

AHS Board and Executive Expense Report

Name Natalia Reiman

Title Board Member

Location Calgary

Expenses approved during the month of May 2022

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
	Expense Claim	Meetings					-			
May-22	Direct Billing	Meetings	312		324		636			
Total			\$ 312	\$ -	\$ 324	\$ -	\$ 636	\$ -	\$ -	\$ -

Total for the Month \$ 636

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 151
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Natalia Reiman	Reporting Period for the Month of : Apr-22
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
20-Apr-22	Direct Billing	Airline Ticket	Flight from Grande Prairie to Calgary and return to attend Board Meeting on April 21-22, 2022. [REDACTED]	Vision Travel DT Ontario-West Inc	\$312.11
20-Apr-22	Direct Billing	Hotel	2 nights accommodation to attend Board Meeting (April 21-22, 2022) in Calgary.	Vision Travel DT Ontario-West Inc	\$323.60
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
Total Paid in the Month					\$ 635.71



Vision Travel DT Ontario-West Inc
9929 - 108th Street
Edmonton AB T5K 1G8
833-692-4120

www.dt.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 29 March 2022
ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB
T5J 3E4

Agency Ref. [REDACTED]
Sales Person [REDACTED]
Passenger(s):

Customer Number [REDACTED]
Customer Ref.: N/A
REIMAN/NATALIA MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Important COVID Information Related To Your Travels:

Effective 30Oct21 – Approved Vaccinations Required for Residents and Visitors Travelling Within Canada. For complete details click [here](#)

For complete Canadian Government details on COVID-19 vaccinated travellers entering Canada – click [here](#)

Please [click here](#) upon receipt of your itinerary for important COVID-related traveller information including COVID vaccination/test/quarantine requirements, transit restrictions, etc. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements could change.

Protective face coverings may be required at various stages of travel. Travellers are responsible to familiarize themselves with requirements for their airlines, airports and destination cities.

AIR - Wednesday, April 20 2022[Add To Calendar](#)**WestJet Flight [REDACTED] Economy Class - Seat [REDACTED] (Non smoking, Window) Confirmed**

Depart	Grande Prairie, Alberta Weather Grande Prairie'Municipal Airport 05:05 PM Wednesday, April 20 2022	Arrive	Calgary, Alberta Weather Calgary International Airport 06:20 PM Wednesday, April 20 2022
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Duration: 1 hour(s) and 15 minute(s) Non-stop
 Status: Confirmed - WestJet Booking Reference: [REDACTED]
 Operated By: WESTJET ENCORE
 FF Number: [REDACTED] - REIMAN/NATALIA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)
 Baggage Allowance: 1 Piece(s)

Remarks: PLEASE CHECK IN WITH WESTJET ENCORE**HOTEL - Wednesday, April 20 2022**[Add To Calendar](#)**Delta Marriott Calgary South - [Map/Driving directions](#)**

Address	135 Southland Drive SE Calgary, AB T2J 5X5	Tel	+1 (403) 278-5050
		Fax	+1 (403) 225-5834

Check In/Check Out: Wednesday, April 20 2022 - Friday, April 22 2022
 Status: Confirmed - Confirmation [REDACTED]
 Est. Total Rate: CAD 339.17
 Frequent Guest ID: [REDACTED]
 Number of Rooms: 1
 Cancellation Policy: PERMITTED UP TO 01 DAYS BEFORE ARRIVAL
 Additional Information: PLEASE DIRECT BILL AHS
 Remarks: [REDACTED]

Excursion / Tour - Wednesday, April 20 2022**Depart:** Calgary**Status:** Confirmed**AIR - Friday, April 22 2022**[Add To Calendar](#)**WestJet Flight [REDACTED] Economy Class - Seat [REDACTED] (Non smoking, Window) Confirmed**

Depart	Calgary, Alberta Weather Calgary International Airport 03:00 PM Friday, April 22 2022	Arrive	Grande Prairie, Alberta Weather Grande Prairie'Municipal Airport 04:27 PM Friday, April 22 2022
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Duration: 1 hour(s) and 27 minute(s) Non-stop
 Status: Confirmed - WestJet Booking Reference: [REDACTED]
 Operated By: WESTJET ENCORE
 FF Number: [REDACTED] - REIMAN/NATALIA MS - please reconfirm at check-in
 Online Check In: Available 24 hours prior - [click here](#)
 Baggage Allowance: 1 Piece(s)

