

## AHS Board and Executive Expense Report

**Name** Nancy Guebert  
**Title** Chief Program Officer Cancer Control Alberta  
**Location** Calgary  
 Expenses submitted during the month of September 2018

### Travel (1)

| MMM-YY       | Source Document | Purpose  | Airfare  | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
|--------------|-----------------|----------|----------|-------|---------------|--------------|--------------|------------------------------|--|-----------|
| Sep-18       | P-Card          | Meetings |          |       |               | 150          | 150          |                              |  |           |
| Sep-18       | Expense Claim   | Meetings |          | 60    |               | 369          | 429          |                              |  |           |
| Sep-18       | Direct Billing  | Meetings | 1,007    |       |               |              | 1,007        |                              |  |           |
| <b>Total</b> |                 |          | \$ 1,007 | \$ 60 | \$ -          | \$ 519       | \$ 1,586     | \$ -                         | \$ -   | \$ -      |

**Total for the Month**      \$      1,586

Maximum daily single meal expense claimed in the month      \$      24  
 Maximum daily base hotel rate claimed in the month            \$      -  
 Non economy air travel in the month                                    \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure P-Card

| Claimant Name             | Claimant Title                                | Claimant Location | Expense Claim Total |          |               |                      |   |           |                |                  |               |  |
|---------------------------|---|-------------------|---------------------|----------|---------------|----------------------|---|-----------|----------------|------------------|---------------|--|
| GUEBERT, NANCY COLLEEN    | Chief Program Officer, Cancer Control Alberta | Calgary           | \$ 149.50           |          |               |                      |   |           |                |                  |               |  |
| Expense Date              | Business reason                               | Expense Location  | Expense Type        | Amount   | From Location | To Location          | Justification   | # of days | # of Attendees | Attendee Name(s) | Trip Distance |  |
| 9/18/2018                 | Attend 3 days of meetings in Edmonton         | AB - Other Zones  | Taxi                | \$ 73.60 | YEG Airport   | Sunlife Place Office | Attending 3 days of in person meetings in Edmonton including Alberta Health, Dr. Verna Yiu, ACF Board of Trustees | 1         |                |                  |               |  |
| 9/18/2018                 | Travel from Home to airport                   | AB - Local        | Taxi                | \$ 75.90 | Residence     | Calgary Airport      | Attending 3 days of in person meetings in Edmonton including Alberta Health, Dr. Verna Yiu, ACF Board of Trustees | 1         |                |                  |               |  |
| Approver(s) for the claim |   | Approval Status   | Approval Date       |          |               |                      |   |           |                |                  |               |  |
| BELANGER, FRANCOIS        |   | Approve           | 26-Sep-18           |          |               |                      |   |           |                |                  |               |  |

N. GUEBERT

PAID RECEIPTS SEP 2018

① Taxi: Home Address → YYC Airport  
Attend Edmonton Mtgs Sept 18-20<sup>th</sup>

② Taxi: YYC Airport → SunLife  
Attend Edmonton Mtgs Sept 18-20<sup>th</sup>

Pcard

ALLIED/ASSOCIATED CAB  
307 41 AVE NE T2E2N4  
CALGARY AB  
21640631  
GH2164063137

\*\*\*\* PURCHASE \*\*\*\*  
09-18-2018 05:42:03  
Acct # [REDACTED]  
Exp Date [REDACTED] Card Type MC  
Name: NANCY GUEBERT  
[REDACTED] MasterCard

Trace [REDACTED]  
Inv. [REDACTED]  
Auth [REDACTED] RRN [REDACTED]

Purchase \$64.00  
Tip \$9.60  
Total \$73.60

(001) APPROVED-THANK YOU

Retain this copy for your records  
Customer copy

403-299-9555  
www.calgarylimo.com

Pcard

PRESTIGE TRANSPORTATION  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE MASTERCARD  
DATE 2018/09/18  
TIME 3451 08:27:56  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$66.00  
TIP \$9.90  
TOTAL

