

## AHS Board and Executive Expense Report

**Name** Nancy Guebert  
**Title** Chief Program Officer Cancer Control Alberta  
**Location** Calgary  
 Expenses submitted during the month of January 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-18	P-Card	Meetings			201	200	401			
Jan-18	Expense Claim	Meetings		429		201	630			
Jan-18	Direct Billing	Meetings	1,472				1,472			
<b>Total</b>			\$ 1,472	\$ 429	\$ 201	\$ 401	\$ 2,503	\$ -	\$ -	\$ -

**Total for the Month**      \$      2,503

Maximum daily single meal expense claimed in the month      \$      24  
 Maximum daily base hotel rate claimed in the month      \$      179  
 Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GUEBERT, NANCY COLLEEN	Chief Program Officer, Cancer Control Alberta	Calgary	\$ 400.71									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/9/2018	Attend in person meetings in Edm including Alberta Health mtg	AB - Local	Accommodations	\$ 200.96			Overnight required for mtgs on Jan 10th	1				
1/9/2018	Attend in person meetings in Edm including Alberta Health mtg	AB - Local	Taxi	\$ 75.90	YEG Airport	Sunlife	Transportation while in Edmonton for mtgs	1				
1/10/2018	Attend in person meetings in Edm including Alberta Health mtg	AB - Local	Taxi	\$ 57.85	Sunlife	AlbertaHealth (ATB Place North)	Transportation in Edmonton between meetings	1				
1/10/2018	Attend in person meetings in Edm including Alberta Health mtg	AB - Local	Taxi	\$ 66.00	Sunlife	YEG Airport	Transportation while in Edmonton for mtgs	1				
Approver(s) for the claim		Approval Status		Approval Date								
BELANGER, FRANCOIS		Approve		23-Jan-18								

ACCOMMODATIONS - EDMONTON MTGS JAN 9<sup>th</sup> 10  
 (APPROXIS/CBS TRANSFER WITH ALBERTA HEALTH,  
 COMMUNITY ONCOLOGY DYAD, 1:1 MATT/NANCY,  
 HEREDITARY CANCER SERVICES.

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454

**WESTIN**<sup>®</sup>  
 HOTELS & RESORTS

Nancy Guebert  
 Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : [REDACTED]  
 Arrive Date : 09-JAN-18 12:20  
 Depart Date : 10-JAN-18 08:12  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton JAN-10-2018 08:20 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
09-JAN-18	[REDACTED]	Room Charge	179.00	
09-JAN-18	[REDACTED]	GST	9.22	
09-JAN-18	[REDACTED]	Destination Marketing Fee	5.37	
09-JAN-18	[REDACTED]	Tourism Levy	7.37	
10-JAN-18	[REDACTED]	Mastercard [REDACTED]		-200.96

Approve EMV Receipt for MC [REDACTED] PIN Verified

Application Label:MasterCard

\*\* Total 200.96 -200.96  
 \*\*\* Balance 0.00

REST EASY - Nothing recharges mind and body like sound sleep. Experience superior rest at home with the Westin Heavenly(R) Bed, a revitalizing retreat for the sleep of your dreams. Learn more at [westin.com/store](http://westin.com/store)

Continued on the next page

TAXI - YEG AIRPORT TO SUNLIFE  
OFFICES (MBS JAN 9<sup>th</sup> 10)  
• APHERESIS / CBS WITH ALBERTA  
HEALTH • COMMUNITY ONC BY ADMITG.  
• PD

TAXI - FROM SUNLIFE  
TO ALBERTA HEALTH (ATB PLACE  
NORTH)  
FOR MTGS.

PRESTIGE TRANSPORTATION  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2018/01/09  
TIME 8437 08:57:40  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$66.00  
TIP \$9.90  
TOTAL

**\$75.90**

MasterCard  
[REDACTED]

**APPROVED**

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PRESTIGE 780.463.5000  
GOPRESTIGE.CA  
GST 862184769

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1190

**SALE**

MID [REDACTED]  
TID [REDACTED] REF#: [REDACTED]  
Batch # [REDACTED] SEQ: [REDACTED]  
01/10/18 20:43:23  
APPR CODE: [REDACTED]  
MASTERCARD  
[REDACTED]

AMOUNT \$50.30  
TIP \$7.55  
TOTAL \$57.85

00 - APPROVED - 001

MasterCard  
[REDACTED]

THANK YOU

CUSTOMER COPY

**From:** Nancy Guebert  
**Sent:** Wednesday, January 10, 2018 5:51 PM  
**To:** [REDACTED]  
**Subject:** Fwd: Receipt from Executive transportation

