

AHS Board and Executive Expense Report

Name: Penny Rae
Title: Chief Information Officer
Location: Calgary
 Expenses approved during the month of May 2022

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Travel (1)										
May-22	P-Card	Meetings				31	31			1,193
May-22	Expense Claim	Meetings			157	1,404	1,561			
May-22	Direct Bill	Meetings			116		116			
Total			\$ -	\$ -	\$ 272	\$ 1,436	\$ 1,708	\$ -	\$ -	\$ 1,193

**Total for
the Month** \$ 2,901

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 140
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,201.71								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/22/2022	Parking at RDRH for Direction Setting Session for Connect Care Program.	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50				1			
4/6/2022	Renewal of IronPDF Technical Product Support Extension - 5 years covering April 6, 2022 through to April 5, 2027.	AB - Local	Subscriptions	\$ 1,193.21				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	9-May-22									

RECEIPT
Red Deer
Regional Hospital

[REDACTED]

Expiration Date/Time

09:14 AM
FEB 23, 2022

Purchase Date/Time: 09:14am Feb 22, 2022

Total Due: \$8.50 Rate: \$8.50 - 24 Hours

Total Paid: \$8.50 Pmt Type: CC (Swipe)

Ticket # [REDACTED]

SN #: [REDACTED]

Setting: Red Deer Public

Wach Name: [REDACTED]

[REDACTED] [REDACTED]

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INVOICE



Order ID [REDACTED]

Order Created: 3/5/22

Paid In Full: 4/6/22

PO Number:

Sold and fulfilled by FastSpring an authorized reseller

Purchaser

Penelope Rae
[REDACTED]

Product Support

<https://ironsoftware.com/>
ordersupport@ironsoftware.com

Seller

FastSpring
801 Garden Street
Suite 201
Santa Barbara, CA 93101
US

questionacharge.com
BN 76324 2542

Description	Quantity	Amount
IronPDF - Technical Product Support Extension 5 Year	1	\$3,238.00 CAD
	Discount	-\$2,200.43 CAD
	Subtotal	\$1,037.57 CAD
	Sales Tax	\$155.64 CAD
	Total	\$1,193.21 CAD

[REDACTED]

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 22.89								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/15/2022	Parking at CN Tower for Strategic Direction Setting session - Connect Care.	AB - Other Zones	Parking - Lot or Parkade	\$ 22.89				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	9-May-22									



Family Owned & Operated



Expiration: Date Time

05:59 PM
FEB 16, 2022

Family Owned & Operated

Purchase Date/Time: 09:10am Feb 15, 2022

Total Parking: \$21.00

Total GST: \$1.05

Total Acct Maint: \$0.84

Total Due: \$22.89

Rate: \$21.00 UNTL 6PM

Total Paid: \$22.89

Pay Type: CC (Swipe)

Ticket #

S/N #

Setting #

Mach Name

Family Owned & Operated



PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,561.07								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/26/2021	Return CGY-EDM for Connect Care Future State meeting at CN Tower. Two-day session. Oct 26 & 27, 2021		Mileage-Other	\$ 372.69	Calgary	10004 104 Avenue, Edmonton		2			369
10/26/2021	Overnight stay in EDM on Oct 26, 2021 for Connect Care Future State meetings.	AB - Other Zones	Accommodations	\$ 156.62				2			
10/26/2021	Parking at CN Tower for CC Future State meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 13.08				1			
10/27/2021	Parking at CN Tower EDM for Future State Meeting on Connect Care.	AB - Other Zones	Parking - Lot or Parkade	\$ 14.99				1			
11/9/2021	Rtn. CGY-RD for Connect Care Future State meeting on Nov 9, 2021.		Mileage-Other	\$ 151.50	Calgary	3942 50A Ave, Red Deer		1			300
11/9/2021	Parking at RDRH for Connect Care Future State Meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 8.00				1			
11/30/2021	Rtn CGY-RD for Connect Care Future State Meeting on Nov 30, 2021.		Mileage-Other	\$ 151.50	Calgary	3942 50A Ave, Red Deer		1			300
12/1/2021	Parking at RDRH for Connect Care Future State meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50				1			
2/15/2022	Rtn CGY-EDM for Connect Care Future State meeting on Feb 15, 2022.		Mileage-Other	\$ 372.69	Calgary	10004 104 Ave, NW, Edmonton		1			738
2/22/2022	Rtn CGY-RD for Connect Care Future State meeting on Feb 22, 2022.		Mileage-Other	\$ 151.50	Calgary	3942 50A Ave, Red Deer		1			300
4/18/2022	Rtn CGY-RD for CC Future State meeting on April 18, 2022.		Mileage-Other	\$ 151.50	Calgary	3942 50A Ave, Red Deer		1			300
4/19/2022	Parking at RDRH for CC Future State meeting.	AB - Other Zones	Parking - Lot or Parkade	\$ 8.50				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	9-May-22									



Penelope Rae

INFORMATION INVOICE

Room No. : [redacted]
Arrival : 10-26-21
Departure : 10-27-21
Page No. : 1 of 1
Folio No. : [redacted]
Conf. No. : [redacted]
Cashier No. : [redacted]
Custom Ref. :

Company Name :
Group Name :
Guest Name :

Table with 4 columns: Date, Description, Charges, Credits. Rows include Room Revenue, Destination Marketing Fee, Room GST, Tourism Levy, Visa, Total Charges, Total Credits, and Balance.

