

AHS Board and Executive Expense Report

Name Penny Rae
Title Chief Information Officer
Location Calgary
 Expenses submitted during the month of June 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-18	P-Card	Meetings			631	435	1,066			
Jun-18	Expense Claim	Meetings		156		315	471			
Jun-18	Direct Billing	Meetings	1,391				1,391			
Total			\$ 1,391	\$ 156	\$ 631	\$ 750	\$ 2,928	\$ -	\$ -	\$ -

Total for the Month \$ 2,928

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 379
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,065.72								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/22/2018	Parking at CN Tower in Edmonton to attend G5 in person meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 12.60			Parking at CN Tower in Edmonton to attend G5 in person meeting.	1			
5/25/2018	Parking at Calgary airport for day trip to Edmonton for HIEC meeting at SSP.	AB - Local	Parking - Lot or Parkade	\$ 29.35			Parking at Calgary airport for day trip to Edmonton for HIEC meeting at SSP.	1			
5/25/2018	Taxi from Edmonton airport to SSP for HIEC meeting with Alberta Health.	AB - Other Zones	Taxi	\$ 54.00	Edmonton Airport	Seventh Street Plaza	Taxi from Edmonton airport to SSP for HIEC meeting with Alberta Health.	1			
5/27/2018	Taxi to YYC for flight to Vancouver for eHealth conference.	AB - Local	Taxi	\$ 36.56	Home	Calgary Airport	Taxi to YYC for flight to Vancouver for eHealth conference.	1			
6/5/2018	Taxi from Edmonton airport to CN Tower to attend G5 in person meeting.	AB - Other Zones	Taxi	\$ 69.80	Edmonton airport	CN Tower Bldg., Edmonton	Taxi from Edmonton airport to CN Tower to attend G5 in person meeting.	1			
6/5/2018	Overnight stay in Edmonton to attend G5 in person meeting, present at ANHIX symposium and attend CCEC meeting.	AB - Other Zones	Accommodations	\$ 187.25			Overnight stay in Edmonton to attend G5 in person meeting, present at ANHIX symposium and attend CCEC meeting.	1			
6/5/2018	Credit for \$2.00 is on invoice for line 7.	AB - Other Zones	Accommodations	\$ (2.00)			Credit for \$2.00 is on invoice for line 7.	1			
6/6/2018	Taxi from SSP to Edmonton airport for return flight home to Calgary.	AB - Other Zones	Taxi	\$ 62.50	Seventh Street Plaza, Edmonton	Edmonton airport	Taxi from SSP to Edmonton airport for return flight home to Calgary.	1			
6/6/2018	Taxi from Metterra Hotel to Holiday Inn Edmonton South to present at ANHIX symposium.	AB - Other Zones	Taxi	\$ 14.96	Metterra on Whyte, Edmonton	Holiday Inn Edmonton South, Edmonton	Taxi from Metterra Hotel to Holiday Inn Edmonton South to present at ANHIX symposium.	1			

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,065.72									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/6/2018	Overnight parking at Calgary airport for trip to Edmonton to attend G5 in person, presentation at ANHIX and CCEC meeting.		AB - Local	Parking - Lot or Parkade	\$ 58.70			Overnight parking at Calgary airport for trip to Edmonton to attend G5 in person, presentation at ANHIX and CCEC meeting.	1			
6/11/2018	Parking at ATB Place North in Edmonton to attend AH End State Description meeting.		AB - Other Zones	Parking - Lot or Parkade	\$ 35.00			Parking at ATB Place North in Edmonton to attend AH End State Description meeting.	1			
6/14/2018	Taxi to Calgary airport for overnight trip to Toronto for Connect Care meeting with Sick Kids hospital.		AB - Other Zones	Taxi	\$ 41.60	Home	Calgary airport	Taxi to Calgary airport for overnight trip to Toronto for Connect Care meeting with Sick Kids hospital.	1			
6/15/2018	Overnight stay in Toronto for Connect Care meeting with Sick Kids hospital.		ON	Accommodations	\$ 445.40			Overnight stay in Toronto for Connect Care meeting with Sick Kids hospital. This was the hotel recommended by SK and adjacent to the hospital. This represents the government rate and is consistent with other down town TO hotels.	1			
6/19/2018	Day parking for attendance to Connect Care Validation and Adoption sessions at Telus Convention Centre.		AB - Local	Parking - Lot or Parkade	\$ 20.00			Day parking for attendance to Connect Care Validation and Adoption sessions at Telus Convention Centre.	1			
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		4-Jul-18								

01E 20 14290

(1)



