

## AHS Board and Executive Expense Report

**Name** Penny Rae  
**Title** Chief Information Officer  
**Location** Calgary

Expenses submitted during the month of March 2020

			Travel (1)					Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel			
Mar-20	P-Card	Meetings			174		174			
Mar-20	Expense Claim	Meetings				301	301			
<b>Total</b>			\$ -	\$ -	\$ 174	\$ 301	\$ 475	\$ -	\$ -	\$ -

**Total for the Month** \$ 475

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ 155  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

# AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE	Chief Information Officer	Calgary	\$ 174.02								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/4/2020	Wave 2/3: 90 Day Launch Readiness Assessment, CN Tower, Edmonton	AB - Other Zones	Accommodations	\$ 174.02				1			
Approver(s) for the claim		Approval Status	Approval Date								
HAWES, ROBERT		Approve	24-Mar-20								

**Penelope Mrs Rae**

Room No. [REDACTED]  
 Arrival : 03-04-20  
 Departure Date : 03-05-20  
 Folio No. [REDACTED]  
 Conf. No. [REDACTED]  
 P.O. No. .

Company Name:  
 Group Name:

**INFORMATION INVOICE**

Date	Description	Charges	Credits
03-04-20	Room Revenue	155.00	
03-04-20	Destination Marketing Fee	4.65	
03-04-20	Room GST	7.98	
03-04-20	Tourism Levy	6.39	
03-05-20	Mastercard [REDACTED]		174.02
<b>Total Charges</b>		174.02	
<b>Total Credits</b>			174.02
<b>Balance</b>			<b>0.00</b>

Merchant ID [REDACTED]  
 Transaction ID [REDACTED]  
 Approval Code [REDACTED]  
 Approval Amount 174.02

Credit Card # [REDACTED]  
 Capture Method Swiped  
 Transaction Amount 174.02

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE	Chief Information Officer	Calgary	\$ 300.98								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
3/4/2020	Wave 2/3: 90 Day Launch Readiness Assessment, CN Tower, Edmonton		Mileage-Other	\$ 300.98	109 Quarry Park Blvd SE, Calgary	CN Tower, Edmonton		1			596
Approver(s) for the claim		Approval Status		Approval Date							
HAWES, ROBERT		Approve		24-Mar-20							