

## AHS Board and Executive Expense Report

**Name** Nancy Guebert  
**Title** Chief Program Officer Cancer Control Alberta (Interim)  
**Location** Calgary

Expenses submitted during the month of December 2015

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-15	P-Cards	Meetings			341	408	749			
Dec-15	Direct Billing	Meetings	720				720			
<b>Total</b>			\$ 720	\$ -	\$ 341	\$ 408	\$ 1,469	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,469

Maximum daily single meal expense claimed in the month      \$      -  
Maximum daily base hotel rate claimed in the month      \$      159  
Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

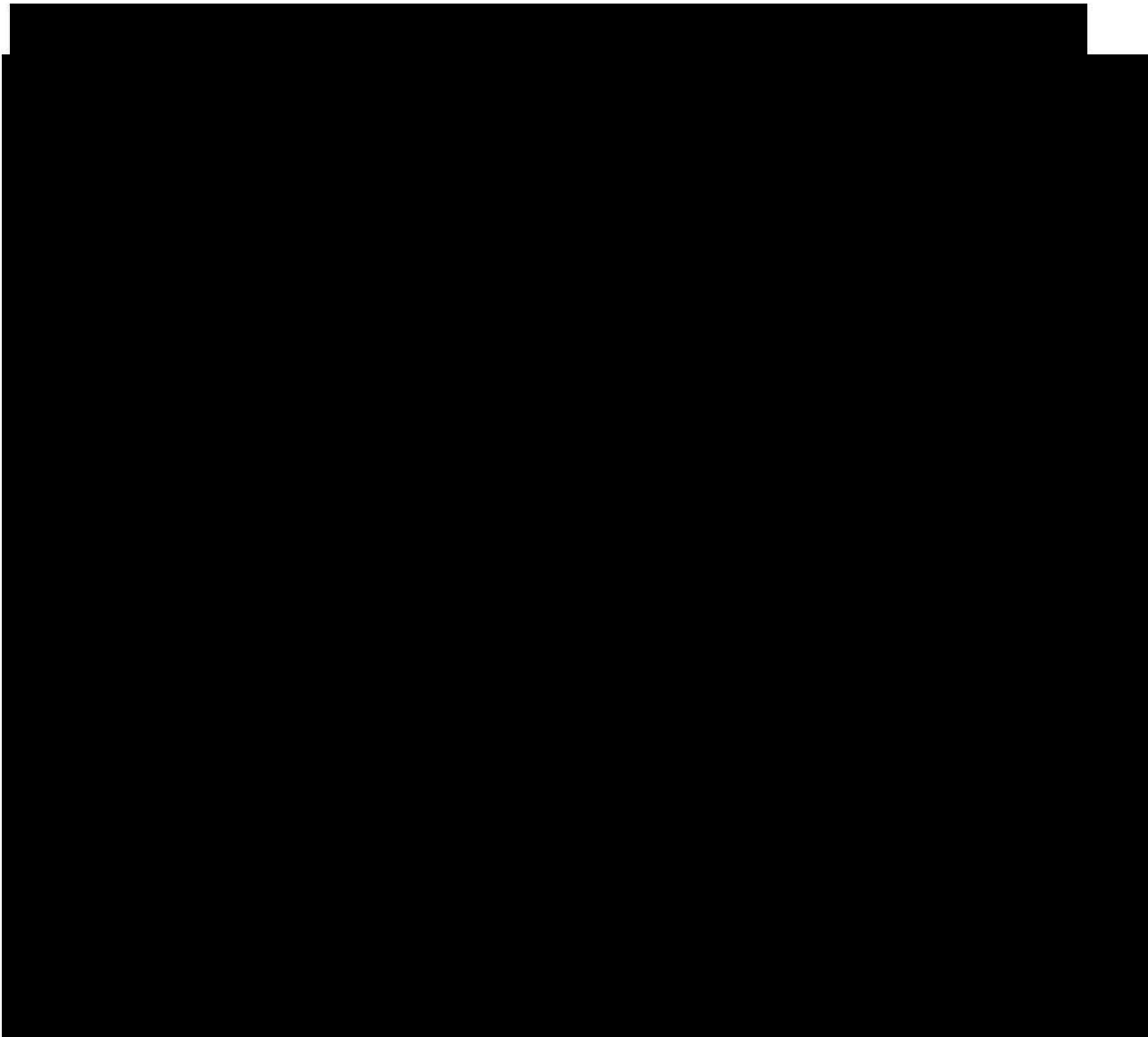
**Instruction:**

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

<u>GUEBERT, NANCY</u> Cardholder's Name	<u>CHIEF PROGRAM OFFICER</u> Cardholder's Position/Title	Billing Reporting Period:	<u>20/12/2015</u>
<u>CANCER CONTROL ALBERTA</u> Cardholder's Dept	<u>TOM BAKER CANCER CENTRE</u> Cardholder's Site/Location	Total Statement Amount:	<del>\$1,021.24</del> <span style="border: 1px solid red; padding: 2px;"><b>\$748.64</b></span>
<u>NANCY.GUEBERT@ALBERTAHEALTHSERVICES.CA</u> Cardholder's e-mail address		Last 6 digits of the P-Card #: <span style="background-color: black; color: black;">XXXXXXXXXX</span>	

Statement of Transactions								
Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
24/11/2015	410988556	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	75.90	CAD	75.90	3.61	.00	Taxi: Mtgs M. Parliament, G. Hufty, COEC
25/11/2015	410988555	PEARSON VISION LIMOUSI, LIMOUSINES AND TAXICABS	69.00	CAD	<del>69.00</del>	3.29	.00	Taxi: Mtgs - CAPCA Board of Directors, CPAC Provincial Agencies & Program Council (AHS to be reimbursed by CAPCA)
25/11/2015	410988557	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	75.90	CAD	<del>75.90</del>	3.61	.00	Taxi: Mtgs - CAPCA Board of Directors, CPAC Provincial Agencies & Program Council (AHS to be reimbursed by CAPCA)