License Plate Number

Expiration Date/Time

05:59 PM
MAY 22, 2018

"Family Owned & Operated"
Purchase Date/Time: 08:14am May 22, 2018

Total Parking: \$12.00
Total GST: \$0.60

Total Due: \$12.60 Rate: \$12.00 UNTIL 6PM
Total Paid: \$12.60 Pmt Type: CC (Swipe)

Ticket

S/N #:

Setting: C236

Mach Name: C236

MasterCard

Auth #:

"Family Owned & Operated"

GST #898783089

KING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

Line #1

Co-op Taxi Line
(780) 425-2525
www.co-optaxi.com

Line #2

Terminal
Driver
18/05/25 12:30:03

Card :
MasterCard
CHIP CARD

Ref
Auth

		PURCHASE
FARE	: \$	48.00
TIP	: \$	6.00
<hr/>		
TOTAL	: \$	54.00

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

Customer Copy

Thank you for choosing
Co-op taxi

Line #3

RECEIPT
GST NO. R122556194

TKT NO
EXIT No. A4
IN: 05/25/18 05:47
OUT: 05/25/18 14:41
DURATION: 0 08: 54
PAID: \$ 29.35
(GST INCLUDED)
MASTERCARD
AUTH. CODE
REF.
THANK YOU FOR



315 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

Dine #4

TERMINAL ID:
MERCHANT ID:
VEHICLE ID :
DRIVER ID :
GST ACCOUNT II:
TRIP NUMBER:
PASSENGERS:



05/27/2018
START: 10:56
DISTANCE: 189.00

END: 11:18
RATE: 1

FARE AMOUNT: \$ 30.29

TAX AMOUNT: \$ 1.51
TIP AMOUNT: \$ 4.77

TOTAL : \$ 36.57

MASTER CARD SALE :
APPROVAL NUMBER :



PASSENGER COPY

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM



Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

Dine #5

Terminal
Driver
18/06/06 08:29:01



Card :
MasterCard
CHIP CARD



VERIFIED BY PIN
Ref #
Auth #



		PURCHASE
FARE	: \$	13.60
TIP	: \$	1.36

TOTAL	: \$	14.96

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

Merchant Copy

Thank you for choosing
Co-op taxi

(6)

AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

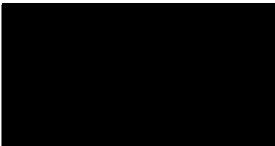
Line #9

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2018/06/05
TIME 5914 08:30:55
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$63.80
TIP \$6.00
TOTAL

\$69.80

MasterCard



APPROVED

AUTH# [REDACTED]
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

ATB PLACE
GST:887315638RT001
RECEIPT [REDACTED]

Line #10

IN: 11.06.18 08:51
PAY: 11.06.18 17:15
AMOUNT: \$ 35.00

Jun 11 2018 05:15 pm

TRANSACTION
RECORD

Card Number : [REDACTED]

Card Entry : CHIP

Trans Type : PURCHASE

Amount : \$35.00

Auth # : [REDACTED]

Sequence # : [REDACTED]

Term ID : [REDACTED]

Date : 18/06/11

Time : 17:14:45

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label:

AID [REDACTED]
TVR [REDACTED]
TC [REDACTED]
TSI [REDACTED]



Line #7

(4)

Penelope Rae

Room No. [REDACTED]
Arrival : 06-05-18
Departure Date : 06-06-18
Folio No. : [REDACTED]
Conf. No. : [REDACTED]
P.O. No. :

Company Name: AB Health
Group Name:

INVOICE

Date	Description	Charges	Credits
06-05-18	Room Revenue	165.00	
06-05-18	Destination Marketing Fee	4.95	
06-05-18	Room GST	8.50	
06-05-18	Tourism Levy	6.80	
06-06-18	Mastercard [REDACTED]		187.25
06-06-18	Mastercard [REDACTED]		-2.00
		Total Charges	185.25
		Total Credits	185.25
		Balance	0.00

Merchant ID
Transaction ID [REDACTED]
Approval Code
Approval Amount 187.25

Credit Card # [REDACTED]
Capture Method Swiped
Transaction Amount 187.25

Merchant ID
Transaction ID [REDACTED]
Approval Code
Approval Amount -2.00

Credit Card # [REDACTED]
Capture Method Manual
Transaction Amount -2.00

Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

Dine #6

Dine #7
Metterra Hotel

Terminal [REDACTED]
Driver [REDACTED]
18/06/06 16:50:46

Card : [REDACTED]
MasterCard
CHIP CARD

Ref
Auth

[REDACTED]