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
Email: info@matrixedmonton.com
www.matrixedmonton.com

RECEIPT
Red Deer
Regional Hospital



Expiration Date/Time

08:47 AM
DEC 01, 2021

Purchase Date/Time: 08:47am Nov 30, 2021
Total Due: \$8.50 Rate: \$8.50 - 24 Hours
Total Paid: \$8.50 Pmt Type: CC (Swipe)
Ticket # [Redacted]
S/N # [Redacted]
Setting: Red Deer Public
Mach Name: [Redacted]

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RECEIPT

RED DEER
REGIONAL HOSPITAL
PARKING

Expiration Date/Time

12:07 PM
NOV 09, 2021

Purchase Date/Time: 08:56am, Nov 09, 2021
Total Due: \$8.00 Rate: PAY BY CARD-UP TO \$8
Total Paid: \$8.00 Pmt Type: CC (Swipe)
Ticket # [Redacted]
S/N # [Redacted]
Setting: Red Deer
Mach Name: [Redacted]

THANK YOU
DRIVE SAFELY

PARKING RECEIPT

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RECEIPT



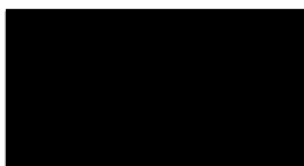
Expiration Date/Time

04:37 PM
OCT 26, 2021

Purchase Date/Time: 02:31pm Oct 26, 2021
Total Paid: \$2.00
Total GS: \$9.60
Total Acc + Maint: \$0.48
Total Due: \$13.08
Total Paid: \$13.08
Ticket # [Redacted]
S/N # [Redacted]
Setting: [Redacted]
Mach Name: [Redacted]



RECEIPT
Red Deer
Regional Hospital



Expiration Date/Time

08:38 AM
APR 19, 2022

Purchase Date/Time: 08:36am Apr 18, 2022

Total Due: \$8.50 Rate: \$8.50 - 24 Hours

Total Paid: \$8.50 Pmt Type: CC (Swipe)

Ticket #:

S/N #:

Setting: Red Deer Public

Wach Name:



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Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Penny Rae	Reporting Period for the Month of : May-22
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
26-Apr-22	Direct Billing	Hotel	Overnight stay in Red Deer for Connect Care Leadership meeting at the Red Deer Regional Hospital.	Vision Travel DT Ontario-West Inc	\$115.63
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	\$
Total Paid in the Month					\$ 115.63

TownePlace Suites[®] Red Deer
6822 - 66th Street, Red Deer, Alberta T4P 3T5 P 403.341.3589
Marriott.com/YQFTS

INVOICE NUMBER [REDACTED]

Direct Travel Ahs Db
Ahs Accounts Payable
Box 1600
Edmonton, AB T5J 2N9

invoice date : 28Apr22
invoice total : 115.63
direct bill : [REDACTED]
contract # :

CKOUT DATE	NIGHTS	GUEST NAME	FOLIO NUMBER	FOLIO BALANCE
26Apr22	1	Rae, Penny	[REDACTED]	115.63

DUPLICATE

Current	31 - 60	61 - 90	Over 90	Total Due
115.63				115.63

Payment is due upon receipt of invoice. In the event such payment is not made within 30 days after receipt, then it is agreed that the hotel may impose a late payment charge at a rate of 1.5% per month (annual rate of 18%) or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.

TOWNEPLACE
SUITES®
 BY MARRIOTT

TownePlace Suites® Red Deer
 6822 - 66th Street, Red Deer, Alberta T4P 3T5 P 403.341.3589
 Marriott.com/YQFTS

Penny Rae

Room: [REDACTED]
 Room Type: [REDACTED]
 Number of Guests: 1
 Rate: \$109.00
 Clerk: [REDACTED]
 Time: 08:45AM
 Folio Number: [REDACTED]

Arrive: 25Apr22 Time: 07:16PM Depart: 26Apr22

DATE	DESCRIPTION	CHARGES	CREDITS
25Apr22	Room Charge	109.00	
25Apr22	Alberta Tourism Levy	4.45	
25Apr22	Destination Marketing Fee	2.18	
BALANCE:		115.63	

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The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement. It is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month [annual rate of 18%], or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.

To plan your next stay, visit TownePlaceSuites.com.