26/11/2015	410988558	THE WESTIN EDMONTON, WESTIN HOTELS	178.51	CAD	178.51	33.39	.00	Hotel: Mtgs - M. Parliament, G. Hufty, COEC
27/11/2015	411178006	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	117.40	CAD	<del>117.40</del>	5.59	.00	Parking: Mtgs - M. Parliament, G. Hufty, COEC, CAPCA Board of Directors, CPAC Provincial Agencies & Program Council (AHS
27/11/2015	411178007	LIMOUSINE SERVICES (PO, LIMOUSINES AND TAXICABS	69.00	CAD	<del>69.00</del>	.00	.00	Taxi: Mtgs - CAPCA Board of Directors, CPAC Provincial Agencies & Program Council (AHS to be reimbursed by CAPCA)
30/11/2015	411578125	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	29.35	CAD	29.35	1.40	.00	Parking: Mtgs - Cancer SCN Core Committee
07/12/2015	412286616	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	74.75	CAD	74.75	3.56	.00	Taxi: Mtgs - Session on PAD, CCI Town Hall, Cap Mngmt and AB Infrastructure, Tour of CCI Inpatients, Cyclotron, Clinical Trials
07/12/2015	412286617	YELLOW CAB, LIMOUSINES AND TAXICABS	14.49	CAD	14.49	.69	.00	Taxi: Mtgs - Session on PAD, CCI Town Hall, Cap Mngmt and AB Infrastructure, Tour of CCI Inpatients, Cyclotron, Clinical Trials
08/12/2015	412426448	YELLOW CAB, LIMOUSINES AND TAXICABS	20.70	CAD	20.70	.99	.00	Taxi: Mtgs - Session on PAD, CCI Town Hall, Cap Mngmt and AB Infrastructure, Tour of CCI Inpatients, Cyclotron, Clinical Trials
08/12/2015	412651945	PRESTIGE TRANSPORTATIO, LIMOUSINES AND TAXICABS	74.75	CAD	74.75	3.56	.00	Taxi: Mtgs - Session on PAD, CCI Town Hall, Cap Mngmt and AB Infrastructure, Tour of CCI Inpatients, Cyclotron, Clinical Trials
08/12/2015	412651946	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	58.70	CAD	58.70	2.80	.00	Parking: Mtgs - Session on PAD, CCI Town Hall, Cap Mngmt and AB Infrastructure, Tour of CCI Inpatients, Cyclotron, Clinical Trials
09/12/2015	412426449	THE WESTIN EDMONTON, WESTIN HOTELS	162.79	CAD	162.79	30.45	.00	Hotel: Mtgs - Session on PAD, CCI Town Hall, Cap Mngmt and AB Infrastructure, Tour of CCI Inpatients, Cyclotron, Clinical Trials