\$75.90

MasterCard

[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PRESTIGE 780.463.5000  
GOPRESTIGE.CA  
GST 862184769

Edmonton Mtgs Include:

- CCA/ACF Monthly Mtg
- 2:1 Trevor B/Nancy/Matt
- Research DVA Monthly Mtg
- Meeting w/ Alberta Health
- Meeting w/ Dr. Verna Gibe
- 1:1 Mtg Amanda D/Nancy
- ACF Board of Trustees
- CCA Executive Leadership Team

## AHS Public Disclosure Expense Claims

| Claimant Name                    | Claimant Title                                       | Claimant Location      | Expense Claim Total     |                      |                       |                                |   |           |                |                  |               |  |
|----------------------------------|--|------------------------|-------------------------|----------------------|-----------------------|--------------------------------|---|-----------|----------------|------------------|---------------|--|
| GUEBERT, NANCY COLLEEN           | Chief Program Officer, Cancer Control Alberta        | Calgary                | \$ 429.42               |                      |                       |                                |   |           |                |                  |               |  |
| Expense Date                     | Business reason                                      | Expense Location       | Expense Type            | Amount               | From Location         | To Location                    | Justification   | # of days | # of Attendees | Attendee Name(s) | Trip Distance |  |
| 7/25/2018                        | Attend Grand Opening of MEYCC in Medicine Hat        |                        | Mileage-Local-Home Zone | \$ 37.37             | Residence             | YYC Airport                    | Return trip Personal vehicle to airport   | 1         |                |                  | 74            |  |
| 7/25/2018                        | Attend Grand Opening of MEYCC in Medicine Hat        | AB - Other Zones       | Meals Per Diem          | \$ 13.00             |                       |                                | Lunch required due to time of function and travel<br>Lunch \$13.00                | 1         |                |                  |               |  |
| 8/15/2018                        | Participate in CCI Fundraiser Golf Tournament        |                        | Mileage-Other           | \$ 158.07            | Residence             | Westin Hotel Edmonton          | Personal vehicle most convenient with golfing equipment and travel between venues | 1         |                |                  | 313           |  |
| 8/15/2018                        | Attend CCI FundRasier Golf Tournament                | AB - Other Zones       | Meals Per Diem          | \$ 24.00             |                       |                                | Dinner required due to travel time and overnight stay<br>Dinner \$24.00           | 1         |                |                  |               |  |
| 8/17/2018                        | Participate in CCI Fundraiser Golf Tournament/Events |                        | Mileage-Other           | \$ 158.07            | Westin Hotel Edmonton | Residence                      | Personal vehicle convenience with golf equipment                                  | 1         |                |                  | 313           |  |
| 8/17/2018                        | In person meetings in Edmonton after Fundraiser      | AB - Other Zones       | Meals Per Diem          | \$ 23.50             |                       |                                | Breakfast and lunch due to travel time<br>Bfast \$10.50<br>Lunch \$13.00          | 1         |                |                  |               |  |
| 9/14/2018                        | Attend Quarterly Cancer PAC evening meeting          |                        | Mileage-Local-Home Zone | \$ 1.77              | TBCC                  | Wellspring Calgary             | Personal vehicle usage  | 1         |                |                  | 3.5           |  |
| 9/15/2018                        | Attend quarterly Cancer PAC meeting                  |                        | Mileage-Local-Home Zone | \$ 13.64             | Residence             | Aloft Calgary University Hotel | Use of personal vehicle for return trip   | 1         |                |                  | 27            |  |
| <b>Approver(s) for the claim</b> |  | <b>Approval Status</b> |                         | <b>Approval Date</b> |                       |                                |   |           |                |                  |               |  |
| BELANGER, FRANCOIS               |  | Approve                |                         | 26-Sep-18            |                       |                                |   |           |                |                  |               |  |