		PURCHASE
FARE	: \$	56.50
TIP	: \$	6.00

TOTAL	: \$	62.50

RECEIPT
GST NO. R122556194

Dine #8

TKT NO. [REDACTED]
EXIT NO. A5
IN: 06/05/18 05:45
OUT: 06/06/18 19:08
DURATION: 1 13: 23
PAID: \$ 58.70
(GST INCLUDED)
MASTERCARD
[REDACTED]
AUTH. CODE
REF.
THANK YOU FOR

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this
copy for your records

Customer Copy

Thank you for choosing
Co-op taxi



⑦

Line #12

316 HERITIAN ROAD SE
CALGARY, AB T2A 1X2

TERMINAL ID:
MERCHANT ID:
VEHICLE ID:
DRIVER ID:
GST ACCOUNT ID:
TRIP NUMBER:
PASSENGERS:



1

06/14/2016
START: 11:50
DISTANCE: 229.00

END: 12:13
RATE: 1

FARE AMOUNT: \$ 34.36

TAX AMOUNT: \$ 1.74
TIP AMOUNT: \$ 5.00

TOTAL: \$ 41.60

MASTER CARD SALE:



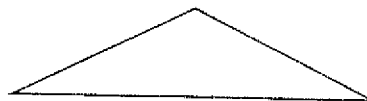
APPROVAL NUMBER:

PASSENGER COPY

THANK YOU
(403)299-9099
WWW.THECHECKERGROUP.COM



Line #13
Chelsea Hotel



Indigo Park
THE BOW

RECEIPT
IN: 19.06.18 07:01
OUT: 19.06.18 14:16
AMOUNT: \$ 20.0
CC-DATA:

Keep ticket with you

Please pay at Paystation BEFORE
returning to your vehicle
403-269-7275

THANK YOU
INDIGO

Customer Service 403-269-7275

Line #14

CHELSEA Hotel

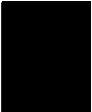
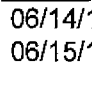

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Line #13

TORONTO

33 Gerrard Street West, Toronto, Ontario M5G 1Z4
Tel: 416-595-1975 Fax: 416-581-8934

Penelope Rae

Room: 
Folio: 
Cashier: 
Arrival: 06/14/18
Departure: 06/15/18
Reference:
Booking Ref. #:
A/R Invoice:
A/R Account:

Date	Description	Additional Information	Charges	Credits
06/14/18	Room Charge		379.00	
06/14/18	Room - HST 13%		49.27	
06/14/18	Municipal Accommodations Tax		15.16	
06/14/18	MAT - HST		1.97	

Total	445.40	0.00
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Balance Due	445.40 CDN
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HST Summary

Registration No.: 887925881

Room 51.24

F&B 0.00

Other 0.00

Total 51.24

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 470.73								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/22/2018	Lunch while attending meetings in Edmonton.	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch while attending meetings in Edmonton. \$13.00	2			
5/25/2018	Lunch while in Edmonton attending AH meeting (HIEC).	AB - Other Zones	Meals Per Diem	\$ 13.00			Lunch while in Edmonton attending AH meeting (HIEC). \$13.00	2			
6/1/2018	Meeting at UofC with Braden Manns, Svare Professor Health Economics & Interim Scientific Director.		Mileage-Local-Home Zone	\$ 12.63	home	3465 26 Avenue NE, Calgary	Meeting at UofC with Braden Manns, Svare Professor Health Economics & Interim Scientific Director.	1			25
6/5/2018	June 5 Dinner while overnight in Edmonton, June 6 Breakfast at start of day 2, lunch was provided. (G5 in person, presentation at ANHIX Symposium).	AB - Other Zones	Meals Per Diem	\$ 34.50			June 5 Dinner while overnight in Edmonton, June 6 Breakfast at start of day 2, lunch was provided. (G5 in person, presentation at ANHIX Symposium). Bfast \$10.50 Dinner \$24.00	3			
6/11/2018	Drive to Edmonton, 6:00am start for meetings at SSP and ATB building. Return drive home started at 5:00pm.	AB - Other Zones	Meals Per Diem	\$ 47.50			Drive to Edmonton, 6:00am start for meetings at SSP and ATB building. Return drive home started at 5:00pm. Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	2			
6/11/2018	Edmonton and return same day for PA meeting with D. Rhodes and AH meeting on End State Description at ATB Building.		Mileage-Local-Home Zone	\$ 302.60	Home	Seventh Street Plaza, Edmonton	Edmonton and return same day for PA meeting with D. Rhodes and AH meeting on End State Description at ATB Building.	1			599.2
6/14/2018	Overnight trip to ON for Connect Care meeting with Sick Kids, dinner that evening.	ON	Meals Per Diem	\$ 47.50			Overnight trip to ON June 14 & 15 for Connect Care meeting with Sick Kids, dinner that evening. Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	3			
Approver(s) for the claim		Approval Status		Approval Date							
RHODES, DEBORAH		Approve		4-Jul-18							