P card. Vladek sent another vehicle hence the different receipt

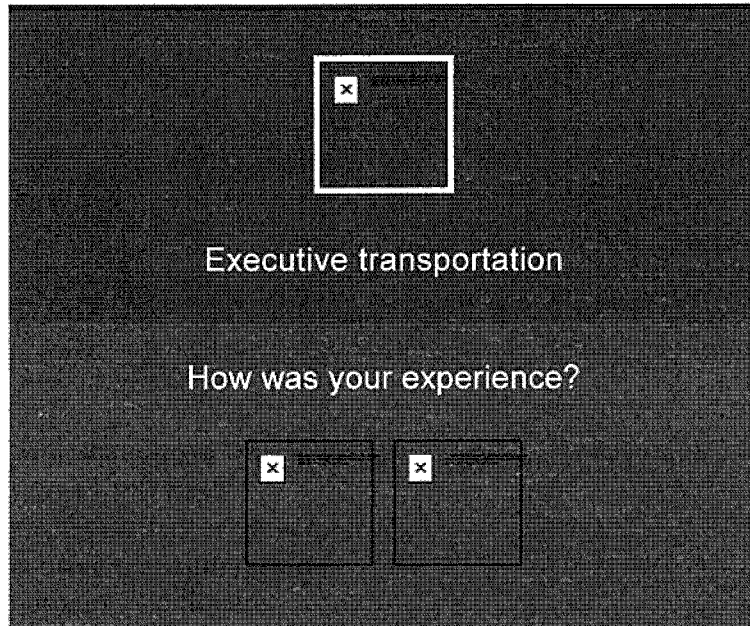
Nancy

Sent from my iPhone

Begin forwarded message:

*Taxi - From SunLife To YEG AIRPORT  
EDMONTON MTGS (1:1 MATT/NANCY, HEREDITARY  
CANCER SERVICES.)*

**From:** Executive transportation via Square <[receipts@messaging.squareup.com](mailto:receipts@messaging.squareup.com)>  
**Date:** January 10, 2018 at 5:20:19 PM MST  
**To:** Nancy Guebert <[Nancy.Guebert@albertahealthservices.ca](mailto:Nancy.Guebert@albertahealthservices.ca)>  
**Subject:** Receipt from Executive transportation  
**Reply-To:** Executive transportation via Square  
<[r\\_oI2ceenzsivltkqsqjvlecnjy.rYUZ.HYPZGbUOFhXP0YBm.8fa6575b76794506f12accabff5e7dd62f954b02@reply.squareup.com](mailto:r_oI2ceenzsivltkqsqjvlecnjy.rYUZ.HYPZGbUOFhXP0YBm.8fa6575b76794506f12accabff5e7dd62f954b02@reply.squareup.com)>



\$66.00

Custom Amount

\$66.00

Total

\$66.00

*Nancy C Guebert*



Executive transportation



MasterCard (Swipe)



NANCY, GUEBERT

10/01/2018,

17:19

Auth code:

GST/HST: 133926311RT0001

© 2018 Square, Inc.

© Mapbox © OpenStreetMap [Improve this map](#)

[Square Privacy Policy](#) · [Not your receipt?](#)



## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
GUEBERT, NANCY COLLEEN	Chief Program Officer, Cancer Control Alberta	Calgary		\$ 630.06									
9/20/2017	Edmonton mtgs Sept 20-23		Mileage-Local-	\$ 18.69	Residence	YYC Airport	Personal vehicle to airport	1			37		
9/20/2017	In person mtgs Edmonton	AB - Other Zones	Meals Per Diem	\$ 37.00			Arrival 9am and overnight Lunch \$13.00 Dinner \$24.00	1					
9/21/2017	In person CCA leadership mtgs	AB - Other Zones	Meals Per Diem	\$ 47.50			Full day of meetings Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1					
9/22/2017	Attend in person QSO meeting	AB - Other Zones	Meals Per Diem	\$ 23.50			Dinner provided at evening meeting Bfast \$10.50 Lunch \$13.00	1					
9/23/2017	Edmonton mtgs Sept 20-23		Mileage-Local-	\$ 18.69	YYC Airport	Residence	Personal vehicle from airport	1			37		
9/25/2017	In person meetings Edmonton Sep 26	AB - Other Zones	Meals Per Diem	\$ 24.00			Early evening flight departure Dinner \$24.00	1					
9/25/2017	Cancer SCN and CCA Planing meeting in person		Mileage-Local-Home Zone	\$ 13.64	TBCC	YYC Airport	Personal vehicle to airport	1			27		
9/26/2017	Attend Cancer SCN and CCA Planning mtg in person		Mileage-Local-Home Zone	\$ 18.69	YYC Airport	Residence	Personal vehicle from airport	1			37		
9/26/2017	In person SCN Cancer and CCA meeting	AB - Other Zones	Meals Per Diem	\$ 10.50			Lunch provided Bfast \$10.50	1					
9/27/2017	Conduct e-Sim Workplace Assessment		Mileage-Local-	\$ 8.59	Southport	Alberta	Personal vehicle between mtg	1			17		
9/28/2017	Attend Annual Dept Oncology Recognition Dinner		Mileage-Local-Home Zone	\$ 5.56	TBCC	Valley Ridge Golf Course	Personal vehicle to event	1			11		
10/1/2017	Senior Leaders Meeting Oct 2nd Enoch AB		Mileage-Local-Home Zone	\$ 18.69	Residence	YYC Airport	Personal vehicle to airport	1			37		
10/1/2017	Town Hall Meetings in Grande Prairie Oct 2	AB - North Zone	Meals Per Diem	\$ 24.00			Sunday evening flight for early Monday mtg Dinner \$24.00	1					