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

|                                    |   |
|------------------------------------|---|
| <b>Name :</b> <i>NANCY GUEBERT</i> | <b>Reporting Period for the Month of :</b> Aug 21 2018 to Oct 20 2018 |
|------------------------------------|---|

| DD-MMM-YYYY                    | Payment Method | Category                   | Description/Purpose of the Expense                      | Name of Vendor | Amount Paid        |
|--------------------------------|----------------|----------------------------|---|----------------|--------------------|
| 20-Jun-18                      | Direct Billing | Airline Ticket             | Change to flight from YYC to YEG to attend ELT June 26  | Vision Travel  | \$91.80            |
| 5-Jul-18                       | Direct Billing | Airline Ticket             | Change to flight from YEG to YYC due mtg time change    | Vision Travel  | \$55.70            |
| 17-Sep-18                      | Direct Billing | Airline Ticket             | YYC to YEG to attend Oct 16 ELT meeting                 | Vision Travel  | \$340.04           |
| 28-Sep-18                      | Direct Billing | Airline Ticket             | YEG to YYC - Prov Advisory Fall Forum Oct 27th          | Vision Travel  | \$175.90           |
| 1-Oct-18                       | Direct Billing | Airline Ticket             | YYC to YEG to attend Alberta Cancer Foundation Campaign | Vision Travel  | \$343.96           |
|                                | Direct Billing | Choose from Drop-down List |   | Vision Travel  | \$                 |
| <b>Total Paid in the Month</b> |                |                            |   |                | <b>\$ 1,007.40</b> |

**From:** tripinfo@visiontravel.ca  
**Sent:** Wednesday, October 17, 2018 5:36 PM  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for GUEBERT/NANCY MS - 25June18 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc  
, , Canada,  
www.visiontravel.ca  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED]  
Issued: 17 October 2018

Agency Ref.: [REDACTED]  
Sales Person:

Customer Number [REDACTED]  
Customer Ref.:

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): GUEBERT/NANCY MS

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

|   |  |  |
|---|--|--|
| <b>AIR - Monday, June 25 2018 (Flown)</b>     |  | <a href="#">Add To Calendar</a>  |
| <b>Air Canada Flight AC8130 Economy Class</b> |  |  |
| <b>Depart</b>                                 | Calgary, Alberta <a href="#">Weather</a><br>Calgary International Airport<br>07:00 AM Monday, June 25 2018 | <b>Arrive</b> Edmonton, Alberta <a href="#">Weather</a><br>Edmonton International Airport<br>07:54 AM Monday, June 25 2018 |
| <b>Duration:</b>                              | 0 hour(s) and 54 minute(s) Non-stop  |  |
| <b>Status:</b>                                | Confirmed - Air Canada Booking Reference [REDACTED]  |  |
| <b>FF Number:</b>                             | [REDACTED] GUEBERT/NANCY MS - please reconfirm at check-in   |  |
| <b>Online Check In:</b>                       | Available 24 hours prior - <a href="#">click here</a>  |  |
| <b>Remarks:</b>                               | SEAT 9D<br>TICKET NUMBER [REDACTED]  |  |

**AIR - Tuesday, June 26 2018 (Flown)**

[Add To Calendar](#)

**Air Canada Flight AC8153 Economy Class**

|               |   |               |   |
|---------------|---|---------------|---|
| <b>Depart</b> | Edmonton, Alberta <a href="#">Weather</a><br>Edmonton International Airport<br>06:00 PM Tuesday, June 26 2018 | <b>Arrive</b> | Calgary, Alberta <a href="#">Weather</a><br>Calgary International Airport<br>06:53 PM Tuesday, June 26 2018 |
|---------------|---|---------------|---|

**Duration:** 0 hour(s) and 53 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**FF Number:** [REDACTED] - GUEBERT/NANCY MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)

**Remarks:** TICKET NUMBER [REDACTED]  
SEAT 10C

**AIR - Wednesday, June 26 2019**

[Add To Calendar](#)