Remarks: PLEASE CHECK IN WITH WESTJET ENCORE

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]	[REDACTED]					
WestJet	[REDACTED]	230.86	81.25	0.00	0.00	312.11
					[REDACTED]	
Totals:		230.86	81.25	0.00	0.00	312.11
					Total Credit Card Billing:	312.11
					Balance Due:	0.00

Remarks

24 HOUR EMERGENCY TRAVEL ASSISTANCE
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY
A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE
WITHIN NORTH AMERICA - CALL 1-888-700-6063
OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263
EMAIL D24CAN AT DT.COM
PLEASE QUOTE ACCESS CODE [REDACTED]

RECOMMENDED CHECK-IN TIME IS AT LEAST 90 MINUTES
PRIOR TO DEPARTURE. AFTER CHECK-IN YOU MUST BE
AVAILABLE AT THE BOARDING GATE AT LEAST 60 MINUTES
PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.
PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED
PHOTO I.D. GATE ASSIGNMENTS AND DEPARTURE
ARRIVAL INFORMATION ARE SUBJECT TO CHANGE.
PLEASE CHECK MONITORS AT THE AIRPORT.
PLEASE RECONFIRM ALL FLIGHTS
IT IS YOUR RESPONSIBILITY TO VERIFY FLIGHT TIMES WITH
THE AIRLINE PRIOR TO YOUR DEPARTURE. SCHEDULE CHANGE
MAY OCCUR AT ANY TIME WITHOUT NOTICE BY THE AIRLINE.

ENSURE ALL TRAVELLERS HAVE PROPER TRAVEL DOCUMENTS
CHECK THIS WEBSITE FOR AIRPORT SECURITY INFO
WWW.CATSA.GC.CA
---AIRPORT SECURITY REVISIONS---
BAGGAGE ALLOWANCE-SPECIFIC SIZE AND WEIGHT
RESTRICTIONS VARY BETWEEN AIRLINES. EXCESS CHARGES
MAY APPLY. VISIT THE AIRLINES WEBSITE TO SEE THE
EXACT BAGGAGE RESTRICTIONS AND FEES.
MOST AIRLINE BAGGAGE LINKS ARE AVAILABLE BY VISITING
WWW.DT.CA/BAGGAGE/
THIS IS AN ELECTRONIC TICKET VALID ONLY ON ISSUING AIRLINE
PHOTO ID REQUIRED FOR CHECK IN.
BOARDING PASS REQUIRED PRIOR TO ENTERING SECURITY.
YOUR AIRLINE FILE NUMBER IS [REDACTED]

FOR MORE INFORMATION ON CANADAS CANNABIS ACT EFFECTIVE
17 OCTOBER 2018 AND HOW IT RELATES TO TRAVEL PLANS PLEASE VISIT
TRAVEL.GC.CA/TRAVELLING/CANNABIS-AND-INTERNATIONAL-TRAVEL


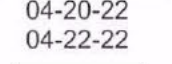





DELTA
CALGARY SOUTH

135 Southland Drive S.E Calgary, Alberta, T2J 5X5
Telephone: 403-278-5050 Fax: 403-225-5834

Alberta Health Services
PO BOX 1600
EDMONTON AB T5J 2N9
Canada

Reiman, Natalia

Room: 
Folio: 
Cashier: 
Arrival: 04-20-22
Departure: 04-22-22

A/R Invoice: 
A/R Account: 

Date	Description	Additional Information	Charges	Credits
04-20-22	Contract Rate		151.05	
04-20-22	DMF		4.53	
04-20-22	Tourism Levy		6.22	
04-20-22	Rooms - GST		7.78	
04-21-22	Contract Rate		151.05	
04-21-22	DMF		4.53	
04-21-22	Tourism Levy		6.22	
04-21-22	Rooms - GST		7.78	
04-27-22	GST Exempt- 120903	gst exempt	-15.56	

GST Summary	
Registration No: 895126332	
Room	15.56
F&B	0.00
Other	21.50
Total	37.06

Total	323.60	0.00
Balance Due	323.60	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.