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
GUEBERT, NANCY COLLEEN	Chief Program Officer, Cancer Control Alberta	Calgary		\$ 630.06									
10/2/2017	Town Hall Meetings in Grande Prairie	AB - North Zone	Meals Per Diem	\$ 47.50			Full day in Grande Prairie Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1					
10/3/2017	Senior Leaders Meeting Oct 3 Enoch AB		Mileage-Local-	\$ 18.69	YYC airport	Residence	Personal vehicle from airport	1			37		
10/11/2017	Conduct e-Sim Workplace Assessment		Mileage-Local-Home Zone	\$ 5.56	Southport Tower	Alberta Childrens Hospital	Personal vehicle btwn meeting locations	1			11		
11/23/2017	Attend CCA SMD Interviews		Mileage-Local-	\$ 18.69	Residence	YYC Airport	Personal vehicle to airport	1			37		
11/23/2017	CCA SMD Interviews in Edmonton	AB - Other Zones	Meals Per Diem	\$ 13.00			Flights depart before B and D required Lunch \$13.00	1					
12/4/2017	Attend CIHR Alberta Review Panel on Dec 5th	AB - Other Zones	Meals Per Diem	\$ 24.00			Flight departure time Dinner \$24.00	1					
12/5/2017	Overnight to meet in person with new ACF CEO	AB - Other Zones	Meals Per Diem	\$ 24.00			B & L were provided at day mtg Dinner \$24.00	1					
12/6/2017	Meet in person with new ACF CEO	AB - Other Zones	Meals Per Diem	\$ 47.50			Full day of meetings meals not provided Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1					
12/7/2017	Attend ACF Luncheon in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50			Lunch provided Bfast \$10.50 Dinner \$24.00	1					
12/8/2017	Attend COEC and CancerPAC in person	AB - Other Zones	Meals Per Diem	\$ 10.50			Lunch/dinner provided Bfast \$10.50	1					
12/9/2017	Attend CancerPAC mtgs Dec 8 & 9th		Mileage-Local-	\$ 18.69	YYC Airport	Residence	Personal vehicle from airport	1			37		
12/12/2017	Attend in person mtg CCA mtgs in		Mileage-Local-	\$ 18.69	Residence	YYC Airport	Personal vehicle to airport	1			37		
1/9/2018	Attend in person mtg with Alberta Health and CBS		Mileage-Local-Home Zone	\$ 18.69	Residence	YYC Airport	Personal vehicle to airport	1			37		



## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
GUEBERT, NANCY COLLEEN	Chief Program Officer, Cancer Control Alberta	Calgary	\$ 630.06									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/9/2018	Meeting w/Alberta Health and CBS	AB - Other Zones	Meals Per Diem	\$ 37.00			Flight time and overnight for mtgs next day Lunch \$13.00 Dinner \$24.00	1				
1/10/2018	In person 1:1 meeting and Hereditary Cancer Services	AB - Other Zones	Meals Per Diem	\$ 24.00			Flight home time Dinner \$24.00	1				
Approver(s) for the claim		Approval Status	Approval Date									
BELANGER, FRANCOIS		Approve	26-Jan-18									