**Air Canada Flight AC8153 Economy Class**

|               |   |               |   |
|---------------|---|---------------|---|
| <b>Depart</b> | Edmonton, Alberta <a href="#">Weather</a><br>Edmonton International Airport<br>06:00 PM Wednesday, June 26 2019 | <b>Arrive</b> | Calgary, Alberta <a href="#">Weather</a><br>Calgary International Airport<br>06:52 PM Wednesday, June 26 2019 |
|---------------|---|---------------|---|

**Duration:** 0 hour(s) and 52 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**FF Number:** [REDACTED] - GUEBERT/NANCY MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Excursion / Tour - Sunday, December 23 2018**

**Depart:** Calgary

**Status:** Confirmed

**Invoice Details**

| Transaction     | Document / Booking Number | Base Fare    | Other Tax   | GST/HST                           | QST         | Total        |
|-----------------|---------------------------|--------------|-------------|-----------------------------------|-------------|--------------|
| Invoice Number: | [REDACTED]                |              |             |                                   |             |              |
| Vendor          | [REDACTED]                | 91.80        | 0.00        | 0.00                              | 0.00        | 91.80        |
| Domestic Air    |                           |              |             |                                   |             |              |
|                 |                           |              |             | Billed to                         | [REDACTED]  |              |
|                 | <b>Totals:</b>            | <b>91.80</b> | <b>0.00</b> | <b>0.00</b>                       | <b>0.00</b> | <b>91.80</b> |
|                 |                           |              |             | <b>Total Credit Card Billing:</b> |             | <b>91.80</b> |
|                 |                           |              |             | <b>Balance Due:</b>               |             | <b>0.00</b>  |



**From:** [REDACTED]  
**To:** [TRINA.MACAULEY@ALBERTAHEALTHSERVICES.CA](mailto:TRINA.MACAULEY@ALBERTAHEALTHSERVICES.CA)  
**Cc:** [REDACTED]  
**Subject:** RE: Invoice and Itinerary for GUEBERT/NANCY MS - 04July18 - Vision Travel Locator: [REDACTED]  
**Date:** Monday, January 14, 2019 3:42:56 PM  
**Attachments:** [~WRD269.jpg](#)  
[image001.jpg](#)  
[image002.jpg](#)

Thank you , thank you!!



*This message, and any documents attached hereto, is intended only for the addressee and may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please notify us immediately so that we may correct our internal records. Please then delete the original message. Thank you*

**From:** [tripinfo@visiontravel.ca](mailto:tripinfo@visiontravel.ca) [mailto:[tripinfo@visiontravel.ca](mailto:tripinfo@visiontravel.ca)]  
**Sent:** Monday, January 14, 2019 3:38 PM  
**To:** [REDACTED]@ALBERTAHEALTHSERVICES.CA; [REDACTED]  
<[REDACTED]@albertahealthservices.ca>  
**Subject:** Invoice and Itinerary for GUEBERT/NANCY MS - 04July18 - Vision Travel Locator: [REDACTED]

Vision Travel DT Ontario-West Inc  
, , Canada,  
[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

|  |  |   |
|--|--|---|
| Invoice: [REDACTED]<br>Issued: 14 January 2019                                 | Agency Ref.: [REDACTED]<br>Sales Person: | Customer Number: [REDACTED]<br>Customer Ref.: |
| <b>ALBERTA HEALTH SERVICES</b><br>10030 - 107 STREET<br>EDMONTON AB<br>T5J 3E4 | <b>Passenger(s):</b>                     | <b>GUEBERT/NANCY MS</b>                       |

