	GST	8.19	
12-NOV-15	Destination Marketing Fee	4.77	
12-NOV-15	Tourism Levy	6.55	
13-NOV-15	Mastercard		-178.51
	** Total	178.51 ✓	-178.51
	*** Balance	0.00	

KIDS EAT WELL AT WESTIN - Discover kids' meals that are as delicious as they are nutritious with the Westin Eat Well Menu for Kids, developed with Sup
 erchefs(TM) to make kids and parents happy. Learn more at westin.com/eatwell

mk



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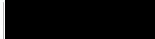
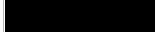

- 1:1 mtg with M. Parliament,
G. Huffy, T. Fields, B. Stevenson
- Finance mtg.

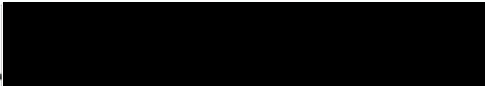
15

DELTA
EDMONTON CENTRE
SUITE HOTEL

10222 - 102 Street, Edmonton, Alberta T5J 4C5
Tel: 780-429-3900 Fax: 780-421-3259

AB HEALTH SERVICES
Ms Nancy Guebert
Canada

Room: 
Folio: 
Cashier: 
Arrival: 11-16-15
Departure: 11-17-15

Date	Description	Additional Information	Charges	Credits
11-16-15	Room charge		154.00	
11-16-15	Room - GST		7.93	
11-16-15	Room - Tourism Levy		6.34	
11-16-15	Room - Destination Mkt. Fee		4.62	
11-17-15	Mastercard			172.89
Total			172.89	172.89 ✓
Balance Due			0.00	0.00 CDN

GST Summary	
Registration No:	899111215
Room	7.93
F&B	0.00
Other	0.00
Total	7.93

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Nancy Guebert	Reporting Period for the Month of : October 5, 2015 - November 20, 2015
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DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
05-Oct-15	Direct Billing	Airline Ticket	Mtgs: CCI Leads, Provincial Practices, RT Replacement, CCA Program Overview, CCI Tour and Staff Mtg., 1:1 Meetings (D. Rose, G.Hufy, M. Parliament)	Marlin Travel	335.18
21-Oct-15	Direct Billing	Airline Ticket	Change fee to due to schedule changes to accommodate meetings	Marlin Travel	50.00
21-Oct-15	Direct Billing	Airline Ticket	Mtgs: Finance, Breast Reconstruction, CPAC/CAPCA Update, 1:1 Meetings (G.Hufy, M. Parliament)	Marlin Travel	310.46
21-Oct-15	Direct Billing	Airline Ticket	Mtgs: Finance, 1:1 Meetings (B. Stevenson, M. Parliament, G. Hufy)	Marlin Travel	418.88
21-Oct-15	Direct Billing	Airline Ticket	Mtgs: Calgary Cancer Project, COEC, 1:1 Meetings (M. Parliament, G. Hufy)	Marlin Travel	248.96



Executive Expenses Report Direct Billing Summary

10-Nov-15	Direct Billing	Airline Ticket	Mtgs: CAPCA Board, CPAC Partnership Advisory Council <i>(AHS to be reimbursed by CAPCA)</i>	Marlin Travel	606.50 ✓
12-Nov-15	Direct Billing	Airline Ticket	Mtgs: Town Hall at the CCI, Physician Assisted Death Session, CCI Tour of Inpatients, Med Physicis & Clinical Trials, Communications, 1:1 Meetings (M. Parliament, G. Hufty, M. Chies)	Marlin Travel	335.18 ✓
18-Nov-15	Direct Billing	Airline Ticket	Change fee to due to schedule changes to accommodate meetings	Marlin Travel	50.00 ✓
Total Paid in the Month					231.18

