

AHS Board and Executive Expense Report

Name: Paul George Haggis
Title: AHS Board Member

Location: Calgary

Expenses posted during the month of March 2024

| 1 | | | | | | Travel | (1) | | | | | | | | | |
|--------------------|--|-------------------|---------|------|-------|---------|--------|--------------|----|---------------|---------------|------------------------------------|--|------|--------------|--|
| Approved MMM-YY | Source Document | Purpose | Airfare | | Meals | Accommo | dation | Othe Trav | | Tota Trave | | Professional Development (2) | Working Sessions Hosting an Hospitalit (3) | ıd | Other (4) | |
| Mar-24 | P-Card Expense Claim Direct Bill | Meetings | | | | | 287 | | 50 | : | - - 337 | | | | | |
| | | Total by category | \$ | - \$ | - | \$ | 287 | \$ | 50 | \$ | 337 | \$. | - \$ | - \$ | | |

Total posted for

the Month \$ 337

Maximum daily single meal expense posted in the month \$
Maximum daily base hotel rate posted in the month \$
Non economy air travel in the month \$
-

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all

applicable receipts and back up must be attached.

Direct Bill Report

YES

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: <u>Providing a Standard Business Reason(s)</u>

Indicate whether you have expenses to report in this section for this reporting period:

- A personal cheque must be attached to cover expenses deemed ineligible.
- Name: Paul George Haggis Reporting Period for the Month of: Mar-24

| Invoice Date DD-MMM-YYYY | Payment Method | Category | Business Reason | Name of Vendor | Amount Paid | |
|--------------------------|----------------|----------------------------|--|----------------------------|-------------|--|
| 15-Mar-2024 | Direct Billing | | 2 nights accommodations to attend Board Strategy Meeting in Edmonton on March 14, 2024 | Coast Edmonton Plaza Hotel | \$287.08 | |
| 15-Mar-2024 | Direct Billing | Other | Parking at Coast Edmonton Plaza Hotel | Coast Edmonton Plaza Hotel | \$50.00 | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | | |
| Total Paid in the Month | | | | | | |



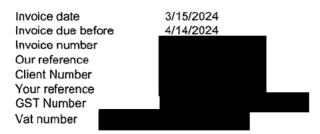
10155 105th Street, Edmonton, AB T5J 1E2 Tel: (780) 423 4811 Fax: (780) 423 3204

Alberta Health Services - AP Dept

PO Box. 1600

EDMONTON AB T5J 2N9

Invoice



| Guest | Mr PAUL GEORGE HAGGIS | Arrival 3/13/202 | 4 Departure 3/15/20 | 124 Room |
|-----------|------------------------|-------------------------|---------------------|-----------------|
| Date | Description | Quantity | Unit Price | Total () |
| 3/13/2024 | Room Charge | 1 | 134.00 | 134.00 |
| 3/13/2024 | Tourism Levy | 1 | 5.52 | 5.52 |
| 3/13/2024 | Destination Market Fee | 1 | 4.02 | 4.02 |
| 3/13/2024 | Parking Daily | 1 | 25.00 | 25.00 |
| 14/2024 | Room Charge | 1 | 134.00 | 134.00 |
| J/14/2024 | Tourism Levy | 1 | 5.52 | 5.52 |
| 3/14/2024 | Destination Market Fee | 1 | 4.02 | 4.02 |
| 3/14/2024 | Parking Daily | 1 | 25.00 | 25.00 |
| | | | Total invoice | 337.08 |
| | | | Total Paid | 0.00 |
| | | | Total Due | 337.08 |

Total GST

For Corporate Accounts please forward cheque payments to our Head Office address: 535 Thurlow Street, Suite 700, Vancouver, BC, V6V 3L2

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X