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

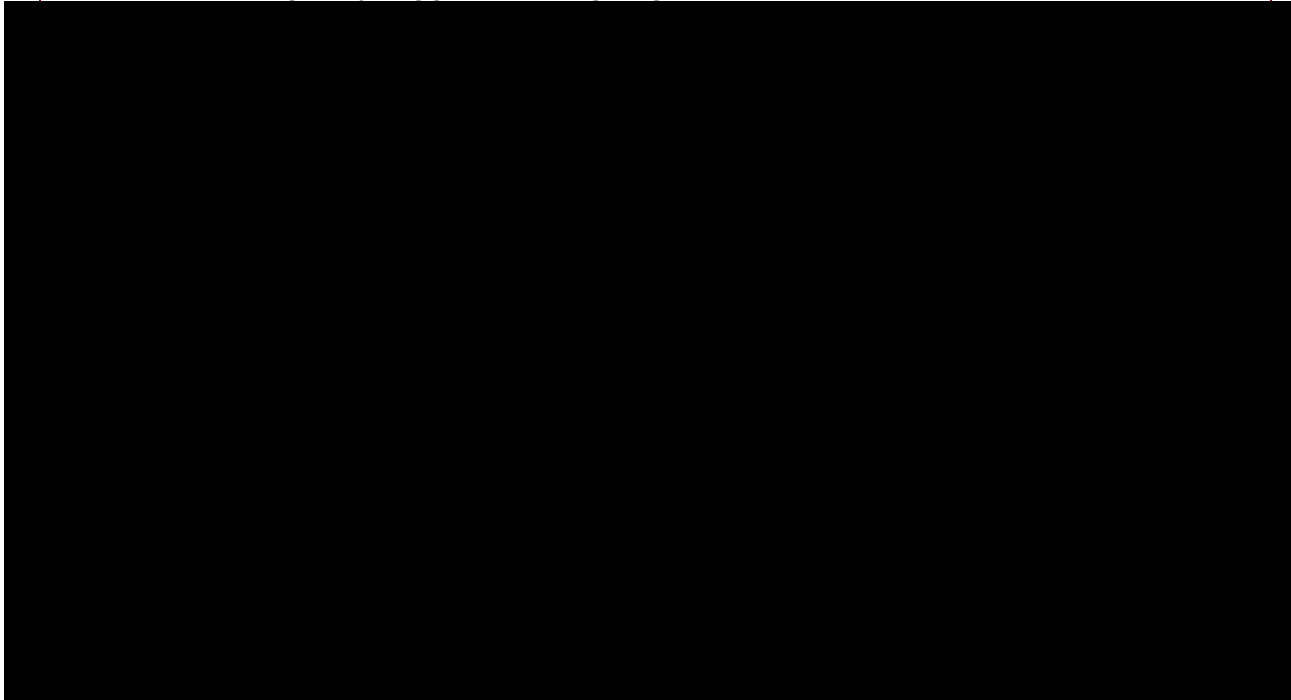
|   |  |   |
|---|--|---|
| <b>AIR - Wednesday, July 4 2018 (Flown)</b>   |  | <a href="#">Add To Calendar</a>                         |
| <b>Air Canada Flight AC8134 Economy Class</b> |  |   |
| <b>Depart</b>                                 | Calgary, Alberta <a href="#">Weather</a> | <b>Arrive</b> Edmonton, Alberta <a href="#">Weather</a> |

Calgary International Airport  
08:10 AM Wednesday, July 4 2018

Edmonton International Airport  
09:00 AM Wednesday, July 4 2018

**Duration:** 0 hour(s) and 50 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**FF Number:** [REDACTED] - GUEBERT/NANCY MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 9D - GUEBERT/NANCY MS



**AIR - Friday, July 6 2018 (Flown)**

[Add To Calendar](#)

**Air Canada Flight AC8143 Economy Class**

|               |   |               |   |
|---------------|---|---------------|---|
| <b>Depart</b> | Edmonton, Alberta <a href="#">Weather</a><br>Edmonton International Airport<br>12:35 PM Friday, July 6 2018 | <b>Arrive</b> | Calgary, Alberta <a href="#">Weather</a><br>Calgary International Airport<br>01:28 PM Friday, July 6 2018 |
|---------------|---|---------------|---|