Signatures		
<b>Cardholder Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>• I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre.</li> </ul>		
<u>Laura Lee Clarke</u> Name of Cardholder Designate	<u>Executive Associate</u> Cardholder Designate Position/Title	
<u>Laura Lee Clarke</u> Signature of Cardholder Designate	<u>Dec 21/2015</u> Date of Signature	
<b>Cardholder</b> By signing this statement <ul style="list-style-type: none"> <li>• I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>• I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.</li> <li>• I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>GUEBERT, NANCY</u> Name of Cardholder	<u>CHIEF PROGRAM OFFICER</u> Cardholder Position/Title	
<u>Nancy Guebert</u> Signature of Cardholder	<u>Dec 21/2015</u> Date of Signature	
<b>Approver Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>• I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>• I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>• I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Marlene Hamilton</u> Name of Approver Designate	<u>Exec Admin Coordinator</u> Approver Designate Position/Title	
<u>Marlene Hamilton</u> Signature of Approver Designate	<u>Dec 30, 2015</u> Date of Signature	
<b>Approver</b> By signing this statement <ul style="list-style-type: none"> <li>• I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>• I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>• I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Dr. Francois Belanger</u> Name of Approver	<u>Executive Lead, CPA</u> Approver Position/Title	
<u>Francois Belanger</u> Signature of Approver	<u>Jan 4, 2016</u> Date of Signature	
Submit approved statement with attachments to Accounts Payable:		
<b>Attach:</b> <ul style="list-style-type: none"> <li>• Original (or scanned) itemized receipts with documented business reasons including names of participants where required</li> <li>• Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable:               <ul style="list-style-type: none"> <li>• Copies of pre-approvals for travel</li> <li>• Personal cheque payable to "Alberta Health Services"</li> <li>• Return, refund and/or credit receipts</li> <li>• Disputes letter</li> <li>• Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason.</li> </ul> </li> </ul>	<b>Address:</b>  Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4	
<b>Accounts Payable only:</b>		
Reference #: _____	Reviewed by: _____	Date: _____



CAPCA = 58.70 (Nov 26-27)  
AHS = 58.70 (Nov 24-25)

⑤

RECEIPT

GST NO. R122556194

AHS/CAPCA ✓

TKT NO [REDACTED]

POF: C52

IN: 11/24/15 06:55

OUT: 11/27/15 20:39

PAID: \$ ~~117.40~~

\$58.70

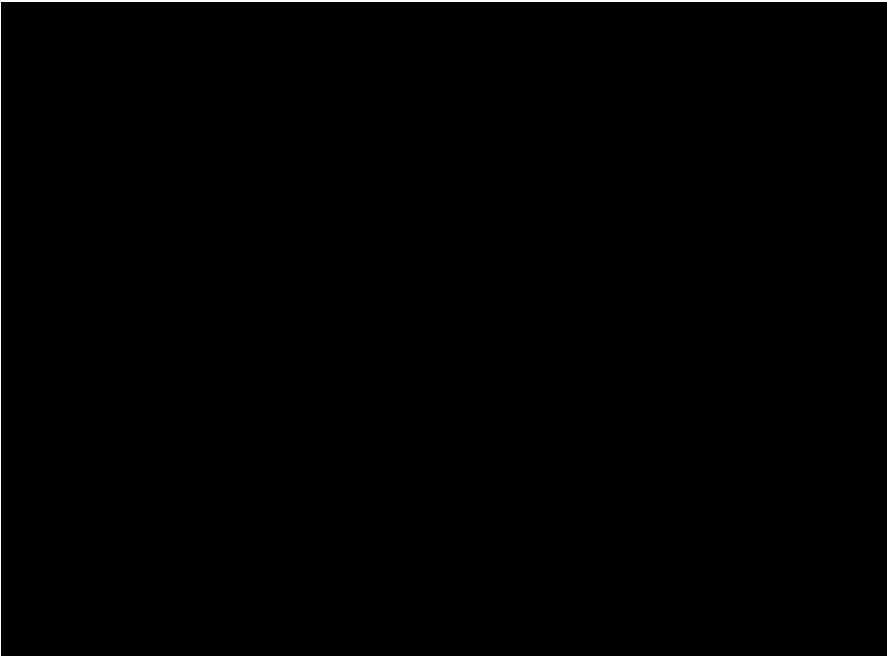
DURATION: 3 13: 44  
(GST INCLUDED)

