

### **AHS Board and Executive Expense Report**

Name Nancy Guebert

Title Chief Program Officer Cancer Control Alberta (Interim)

**Location** Calgary

Expenses submitted during the month of February 2017

				Travel (1)										
MMM-YY	Source Document	Purpose	Aiı	rfare	N	⁄leals	Accom	modation	her avel	otal avel	ofessional velopment (2)		Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-17 Feb-17	P-Card Direct Billing	Meetings Meetings		717				369	313	682 717				125
Total			\$	717	\$	-	\$	369	\$ 313	\$ 1,399	\$	- (	\$ -	\$ 125

Total for

the Month \$ 1,524

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ 164 Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# **AHS Public Disclosure P-Card**

BELANGER, FRANCOIS

Approve

7-Mar-17

Claimant	Claimant Title	Claimant	Expense									
Name		Location	Claim Total									
		Calgary	\$ 806.59									
NANCY	Cancer Control Alberta											
COLLEEN	(Interim)											
Expense	Business reason		Expense	Expense Type	Amount	From	То	Justification	# of	# of	Attendee	Trip
Date			Location			Location	Location		days	Attendees	Name(s)	Distance
2/1/2017	Attend Cancer PRO Symp	oosium at UofC	AB - Local	Conference Fees	\$ 125.00			Attend Cancer PRO Symposium at UofC	1			
2/13/2017	From YEG Airport to ven	ue to Attend First	AB - North Zone	Taxi	\$ 24.15			From YEG Airport to venue to Attend First	1			
	Nations Cancer Pathway							Nations Cancer Pathways Project in Leduc				
2/13/2017	1 day Parking at YYC Airp	ort to attend	AB - Local	Parking - Lot or	\$ 29.35			1 day Parking at YYC Airport to attend	1			
	Senior Leaders' First Nat	ions Cancer		Parkade				Senior Leaders' First Nations Cancer				
	Pathway Project Meeting	3						Pathway Project Meeting				
2/14/2017	Attend CCA meetings in	Edmonton -	AB - North Zone	Taxi	\$ 75.90			Attend CCA meetings in Edmonton -	1			
	CPACC Procurement; We	ell Spring						CPACC Procurement; Well Spring				
	Edmonton, CCA EDs, CCC	OC .						Edmonton, CCA EDs, CCOC				
2/14/2017	2 night accommodation	to attend Feb 15-	AB - North Zone	Accommodations	\$ 368.26			2 night accommodation to attend Feb 15-	2			
	16 CCA meetings in Edm	onton						16 CCA meetings in Edmonton				
2/15/2017	Return travel from WellS	pring Edmonton	AB - North Zone	Taxi	\$ 18.63			Return travel from WellSpring Edmonton	1			
	location to dinner meeting	ng at Cibo 104th						location to dinner meeting at Cibo 104th				
	Ave							Ave				
2/15/2017	Travel to attend in perso	n meeting at	AB - North Zone	Taxi	\$ 20.20			Travel to attend in person meeting at new	1			
	WellSpring Edmonton	J						WellSpring Edmonton location				
2/16/2017	Taxi to YEG airport for re	turn flight to YYC	AB - North Zone	Taxi	\$ 75.90			Taxi to YEG airport for return flight to YYC	1			
		-										
2/16/2017	2 days parking at YYC air		AB - Local	Parking - Lot or	\$ 69.20			2 days parking at YYC airport during mtgs	1			
	in Edmonton (WellSpring			Parkade				in Edmonton (WellSpring Edmonton;				
	CPACC Procurement; CC	A EDs; CCOC)						CPACC Procurement; CCA EDs; CCOC)				
Approver(s)	for the claim	Approval Status	Ap	proval						1		
			Da									

# Selene Snell

CANGER PRO SIMPOSIUM MAR 3/2017

(2 U DF (AUGAR)

From:

Nancy Guebert

Sent:

Friday, February 24, 2017 1:44 PM

To:

Subject:

FW: Your 360inc Registration receipt from February 1, 2017

Do you need this for the p Card.