**Duration:** 0 hour(s) and 53 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**FF Number:** [REDACTED] - GUEBERT/NANCY MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 10C  
TICKET NUMBER [REDACTED]

**AIR - Thursday, January 10 2019 (Flown)**

[Add To Calendar](#)

**XI Flight XI101 Economy Class**

|               |   |               |   |
|---------------|---|---------------|---|
| <b>Depart</b> | Edmonton, Alberta <a href="#">Weather</a><br>Edmonton International Airport<br>12:00 AM Thursday, January 10 2019 | <b>Arrive</b> | Calgary, Alberta <a href="#">Weather</a><br>Calgary International Airport<br>12:00 AM Thursday, January 10 2019 |
|---------------|---|---------------|---|

Duration: Non-stop  
Status: Confirmed

**Excursion / Tour - Wednesday, January 2 2019**

Depart: Calgary

Status: Confirmed

**AIR - Thursday, July 4 2019**

[Add To Calendar](#)

**Air Canada Flight AC8134 Economy Class**

Depart Calgary, Alberta [Weather](#) Arrive Edmonton, Alberta [Weather](#)  
Calgary International Airport Edmonton International Airport  
09:30 AM Thursday, July 4 2019 10:20 AM Thursday, July 4 2019

Duration: 0 hour(s) and 50 minute(s) Non-stop  
Status: Confirmed - Air Canada Booking Reference: [REDACTED]  
Operated By: AIR CANADA EXPRESS - JAZZ  
FF Number: [REDACTED] - GUEBERT/NANCY MS - please reconfirm at check-in  
Online Check In: Available 24 hours prior - [click here](#)  
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

**Invoice Details**

| Transaction            | Document / Booking Number | Base Fare    | Other Tax   | GST/HST                           | QST         | Total        |
|------------------------|---------------------------|--------------|-------------|-----------------------------------|-------------|--------------|
| Invoice Number:        | [REDACTED]                |              |             |                                   |             |              |
| Vendor AC Domestic Air | [REDACTED]                | 5.70         | 0.00        | 0.00                              | 0.00        | 5.70         |
|                        |                           |              |             | Billed to:                        | [REDACTED]  |              |
| Vendor AC Domestic Air | [REDACTED]                | 50.00        | 0.00        | 0.00                              | 0.00        | 50.00        |
|                        |                           |              |             | Billed to:                        | [REDACTED]  |              |
|                        | <b>Totals:</b>            | <b>55.70</b> | <b>0.00</b> | <b>0.00</b>                       | <b>0.00</b> | <b>55.70</b> |
|                        |                           |              |             | <b>Total Credit Card Billing:</b> |             | <b>55.70</b> |
|                        |                           |              |             | <b>Balance Due:</b>               |             | <b>0.00</b>  |

**Remarks**

\*\*\*\*\*  
AFTER HOURS EMERGENCY HELP DESK  
WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292  
OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147  
PLEASE QUOTE ACCESS CODE 2EC0  
\*\*\*\*\*  
\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU  
FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE  
DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS  
MAY BE YOUR RESPONSIBILITY  
-----AIR CANADA RULES-----  
TICKET IS NON REFUNDABLE  
CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME

# Vision

A DIRECT TRAVEL<sup>®</sup> COMPANY

**Invoice**

|  |  |
|--|--|
| ALBERTA HEALTH SERVICES<br>ALBERTA HEALTH SERVICES<br>10030 - 107 STREET<br>EDMONTON AB<br>T5J 3E4 | Trip #: [REDACTED]<br>Booking Date: 17 Sep 18<br>Client: [REDACTED]<br>Agent: [REDACTED]<br><br>File Locator: [REDACTED] |
|--|--|