MASTERCARD

[REDACTED]

YOU HAVE 10 MIN.  
TO EXIT

Parking @ YHC Airport  
Calgary International Airport Parkade



①

Term Id:4502412509424  
Item #:0309  
MasterCard  
PURCHASE  
Op Id:200085  
Card #: [REDACTED]

AID:A0000000041010

APPROVED

AMOUNT      CAD\$66.00  
TIP            CAD\$9.98  
=====

TOTAL            CAD\$75.98

Ref. #: [REDACTED]      **\$75.90**  
Auth. #: [REDACTED]

Resp. Code: 00  
TUR: 4000000000  
TSI: E800

Book on line at  
EDMPRESTIGE.COM

Thank you for being our guest  
GST 862184769

Date: 2015/11/24    Time: 10:44:46  
Response: AUTH [REDACTED]

\*\*

Taxi from YEG Airport  
to SunLife Place

PRESTIGE TRANSPORTATION  
10135 31 Avenue NW  
Edmonton AB T6H-1C2  
780-463-5800

⑧

Term Id:4502412509461  
Item #:1230  
MasterCard  
PURCHASE  
Op Id: [REDACTED]  
Card #: [REDACTED]

AID:A0000000041010

APPROVED

AMOUNT      CAD\$65.00  
TIP            CAD\$9.75  
=====

TOTAL            CAD\$74.75

Ref. #: [REDACTED]  
Auth. #: [REDACTED]

Resp. Code: 00  
TUR: 4000000000  
TSI: E800

Book on line at  
EDMPRESTIGE.COM

Thank you for being our guest  
GST 862184769

Date: 2015/12/07    Time: 09:59:37  
Response: AUTH [REDACTED]

\*\*\*CUSTOMER COPY\*\*\*

⑦

RECEIPT  
GST NO. R122556194

Attc receipt.

TKT NO [REDACTED]  
POF:            C52  
IN: 11/30/15 08:42  
OUT: 11/30/15 15:05  
PAID: \$ 29.35  
DURATION: 0 06: 23  
(GST INCLUDED)

MASTERCARD

[REDACTED]

YOU HAVE 10 MIN.  
TO EXIT

Calgary International Airport Parkade

Parking at YHC Airport.

⑩

Receipt

YELLOW CAB  
10135 31 AVENUE NW  
EDMONTON AB T6H-1C2  
780-462-3456

Term Id:45024124782211  
MasterCard  
PURCHASE  
Op Id:109176  
Card #: [REDACTED]

AID:A0000000041010

\*\*\*NOT COMPLETED\*\*\*

AMOUNT      CAD\$18.00  
TIP            CAD\$2.70  
=====

TOTAL            CAD\$20.70

Ref. #: [REDACTED]  
Auth. #: [REDACTED]

BOOK ON LINE AT EDMTAXI.COM  
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2015/12/08    Time: 07:58:36

\*\*\*CUSTOMER COPY\*\*\*

Hotel to CCI

⑨

Receipt

YELLOW CAB  
10135 31 AVENUE NW  
EDMONTON AB T6H-1C2  
780-462-3456

Term Id:45024124782306  
Item #:0122  
MasterCard  
PURCHASE  
Op Id:69793

[REDACTED]

AID:A0000000041010

APPROVED

AMOUNT      CAD\$12.60  
TIP            CAD\$1.89  
=====

TOTAL            CAD\$14.49

Ref. #: [REDACTED]  
Auth. #: [REDACTED]

Resp. Code: 00  
TUR: 4000000000  
TSI: E800

BOOK ON LINE AT EDMTAXI.COM  
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2015/12/07    Time: 13:31:25  
Response: AUTH [REDACTED]

\*\*\*CUSTOMER COPY\*\*\*

CCI to SunLife  
Place

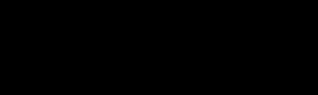
- COEC
- M. Parliament
- G. Hufty
- NCCC DYAD