Reviewed & approved mth

\$1748.60

Francois Belanger
Dr. F. Belanger

Date *Nov 20/15*

VP and Medical Director, Central and Southern AB
ZMD, Calgary Zone



mth

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

October 3, 2015

1/3

INVOICE

For

MS NANCY GUEBERT

AC

Monday, November 2, 2015

✈ Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 02Nov15

AIR CANADA E

SEAT 7C - GUEBERT/NANCY MS

TICKET NUMBER

Flight: 8134 G CLASS
08:30 AM Equipment: D8 (300 SERIES)
09:24 AM

Mile(s) Flown: 163

✈ Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 02Nov15

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 5C

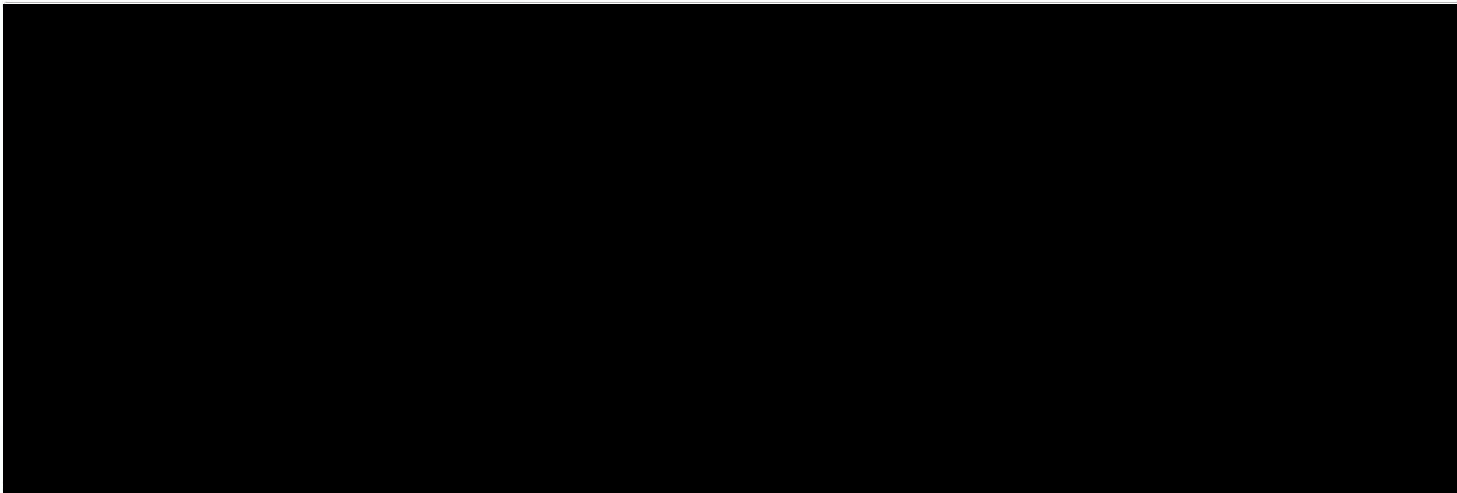
Flight: 8441 G CLASS
08:35 AM Equipment: DH4
09:25 AM

Mile(s) Flown: 163

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: October 5, 2015
Page: 2/3
Our Reference: [REDACTED]

INVOICE



Wednesday, November 4, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 04Nov15

Flight: 8153 M CLASS
06:40 PM Equipment: DH4
07:30 PM

Mile(s) Flown: 163

AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 3A [REDACTED]

Thursday, November 5, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 05Nov15

Flight: 8169 G CLASS
05:00 PM Equipment: D8 (300 SERIES)
05:54 PM

Mile(s) Flown: 163

AIR CANADA E
SEAT 6C - GUEBERT/NANCY MS
TICKET NUMBER [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: October 5, 2015
Page: 3/3
Our Reference: [REDACTED]

INVOICE

Cost:		
AIR CANADA WE [REDACTED]		260.22
	Tax:	74.96
	Ticket Total:	335.18 ✓
Total:		
	Grand Total:	335.18
	Less Credit Card Payments:	335.18
	Credit / Balance Due To This Invoice:	0.00
	Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2ECO
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]

Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]

Date: October 21, 2015

Page: 1/2

Our Reference: [REDACTED]

INVOICE

For

MS NANCY GUEBERT

AC [REDACTED]

Monday, November 2, 2015

✈ Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 02Nov15

AIR CANADA E

AIR CANADA CONFIRMATION [REDACTED]

TICKET NUMBER [REDACTED]