Thanks Nancy

From: 360inc Planning Solutions [mailto:registrations@360inc.ca]

Sent: Wednesday, February 01, 2017 3:50 PM

To: Nancy Guebert

Subject: Your 360inc Registration receipt from February 1, 2017

# Thank you for your Registration

Your Registration has been received and is now being processed. Your Registration details are shown below for your reference:

Order#

Product	Quantity	Price
CancerPRO Registration Title: Mrs. First Name Please enter your first name: Nancy Last Name Please enter your last name: Guebert Email Institution / Hospital / Company Please enter your organization: Cancer Control Alberta, Alberta Health Services City: Calgary, AB Registration Type (\$125 00): One Day Registration March 3rd Only	1	\$125.00

# Cancer PRO Symposium 2017

**Subtotal:** \$125.00

Payment Method: Credit Card Payment

Total: \$125.00

# Customer details

- Email:
- Tel:

# Billing address

Alberta Health Services, Cancer Control Alberta Nancy Guebert Tom Baker Cancer Centre

196 Christin Etherman Sawaldhama.

12) TAXI - YESAIRBORT TO FIRST NATIONS CARE PATHWAY MIG - LEDUC, AB.

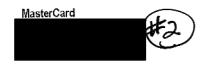
> CRAC- First Naturns CAPITAL TAXI 9762 54 AVE NW EDMONTON AB T6E 0A9 (780) 423 - 2425 Jeoul

SALE



\$21.00 **AMOUNT** TIP \$3.15 \$24.15 TOTAL

00 - APPROVED - 001



CUSTOMER COPY

# RECEIPT GST NO. R122556194

TKT NO POF: IN: 02/13/17 05:12 OUT:02/13/17 17:47 PAID: \$ 29.35 DURATION: 0 12: 35 (GST INCLUDED)

YOU HAVE 10 MIN.

MASTERCARD

TO EXIT

NATIONS CARE

@yycarport During First

(3) TAXI - YEZARRORI TOWESTIN HOTEL CHES IN EDMONTON FB515-16-> 1) could CHACL PROCULENTAIN) PRESTIGE TRANSPORTATION WELLSPRING EDMONDY 10135 31 AVE NW CCA FRE CMESS

CARD MASTERCARD CARD TYPE 2017/02/14 DATE 158 22:30:12 TIME INVOICE # RECEIPT NUMBER

**EDMONTON** 

**PURCHASE** \$66.00 AMOUN T \$9.90 TIP TOTAL

\$75.90

MasterCard



# **APPROVED** AUTH#

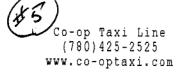
THAP'K YOU

CARDHOLDER COPY

IMPORTANT - REININ THIS COPY FOR YOUR RECORDS

PRESTIC. 780.463.5000 GOPRESTIGE.CA GST 862184769

16.2



Terminal Driver 17/02/15

16:43:18

MASTERCARD Card: MasterCard CHIP CARD Ref Auth

			PU	RCHASE
FARE	÷	\$		17.20
TIP	!	\$		3.00
TOTAL	;	\$, '		20.20

APPROVED - THANK YOU (01 - 027)

IMPORTANT: Retain this copy for your records

Customer Copy

Thank you for choosing

#5:6 TAXI PERIPS
FOR RETURN TRIP
TO WALSPRING FAMONTON
TROM SUNLIFE PLAZA

# Helspus my.

GREATER EDMONTON TAXI

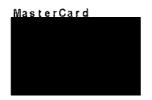
SERVICE 10135 31 AVE NW **EDMONTON** 

CARD MASTERCARD CARD TYPE 2017/02/15 DATE 6575 14:52:09 TIME INVOICE #

RECEIPT NUMBER

**PURCHASE** AMOUNT \$16.20 TIP \$2.43 TOTAL

\$18.63



# APPROVED

AUTH# THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456 BARREL TAXI 780.489.7777 EDMTAXI.COM GST 100403070

## RECEIPT GST NO. R122556194

TKT NO

POF: IN: 02/14/17 18:57 OUT:02/16/17 19:09 PAID: \$ 69.20 DURATION: 2 00: 12

(GST INCLUDED)