④

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Nancy Guebert



Page Number : [Redacted] Invoice Nbr : [Redacted]  
 Guest Number : [Redacted]  
 Folio ID : [Redacted]  
 Arrive Date : 24-NOV-15 18:29  
 Depart Date : 25-NOV-15 08:32  
 No. Of Guest : 1  
 Room Number : [Redacted]  
 Club Account : [Redacted]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 25-NOV-15 08:4 [Redacted]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
24-NOV-15	[Redacted]	Room Charge	159.00	
24-NOV-15	[Redacted]	GST	8.19	
24-NOV-15	[Redacted]	Destination Marketing Fee	4.77	
24-NOV-15	[Redacted]	Tourism Levy	6.55	
25-NOV-15	[Redacted]	Mastercard		-178.51
		** Total	178.51	-178.51
		*** Balance	0.00	

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Continued on the next page

Pcard

⑪

PRESTIGE TRANSPORTATION  
10135 31 Avenue NW  
Edmonton AB T6N-1C2  
780-463-5000

Term Id: 4502412509461  
Item #: 1233  
MasterCard  
PURCHASE  
Op Id: 047895  
Card # [REDACTED]

ATD: A0000000041010

APPROVED

AMOUNT	CAD\$65.00
TIP	CAD\$9.75
	=====
TOTAL	CAD\$74.75

Ref. [REDACTED]  
Auth. [REDACTED]  
Resp. Code: 00  
TUR: 4000000000  
TST: E800

Book on line at  
EDMPRESTIGE.COM

Thank you for being our guest  
GST 862184769

Date: 2015/12/08 Time: 17:22:05  
Response: AUTH [REDACTED]

\*\*\*CUSTOMER COPY\*\*\*

CCI to VEG Airport

⑫

RECEIPT  
GST NO. R122556194

Pcard

TXT NO: [REDACTED]  
POF: [REDACTED]  
IN: 12/07/15 07:19  
OUT: 12/08/15 19:39  
PAID: \$ 58.70  
DURATION: 1 12: 20  
(GST INCLUDED)

MASTERCARD  
[REDACTED]

YOU HAVE 10 MIN.  
TO EXIT

Calgary International Airport Parkade

Parking at YVC Airport

13

• session on  
Phys. Assisted  
Death.

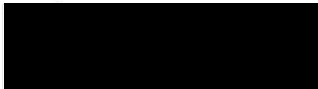
- CCI Town Hall Mtg
- Mtg w/ Cap Management & AB Infrastructure
- Tour of CCI Inprints, Cyclotron, Clinical Trials



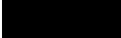

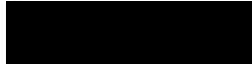

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

HOTELS & RESORTS

Nancy Guebert

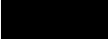
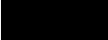
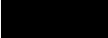




Page Number :  Invoice Nbr   
 Guest Number :   
 Folio ID :   
 Arrive Date : 07-DEC-15 15:47  
 Depart Date : 08-DEC-15 07:32  
 No. Of Guest : 1  
 Room Number :   
 Club Account : 

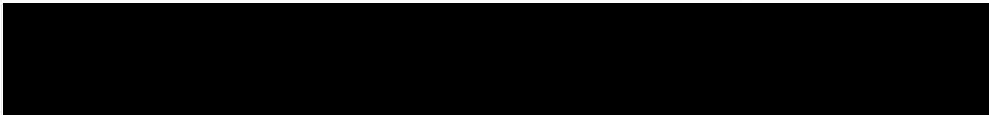
Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 08-DEC-15 07:40 BRADSMO

Date	Reference	Description	Charges (CAD)	Credits (CAD)
07-DEC-15		Room Charge	145.00	
07-DEC-15		GST	7.47	
07-DEC-15		Destination Marketing Fee	4.35	
07-DEC-15		Tourism Levy	5.97	
08-DEC-15		Mastercard		-162.79
** Total			162.79	-162.79
*** Balance			0.00	

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Continued on the next page



## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Nancy Guebert	<b>Reporting Period for the Month of :</b> Dec-15
-----------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
27-Nov-2015	Direct Billing	Airline Ticket	Meetings Jan 4 th to 7 th	Marlin Travel	335.18
9-Dec-2015	Direct Billing	Airline Ticket	Change fee to due to schedule changes to accommodate meetings	Marlin Travel	50.00
27-Nov-2015	Direct Billing	Airline Ticket	Meetings Breast reconstruction services ,CCA reasearch strategy Review.	Marlin Travel	335.18
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
<b>Total Paid in the Month</b>					<b>\$ 720.36</b>