**PASSENGERS:** MS NANCY GUEBERT

| REFERENCE/ DESCRIPTION         | FARE          | HST/GST     | PST         | OTHER TAXES  | PENALTY     | TOTAL             |
|--------------------------------|---------------|-------------|-------------|--------------|-------------|-------------------|
| AIR CANADA Ticket # [REDACTED] | 265.08        | 0.00        | \$0.00      | 74.96        | 0.00        | 340.04 CAD        |
| <b>Total:</b>                  | <b>265.08</b> | <b>0.00</b> | <b>0.00</b> | <b>74.96</b> | <b>0.00</b> | <b>340.04 CAD</b> |

| PAYMENTS              | Invoice #  | Payment Date | Card Holder | Form of Payment | Amount              |
|-----------------------|------------|--------------|-------------|-----------------|---------------------|
|                       | [REDACTED] | 09/17/2018   |             | [REDACTED]      | 340.04 CAD          |
| <b>Total Payment:</b> |            |              |             |                 | <b>340.04 CAD</b> ✓ |

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
 REASON FOR TRAVEL AHS EXEC LEADERERSHIP MEETING

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2ECO \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 -----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS. -----  
 \*\*\*\*\* FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A VALID CANADIAN PASSPORT OR TRAVEL VISA AS DIRECTED BY EMBASSIES AND CONSULATES. PLEASE VISIT HTTP://WWW.TRAVEL.GC.CA AND SELECT YOUR DESTINATION FOR IMPORTANT INFORMATION ON IDENTIFICATION REQUIRED FOR TRAVEL. \*\*\*\*\*  
 \*\*\*\*PLEASE NOTE CHECKIN TIMES\*\*\*\*\* \*\*DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR TRANSBORDER FLIGHTS-CHECKIN 120 MINUTES PRIOR TRANSBORDER COUNTER WILL CLOSE 60 MINUTES PRIOR INTERNATIONAL FLIGHTS-120 MINUTES PRIOR INTERNATIONAL COUNTER WILL CLOSE 60 MINUTES PRIOR \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2ECO \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\* PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

GOVERNMENT CENTRE  
 MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8  
 Tel · 780 425 8611

# Vision

A DIRECT TRAVEL® COMPANY

**Invoice**

|  |  |
|--|--|
| ALBERTA HEALTH SERVICES<br>ALBERTA HEALTH SERVICES<br>10030 - 107 STREET<br>EDMONTON AB<br>T5J 3E4 | Trip #: [REDACTED]<br>Booking Date: 28 Sep 18<br>Client: [REDACTED]<br>Agent: [REDACTED]<br><br>File Locator: [REDACTED] |
|--|--|

PASSENGERS: MS NANCY GUEBERT

| REFERENCE/ DESCRIPTION         | FARE          | HST/GST     | PST         | OTHER TAXES  | PENALTY     | TOTAL             |
|--------------------------------|---------------|-------------|-------------|--------------|-------------|-------------------|
| AIR CANADA Ticket # [REDACTED] | 138.42        | 0.00        | \$0.00      | 37.48        | 0.00        | 175.90 CAD        |
| <b>Total:</b>                  | <b>138.42</b> | <b>0.00</b> | <b>0.00</b> | <b>37.48</b> | <b>0.00</b> | <b>175.90 CAD</b> |

| PAYMENTS | Invoice #  | Payment Date | Card Holder | Form of Payment       | Amount            |
|----------|------------|--------------|-------------|-----------------------|-------------------|
|          | [REDACTED] | 09/28/2018   |             | [REDACTED]            | 175.90 CAD ✓      |
|          |            |              |             | <b>Total Payment:</b> | <b>175.90 CAD</b> |

Balance Due CAD Currency      0.00 CAD

Total GST      0.00      Total HST      \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL F2F MEETING

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* \*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 28 Sep 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

### MY ITINERARY

| Passengers    | Citizenship   | Required Travel Documents |
|---------------|---------------|---------------------------|
| NANCY GUEBERT | Not Specified | Not Specified             |