MASTERCARD

YOU HAVE 10 MIN. TO EXIT

O G FlyYYC

PRESTIGE TRANSPORTATION 10135 31 AVE NW

**EDMONTON** 

CARD CARD TYPE MASTERCARD 2017/02/16 DATE

TIME 9939 16:34:20 INVOICE #

RECEIPT NUMBER

**PURCHASE AMOUNT** 

> TIP TOTAL

\$66.00 \$9.90

\$75.90

TAX PLAZA TO YEG AIRPORT RETURN FUGHT AFFER FOB 14-16TH CEX EXEC MES IN

EDMONTON



# APPROVED

AUTH# THANK YOU

VERIFIED BY PIN

MERCHANT COPY Vorid

Z DAUS PARKING

在314-1674 MBSIN **EDMOIJ**  AB) 2 NIGHTS TO ATTEND CRAEREZ MIGS FEB 15-16TH -> CPACC ROULEMENT; WELLSPRING FAMONTON, CCA EDS; CCOC.

The Westin Edmonton 10135 100 St Edmonton, AB T5J 0N7 Canada

Tel: 780-426-3636 Fax: 780-428-1454

HOTELS & RESORTS

-368.26

Nancy Guebert

Page Number Invoice Nbr Guest Number Folio ID Arrive Date 14-FEB-17 22:34 Depart Date 16-FEB-17 07:59 No. Of Guest Room Number Club Account

Tax Invoice

Tax ID: 815461330RT0001

The Westin Edmonton FEB-16-2017 08:10

Date Reference Description Charges (CAD) Credits (CAD) 14-FEB-17 Room Charge 164.00 14-FEB-17 **GST** 8.45 14-FEB-17 Destination Marketing Fee 4.92 14-FEB-17 Tourism Levy 6.76 15-FEB-17 Room Charge 164.00 15-FEB-17 **GST** 8.45 15-FEB-17 Destination Marketing Fee 4.92 15-FEB-17 Tourism Levy 6.76 16-FEB-17 Mastercard-

Approve EMV Receipt for MC PIN Verified

Application Label:MasterCard

\*\* Total 368.26 -368.26 \*\*\* Balance 0.00

Continued on the next page

The Westin Edmonton 10135 100 St Edmonton, AB T5J 0N7 Canada

Tel: 780-426-3636 Fax: 780-428-1454

Nancy Guebert Alberta Health Services Ii



Page Number : 2 Invoice Nbr
Guest Number : E
Folio ID : A
Arrive Date : 14-FEB-17 22:34
Depart Date : 16-FEB-17 07:59
No. Of Guest : 1
Room Number : Club Account : Invoice Nbr

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As a Starwood Preferred Guest you have earned at least

Tell us about your stay, www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
02-14-2017	164.00	8.45	6.76	0.00	0.00	4.92	184.13	0.00
02-15-2017	164.00	8.45	6.76	0.00	0.00	4.92	184.13	0.00
02-16-2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-368,26
	A	***	******	hat the advices may be improved and set	********			March War to some street

Continued on the next page

The Westin Edmonton 10135 100 St Edmonton, AB T5J 0N7 Canada

Tel: 780-426-3636 Fax: 780-428-1454

Nancy Guebert

Alberta Health Services li



WESTIN

HOTELS & RESORTS

Page Number : 3 Invoice Nbr
Guest Number : 5
Folio ID : A
Arrive Date : 14-FEB-17 22:34
Depart Date : 16-FEB-17 07:59
No. Of Guest : 1
Room Number : Club Account : 5

Total 328.00 16.90 13.52 0.00 0.00 9.84 368.26 -368.26



# **Expense Report Direct Bill Summary**

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### **Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

## **Direct Bill Report**

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- · Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
   Indicate whether you have expenses to report in this parties for this proving.

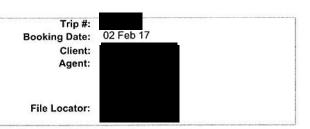
Thuicate Wheth	er you have expenses to report in th	is section for this reporting period:	YES
Name :	Nancy Guebert	Reporting Period for the Month of :	Jan 21, 2017 to Feb 20, 2017

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amo	unt Paid
02-Feb-17	Direct Billing	Airline Ticket	Attend meetings in Edmonton Feb 15-16th (Provinical Practices Update, ERC Transition, CPACC Procurment, WellSpring Edmonton, CCA ED and CCOC)	Marlin Travel		353.56
02-Feb-17	Direct Billing	Airline Ticket	Attend Leadership Day for CPAC First Nations Cancer Pathway Project Feb 13th	Marlin Travel		363.06
			Invoice #s			-
otal Paid in the	Month	<b>特别学期</b>	。 第一章 表现一种的主要。这种种类似的主要的	<b>美国的</b>	\$	716.62



#### Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



PASSENGERS: MS NANCY GUEBERT

REFERENCE/ DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL	-
AIR CANADA Ticket #				278.60	0.00	\$0.00	74.96	0.00	353.56	CAD
	<u> </u>		Total:	278.60	0.00	0.00	74.96	0.00	353.56	CAD
PAYMENTS	Invoice #	Payment Date	Card Holder		Form o	of Payment			Amount	
		02/02/2017							353.56	CAD
					-		Total Pa	ayment:	353.56	CAD
					E	Balance Du	ance Due CAD Currency			CAE
				Total G	ST	0.00	Tota	al HST	\$0.00	

CORPORATE UNIT 101
REASON FOR TRAVEL CCA BUSINESS MEETING

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL \* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147 PLEASE QUOTE ACCESS PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY \* FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML FOR IMPORTANT INFORMATION ON MINUTES PRIOR -----AIR CANADA RULES------ TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #: 02 Feb 17
Client:
Agent:
File Locator:

### MY ITINERARY

Passengers NANCY GUEBERT

Citizenship

Required Travel Documents

Not Specified

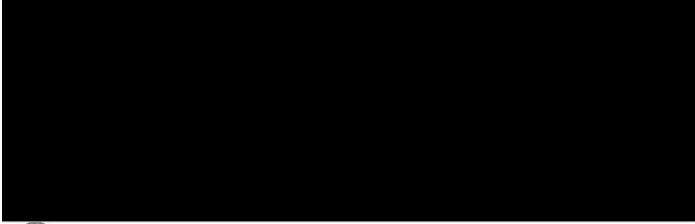
Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



### AIR

**Booking Date:** 02 Feb 17 NANCY GUEBERT Passengers: File Locator/Ticket #: Airline Flight From Terminal Class/Seat Stops AIR CANADA 08431 CALGARY INTL **EDMONTON INTL** G/ 14 Feb 17 8:45PM 14 Feb 17 9:37PM





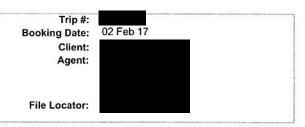
### AIR

**Booking Date:** 02 Feb 17 Passengers: NANCY GUEBERT File Locator/Ticket #: Airline Flight From Terminal To Class/Seat Stops AIR CANADA 08171 **EDMONTON INTL** CALGARY INTL G/ 16 Feb 17 6:00PM 16 Feb 17 6:59PM



### Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4



PASSENGERS: MS NANCY GUEBERT

REFERENCE/ DESCRIPTION	ON			FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket #				288.10	0.00	\$0.00	74.96	0.00	363.06 CAE
The state of the s			Total:	288.10	0.00	0.00	74.96	0.00	363.06 CAL
PAYMENTS	Invoice #	Payment Date	Card Holder		Form of	f Payment			Amount
		02/02/2017							363.06 CAD
							Total Pa	yment:	363.06 CAD
					В	Balance Due CAD Currency			0.00 CAI
				Total GS	T	0.00	Tota	al HST	\$0.00

CORPORATE UNIT 101
REASON FOR TRAVEL CCA BUSINESS MEETINGS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL \*\*\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ... 1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT... 303 801 2147 PLEASE QUOTE ACCESS PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML FOR IMPORTANT INFORMATION ON MINUTES PRIOR -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Trip #:

Booking Date: 02 Feb 17

Client:
 Agent:

File Locator:

### MY ITINERARY

Passengers NANCY GUEBERT Citizenship

**Required Travel Documents** 

Not Specified

Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



### AIR

Passengers:	NANCY GUEBERT			Booking Date: File Locator/Ticket #:	02 Feb 17	
Airline	Flight	From	Terminal	То	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL 13 Feb 17 6:45AM		EDMONTON INTL 13 Feb 17 7:41AM	G/	
AIR CANADA	08169	EDMONTON INTL 13 Feb 17 4:55PM	• • • • • • • • • • • • • • • • • • • •	CALGARY INTL 13 Feb 17 5:49PM	G/	