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 27, 2015  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

For [REDACTED]  
MS NANCY GUEBERT  
AC [REDACTED]

Monday, January 4, 2016

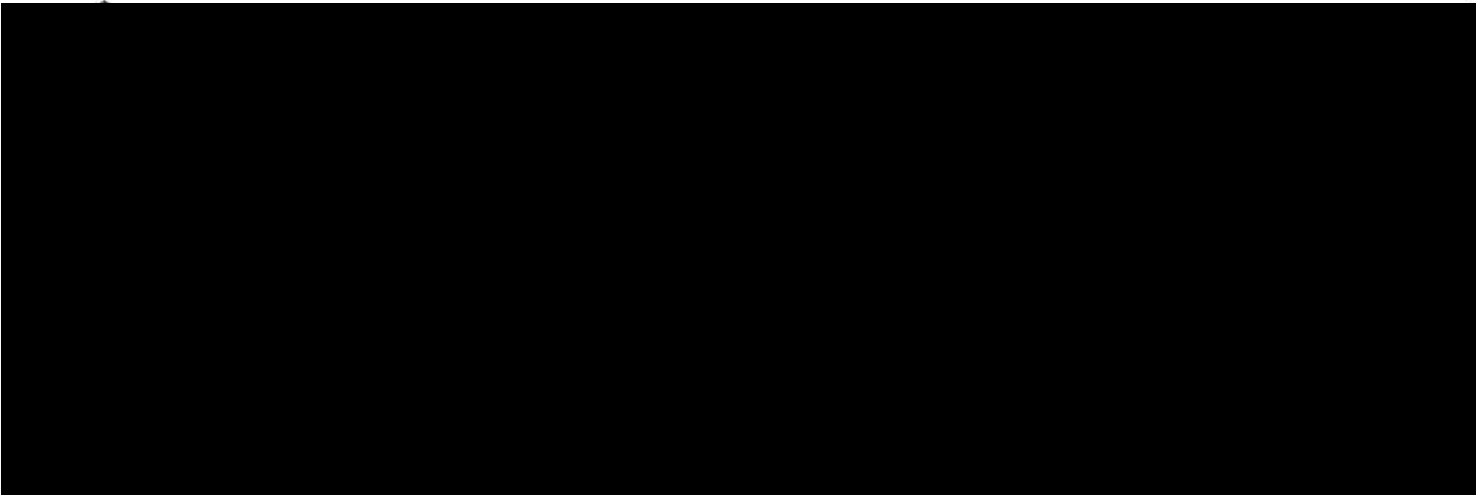
 Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 04Jan16

Flight: 8441 G CLASS  
08:30 AM Equipment: DH4  
09:22 AM

Mile(s) Flown: 163

AIR CANADA E  
SEAT 7C - GUEBERT/NANCY MS  
TICKET NUMBER [REDACTED]  
SEAT 2C



To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 27, 2015  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Wednesday, January 6, 2016

 Air

AIR CANADA  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 06Jan16  
AIR CANADA E  
SEAT 7C - GUEBERT/NANCY MS  
TICKET NUMBER [REDACTED]  
SEAT 2C

Flight: 8153 G CLASS  
06:40 PM Equipment: DH4  
07:34 PM

Mile(s) Flown: 163

**Cost:**

AIR CANADA WE [REDACTED]	260.22
Tax:	74.96
<b>Ticket Total:</b>	<b>335.18</b>

**Total:**

<b>Grand Total:</b>	335.18
Less Credit Card Payments:	335.18
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

②

change to flight in order  
to accomodate meetings  
booked on Jan 7/16.

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: December 9, 2015  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

For  
MS NANCY GUEBERT  
AC [REDACTED]