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Penelope Rae, CIO	Reporting Period for the Month of :	May 21 - June 20, 2018
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
25-May-18	Direct Billing	Airline Ticket	Return trip to Edmonton for HIEC meeting.	Vision Travel	\$329.82
14-Jun-18	Direct Billing	Airline Ticket	Return trip to Toronto for Epic meeting with Sick Kids hospital	Vision Travel	\$1,061.45
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$1,391.27

Traveler

Passenger Name:
RAE, PENELOPE MRS

e-Ticket Number:

Reservation Number:

Ticket Issue Date:
May 23, 2018

Rewards Program:

Agency Details

Agency Information:
VISION TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 MARLIN TRAVEL 60-87935-

0/

Flight - WestJet (WS) - 3395 - May 25, 2018

Confirmation Number:

Status:
Confirmed

Fare Basis:
PAG

***Operated by:** WESTJET ENCORE

Depart:
Calgary Intl Arpt (YYC)
Calgary
7:00 AM

Arrive:
Edmonton Intl Arpt (YEG)
Edmonton
7:52 AM

Class Of Service:
Economy

Not Valid Before:
May 25, 2018

Not Valid After:
May 25, 2018

Carry-On:
1 Piece Plan
Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:
0 Piece Plan
Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Applies to: YYC - YEA

Flight - WestJet (WS) - 3350 - May 25, 2018

Confirmation Number:

Status:
Confirmed

Fare Basis:
PAG

***Operated by:** WESTJET ENCORE

Depart:
Edmonton Intl Arpt (YEG)
Edmonton
1:45 PM

Arrive:
Calgary Intl Arpt (YYC)
Calgary
2:40 PM

Class Of Service:
Economy

Not Valid Before:
May 25, 2018

Not Valid After:
May 25, 2018

Carry-On:
1 Piece Plan
Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:
0 Piece Plan
Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Applies to: YEA - YYC

Fare Information

Form Of Payment:

Fare: CAD 230.86

Taxes and Carrier-imposed fees:
CAD 14.96 CA
CAD EXEMPT XG
CAD 84.00 XT

Total: CAD 329.82

Endorsement Information:
NONREF - FEE FOR CHG-CXLAB HEALTH SERVICES COF

Fare Calculation:
25MAY YYC WS YEA 115.43WS YYC 115.43CAD230.86END XT 60.00SQ 24.00YQ

Traveler

Passenger Name:
RAE, PENELOPE MRS

e-Ticket Number:

Reservation Number:

Ticket Issue Date:
June 08, 2018

Rewards Program:
WS524734184 WestJet

Agency Details

Agency Information:
VISION TRAVEL
9929 - 108Th.Street Government Centre
Edmonton, AB T5K 1G8
Canada

Agency Phone:
780 425-8611 VISIONTRAVEL 60-87935-0/

Flight - WestJet (WS) - 670 - June 14, 2018

Confirmation Number:

Status:
Confirmed

Fare Basis:
LC03L

Depart:
Calgary Intl Arpt (YYC)
Calgary
1:30 PM

Arrive:
Lester B Pearson Intl (YYZ)
Toronto
Terminal 3
7:16 PM

Class Of Service:
Economy

Not Valid Before:
June 14, 2018

Not Valid After:
June 14, 2018

Carry-On:
1 Piece Plan
Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:
0 Piece Plan
Bag 1 - 25.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Applies to: YYC - YTO

Flight - WestJet (WS) - 669 - June 15, 2018

Confirmation Number:

Status:
Confirmed

Fare Basis:
VCL

Depart:
Lester B Pearson Intl (YYZ)
Toronto
Terminal 3
6:00 PM

Arrive:
Calgary Intl Arpt (YYC)
Calgary
8:10 PM

Class Of Service:
Economy

Carry-On:
1 Piece Plan
Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:
1 Piece Plan
Bag 1 - NO FEE UPTO50LB/23KG AND UPTO62LI/158LCM
Bag 2 - 35.00 CAD UPTO50LB/23KG AND UPTO62LI/158LCM
Applies to: YTO - YYC

Fare Information

Form Of Payment:

Fare: CAD 942.24

Taxes and Carrier-imposed fees:
CAD 14.96 CA
CAD EXEMPT XG
CAD 104.25 XT

Total: CAD 1061.45

Endorsement Information:
NONREF - FEE FOR CHG-CXLAB HEALTH SERVICES COF

Flight exceeds \$1,000 limit within Canada: This trip was very last minute which triggered the inflated airfare

Fare Calculation:
14JUN YYC WS YTO 396.68WS YYC 545.56CAD942.24END XT 55.00SQ 46.00YQ 3.25RC