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: NANCY GUEBERT

Booking Date: 28 Sep 18  
File Locator/Ticket #: [REDACTED]

| Airline    | Flight | From                              | Terminal | To                               | Class/Seat | Stops |
|------------|--------|-----------------------------------|----------|----------------------------------|------------|-------|
| AIR CANADA | 08151  | EDMONTON INTL<br>27 Oct 18 3:30PM |          | CALGARY INTL<br>27 Oct 18 4:23PM | T/         |       |

**From:** [REDACTED]@visiontravel.ca>  
**Sent:** Monday, December 17, 2018 1:48 PM  
**To:** [REDACTED]  
**Subject:** RE: Invoice and Itinerary for GUEBERT/NANCY MS - 05November18 - Vision Travel  
Locator: [REDACTED]

[REDACTED]  
Corporate Travel Advisor

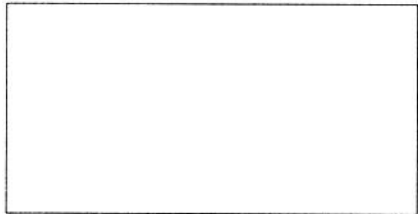
9929 - 108 St, Edmonton, Alberta, T5K 1G8

Office: 780-425-8611  
Toll-Free: 888-255-0515

[REDACTED]@visiontravel.ca  
[www.visiontravel.ca](http://www.visiontravel.ca)



**From:** tripinfo@visiontravel.ca [mailto:tripinfo@visiontravel.ca]  
**Sent:** December-17-18 1:39 PM  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for GUEBERT/NANCY MS - 05November18 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc  
, , Canada,  
[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: Agency Ref. [REDACTED]  
Issued: Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): GUEBERT/NANCY MS

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

**AIR - Monday, November 5 2018 (Flown)**

[Add To Calendar](#)

**Air Canada Flight AC8158 Economy Class**

| Depart | Calgary, Alberta <a href="#">Weather</a> | Arrive | Edmonton, Alberta <a href="#">Weather</a> |
|--------|--|--------|---|
|        | Calgary International Airport            |        | Edmonton International Airport            |
|        | 07:55 PM Monday, November 5 2018         |        | 08:51 PM Monday, November 5 2018          |

**Duration:** 0 hour(s) and 56 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference [REDACTED]  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**FF Number:** [REDACTED] - GUEBERT/NANCY MS - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**E Upgrade:** For Eligible Flight - Aeroplan Members [click here](#)

**Remarks:** SEAT 9C - GUEBERT/NANCY MS  
RATE OR BOOKING DETAILS MAY DIFFER FROM ORIGINAL



**Air Canada Flight AC8155 Economy Class**

|               |  |               |  |
|---------------|--|---------------|--|
| <b>Depart</b> | Edmonton, Alberta <a href="#">Weather</a><br>Edmonton International Airport<br>05:25 PM Wednesday, November 7 2018 | <b>Arrive</b> | Calgary, Alberta <a href="#">Weather</a><br>Calgary International Airport<br>06:20 PM Wednesday, November 7 2018 |
|---------------|--|---------------|--|

Duration: 0 hour(s) and 55 minute(s) Non-stop  
 Status: Confirmed - Air Canada Booking Reference [REDACTED]  
 FF Number: [REDACTED] GUEBERT/NANCY MS - please reconfirm at check-in  
 Online Check In: Available 24 hours prior - [click here](#)  
 E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 9C - GUEBERT/NANCY MS

**Invoice Details**

| Transaction | Document / Booking Number | Base Fare | Other Tax | GST/HST | QST  | Total |        |
|-------------|---------------------------|-----------|-----------|---------|------|-------|--------|
|             | Totals:                   | 269.00    | 269.00    | 74.96   | 0.00 | 0.00  | 343.96 |
|             | Balance Due:              | 0.00      |           |         |      |       |        |