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Nancy Guebert	<b>Reporting Period for the Month of :</b> Dec 21 2017 to Jan 20, 2018
-----------------------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
02-Jan-18	Direct Billing	Airline Ticket	Travel YYC to YEG to attend in person meeting with Alberta Health on Jan 9th	Marlin Travel	275.60
04-Jan-18	Direct Billing	Airline Ticket	Travel YYC to YEG to attend in person meetings with Alberta Cancer Foundation Jan 23rd ; COEC Jan 24th and Indigenous Leadership meeting Jan 25th	Marlin Travel	384.96
11-Jan-18	Direct Billing	Airline Ticket	Travel YYC to YEG to attend Nurse Practitioner Strategic Planning Day March 8	Marlin Travel	416.76
11-Jan-2018	Direct Billing	Airline Ticket	Travel YYC to YEG to attend Exec Education Graduation Jan 29	Marlin Travel	394.96
<b>Total Paid in the Month</b>					<b>\$ 1,472.28</b>



**Invoice**

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 02 Jan 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

PASSENGERS: MS NANCY GUEBERT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
Ticket [REDACTED]	125.60	0.00	\$0.00	0.00	0.00	125.60 CAD
AIR CANADA ONLINE Confirmation # [REDACTED]	150.00	0.00	\$0.00	0.00	0.00	150.00 CAD
<b>Total:</b>	<b>275.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>275.60 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/02/2018		[REDACTED]	125.60 CAD
		01/02/2018		[REDACTED]	150.00 CAD
				<b>Total Payment:</b>	<b>275.60 CAD</b>

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL ELT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2ECO \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----

---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ----- \*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 02 Jan 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
NANCY GUEBERT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

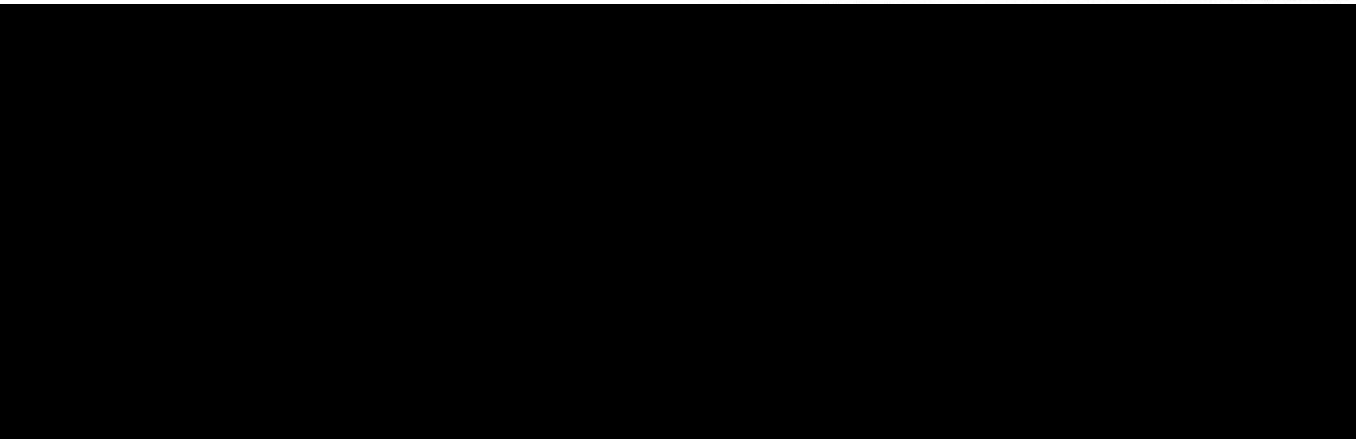
Passengers: NANCY GUEBERT

Booking Date: 02 Jan 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL 09 Jan 18 7:15AM		EDMONTON INTL 09 Jan 18 8:13AM	G/	

Passengers: NANCY GUEBERT

Booking Date: 02 Jan 18  
File Locator/Ticket #: [REDACTED]



AIR

Passengers: NANCY GUEBERT

Booking Date: 02 Jan 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 10 Jan 18 6:30PM		CALGARY INTL 10 Jan 18 7:24PM	G/	



**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 04 Jan 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	--

**PASSENGERS:** MS NANCY GUEBERT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	310.00	0.00	\$0.00	74.96	0.00	384.96 CAD
<b>Total:</b>	<b>310.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>384.96 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/04/2018		[REDACTED]	384.96 CAD
<b>Total Payment:</b>					<b>384.96 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL ELT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----  
 \*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 04 Jan 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
NANCY GUEBERT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: NANCY GUEBERT

Booking Date: 04 Jan 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL 23 Jan 18 7:15AM		EDMONTON INTL 23 Jan 18 8:13AM	T/	