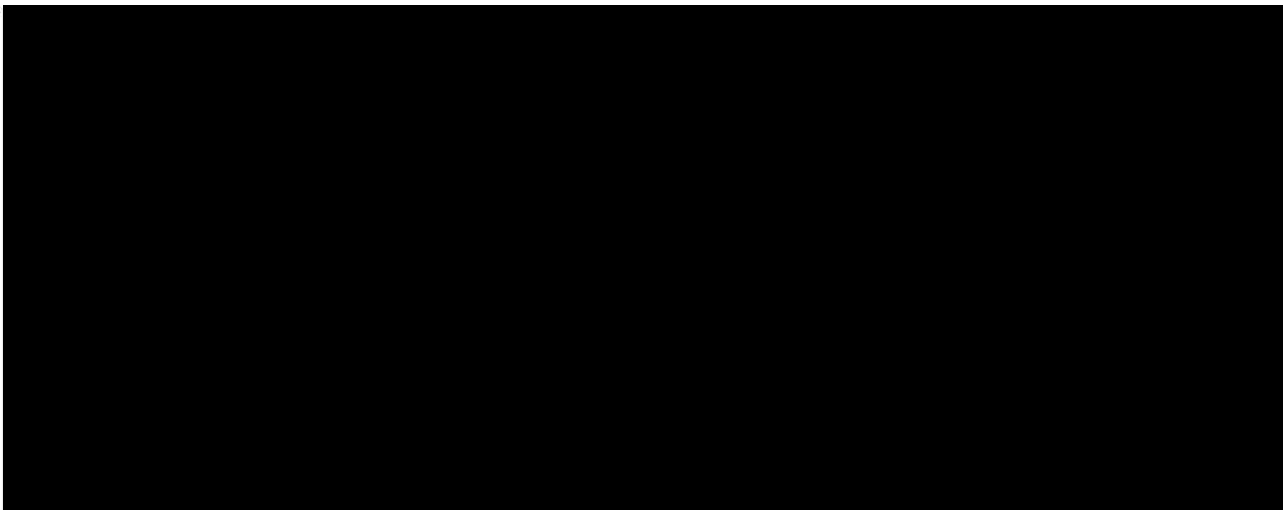
Monday, January 4, 2016

✈ Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 04Jan16  
AIR CANADA E  
SEAT 7C - GUEBERT/NANCY MS  
TICKET NUMBER [REDACTED]  
SEAT 2C

Flight: 8441 G CLASS  
08:30 AM Equipment: DH4  
09:22 AM

Mile(s) Flown: 163



To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: December 9, 2015  
Page: 2/2  
Our Reference: [REDACTED]

# INVOICE

Thursday, January 7, 2016

✈ Air

AIR CANADA  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 07Jan16  
AIR CANADA E  
AIR CANADA CONFIRMATION [REDACTED]  
TICKET NUMBER [REDACTED]  
SEAT 2C

Flight: 8153 G CLASS  
06:40 PM Equipment: DH4  
07:34 PM

Mile(s) Flown: 163

Cost: [REDACTED] 50.00 *change fee*  
AIR CANADA WE [REDACTED]  
Total:

Grand Total:	50.00
Less Credit Card Payments:	50.00
Credit / Balance Due To This Invoice:	0.00
Total Previous Payments:	335.18
Total Charges Previous Invoices:	335.18
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT... VISA.. TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

3

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915

Branch: [REDACTED]  
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 27, 2015  
Page: 1/2  
Our Reference: [REDACTED]

# INVOICE

For  
MS NANCY GUEBERT  
AC [REDACTED]

Monday, January 11, 2016

✈ Air

AIR CANADA  
From: CALGARY AB  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 11Jan16  
AIR CANADA E  
SEAT 2C  
TICKET NUMBER [REDACTED]

Flight: 8441 G CLASS  
08:30 AM Equipment: DH4  
09:22 AM

Mile(s) Flown: 163

[REDACTED]

To: ALBERTA HEALTH SERVICES  
SUITE 800, NORTH TOWER  
10030-107 ST  
EDMONTON AB  
CA T5J 3E4

Invoice Number: [REDACTED]  
Date: November 27, 2015  
Page: 2/2  
Our Reference: [REDACTED]

## INVOICE

Tuesday, January 12, 2016

 Air

AIR CANADA  
From: EDMONTON INTL AB  
To: CALGARY AB  
Stops: 0 Arrival: 12Jan16  
AIR CANADA E  
SEAT 2C  
TICKET NUMBER [REDACTED]

Flight: 8153 G CLASS  
06:40 PM Equipment: DH4  
07:34 PM

Mile(s) Flown: 163

**Cost:**

AIR CANADA WE [REDACTED]	260.22
<b>Tax:</b>	74.96
<b>Ticket Total:</b>	<b>335.18</b>

**Total:**

<b>Grand Total:</b>	335.18
<b>Less Credit Card Payments:</b>	335.18
<b>Credit / Balance Due To This Invoice:</b>	0.00
<b>Total Balance Due:</b>	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT..VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.