SEAT 5C

Flight: 8441 G CLASS

08:35 AM Equipment: DH4

09:25 AM

Mile(s) Flown: 163

Wednesday, November 4, 2015

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: October 21, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Wednesday, November 4, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB Flight: 8153 M CLASS
To: CALGARY AB 06:40 PM Equipment: DH4
Stops: 0 Arrival: 04Nov15 07:30 PM Mile(s) Flown: 163
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 3A

Cost: [REDACTED]
AIR CANADA WEB [REDACTED] 50.00 Change fee
Total: [REDACTED]

Grand Total: 50.00
Less Credit Card Payments: 50.00
Credit / Balance Due To This Invoice: 0.00
Total Previous Payments: 335.18
Total Charges Previous Invoices: 335.18
Total Balance Due: 0.00

Change in flight due to a change in the schedule to accomodate mtgs.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
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1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
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MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

October 21, 2015

1/3

INVOICE

For

MS NANCY GUEBERT

AC

Thursday, November 12, 2015

 Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 12Nov15

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 3C

Flight: 8441

ECONOMY CLASS

08:35 AM Equipment: DH4

09:25 AM


Mile(s) Flown: 163

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: October 21, 2015
Page: 2/3
Our Reference: [REDACTED]

INVOICE

Friday, November 13, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 13Nov15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C

Flight: 8169 G CLASS
05:00 PM Equipment: D8 (300 SERIES)
05:54 PM

Mile(s) Flown: 163

Cost:

AIR CANADA WEB [REDACTED]	[REDACTED]	225.00	
		Tax:	74.96
		Ticket Total:	299.96 Flight
AIR CANADA WEB [REDACTED]	[REDACTED]	10.00	
		Tax:	0.50
		Ticket Total:	10.50 Seat Selection
Total:			
	Grand Total:	310.46	✓
	Less Credit Card Payments:	310.46	
	Credit / Balance Due To This Invoice:	0.00	
	Total Balance Due:	0.00	

More economical to book Tango fare even with seat selection fee.

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA... TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
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TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]

Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]

Date: [REDACTED] 2015

Page: 1/2

Our Reference: [REDACTED]

INVOICE

For

MS NANCY GUEBERT

AC [REDACTED]

Monday, November 16, 2015

✈ Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 16Nov15

AIR CANADA E

SEAT 6C - GUEBERT/NANCY MS

TICKET NUM [REDACTED]

Flight: 8172 U CLASS
05:55 PM Equipment: D8 (300 SERIES)
06:49 PM

Mile(s) Flown: 163

Tuesday, November 17, 2015

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: October 21, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Tuesday, November 17, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 17Nov15
AIR CANADA E
SEAT 7C - GUEBERT/NANCY MS
TICKET NUMBER [REDACTED]

Flight: 8153 G CLASS
06:40 PM Equipment: DH4
07:30 PM

Mile(s) Flown: 163

Cost:

AIR CANADA W [REDACTED]	343.92
Tax:	74.96
Ticket Total:	418.88

Total:

Grand Total:	418.88 ✓
Less Credit Card Payments:	418.88
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch:

Agent:

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number:

Date:

Page:

Our Reference:

October 21, 2015

1/3


INVOICE

For

MS NANCY GUEBERT

AC

Tuesday, November 24, 2015

 Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0 Arrival: 24Nov15

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 2C

Flight: 8441 K CLASS

08:35 AM Equipment: DH4

09:25 AM

Mile(s) Flown: 163

Edm to Calg (return)

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: [REDACTED] 15
Page: 2/3
Our Reference: [REDACTED]

INVOICE

Wednesday, November 25, 2015

Air

AIR CANADA
From: EDMONTON INTL AB
To: TORONTO PEARSON
Stops: 0 Arrival: 25Nov15
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 30D

Flight: 172 S CLASS
01:45 PM Equipment: A320
07:24 PM

Mile(s) Flown: 1671

Thursday, November 26, 2015

Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 26Nov15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C

Flight: 8153 ECONOMY CLASS
06:40 PM Equipment: DH4
07:30 PM

Mile(s) Flown: 163

Friday, November 27, 2015

Air

AIR CANADA
From: TORONTO PEARSON
To: CALGARY AB
Stops: 0 Arrival: 27Nov15
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 22D

Flight: 133 T CLASS
06:10 PM Equipment: A320
08:30 PM

Mile(s) Flown: 1669

Cost:

AIR CANADA WE [REDACTED]	[REDACTED]	153.00
	[REDACTED]	74.96
	Ticket Total:	227.96 flight.
AIR CANADA W [REDACTED]	[REDACTED]	20.00
		1.00
	Ticket Total:	21.00 seat charge.