AIR

Passengers: NANCY GUEBERT

Booking Date: 04 Jan 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 25 Jan 18 6:30PM		CALGARY INTL 25 Jan 18 7:24PM	T/	



Invoice

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	Trip #: [REDACTED] Booking Date: 11 Jan 18 Client: [REDACTED] Agent: [REDACTED] File Locator: [REDACTED]
--	--

PASSENGERS: MS NANCY GUEBERT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	341.80	0.00	\$0.00	74.96	0.00	416.76 CAD
<b>Total:</b>	<b>341.80</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>416.76 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/11/2018	[REDACTED]	[REDACTED]	416.76 CAD
<b>Total Payment:</b>					<b>416.76 CAD</b>

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL PLANNING DAY

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*

\*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*

PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----

---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----

\*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 11 Jan 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
NANCY GUEBERT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	NANCY GUEBERT	Booking Date:	11 Jan 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL 08 Mar 18 7:15AM		EDMONTON INTL 08 Mar 18 8:13AM	T/	
AIR CANADA	08153	EDMONTON INTL 08 Mar 18 4:45PM		CALGARY INTL 08 Mar 18 5:39PM	G/	





4

**Invoice**

ALBERTA HEALTH SERVICES  
 ALBERTA HEALTH SERVICES  
 10030 - 107 STREET  
 EDMONTON AB  
 T5J 3E4

Trip #: [REDACTED]  
 Booking Date: 11 Jan 18  
 Client: [REDACTED]  
 Agent: [REDACTED]  
 File Locator: [REDACTED]

PASSENGERS: MS NANCY GUEBERT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	320.00	0.00	\$0.00	74.96	0.00	394.96 CAD
<b>Total:</b>	<b>320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>394.96 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/11/2018	[REDACTED]	[REDACTED]	394.96 CAD
<b>Total Payment:</b>					<b>394.96 CAD</b>

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
 REASON FOR TRAVEL ELT

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. ----- \*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 11 Jan 18  
Client: [REDACTED]  
Agent: [REDACTED]  
File Locator: [REDACTED]

### MY ITINERARY

Passengers	Citizenship	Required Travel Documents
NANCY GUEBERT	Not Specified	Not Specified

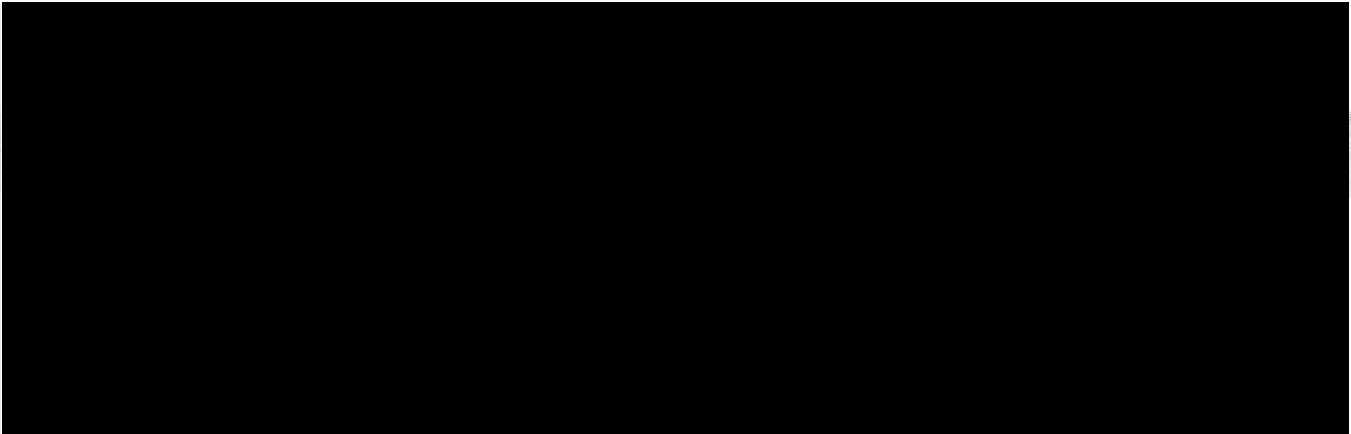
All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: NANCY GUEBERT  
Booking Date: 11 Jan 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08130	CALGARY INTL 29 Jan 18 7:15AM		EDMONTON INTL 29 Jan 18 8:13AM	T/	



AIR

Passengers: NANCY GUEBERT  
Booking Date: 11 Jan 18  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 31 Jan 18 6:30PM		CALGARY INTL 31 Jan 18 7:24PM	T/	