Tango fare was the most economical fare even w seat selection fee.

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: October 21, 2015
Page: 3/3
Our Reference: [REDACTED]

INVOICE

Total:

Grand Total:	248.96 ✓
Less Credit Card Payments:	248.96
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..
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GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 12, 2015
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS NANCY GUEBERT
AC [REDACTED]

Sunday, December 6, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 06Dec15
AIR CANADA E
SEAT 7C - GUEBERT/NANCY MS
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C

Flight: 8170 G CLASS
07:20 PM Equipment: DH4
08:12 PM

Mile(s) Flown: 163

Monday, December 7, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 07Dec15
AIR CANADA E
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C

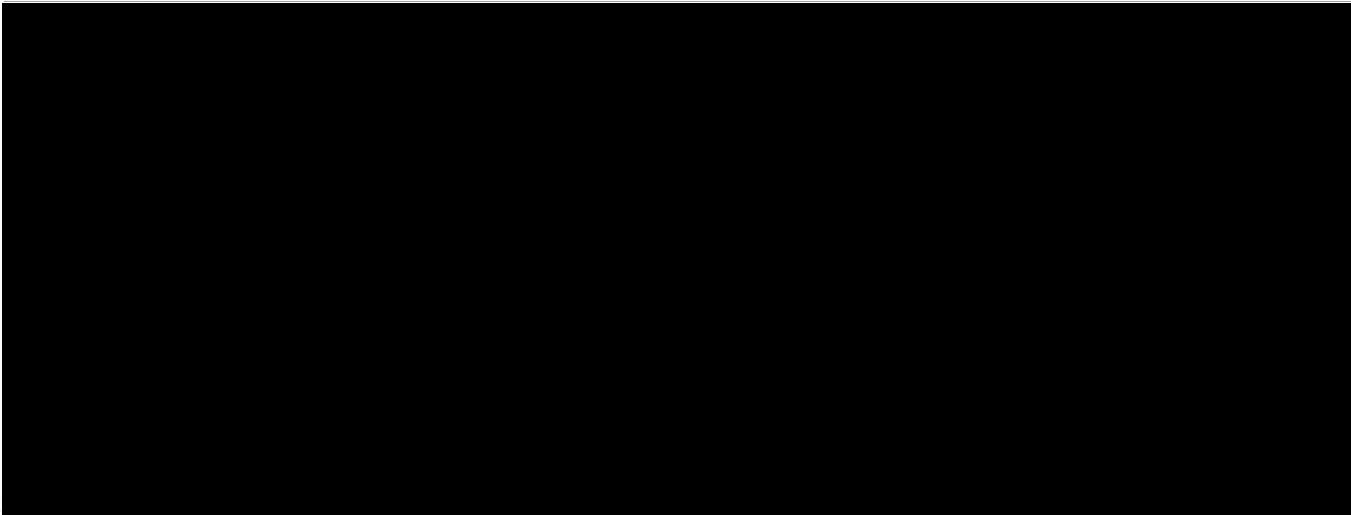
Flight: 8441 M CLASS
08:35 AM Equipment: DH4
09:27 AM

Mile(s) Flown: 163

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 12, 2015
Page: 2/2
Our Reference: [REDACTED]

INVOICE



Tuesday, December 8, 2015

✈ Air

AIR CANADA
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 08Dec15
AIR CANADA E
SEAT 7C - GUEBERT/NANCY MS
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C [REDACTED]

Flight: 8153 G CLASS
06:40 PM Equipment: DH4
07:34 PM

Mile(s) Flown: 163

Cost:

AIR CANADA W [REDACTED]	260.22
Tax:	74.96
Ticket Total:	335.18 ✓

Total:

Grand Total:	335.18
Less Credit Card Payments:	335.18
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915
Branch: N61107
Agent: MEA MOORE Tel: 780-425-8611

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 18, 2015
Page: 1/3
Our Reference: [REDACTED]

INVOICE

For
MS NANCY GUEBERT
AC [REDACTED]

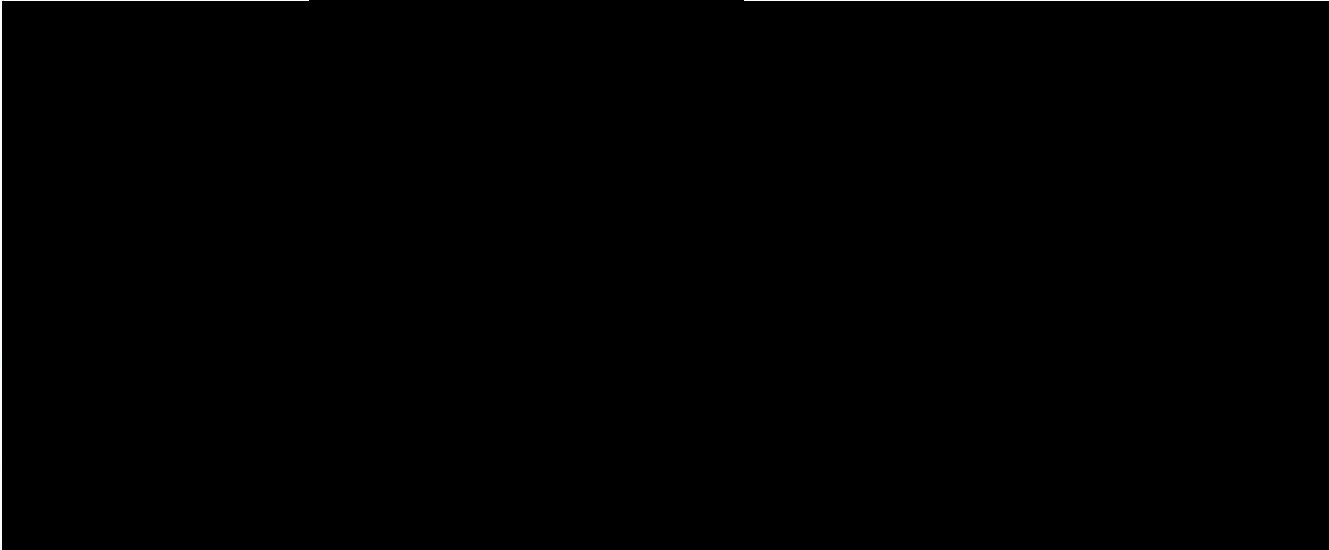
Monday, December 7, 2015

✈ Air

AIR CANADA
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 07Dec15
AIR CANADA E
AIR CANADA CONFIRMATIO
TICKET NUMBER
SEAT 2C

Flight: 8441 M CLASS
08:35 AM Equipment: DH4
09:27 AM

Mile(s) Flown: 163



To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: November 18, 2015
Page: 2/3
Our Reference: [REDACTED]

INVOICE

Tuesday, December 8, 2015

 Air

AIR CANADA
From: EDMONTON INTL AB Flight: 8153 G CLASS
To: CALGARY AB 06:40 PM Equipment: DH4
Stops: 0 Arrival: 08Dec15 07:34 PM Mile(s) Flown: 163
AIR CANADA E
SEAT 7C - GUEBERT/NANCY [REDACTED]
AIR CANADA CONFIRMATION [REDACTED]
TICKET NUMBER [REDACTED]
SEAT 2C [REDACTED]

Cost:	
AIR CANADA WE [REDACTED]	50.00
Total:	

Grand Total:	50.00	<i>change fee</i>
Less Credit Card Payments:	50.00	
Credit / Balance Due To This Invoice:	0.00	
Total Previous Payments:	335.18	
Total Charges Previous Invoices:	335.18	
Total Balance Due:	0.00	

Change in flight due to change in schedule to accomodate meetings

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..
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